

**RHUC BOARD MEETING  
MINUTES  
Wednesday, March 13th, 2024, 7:30 p.m.,  
(approved March 20, 2024)**

**Present** – DJ McCready (chairing this meeting in Doug’s absence), Karen Dale, Carolyn You, Dianne McLeod, Howe Foo, Harry Ramsaran, Jane Wedlock, Julie Horne, Nancy Hart, June Blanchette, David Leyton-Brown

**Regrets** – Doug Loweth, Sara Perez

**Devotion** – Harry

**Land Acknowledgement** – Carolyn

**Approval of Agenda** – addition of \*Update from Nominations Committee  
\*Thank you to June and Team for organizing Deb’s Retirement Tea  
Agenda approved

**Approval of Minutes of last Board Meeting**  
Minutes of February 28, 2024 – approved as written

**Matters Arising from the Minutes**  
Redevelopment Team: motion tabled at last board meeting  
**M/S Jane Wedlock, David Leyton-Brown**

**MOTION:** (Redevelopment team request to spend maximum of \$62,445.10 to investigate condition of Sanctuary, and determine cost to repair.)  
: That the RHUC board authorize ERA Heritage Architects to proceed with the Sanctuary plaster ceiling and wall investigation, and the stained glass investigation as outlined in the Proposal dated Feb. 15, 2024, and to deliver two reports and the costing to complete the necessary work.

**Budget:**

**Sanctuary Plaster Ceiling and Wall Investigation**

ERA fees:	\$5665 + tax
Specialist tradesperson estimate:	\$14000-\$34000 + tax

**Stain Glass Investigation**

ERA fees:	\$3605 + tax
Specialist tradesperson estimate:	\$10000-\$12000 + tax

<b>TOTAL (\$62455.10)</b>	<b>\$9270 + tax</b>
	<b>\$24000-\$46000 + tax</b>

**To be funded from the Special Gifts M.A.P. Fund**

**Motion approved**

- ERA has worked with the specialist tradespersons in these fields
- Range in plaster ceiling and wall investigation due to uncertainty of accessibility
- Also unknown if investigation into asbestos needs to be done
- Recognition of work Jane Ridout and Dianne McLeod have done in accessing old documents to assist ERA in their work

## **Correspondence**

Doors Open: invitation from Maggie MacKenzie, Town of Richmond Hill, to participate in the event was submitted and accepted – to be held **May 11, 2024** 10 am-4pm

Discussion – Doug has contacted some congregants who had previously participated in the event to get ideas – May 11 is also Men's Breakfast and Heritage Centre Tea so some folks not able to help – it was felt that Doors Open is not an event that would align to the forum structure – this event is seen as a great opportunity to share our heritage and our future plans! – Jane W will take the opportunity after the Q&A this Sunday to share information about May 11 event, mention that volunteers will be needed, and that Doors Open is an exciting opportunity to share our plans for RHUC

Discussion - board needs to address issue of volunteers, perhaps as a board mini-retreat – need to plan events for next 12-18 months, perhaps an Events Committee – more success in drawing volunteers when there is clarity about what the specific jobs are folks are committing to - this is a Strategic Issue to be addressed at Board

- There are grants available e.g., Seeds of Hope where we could focus on seeking funds for the retention of someone to help with grants/liasing events – due end of April so some urgency around this – there is no one at SWRC to assist specifically with helping to write grant applications – TUCC has support and expertise.

**Minister's Report** – Karen shared her reflections on Lent being a time to pause and reflect – she has felt the stirring of God's spirit this month at the Interfaith Gathering at RH library, scouting Sunday, Deb's Retirement Tea, in her role as staff support to the Redevelopment Team, Vision Keepers, Spiritual Practice Team, supporting Linda Clark's family in the planning of the Celebration of her Life, supporting Nadine in organization of another fund-raising concert, in how PFLAG has reached out to her re a partnership about a music event in our space

May 5 – Spring chancel choir concert

June 8 – Nadine's concert

## **Other Regular Reports/Updates**

Shining Waters Region – David shared that he again has been moved from Past President to Acting President due to illness of President, and also on Executive of General Council – he has been in correspondence with the Moderator (Right Reverend Dr Carmen Lansdowne) after reading an article she had written for Broadview magazine; she is working on a resource of how to approach and keep in touch with the community and David agreed that it can be piloted at RHUC; he will bring back to board when resource completed

Redevelopment – Jane shared that she and Jane Ridout will be speaking with Jody Moltby on March 21<sup>st</sup> to get responses to the questions asked regarding Regional Trusts – Jane hopes there will be a meeting before the AGM regarding Living into Our Vision – reminder Sunday March 17 is the Q&A session immediately after the service

Finance Committee – the Board discussed the Finance Committee’s recommendation to formalize a policy on Gift Acceptance and Administrative Allocation. Julie will take comments shared back to the Finance Committee to draft a policy for consideration by the Board.

**Wednesday March 20: 7:30** – a separate board meeting will be held to review/approve draft financial statements and reports, as the board members need sufficient time to review documents prior to a motion being made - people asked to email any questions to Julie and they will be ‘replied to all’

Operations – DJ had provided the report earlier in week and no questions posed – added that there will be a compost placed outside at sometime this summer

### **New Business**

‘Doors Open’ May 11, 10 to 4 p.m. – see Discussion above under Correspondence

Report on status of revisions to Policy and Procedure Manual – deferred until Board meeting  
**Wednesday April 10, 2024** when Doug is available to answer questions

Thanks expressed to June (and to be shared with her Team) for all the organization and work which resulted in a very successful retirement event for Deb – June shared that the success was due to people helping with what they were familiar/comfortable with, as well as approaching people directly

A card will be given to Deb, on behalf of the Board – Nancy

Nominating Committee – Carolyn shared the positions that have been filled and those positions for which conversations were on-going

### **Brief updates:**

Office Administrator position: 1<sup>st</sup> interviews complete, 2<sup>nd</sup> interview for one or two candidates pending – not likely new staff will be in place prior to Deb leaving – Dianne mentioned she was already planning to spend time in the office when new person is hired (possibly others as well)- important that new office admin is supported and has a clear understanding of who to call in what situation

Payroll increase not complete; other payroll issues taking priority, but work is going on.

Request for April 10 Board meeting – previously confirmed during

**Adjournment....Next Meetings** – March 20, 2024, on Zoom, for Financials – April 10, 2024