

**Parish of Central Saanich Council Minutes**  
**September 21, 2021 - 7:00 p.m. by Zoom**

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**ACTION ITEMS**

| Name                    | Action Item                                            | Date                                  |
|-------------------------|--------------------------------------------------------|---------------------------------------|
| Leslie                  | Add Jacob Paul to the October Agenda                   |                                       |
| Leslie                  | Add "Aspirations" to the October Agenda                |                                       |
| Wardens & David Stewart | Event to brainstorm worship perhaps with social aspect | When we are fully back in our bldgs.. |

**Participants:** The Rev. Lon Towstego, Chair  
Lynda Clifford    Deb Butler    Ken Pedlow    Ian Stuart  
John Beresford    David Cooper    Terry Hartley    Karen McColm  
Sandra Scarth    David Stewart    Don Wilson  
Leslie Flynn (VST Intern)    Leslie Pedlow (Recording Secretary)

I **Open meeting** – Lon called the meeting to order at 7:00p.m. and opened with a land acknowledgement and prayer, especially remembering Marion Noble who died early Sunday morning. Tracy asked if a photo of the deceased might be published in the bulletin or by email as it is often we recognize faces but not necessarily names. Lon indicated that, in this case, the family has asked for privacy but noted that it was a good suggestion going forward.

II **Changes or Additions to the Agenda?** – There were no changes to the Agenda as written.  
It was **Moved** by David Stewart and **Seconded** by David Cooper that the Agenda be adopted. **Carried**

III **Minutes:**  
The June 22, 2021 Minutes were adopted via Electronic Vote.

IV **Reports**

1. Rector – The report was circulated electronically. Lon asked if there were any questions. There were none.

2. **Wardens**

**St. Mary** – David Stewart advised Ken that he particularly like the format of the Warden's Report. He offered the suggestion of posting the jobs that need to be undertaken to see if any volunteers would come forward. It was felt that this might be tried at both churches.

**St. Stephen** - There were no comments or questions

It was **Moved** by John Beresford, **Seconded** by Ian Stuart, that the Non-Financial reports be received. **Carried.**

3. **St. Mary's Bursary** – David Cooper reported to Council on his latest contact with a former recipient of the bursary, Jacob Paul. David gave a brief background on the start up of the Bursary. He reported that Jacob had kept in touch since he was awarded the Bursary, most recently meeting for a dinner out. Jacob expressed his sincere gratitude for the assistance he received. After a time working as a craft brewer, he returned to Camosun College and is now a plumber.

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Jacob tells of a friend and ardent supporter by the name of Lilly Shields and Jacob is anxious to give to the Bursary with a \$1,000 donation in memory of his friend, Lilly who is deceased. He would be interested in speaking to Council and it was agreed that he should be invited to the October Council meeting to speak near the beginning of the agenda. David was asked to provide Leslie with Jacob's email. David Stewart asked if Jacob's donation should be considered a separate bursary – thereby awarding two in 2022 or whether it should be rolled into the existing bursary. There was some discussion as to whether this should become a Parish bursary. It was agreed that raising funds for the bursary needs to be promoted. Don asked if this donation would be eligible for a tax receipt. Yes it would be. There would be more discussion regarding the bursary off line.

#### 4. Financials:

- a) St. Mary Statement to June 20, 2021 – The reports were circulated electronically. Ken asked if there were any questions. David Stewart wondered why "Accounts Payable" wasn't showing on the financial statements the same as St. Stephen. Leslie reported that due to the timely payment of invoices that the balance was always zero and items with a zero balance do not show up on the statements. She assured David that it was on the chart of accounts.

It was **Moved** by Ken Pedlow, **Seconded** by Ian Stuart, that the St. Mary Financial Statements to June 30, 2021 be adopted. **Carried**.

St. Mary Statements to August 31, 2021 – The reports were circulated electronically. Ken asked if there were any questions. Karen asked if we pay Bev for accompanying Cathy. Lon advised that Bev was volunteering her time and was thanked in other ways. David Cooper raised concerns about the deficit and what the plan might be going forward. Lon asked that we hold that discussion for later in the meeting, under New Business.

It was **Moved** by Ken Pedlow, **Seconded** by John Beresford, that the St. Mary Financial Statements to August 31, 2021 be adopted. **Carried**.

- b) St. Stephen Statement to June 30, 2021 – Lynda had nothing to add and there were no questions.

It was **Moved** by Sandra Scarth, **Seconded** by Tracy Stubbs, that the St. Stephen Financial Statements to June 30, 2021 be adopted. **Carried**.

St. Stephen Statements to August 31, 2021 – Lynda asked if there were any questions. David Cooper asked if there were concerns about the level of income. Lynda replied that yes it is a concern but noted that there was almost \$26,000 in the deficit reserve fund due to a very generous response to last year's appeal. Karen noticed that the Summer Camp Fund and the King Fund had been zeroed out. She asked if those funds were moved. Lynda advised that the Summer Camp funds were moved into the Furnace Fund and the King Fund was moved into the Education Fund. David Cooper and David Stewart both asked if there would be a forecast projection available soon. Ken

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indicated he would undertake one for St. Mary. Lon asked Ken if he would be willing to assist St. Stephen should they wish. He agreed he would assist as asked.

It was **Moved** by Lynda Clifford, **Seconded** by Don Wilson, that the St. Stephen Financial Statements to August 31, 2021 be adopted. **Carried**.

Lon took a pause to ask Leslie Flynn if she had any questions. She inquired about Wage Subsidy and Ian explained it was the Federal Government assistance for organizations who were keeping their staff employed during the pandemic.

David Cooper also asked the Archdeacon if our financial experience was reflected across the Diocese. Lon indicated that with very few exceptions, that this was the situation for most churches.

- c) St. Stephen Cemetery Statements to July 31, 2021 – The statements were circulated for information only. Once approved by the Cemetery Board, the Statements to June 30, 2021 will be brought forward at the October meeting. David Cooper noted that David Stewart is the Cemetery Board Chair but sits on Council as a Synod Representative. David wondered if the Board Chair should have a place on Council. Lon agreed it was a good suggestion but it should likely be brought to the Annual General Meeting.

#### **V Business Arising/Discussion from Minutes**

- a) Permissive Tax Grant application – the application was submitted on August 31<sup>st</sup> and the District of Central Saanich has acknowledged receipt. Both Church Admin offices were emailed an electronic copy of the package for their files. It is unknown when this will come before Council. Leslie Flynn asked for an explanation of Permissive Tax Exemption and was advised that it is the municipality's tool to enable them to excuse churches and non-profit organizations from paying property taxes. Currently the District of Central Saanich requires a full application every two years.
- b) Website Restructuring – The website has been updated to the latest platform that the Diocese supports. They are currently undertaking a review of whether or not to move to the Tithe.ly website platform which is a much superior program. Content upgrades are being kept to a minimum until a decision is made on the website platform. The Donate button is up and working seamlessly. Reports are proving easy to obtain. Ian encouraged Council members to click on the button to familiarize themselves with how it operates so that they may explain it to others.

#### **VI New Business**

- a) Ten Aspirations – Lon circulated the Ten Aspirations from Christ Church Cathedral with his report. He encouraged the leadership team to develop aspirations for the Parish of Central Saanich. David Stewart indicated that he had some background with the Visioning process and he felt that the Aspirations are more concrete. Lon asked that this be added to the October Council Agenda and that he would like to see something brought forward to the AGM.

