

Change of Treasurer Information

In order to keep our records up to date and to ensure continuing communication between the Finance Department and the Parishes, we request that this form be returned to us any time there is a change to the position of Parish Treasurer. **All future Parish Remittance Advices, Allotment Statements and Payroll Statements will be sent to the address noted below unless stated otherwise.**

If your Parish would like these documents to go directly to the parish office, please list the parish office address below.

PARISH: _____ ID _____

PREVIOUS TREASURER'S NAME: _____

NEW TREASURER'S NAME: _____

Address where the documents are to go:

ADDRESS _____ Parish Office (y/n)

CITY: _____ POSTAL CODE: _____

PHONE # - Parish: _____ Treasurer: _____

E-MAIL - Parish: _____ Treasurer: _____

DATE EFFECTIVE: _____

Please change the Consolidated Trust Fund Administrator information to the above person:

Yes : _____ No: _____

Wardens:

Name _____ Signature _____ Date / / .

Name _____ Signature _____ Date / / .

We sincerely appreciate your co-operation in this matter.

Please send change information to office@nspeidiocese.ca.

For Synod Office use only:

Distribution: Accounting Admin: _____;

Revised March 2024