



# *St. Paul's Cathedral*

*Built of Hopes, and Dreams, and Visions*

## **Director of Music – Job Description St. Paul's Cathedral, London, Ontario - Canada**

Set in the heart of London, Ontario, St. Paul's Cathedral is a diverse and inclusive community, welcoming people of all cultural backgrounds, ages, life experiences and sexual orientations and valuing the rich spiritual gifts they bring. The members of the Cathedral community have expressed a strong attachment to the Anglican tradition of choral music and an openness to new and creative ways of bringing that tradition into the future. We are therefore looking for a new Director of Music with experience, creative ideas and leadership qualities, who would like to become part of the cathedral community.

### **Role summary:**

The Director of Music works under the direction of the Dean of Huron/Rector of the Cathedral and is responsible for developing and directing the musical aspects of the Cathedral's liturgical program in collaboration with the clergy. As such, the Director is responsible for the choir as well as ensuring the maintenance and development of the Cathedral's material musical assets. The new Director of Music will combine a depth of knowledge of liturgical music traditions and practical experience with creativity and vision to fashion the Cathedral's music ministry for years to come.

### **Skills and experience:**

- At least five years experience as the director of music in another parish or cathedral.
- Excellent music skills as choir conductor and as an organist, to the Royal Canadian College of Organists' FRCCO standard or equivalent.
- Good liturgical improvisation skills.
- Pedagogical skills and experience working with adult choirs and musicians.
- Working knowledge of the Anglican or closely related liturgical tradition, and the role of music within it; commitment to maintain and expand that tradition.
- Openness to integrating works from other liturgical and cultural origins to reflect the diversity and inclusivity of the cathedral's community, our city, and our international visitors.
- A team player, able to work cooperatively with the clergy and others in planning the liturgical year.
- Excellent communication skills and a passion for sharing music and music education with the whole cathedral community and as part of our outreach ministry.

## **The primary roles of the Director of Music at St Paul's Cathedral are:**

- Facilitates all liturgical music programmes at the cathedral.
- Sharing in the leadership of musical outreach to the wider London community, including but not limited to the weekly recital series.
- Sharing in musical leadership, education and resourcing in the city of London and the Diocese of Huron, as required.
- Consults with the cathedral clergy in relation to hymn selection and liturgical music which is sensitive to the Anglican tradition, goals and practices of the parish and the changes of liturgical seasons.
- Provide musical accompaniment for regular worship services including special Holy Days, as well as for occasional services which include mid-week services, weddings, funerals and ecumenical events held in the church.
- Prepares the choir at regular Thursday evening and additional rehearsals throughout the year for their ministry as the cathedral choir.
- Composes, arranges and typesets music for cathedral and, as required, for diocesan liturgies.
- Prepares musical and liturgical text elements for the cathedral service bulletins as required.
- Draws up music lists used for the planning and preparation of liturgies and associated bulletins and for information and preparation of the choir. Assists with the facilitation of instrumentalists as required by cathedral and diocesan liturgies and concerts.
- Calls and attends regular choir meetings and attends Choir Guild meetings.
- Holds auditions and appoints singers to the cathedral choir.
- Researches and purchases new music for the choir library and liaises with the choir librarian.
- In consultation with the rector, is responsible for determining the suitability of any performer where the use of the cathedral's musical instruments is proposed.
- Administers the Diocese of Huron Safe Church policy in relation to the music department staff and volunteers.
- Prepares the annual budget and Vestry Report for the music and associated programmes.
- Administers the finances and the budgets of the cathedral music programmes.
- Facilitates all honouraria for the music and associated programmes.
- Administers the annual music copyright (OneLicense.net & LicenSing) and performance (SOCAN) licences .
- Attends staff meetings and reports as requested to the Incumbent and Wardens.
- Appropriate substitution in consultation with the Incumbent (supplementary fees are usually payable for these events).
- With the Corporation, shares in the care and maintenance of the cathedral's musical instruments.
- Is allocated a set number of contractual hours for weekly organ practice.

## **Weekly Recital Series**

Administers the regular Tuesday Noon Hour Recital series, including:

- Contacting musicians to schedule them for the recital programme.
- Liaising with musicians in relation to practice time.
- Facilitate the preparation of recital programmes.
- Maintaining the legally required licenses (SOCAN registration) for the recital series, as required.
- Performs regular recitals in the recital series.
- Provides accompaniment for other instrumental and vocal performers in the recital series as required.

## **Musical Outreach**

- Provides support and encouragement of and liaison with other musical organizations and professionals in the City of London and the wider community in relation to performing in the cathedral.
- Shares in the leadership of training, workshops and music leadership in the Diocese of Huron as required.
- Collaborates with the Diocesan Liturgical Officer and others assigned to that ministry by the Bishop.
- Shares the diocesan liturgical music planning role with the Diocesan Liturgical Officer and the Bishop and/or his/her designates in relation to diocesan.\ services, as required.

## **Organ**

Large 4-manual pipe organ:

Warren(1871);

Karn-Morris (1918);

Casavant (1952/1953, 1976).

## **Piano**

Yamaha Grand Piano

## **Music Library**

- The Music Library is catalogued alphabetically
- Over 1700 titles in total
- In addition, 36 major works
- 15 collections (Anthem books, Carol books, etc.).

## **To Apply**

Please email CV by September 13, 2024 to:

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