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- b) Discussion on Worship Services: There was a good discussion around existing and new service opportunities. Lon reminded council that the 7:45 a.m. service was for a three-month trial period and it will be evaluated at that time. There was a suggestion that the 7:45 a.m. service might be recorded for on-line purposes once in a while. David Stewart commented that he was still concerned about the sound quality of the on-line recording. Attempts are being made to reduce the echo. There was some discussion about the continued use of Zoom for Bible Study.
- c) Fundraising – Lon advised that the Thrift Sale organizers had met and determined that they would not do them for the balance of the year. He was disappointed that this wasn't brought forward to the Leadership Team for more discussion. Ian reported that St. Mary's Operations Committee has suggested that we try an on-line (via our website) fundraiser (Holly Fair) using a catalogue/order form format with a couple of days for pick up. We could also use the on-line donate button or the "Square" devices that were purchased for the Wine Fest. The first attempt should be kept simple and small. It was suggested that we could also encourage donations "in memory of Holly Fair" again. Karen expressed some concern about home baking. If we are permitted, please encourage bakers to use masks and gloves. Lon advised that there would be an Archdeacons' meeting in early October where they will likely discuss the marketing of food. Any creative ways to hold a book sale??

**VII**    **Correspondence** - None

**VIII**   **Next Meeting**

October 19, 2021 at 7:00 p.m. Zoom

Ken Pedlow - Motion for adjournment at 8:52 p.m.

**X**       **Closing with the Grace**

The meeting closed with the saying of the Grace together.



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Lon Towstego, Chair

# **Parish of Central Saanich Council Agenda – Sept. 21, 2021**

**7:00 p.m. Via Zoom**

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## **Regrets:**

### **I Open meeting with Land Acknowledgement and Prayer**

### **II Changes or Additions to the Agenda?**

### **III Minutes:**

Council Meeting – June 22, 2021 - Minutes were approved by electronic vote.

### **IV Reports**

1. Incumbent – Lon

2. Wardens – St. Mary  
- St. Stephen

✓ *Motion to receive above reports*

3. St. Mary's Bursary – David Cooper (*verbal*)

#### **4. Financials:**

a) St. Mary Statements to June 30, 2021 – Ken

✓ *Motion to adopt*

b) St. Mary Statements to August 31, 2021 – Ken

c) *Motion to adopt*

d) St. Stephen Statements to June 30, 2021 - Lynda

✓ *Motion to adopt*

e) St. Stephen Statements to August 31, 2021 - Lynda

✓ *Motion to adopt*

f) St. Stephen Cemetery Statements to June 30, 2021

✓ *Motion to receive*

### **V Business Arising/Discussion from Minutes**

a) Permissive Tax Grant application

b) Website Restructuring/Donate Button

### **VI New Business**

a) Ten Aspirations

b) Discussion of Worship Services

1. Regular Sunday Services

2. New 7:45 a.m. BCP

3. Resumption of Mid-Week Communion

4. New format for on-line

### **VII Correspondence**

### **VIII Next Meeting**

October 19, 2021 at 7:00 p.m.

Motion for adjournment

### **IX Closing with Prayer and the Grace**

## **Report from Parish Incumbent to Parish Leadership Team,**

**September 17, 2021, for September 21, 2021, Meeting.**

Times have been busy with our ongoing worship, pastoral care, wedding, and funerals. There are many memorable moments. There are more funerals coming up which is a focus for me when this is the case.

Please note that questions regarding interpretation of Diocesan policies regarding COVID-19 protocols and related matters are to be worked out at the local level with parish priest and archdeacon. You have the input of both. Trying to parse or interpret the bishop's letter or other communication is not necessary. I can usually answer your questions with help from Ian Stuart. I thank you for leadership on this and in communicating with parishioners who have questions. I am never too busy to respond to questions if you feel the need to refer people to me at times.

I have scheduled a Staff Meeting for October 7. One warden from each congregation will be included. My goal is to promote healthy relationships and communication. I also hope to start a Team Approach to planning for Christmas Services 2021.

I have a tentative plan to take some more of my vacation time November 12-20. I will confirm this soon.

As an archdeacon one of the roles is that we are a part of the Chapter of Christ Church Cathedral along with the Cathedral Canons. We had a meeting/meal together with the Dean and the Bishop on September 15. One of the aspects is for us to help communicate and help the cathedral parish living into be the Diocesan Cathedral. It is to be a part of all of our common lives as Christian and Anglicans. You will hear me looking for ways to make that more real moving forward. We all seek to move away from a congregationalist thinking that is quite prevalent in many places.

On a related note, as I was with three wardens from the Cathedral after Dean Ansley presented us with “10 Aspirations” that they have undertaken I asked one of the wardens to forward these to me. I include them below for two reasons.

- 1) For us to better understand the goals and aspirations of the Cathedral at this moment.
- 2) The most important is that I think we might like to consider a process of forming our own aspirations. I see this as an alternative to the old model of “Vision Statements” especially and particular to these liminal times that we are in related to church during and hopefully as we move beyond pandemic life.

One of the key concepts is to realize that an aspiration is not a “policy” nor is it assumed to be possible. It is a list of things that we “aspire” to. They can and should be able to be adjusted easily and quickly as circumstances change.

It is my hope tonight that we might form a “working Group” to take a first look at this and by next month bring us a starting point. We can discuss the process and how to widen the input as we move forward. We have it as an agenda item and can discuss it then.

### **Christ Church Cathedral’s Aspirational Statements**

1. Christ Church Cathedral’s liturgy, study, and preaching provide inspiration, comfort, challenge, healing, learning, and spiritual formation for all ages so that the Church may be the heart and hands of God in the world.
2. Christ Church Cathedral values and welcomes all who seek God, regardless of race, religion, age, physical ability, mental wellness, class, sexuality, gender-identity, dress, or rank. We seek reconciliation with those who have not experienced such welcome.
3. Christ Church Cathedral welcomes partnership with all who feel compelled to serve the City.

4. Christ Church Cathedral aspires to build relationships and collaborate with people of other denominations, other faiths, and those who live outside faith traditions.
5. The Cathedral speaks out on issues affecting both the Church and society, and advocates on behalf of those whose needs are discounted or whose voices cannot be heard.
6. Christ Church Cathedral takes seriously the imperative to safeguard, sustain and renew the life of the earth.
7. Christ Church Cathedral embraces its role as resource and collaborator with parishes across the diocese.
8. Christ Church Cathedral values informed and intelligent faith that embraces complexity and ambiguity and is committed to providing varied opportunities to all age groups for learning about God's world upon which such faith can be built.
9. As an oasis for spiritual refreshment and a physical marker of the unseen world of the divine spirit, Christ Church Cathedral is a community that upholds the beauty of holiness in all aspects of its life, including liturgy, the visual arts, music, communications, and its buildings and grounds.
10. Christ Church Cathedral is a community that responds faithfully to changing context and emerging needs through continual renewal in people, vision, and mission.

Blessings and thank-you for your passion for our parish family.

Lon+

## **Warden's Report for St Mary's to Parish Council – September 21, 2021**

### **Activities - completed**

- 1) Prepared Year to June and Year to August financial documentation.
- 2) Prepared the annual CRA registered charity return for the parish. Receipt of submission confirmed.
- 3) Prepared the parish Property Tax Exemption documentation for Central Saanich.
- 4) Repaired the leaking urinal in the men's washroom.
- 5) Replaced the hot water tank in the utility room.
- 6) Replaced the expiring Office 365 software licenses for all computers in the Parish.
- 7) Updated the parish website to the format supported by the Diocese.
- 8) Added a Donate button on the website based on the Tithe.ly Giving Online function.
- 9) Prepared the nursery for use as an office space for Leslie Flynn.
- 10) Returned all bookcases and books to the church sanctuary.
- 11) Tried to eliminate the wasp nest outside of the church office but was unsuccessful.
- 12) Cleaned up Cooper Hall for the Fallan funeral.
- 13) Met representatives of the Old English Car Club to arrange for their use of the hall monthly.

