

Holy Trinity Anglican Church
Vestry minutes: March 10, 2024
Following Sunday Morning Worship

Present: Michael Minor* (Minutes), Evelyne Fondse, Gwen Greig, Marlene Smith, Ritchie Arthurson, Rob Loudfoot, Bob Baker, Zilla Jones, Ross Steer*, Joan Steer*, Karen Klassen Bender, Helen Holbrook, Sandra Bender* (chair)

*ex-officio

Regrets: Janice Headley

Sandra called meeting to order at 12:15 offered a land and water acknowledgement.

Bishop Don led devotion. We shared our understandings of serving on vestry through God's grace and opening prayer.

MOTION

Approval of agenda: Zilla/ Karen

CARRIED

Orientation:

Bishop Don shared excerpts from the Canons. Primary wardens appointed as chairs. Corporation includes Bob and Joan as deputy wardens. Avoid getting too involved in minutia. Highlighting the ministerial function of vestry to "promote unity, peace and true religion." Wardens have fiduciary duty for the accounts of the parish. Incumbent asking wardens to "please worry with me."

Sandra reminds about boundaries and who is responsible for what. Sandra shared a document outlining who is responsible for what. This document is posted in many locations throughout the building.

Sandra outlined our desire to produce a parish profile and post job ad with approval of diocese.

ACTION: Michael will compile elements of parish profile and ask corporation for feedback, followed by vestry. Feedback can be offered on a Google Document. Please offer comments directly on the document and allow Michael to make any desired changes to avoid overlapping feedback.

MOTION:

(Zilla/Ross) That we hire a 2-3 day part time administrator.

CARRIED

ACTION

Sub-committee/Task force struck for developing job description and hiring said administrator, potentially from a temp agency

Ross, Joan, Zilla, Ritchie

Request that a job add is up before next meeting

ACTION: Michael will search for previous job description and distribute.

ACTION: Michael will distribute letter to Bishop asking permission for sale of the building

CORRESPONDENCE

1. Morning star funds transferred to diocese and first cheques distributed to refugees.

ACTION: Zilla will ask Cathy Campbell if Morning Star is still formally tied to Holy Trinity

2. Karen has noted that the lunch program has legally separated. An MOU has been drafted stating certain items (freezers, chiller, BBQ, etc.) would belong to that program.
3. Bob gave update on green corridor developments. A grant for design elements of the green corridor was procured thanks to Andrew and Cathy Campbell's coordination. Approximate amount was 20k. Some funds need to be passed along from Holy Trinity to the people doing the work of the proposal.

MOTION Zilla/Karen

That Holy Trinity pass Green Action Centre responsibility for Graham Mall outdoor Safety Plan Project. Michael to sign letter.

CARRIED (Ritchie abstained)

TOPICS

1. Ritchie has documented an apparent collision of a snowplough hitting NE corner of building
Rob informs us that there is a city claims process, likely through 311. Rob suggests contacting insurance first. Rob also suggests opening a file with city.

ACTION: Ritchie will follow up with Aon and city to begin process of filing claim.

2. No financial update at this time.
3. Sunday March 17 potluck and workshop regarding change of life of the church in general will be held. Diocese has been invited. We expect a few friends.
4. Holy Week – Vigil to begin at 9pm to accommodate Jets game, Maundy Thursday 7pm, Bob will put a sign in the laneway to prevent jets game parking. Rob may request 5-10 carpool spots from Impark.
5. Adult Christian Growth Group (mid-April – mid-May)
6. Newsletter to be sent out soon
7. Next meeting: long-term ministry, Wawanesa update, Gail Hammerquist update, doors open, hiring task group update

MOTION

Minutes of the meeting be approved (Karen/Zilla)

CARRIED

Next Vestry Sunday April 21, 2024 following Sunday Morning worship.

A closing prayer was said by all.

Business of agenda completed, meeting adjourned at 2:38PM