### **Activities – Underway or planned**

- 14) Continue efforts to purge and organize the materials from utility (janitors) room.
- 15) Continue the so far unsuccessful recruitment efforts for a new Parish Treasurer.
- 16) Get the emergency lighting system repaired and fully operational.
- 17) Arrange for a Central Saanich Fire Dept site visit to put the completed Fire Safety Plan into force once the emergency lighting system is fully operational.
- 18) Undertake to complete a Capital & Significant Operating Issues Plan.
- 19) Repaint the curb at the entrance to the parking lot.
- 20) Replace the church land line phone system. Equipment ordered and delivery expected soon.
- 21) Upgrade the electrical system to facilitate the hall light replacement and the emergency lighting system battery pack replacement. (Tentatively scheduled for Sept 22<sup>nd</sup>).
- 22) Complete the installation of the Cooper Hall LED lights, scheduled the same as 21.
- 23) Encourage the Diocese to update the subscribed website format to the latest Tithe.ly version and support the website redesign committee.
- 24) Review the existing garden plots around the church with a view to simplifying the plantings in consultation with the gardeners which are still undertaking maintenance activities.
- 25) Decide whether to proceed with the Thrifty's Smile Card program under its new parameters.
- 26) Clean the moss and roof debris off the northeast corner of the church roof. (Planned for Oct. 2<sup>nd</sup>).
- 27) Complete the CRD required testing of the back flow system on the church's water lines. On two waiting lists.
- 28) Get a pest control company to deal with the wasp nest outside of the church office.
- 29) Complete the church yard clean up on October 2<sup>nd</sup>.
- 30) Upgrade the existing office computer system.
- 31) Make a presentation to the September Parish Council meeting on online fundraising options for the rest of 2021.

Respectfully submitted by Ian Stuart & Ken Pedlow

## **St Stephen Warden's report.**

July and August found us meeting on church grounds alternative churches for a friendly coming together on Wednesday for an hour, lively chatting, sharing and a time of prayer. Numbers varied, often the same faces but an enjoyable time, many thanks to Karen and our clergy support. We enjoyed the summer outdoor combined services, with many suggesting we could have been doing this all summer.

We truly appreciate all those who have been working on recorded services to be view on line for all those who have not felt comfortable coming to worship within the four walls.

The Pet Memorial Pathway is in and bricks are available for engraving. I understand there are some new bricks being engraved and will soon be placed in the pathway.

Many thanks to Peter Simpson for his work on this, this area was blessed on the same day as the Animal Blessing. See the website for more info.

The church has been washed in preparation for painting. There has been a delay due to weather and also an injury. They contacted me this past weekend to say they intend to be here Monday to begin.

The Anglican Foundation who gave us the grant are aware of the delay.

A deposit was made back when the contract was signed, and we have since received the grant from the Anglican Foundation of Canada.

We have a couple of estimates hoping to clear out some blackberries on the property, the object is to gain control of the grassed areas where we anticipate being able to cut and look after more of the property with the mower. I am going to get a couple more estimates and there will be a discussion about exactly where we should focus. Also an eye to how we can keep things under control in the future, goats??

Tracy has done a wonderful job of weeding the beds in front of the office. It looks so much better. Many thanks.

Bob has changed his office hours to Monday, Thursday and Friday, this is mainly to accommodate a course which he is continuing and will be able to work in Grandparent time!!

We have welcomed the preschool back as September rolled around. As we are using the hall more for our Sunday morning service and they have gone back to their regular indoor and outdoor program, which differed last year, so there is more equipment to be moved around each week to accommodate us. They have been very cooperative in working with us. We have resumed our pre Covid charge for preschool use of the space.

We are all looking forward to taking part in Bible study again which will bring us together in a new normal. We also have Soups on, on our minds and wonder if we will find this restarting this year or maybe in the New Year, time will tell.

There is a search on for someone to play piano/keyboard for two services a month. If anyone knows of a person who might be interested please let the wardens or Lon know.

This past Sunday we had Bev playing and it was a time to thank her for the time she has been with us and wish her well as she resides now in Duncan.

The saga of the furnace is ongoing, however after referring this to the BBB we have asked for a face to face meeting and plan to have it resolved at that time. Peter and Bob are continuing to work on this.

Our financial situation is not looking very good but thankfully we do have some left in reserve, after last years request for help had such a generous response.

We are looking forward to getting to know Leslie Flynn, Theology student, who will be with us for about 9 months.

There have been several memorial services held in recent weeks, and Howie has also been busy with reservations in the cemetery. We have a new maintenance company doing the gardening in the cemetery, it became too much for the last fellow as he was called back to his full time job. The new people are managing well at this time. Lots of leaves came down in the recent wind, so it certainly looks like fall!!

This past Sunday was the first of the new 7:45 BCP service and it was well received, we did notice the absence of a few familiar faces at the 1115 service, but it does offer another different time for worship for those who rise with or before the birds!

In preparation for the church being in use again, several willing ladies helped out last Saturday to dust, vacuum, polish, etc etc. Many thanks to all who helped, many hands made the job much easier.

Respectfully,  
Wardens

St. Mary's June 2021 Financial Review

| ITEM                                | Actual To    | % To Budget |           | REMARKS                                   |
|-------------------------------------|--------------|-------------|-----------|-------------------------------------------|
| BUD                                 | June 30/21   | Target= 50% | BUDGET    | 2021 Budget to 2021 Actuals               |
| <b>INCOME</b>                       |              |             |           |                                           |
| REGULAR OFFERINGS                   | \$45,406.12  | 43.1%       | \$105,350 |                                           |
| OPEN OFFERING                       | \$0.00       | 0.0%        | \$250     | No in-person services                     |
| FESTIVAL                            | \$1,755.00   | 35.1%       | \$5,000   | \$1,735 Easter + \$20 Christmas           |
| HALL /FACILITIES USE DONATIONS      | \$80.00      | 8.0%        | \$1,000   |                                           |
| BAPTISMS/ WEDDINGS/ FUNERALS        | \$0.00       | 0.0%        | \$400     |                                           |
| MISCELLANEOUS                       | \$280.00     | 56.0%       | \$500     | Interest income                           |
| WAGE SUBSIDY                        | -\$98.33     | 0.0%        | \$0       |                                           |
| TX FROM HOLLY FAIR                  | \$0.00       | 0.0%        | \$2,000   |                                           |
| PARISH THRIFT SALES                 | \$0.00       | 0.0%        | \$0       |                                           |
| SPECIFIC DONATIONS                  | \$1,000.00   |             | \$0       | Building maintenance                      |
| DEFICIT ELIMINATION APPEAL - 2020   | \$100.00     | 0.0%        | \$0       |                                           |
| DEFICIT RESERVE                     | \$4,500.00   | 100.0%      | \$4,500   |                                           |
| TOTAL RECEIPTS                      | \$53,022.79  | 44.6%       | \$119,000 |                                           |
| TOTAL REVENUE                       | \$53,022.79  | 44.6%       | \$119,000 | Excludes \$15,500 Memorial Acct. transfer |
| <b>DISBURSEMENTS</b>                |              |             |           |                                           |
| STIPEND/BENEFITS - RECTOR           | \$25,450.34  | 52.4%       | \$48,567  |                                           |
| RELIEF CLERGY                       | \$150.00     | 50.0%       | \$300     |                                           |
| ASSIST CURATE                       | \$3,269.30   | 110.8%      | \$2,951   | Reflects rebalancing of costs with S S    |
| MUSIC DIRECTOR                      | \$5,587.62   | 48.2%       | \$11,582  |                                           |
| RELIEF MUSICIAN                     | \$125.00     | 62.5%       | \$200     |                                           |
| ADMIN. ASST/BOOKKEEPER              | \$13,995.13  | 50.1%       | \$27,946  |                                           |
| SALARIES - PAYROLL VARIANCES        | -\$311.57    | 0.0%        | \$0       |                                           |
| DIOCESAN ASSESSMENT                 | \$9,979.50   | 50.0%       | \$19,959  |                                           |
| CHRISTIAN EDUCATION                 | \$32.50      | 10.8%       | \$300     |                                           |
| CLERGY CONFERENCES                  | \$0.00       | 0.0%        | \$200     |                                           |
| MUSIC MINISTRY                      | \$224.06     | 29.9%       | \$750     |                                           |
| SANCTUARY SUPPLIES                  | \$0.00       | 0.0%        | \$225     |                                           |
| ADVERTISING                         | \$0.00       | 0.0%        | \$200     |                                           |
| INSURANCE                           | \$4,296.00   | 95.3%       | \$4,510   | Paid in full for the year                 |
| PHOTOCOPY                           | \$1,335.76   | 44.5%       | \$3,000   |                                           |
| POSTAGE                             | \$0.00       | 0.0%        | \$200     |                                           |
| STATIONERY                          | \$105.10     | 30.0%       | \$350     |                                           |
| COMPUTER EXPENSES                   | \$79.73      | 5.3%        | \$1,500   | Website maintenance                       |
| MAINTENANCE - GENERAL               | \$1,757.87   | 87.9%       | \$2,000   | Catchbasin drain repairs                  |
| MAINTENANCE - CLEANING CONTRACT     | \$0.00       | 0.0%        | \$3,000   |                                           |
| MAINTENANCE - CLEANING SUPPLIES     | \$0.00       | 0.0%        | \$250     |                                           |
| MAINTENANCE - GARDENING             | \$1,544.22   | 154.4%      | \$1,000   | Tree removal                              |
| GARBAGE                             | \$0.00       | 0.0%        | \$460     |                                           |
| HYDRO                               | \$2,483.90   | 47.3%       | \$5,250   |                                           |
| WEBSITE SUPPORT (Ascend & Tithe.ly) |              | 0.0%        | \$100     |                                           |
| INTERNET                            | \$1,258.98   | 50.4%       | \$2,500   |                                           |
| TELEPHONE                           | \$323.70     | 27.0%       | \$1,200   |                                           |
| WATER/SEWER                         | \$358.20     | 51.2%       | \$700     |                                           |
| MISCELLANEOUS                       | \$13.86      | 5.5%        | \$250     |                                           |
| BANK CHARGES & RECONCILIATIONS      | \$0.00       | 0.0%        | \$100     |                                           |
| GST Paid (2.5%) non-Refundable      | \$0.00       | 0.0%        | \$500     |                                           |
| TRANSFER TO MEMORIAL ACCOUNT        | \$0.00       | 0.0%        | \$0       |                                           |
| DEFICIT ELIMINATION RESERVE         | \$0.00       | 0.0%        | \$0       |                                           |
| TOTAL EXPENDITURES                  | \$72,059.20  | 51.5%       | \$140,050 |                                           |
| OPERATING SURPLUS/DEFICIT           | -\$19,036.41 | 90.4%       | -\$21,050 |                                           |

**St. Mary's Anglican Church**  
**Balance Sheet Prev Year Comparison**  
As of 31 August 2021

|                                              | 31 Aug 21         | 31 Aug 20         | % Change     |
|----------------------------------------------|-------------------|-------------------|--------------|
| <b>ASSETS</b>                                |                   |                   |              |
| Current Assets                               |                   |                   |              |
| Chequing/Savings                             |                   |                   |              |
| 1005 · Consolidated Bank Account             |                   |                   |              |
| 1010 · General Operating Account             | 22,784.40         | 22,816.54         | -0.1%        |
| 1110 · St. Mary's Church Events              | 332.75            | 9,593.86          | -96.5%       |
| 1210 · St. Mary's Memorial Operating         | 73,659.58         | 20,598.41         | 257.6%       |
| Total 1005 · Consolidated Bank Account       | 96,776.73         | 53,008.81         | 82.6%        |
| 1500 · Investments - GIC's                   |                   |                   |              |
| 1580 · Memorial Account GIC (111)            | 0.00              | 20,000.00         | -100.0%      |
| 1585 · Memorial Account GIC (112)            | 0.00              | 10,000.00         | -100.0%      |
| 1590 · Memorial Account GIC (113)            | 25,275.00         | 25,000.00         | 1.1%         |
| 1591 · Memorial Account GIC(114)             | 0.00              | 75,000.00         | -100.0%      |
| 1592 · Memorial Account GIC (115)            | 50,400.00         | 0.00              | 100.0%       |
| Total 1500 · Investments - GIC's             | 75,675.00         | 130,000.00        | -41.8%       |
| Total Chequing/Savings                       | 172,451.73        | 183,008.81        | -5.8%        |
| Accounts Receivable                          |                   |                   |              |
| 1400 · GST Receivable                        | 326.20            | 315.60            | 3.4%         |
| Total Accounts Receivable                    | 326.20            | 315.60            | 3.4%         |
| Total Current Assets                         | 172,777.93        | 183,324.41        | -5.8%        |
| <b>TOTAL ASSETS</b>                          | <b>172,777.93</b> | <b>183,324.41</b> | <b>-5.8%</b> |
| <b>LIABILITIES &amp; EQUITY</b>              |                   |                   |              |
| Liabilities                                  |                   |                   |              |
| Long Term Liabilities                        |                   |                   |              |
| 3100 · Current Special Ministries - CE       |                   |                   |              |
| 3110 · Church Events - Altar Fund            | 1,003.58          | 1,003.58          | 0.0%         |
| 3120 · Church Events - Flower                | 1,230.74          | 2,035.41          | -39.5%       |
| 3130 · Church Events - Holly Fair            |                   |                   |              |
| 3131 · Church Events - Holly Fair Sale       | 441.82            | 1,907.53          | -76.8%       |
| Total 3130 · Church Events - Holly Fair      | 441.82            | 1,907.53          | -76.8%       |
| 3150 · Church Events - General               | -47.16            | 18.34             | -357.1%      |
| 3160 · Church Events - Church Sales          | 1.88              | 1,481.88          | -99.9%       |
| 3170 · Church Events - Social Fund           | 346.24            | 346.24            | 0.0%         |
| 3190 · Church Events- Recycle Refunds        | 920.00            | 920.00            | 0.0%         |
| Total 3100 · Current Special Ministries -... | 3,897.10          | 7,712.98          | -49.5%       |

**St. Mary's Anglican Church**  
**Balance Sheet Prev Year Comparison**  
As of 31 August 2021

|                                                     | 31 Aug 21         | 31 Aug 20         | % Change      |
|-----------------------------------------------------|-------------------|-------------------|---------------|
| <b>3400 · Outreach Funds</b>                        |                   |                   |               |
| 3410 · Outreach - Rector's Discretion               | 450.00            | 35.00             | 1,185.7%      |
| 3420 · Outreach-ORRCA Dental Clinic                 | 430.00            | 300.00            | 43.3%         |
| 3440 · Outreach-General Use                         | 760.00            | 655.00            | 16.0%         |
| 3460 · Outreach-Saan. Pen. Hospital                 | 0.00              | 10.00             | -100.0%       |
| 3470 · Outreach-SICCT                               | 0.00              | 10.00             | -100.0%       |
| 3480 · Outreach-PWRDF                               | 385.00            | 225.00            | 71.1%         |
| 3491 · Outreach-Anglican Appeal                     | 335.00            | 285.00            | 17.5%         |
| 3492 · Outreach-S. P. Lions Food Bank               | 400.00            | 120.00            | 233.3%        |
| 3493 · Prayer Shawl Ministry                        | 68.11             | 68.11             | 0.0%          |
| 3495 · Outreach-St. Matthews Library                | 4,082.02          | 1,287.02          | 217.2%        |
| <b>Total 3400 · Outreach Funds</b>                  | <b>6,910.13</b>   | <b>2,995.13</b>   | <b>130.7%</b> |
| <b>3500 · Deferred Sp. Ministries - Mem.</b>        |                   |                   |               |
| 3510 · Memorial-General                             | 2,235.09          | -112.31           | 2,090.1%      |
| 3515 · Memorial - Deficit Reserves                  | 0.00              | 4,500.00          | -100.0%       |
| 3520 · Memorial- Thrity's/Fairways                  | 1,913.30          | 782.50            | 144.5%        |
| 3530 · Memorial-Bequests                            | 10,000.00         | 10,000.00         | 0.0%          |
| 3540 · Memorial-Bursary                             | 1,232.43          | 2,182.43          | -43.5%        |
| 3560 · Memorial-Guild                               | 3,261.06          | 3,261.06          | 0.0%          |
| 3570 · Memorial-Ron Smith Legacy                    | 5,086.97          | 5,086.97          | 0.0%          |
| 3580 · Memorial - Kitchen Renos                     | 0.00              | 4,781.13          | -100.0%       |
| 3585 · Memorial - Hall Lighting                     | 838.20            | -1,199.92         | 169.9%        |
| <b>Total 3500 · Deferred Sp. Ministries - Me...</b> | <b>24,567.05</b>  | <b>29,281.86</b>  | <b>-16.1%</b> |
| <b>Total Long Term Liabilities</b>                  | <b>35,374.28</b>  | <b>39,989.97</b>  | <b>-11.5%</b> |
| <b>Total Liabilities</b>                            | <b>35,374.28</b>  | <b>39,989.97</b>  | <b>-11.5%</b> |
| <b>Equity</b>                                       |                   |                   |               |
| 32000 · Retained Earnings                           | 9,918.75          | 8,411.23          | 17.9%         |
| 3900 · Opening Balance Equity-General               | 246.16            | 246.16            | 0.0%          |
| 3910 · Retained Earnings-General                    | 3,811.81          | 3,811.81          | 0.0%          |
| 3920 · Retained Earnings-Church Events              | 6,515.82          | 6,515.82          | 0.0%          |
| 3930 · Retained Earnings-Memorial Acct              | 116,731.87        | 115,404.27        | 1.2%          |
| Net Income                                          | 179.24            | 8,945.15          | -98.0%        |
| <b>Total Equity</b>                                 | <b>137,403.65</b> | <b>143,334.44</b> | <b>-4.1%</b>  |
| <b>TOTAL LIABILITIES &amp; EQUITY</b>               | <b>172,777.93</b> | <b>183,324.41</b> | <b>-5.8%</b>  |

St. Mary's August 2021 Financial Review

| ITEM                                | Actual To           | % To Budget  |                  | REMARKS                                   |
|-------------------------------------|---------------------|--------------|------------------|-------------------------------------------|
| BUDGET                              | August 31/21        | Target= 67%  | BUDGET           | 2021 Budget to 2021 Actuals               |
| <b>INCOME</b>                       |                     |              |                  |                                           |
| REGULAR OFFERINGS                   | \$63,222.12         | 60.0%        | \$105,350        |                                           |
| OPEN OFFERING                       | \$30.00             | 12.0%        | \$250            |                                           |
| FESTIVAL                            | \$1,755.00          | 35.1%        | \$5,000          | \$1,735 Easter + \$20 Christmas           |
| HALL /FACILITIES USE DONATIONS      | \$80.00             | 8.0%         | \$1,000          |                                           |
| BAPTISMS/ WEDDINGS/ FUNERALS        | \$0.00              | 0.0%         | \$400            |                                           |
| MISCELLANEOUS                       | \$932.60            | 186.5%       | \$500            | Interest income                           |
| WAGE SUBSIDY                        | \$5,345.32          | 0.0%         | \$0              |                                           |
| TX FROM HOLLY FAIR                  | \$0.00              | 0.0%         | \$2,000          |                                           |
| PARISH THRIFT SALES                 | \$0.00              | 0.0%         | \$0              |                                           |
| SPECIFIC DONATIONS                  | \$1,000.00          |              | \$0              | Building maintenance                      |
| DEFICIT ELIMINATION APPEAL - 2021   | \$200.00            | 0.0%         | \$0              |                                           |
| DEFICIT RESERVE                     | \$4,500.00          | 100.0%       | \$4,500          |                                           |
| TOTAL RECEIPTS                      | \$77,065.04         | 64.8%        | \$119,000        |                                           |
| <b>TOTAL REVENUE</b>                | <b>\$77,065.04</b>  | <b>64.8%</b> | <b>\$119,000</b> | Excludes \$15,500 Memorial Acct. transfer |
| <b>DISBURSEMENTS</b>                |                     |              |                  |                                           |
| STIPEND/BENEFITS - RECTOR           | \$33,444.43         | 68.9%        | \$48,567         |                                           |
| RELIEF CLERGY                       | \$300.00            | 100.0%       | \$300            |                                           |
| ASSIST CURATE                       | \$3,269.30          | 110.8%       | \$2,951          | Reflects rebalancing of costs with S S    |
| MUSIC DIRECTOR                      | \$7,314.10          | 63.2%        | \$11,582         |                                           |
| RELIEF MUSICIAN                     | \$250.00            | 125.0%       | \$200            |                                           |
| ADMIN. ASST/BOOKKEEPER              | \$16,981.09         | 60.8%        | \$27,946         |                                           |
| SALARIES - PAYROLL VARIANCES        | \$675.01            | 0.0%         | \$0              |                                           |
| DIOCESAN ASSESSMENT                 | \$13,306.00         | 66.7%        | \$19,959         |                                           |
| CHRISTIAN EDUCATION                 | \$121.14            | 40.4%        | \$300            |                                           |
| CLERGY CONFERENCES                  | \$0.00              | 0.0%         | \$200            |                                           |
| MUSIC MINISTRY                      | \$480.06            | 64.0%        | \$750            |                                           |
| SANCTUARY SUPPLIES                  | \$0.00              | 0.0%         | \$225            |                                           |
| ADVERTISING                         | \$0.00              | 0.0%         | \$200            |                                           |
| INSURANCE                           | \$4,296.00          | 95.3%        | \$4,510          | Paid in full for the year                 |
| PHOTOCOPY                           | \$1,335.76          | 44.5%        | \$3,000          |                                           |
| POSTAGE                             | \$0.00              | 0.0%         | \$200            |                                           |
| STATIONERY                          | \$179.01            | 51.1%        | \$350            |                                           |
| COMPUTER EXPENSES                   | \$79.73             | 5.3%         | \$1,500          | Website maintenance                       |
| MAINTENANCE - GENERAL               | \$3,536.24          | 176.8%       | \$2,000          | Catchbasin drain/Hot Water Tank/Urinals   |
| MAINTENANCE - CLEANING CONTRACT     | \$307.50            | 10.3%        | \$3,000          |                                           |
| MAINTENANCE - CLEANING SUPPLIES     | \$0.00              | 0.0%         | \$250            |                                           |
| MAINTENANCE - GARDENING             | \$1,544.22          | 154.4%       | \$1,000          | Tree removal                              |
| GARBAGE                             | \$0.00              | 0.0%         | \$460            |                                           |
| HYDRO                               | \$2,483.90          | 47.3%        | \$5,250          |                                           |
| WEBSITE SUPPORT (Ascend & Tithe.ly) | \$0.00              | 0.0%         | \$100            |                                           |
| INTERNET                            | \$1,678.64          | 67.1%        | \$2,500          |                                           |
| TELEPHONE                           | \$431.61            | 36.0%        | \$1,200          |                                           |
| WATER/SEWER                         | \$358.20            | 51.2%        | \$700            |                                           |
| MISCELLANEOUS                       | \$13.86             | 5.5%         | \$250            |                                           |
| BANK CHARGES & RECONCILIATIONS      | \$0.00              | 0.0%         | \$100            |                                           |
| GST Paid (2.5%) non-Refundable      | \$0.00              | 0.0%         | \$500            |                                           |
| TRANSFER TO MEMORIAL ACCOUNT        | \$0.00              | 0.0%         | \$0              |                                           |
| DEFICIT ELIMINATION RESERVE         | \$0.00              | 0.0%         | \$0              |                                           |
| <b>TOTAL EXPENDITURES</b>           | <b>\$92,385.80</b>  | <b>66.0%</b> | <b>\$140,050</b> |                                           |
| <b>OPERATING SURPLUS/DEFICIT</b>    | <b>-\$15,320.76</b> | <b>72.8%</b> | <b>-\$21,050</b> |                                           |

St. Stephen's June 2021 Financial Review

| ITEM                             | Actual To<br>May 31/21 | % To Budget<br>Target= 42% | BUDGET           | REMARKS<br>2021 Budget to 2021 Actual |
|----------------------------------|------------------------|----------------------------|------------------|---------------------------------------|
| <b>INCOME</b>                    |                        |                            |                  |                                       |
| REGULAR OFFERINGS                | \$37,038.44            | 31.0%                      | \$119,600        |                                       |
| OPEN OFFERING                    | \$6.00                 | 0.6%                       | \$1,000          |                                       |
| FESTIVAL                         | \$1,180.00             | 39.3%                      | \$3,000          |                                       |
| HALL /PreSchool Donation         | \$3,740.00             | 53.4%                      | \$7,000          |                                       |
| OTHER HALL DONATIONS             | -\$20.00               |                            | \$0              | Grounds use \$180.00                  |
| WEDDINGS/ FUNERALS               | \$0.00                 | 0.0%                       | \$400            |                                       |
| SOCIAL EVENTS                    | \$0.00                 |                            | \$0              |                                       |
| INTEREST INCOME                  | -\$422.73              | -14.1%                     | \$3,000          | GIC \$659.08                          |
| DONATIONS/Targeted               | \$0.00                 |                            | \$0              |                                       |
| WAGE SUBSIDY                     |                        | 0.0%                       | \$0              |                                       |
| PERPETUITY ACCOUNT               | \$0.00                 |                            | \$0              |                                       |
| DEFICIT RESERVE                  | \$0.00                 |                            | \$0              |                                       |
| <b>TOTAL RECEIPTS</b>            | <b>\$41,521.71</b>     | <b>31.0%</b>               | <b>\$134,000</b> |                                       |
| <b>TOTAL REVENUE</b>             | <b>\$41,521.71</b>     | <b>31.0%</b>               | <b>\$134,000</b> |                                       |
| <b>DISBURSEMENTS</b>             |                        |                            |                  |                                       |
| STIPEND/BENEFITS - RECTOR        | \$21,205.85            | 43.7%                      | \$48,567         |                                       |
| RELIEF CLERGY                    | \$75.00                | 25.0%                      | \$300            |                                       |
| ASSIST CURATE                    | \$3,027.13             | 102.6%                     | \$2,951          | 3694.13 minus dio 667.00              |
| MUSICIANS                        | \$1,500.00             | 30.0%                      | \$5,000          |                                       |
| RELIEF MUSICIAN                  | \$0.00                 | 0.0%                       | \$0              |                                       |
| ADMIN. ASST/BOOKKEEPER           | \$7,217.42             | 48.1%                      | \$15,000         |                                       |
| PAYROLL BULK CHARGES             | \$0.00                 | 0.0%                       | \$0              |                                       |
| DIOCESAN ASSESSMENT              | \$9,178.35             | 39.9%                      | \$23,000         |                                       |
| BOOKKEEPING                      | \$0.00                 | 0.0%                       | \$0              |                                       |
| CHRISTIAN EDUCATION              | \$0.00                 | 0.0%                       | \$300            |                                       |
| CLERGY CONFERENCES               | \$0.00                 | 0.0%                       | \$300            |                                       |
| MUSIC SUPPLIES                   | \$270.97               | 90.3%                      | \$300            | OneLicence \$242.5                    |
| SANCTUARY SUPPLIES               | \$181.91               | 36.4%                      | \$500            |                                       |
| ADVERTISING                      | \$0.00                 | 0.0%                       | \$200            |                                       |
| INSURANCE                        | \$5,235.03             | 103.7%                     | \$5,047          |                                       |
| PHOTOCOPY                        | \$1,130.02             | 37.7%                      | \$3,000          |                                       |
| POSTAGE                          | \$90.40                | 0.0%                       | \$0              |                                       |
| STATIONARY(Print Paper/Pens)     | \$201.38               | 13.4%                      | \$1,500          |                                       |
| PUBLICATIONS                     | \$77.00                | 0.0%                       | \$0              |                                       |
| OFFICE COMPUTERS                 | \$83.75                | 16.8%                      | \$500            |                                       |
| SOCIAL EVENTS                    | \$0.00                 | 0.0%                       | \$200            |                                       |
| MAINTENANCE - GENERAL            | \$4,707.86             | 94.2%                      | \$5,000          |                                       |
| SECURITY                         | \$239.34               | 47.9%                      | \$500            |                                       |
| MAINTENANCE - CLEANING CONTRAC   | \$1,511.84             | 37.8%                      | \$4,000          |                                       |
| MAINTENANCE - CLEANING SUPPLIES  | \$20.79                | 0.0%                       | \$0              |                                       |
| MAINTENANCE - GROUNDS            | \$445.07               | 8.9%                       | \$5,000          |                                       |
| GARBAGE                          | \$358.62               | 35.9%                      | \$1,000          |                                       |
| HYDRO                            | \$2,682.75             | 48.8%                      | \$5,500          |                                       |
| AMALGAMATION OF SERVICES         |                        |                            | \$0              |                                       |
| HEATING OIL (HALL)               | \$2,612.74             | 87.1%                      | \$3,000          |                                       |
| INTERNET                         | \$670.15               | 134.0%                     | \$500            |                                       |
| TELEPHONE                        | \$110.13               | 13.8%                      | \$800            |                                       |
| YOUTH MINISTRY                   | \$0.00                 | 0.0%                       | \$100            |                                       |
| SUNDAY SCHOOL                    | \$0.00                 | 0.0%                       | \$200            |                                       |
| BANK CHARGES & RECONCILIATIONS   | \$25.00                | 0.0%                       | \$0              |                                       |
| GST Paid (2.5%) non-Refundable   | \$0.00                 | 0.0%                       | \$1,000          |                                       |
| <b>TOTAL EXPENDITURES</b>        | <b>\$62,858.50</b>     | <b>47.2%</b>               | <b>\$133,265</b> |                                       |
| <b>OPERATING SURPLUS/DEFICIT</b> | <b>-\$21,336.79</b>    | <b>-2903.0%</b>            | <b>\$735</b>     |                                       |

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## St. Stephen Church -Anglican ParishCS

09/09/21

## Balance Sheet

Accrual Basis

As of August 31, 2021

|                                        | Aug 31, 21        | Aug 31, 20        | % Change    |
|----------------------------------------|-------------------|-------------------|-------------|
| <b>ASSETS</b>                          |                   |                   |             |
| Current Assets                         |                   |                   |             |
| Chequing/Savings                       |                   |                   |             |
| 1000 · CASH                            |                   |                   |             |
| 1005 · Petty Cash                      | 125.07            | 168.65            | -25.8%      |
| 1010 · Coast Capital Operating Acco... | 129,227.18        | 63,072.45         | 104.9%      |
| Total 1000 · CASH                      | 129,352.25        | 63,241.10         | 104.5%      |
| Total Chequing/Savings                 | 129,352.25        | 63,241.10         | 104.5%      |
| Accounts Receivable                    |                   |                   |             |
| 1410 · ACCOUNTS RECEIVABLE             |                   |                   |             |
| 1420 · Receivable -General             | 1,175.00          | 0.00              | 100.0%      |
| 1440 · Receivable -Internal            | 1,036.84          | 896.42            | 15.7%       |
| 1410 · ACCOUNTS RECEIVABLE - Ot...     | 0.00              | 1,175.00          | -100.0%     |
| Total 1410 · ACCOUNTS RECEIVABLE       | 2,211.84          | 2,071.42          | 6.8%        |
| Total Accounts Receivable              | 2,211.84          | 2,071.42          | 6.8%        |
| Other Current Assets                   |                   |                   |             |
| 1400 · GST -(2.5%) Recoverable         | 1,029.47          | 564.28            | 82.4%       |
| 1500 · INVESTMENTS                     |                   |                   |             |
| 1505 · Diocesan Investment (CTF)       | 130,000.00        | 100,000.00        | 30.0%       |
| 1510 · GIC #3 (Coast Capital 05/21)    | 0.00              | 50,000.00         | -100.0%     |
| 1515 · GIC #4 -Coast Capital           | 0.00              | 50,000.00         | -100.0%     |
| 1520 · GIC #5 13-Mar-22                | 20,000.00         | 0.00              | 100.0%      |
| Total 1500 · INVESTMENTS               | 150,000.00        | 200,000.00        | -25.0%      |
| Total Other Current Assets             | 151,029.47        | 200,564.28        | -24.7%      |
| Total Current Assets                   | 282,593.56        | 265,876.80        | 6.3%        |
| <b>TOTAL ASSETS</b>                    | <b>282,593.56</b> | <b>265,876.80</b> | <b>6.3%</b> |
| <b>LIABILITIES &amp; EQUITY</b>        |                   |                   |             |
| Liabilities                            |                   |                   |             |
| Current Liabilities                    |                   |                   |             |
| Accounts Payable                       |                   |                   |             |
| 2000 · ACCOUNTS PAYABLE                |                   |                   |             |
| 2010 · Diocese Payable                 | 1,745.01          | 0.00              | 100.0%      |
| 2020 · Individuals Payable             | -430.97           | -470.65           | 8.4%        |
| 2040 · Suppliers Payable               | 15,393.00         | 1,673.53          | 819.8%      |
| 2000 · ACCOUNTS PAYABLE - Other        | 0.00              | 671.00            | -100.0%     |
| Total 2000 · ACCOUNTS PAYABLE          | 16,707.04         | 1,873.88          | 791.6%      |
| Total Accounts Payable                 | 16,707.04         | 1,873.88          | 791.6%      |
| Other Current Liabilities              |                   |                   |             |
| 3100 · CURRENT SPECIAL MINISTRI...     |                   |                   |             |
| 3110 · Altar Flowers /Guild            | 8.60              | 92.51             | -90.7%      |
| 3160 · Community Lunch (#5)            | 3,215.56          | 3,123.18          | 3.0%        |
| 3175 · Sunday School / Christian Ed.   | 20.00             | 20.00             | 0.0%        |
| Total 3100 · CURRENT SPECIAL MINI...   | 3,244.16          | 3,235.69          | 0.3%        |

|                                             | Aug 31, 21        | Aug 31, 20        | % Change      |
|---------------------------------------------|-------------------|-------------------|---------------|
| <b>3400 · OUTREACH PROJECTS</b>             |                   |                   |               |
| 3417 · Gendemi Mission                      | 0.00              | -50.00            | 100.0%        |
| 3420 · General Outreach (Fairway)           | 375.75            | 960.44            | -60.9%        |
| 3430 · Precious Jewels                      | 30.00             | 160.00            | -81.3%        |
| 3447 · Street Hope Ministry                 | 0.00              | 30.00             | -100.0%       |
| 3455 · Victoria Animal Humane So...         | 780.00            | 45.00             | 1,633.3%      |
| 3460 · YFC Victoria -Blue Bus               | 70.00             | 50.00             | 40.0%         |
| 3470 · South Island Centre for Cou...       | 20.00             | 70.00             | -71.4%        |
| 3480 · PWRDF                                | 50.00             | 40.00             | 25.0%         |
| 3492 · Saanich Peninsula Food Bank          | 85.00             | 115.00            | -26.1%        |
| 3493 · Prayer Shawls                        | -39.01            | 133.54            | -129.2%       |
| 3495 · St. Matthew's Theo Library           | 20.00             | 1,090.00          | -98.2%        |
| <b>Total 3400 · OUTREACH PROJECTS</b>       | <b>1,391.74</b>   | <b>2,643.98</b>   | <b>-47.4%</b> |
| <b>Total Other Current Liabilities</b>      | <b>4,635.90</b>   | <b>5,879.67</b>   | <b>-21.2%</b> |
| <b>Total Current Liabilities</b>            | <b>21,342.94</b>  | <b>7,753.55</b>   | <b>175.3%</b> |
| <b>Long Term Liabilities</b>                |                   |                   |               |
| <b>3500 · DEFERRED SPECIAL PROJECTS</b>     |                   |                   |               |
| 3505 · Church Restoration (CTF)             | 94,524.54         | 100,556.23        | -6.0%         |
| 3510 · Contingency Reserve Fund             | 25,895.90         | 15,430.90         | 67.8%         |
| 3520 · Garden Project (#5)                  | 215.47            | 215.47            | 0.0%          |
| 3525 · Grounds Maintenance (CTF)            | 28,298.20         | 28,298.20         | 0.0%          |
| 3532 · King Project (#5)                    | 0.00              | 5,738.31          | -100.0%       |
| 3535 · Lych-gate (#5)                       | 2,844.37          | 2,844.37          | 0.0%          |
| <b>3540 · Memorial Hall Fund</b>            |                   |                   |               |
| 3541 · Chairs                               | 0.00              | 944.39            | -100.0%       |
| 3542 · Furnace (Smile Cards)                | -890.68           | -3,345.46         | 73.4%         |
| 3543 · General Memorial Funds               | 45,894.92         | 45,894.92         | 0.0%          |
| <b>Total 3540 · Memorial Hall Fund</b>      | <b>45,004.24</b>  | <b>43,493.85</b>  | <b>3.5%</b>   |
| 3545 · Pet Memorial (#5)                    | 3,831.20          | 2,384.22          | 60.7%         |
| 3550 · Sound Equipment                      | 0.00              | -1,432.24         | 100.0%        |
| 3555 · Summer Camp Fund                     | 0.00              | 1,628.69          | -100.0%       |
| 3560 · Education Fund (#5)                  | 4,988.91          | 5,988.91          | -16.7%        |
| 3575 · Transforming Futures Fund            | 700.00            | 600.00            | 16.7%         |
| <b>Total 3500 · DEFERRED SPECIAL PRO...</b> | <b>206,302.83</b> | <b>205,746.91</b> | <b>0.3%</b>   |
| <b>Total Long Term Liabilities</b>          | <b>206,302.83</b> | <b>205,746.91</b> | <b>0.3%</b>   |
| <b>Total Liabilities</b>                    | <b>227,645.77</b> | <b>213,500.46</b> | <b>6.6%</b>   |
| <b>Equity</b>                               |                   |                   |               |
| 30000 · Opening Bal Equity                  | 40,712.67         | 40,712.67         | 0.0%          |
| 32000 · Retained Earnings                   | 34,859.19         | 35,237.31         | -1.1%         |
| 32150 · Unrealized Gain/Loss                | 4,682.00          | 0.00              | 100.0%        |
| Net Income                                  | -25,306.07        | -23,573.64        | -7.4%         |
| <b>Total Equity</b>                         | <b>54,947.79</b>  | <b>52,376.34</b>  | <b>4.9%</b>   |
| <b>TOTAL LIABILITIES &amp; EQUITY</b>       | <b>282,593.56</b> | <b>265,876.80</b> | <b>6.3%</b>   |

St. Stephen's August 2021 Financial Review

| ITEM                             | Actual To<br>Aug. 31/21 | % To Budget<br>Target= 67% | BUDGET           | REMARKS<br>2021 Budget to 2021 Actual |
|----------------------------------|-------------------------|----------------------------|------------------|---------------------------------------|
| <b>INCOME</b>                    |                         |                            |                  |                                       |
| REGULAR OFFERINGS                | \$52,171.46             | 43.6%                      | \$119,600        |                                       |
| OPEN OFFERING                    | \$66.00                 | 6.6%                       | \$1,000          |                                       |
| FESTIVAL                         | \$1,180.00              | 39.3%                      | \$3,000          |                                       |
| HALL /PreSchool Donation         | \$4,988.00              | 71.3%                      | \$7,000          |                                       |
| OTHER HALL DONATIONS             | \$450.00                |                            | \$0              |                                       |
| WEDDINGS/ FUNERALS               | \$600.00                | 150.0%                     | \$400            |                                       |
| SOCIAL EVENTS                    | \$0.00                  |                            | \$0              |                                       |
| INTEREST INCOME                  | \$687.84                | 22.9%                      | \$3,000          | GIC \$659.08                          |
| DONATIONS/Targeted               | \$0.00                  |                            | \$0              |                                       |
| WAGE SUBSIDY                     | \$5,443.65              | 0.0%                       | \$0              |                                       |
| PERPETUITY ACCOUNT               | \$0.00                  |                            | \$0              |                                       |
| DEFICIT RESERVE                  | \$100.00                |                            | \$0              |                                       |
| TOTAL RECEIPTS                   | \$65,686.95             | 49.0%                      | \$134,000        |                                       |
| <b>TOTAL REVENUE</b>             | <b>\$65,686.95</b>      | <b>49.0%</b>               | <b>\$134,000</b> |                                       |
| <b>DISBURSEMENTS</b>             |                         |                            |                  |                                       |
| STIPEND/BENEFITS - RECTOR        | \$33,996.37             | 70.0%                      | \$48,567         |                                       |
| RELIEF CLERGY                    | \$75.00                 | 25.0%                      | \$300            |                                       |
| ASSIST CURATE                    | \$3,027.13              | 102.6%                     | \$2,951          | 3694.13 minus dio 667.00              |
| MUSICIANS                        | \$3,025.00              | 60.5%                      | \$5,000          |                                       |
| RELIEF MUSICIAN                  | \$0.00                  | 0.0%                       | \$0              |                                       |
| ADMIN. ASST/BOOKKEEPER           | \$10,872.86             | 72.5%                      | \$15,000         |                                       |
| PAYROLL BULK CHARGES             | -\$1,806.07             | 0.0%                       | \$0              |                                       |
| DIOCESAN ASSESSMENT              | \$14,685.36             | 63.8%                      | \$23,000         |                                       |
| BOOKKEEPING                      | \$0.00                  | 0.0%                       | \$0              |                                       |
| CHRISTIAN EDUCATION              | \$0.00                  | 0.0%                       | \$300            |                                       |
| CLERGY CONFERENCES               | \$0.00                  | 0.0%                       | \$300            |                                       |
| MUSIC SUPPLIES                   | \$567.03                | 189.0%                     | \$300            | OneLicence \$242.5                    |
| SANCTUARY SUPPLIES               | \$239.21                | 47.8%                      | \$500            |                                       |
| ADVERTISING                      | \$133.25                | 66.6%                      | \$200            |                                       |
| INSURANCE                        | \$5,235.03              | 103.7%                     | \$5,047          |                                       |
| PHOTOCOPY                        | \$1,797.92              | 59.9%                      | \$3,000          |                                       |
| POSTAGE                          | \$90.40                 | 0.0%                       | \$0              |                                       |
| STATIONARY(Print Paper/Pens)     | \$271.49                | 18.1%                      | \$1,500          |                                       |
| PUBLICATIONS                     | \$96.22                 | 0.0%                       | \$0              |                                       |
| OFFICE COMPUTERS                 | \$235.08                | 47.0%                      | \$500            |                                       |
| SOCIAL EVENTS                    | \$0.00                  | 0.0%                       | \$200            |                                       |
| MAINTENANCE - GENERAL            | \$6,563.77              | 131.3%                     | \$5,000          |                                       |
| SECURITY                         | \$352.16                | 70.4%                      | \$500            |                                       |
| MAINTENANCE - CLEANING CONTRAC   | \$1,916.71              | 47.9%                      | \$4,000          |                                       |
| MAINTENANCE - CLEANING SUPPLIES  | \$42.62                 | 0.0%                       | \$0              |                                       |
| MAINTENANCE - GROUNDS            | \$1,534.97              | 30.7%                      | \$5,000          |                                       |
| GARBAGE                          | \$584.43                | 58.4%                      | \$1,000          |                                       |
| HYDRO                            | \$3,025.42              | 55.0%                      | \$5,500          |                                       |
| AMALGAMATION OF SERVICES         |                         |                            | \$0              |                                       |
| HEATING OIL (HALL)               | \$2,612.74              | 87.1%                      | \$3,000          |                                       |
| INTERNET                         | \$1,011.64              | 202.3%                     | \$500            |                                       |
| TELEPHONE                        | \$175.87                | 22.0%                      | \$800            |                                       |
| YOUTH MINISTRY                   | \$0.00                  | 0.0%                       | \$100            |                                       |
| SUNDAY SCHOOL                    | \$0.00                  | 0.0%                       | \$200            |                                       |
| BANK CHARGES & RECONCILIATIONS   | \$25.00                 | 0.0%                       | \$0              |                                       |
| MISCELLANEOUS EXPENSES           | \$1.79                  |                            |                  |                                       |
| GST Paid (2.5%) non-Refundable   | \$0.00                  | 0.0%                       | \$1,000          |                                       |
| <b>TOTAL EXPENDITURES</b>        | <b>\$90,388.40</b>      | <b>67.8%</b>               | <b>\$133,265</b> |                                       |
| <b>OPERATING SURPLUS/DEFICIT</b> | <b>-\$24,701.45</b>     | <b>-3360.7%</b>            | <b>\$735</b>     |                                       |