



SAINT ANDREWS ANGLICAN CEMETERY
c/o Church of St. John the Divine
579 Fifth Street, Courtenay, B. C. V9N 1K2

Telephone: (250) 334 - 4331
E-mail: admin@sjtdcourtenay.ca

PURCHASE AGREEMENT

Surname (USE BLOCK LETTERS)

Given Names & Initials

Purchaser's Name (if different than above) **ROI

Relationship to deceased

Purchaser's Address

Postal Code

Telephone

Grave Space Purchased

UNIT PRICE

TOTAL

Number of Cremated Plot(s) Required: _____

\$

\$

Location: Block: _____ Row: _____ Section: _____

Internment Fee:

\$

\$

Marker Location and/or Placement Fee:

\$125

\$125

Clergy Fee:

\$100

\$100

Verger Fee:

\$100

\$100

Admin Fee

\$50

\$50

If any monies are outstanding at the time of death on this contract, they become immediately due and payable to the seller, subject to the conditions outlined in the Purchase Agreement.

TOTAL PURCHASE PRICE

Paid by Cash/Cheque/E-Transfer

It is understood and agreed that the terms, conditions, etc. on the reverse side hereof, are made a part of this agreement. Received this _____ day of _____, from _____ the sum of _____ for the right for _____ to be interred in that piece of

**Please make cheques payable to
St. John the Divine Anglican Church
E-Transfer: givings@sjtdcourtenay.ca**

ground, part of the cemetery of the Anglican Church of Canada at St. Andrews Cemetery, 1514 Dingwall Road, Courtenay, BC, Block _____, Row _____, Sec _____ on the cemetery map, in the custody of the incumbent and church wardens of St. John the Divine Church, 579 - 5th Street, Courtenay, BC.

BY _____

Signature of Purchaser

Signature of Rector

Signature Church Warden

WHEN THE PERSON SIGNING IS NOT THE PURCHASER

I hereby guarantee, in any event, payment of all sums on due date herein provided, absence of the purchaser's signature notwithstanding

Signature of guarantor

Address

FEE SCHEDULE - Cemetery Fees and Charges

Effective March 6, 2024

GRAVE SPACE PURCHASE:	Parishioner	Non-Parishioner
Cremation plot	\$350	\$425
Into existing family plot	\$100	\$175
INTERMENT FEE:	\$350	\$425
MARKER PLACEMENT FEE:	\$125	\$125
Clergy	\$100	\$100
Verger	\$100	\$100
Admin	\$50	\$50

The non-parishioner charge applies in the case of individuals who at the time of purchase are not listed on the parish role of the Parish of St. John the Divine, Courtenay, B. C.

HEADSTONE SETTING REGULATIONS

(Upright Stones No Longer Permitted)

Single Marker: 8" x 12" -
12" x 20"

Double Marker: 12" x 20" -
18" x 24"

See negotiations on reverse.

SERVICE DETAILS: Funeral/Reception/Interment

Date

Time

Contact Person

ST. ANDREW'S CEMETERY TRUSTEES

SAINT ANDREW'S ANGLICAN CEMETERY 1514 DINGWALL ROAD, COURTENAY, B.C.

Located on land legally described as
Lot 3, Section 17, Comox Land District, Plan VIP61425

Regulations

Revised March 2024

1. The management of the Cemetery shall be in the hands of three Trustees, the Rector and Churchwardens of the Parish of Saint John the Divine, Courtenay, B.C. They may appoint a Secretary-Treasurer or other officers to assist them.
2. No Burial Service shall be conducted in the cemetery except by the Rector or his substitute.
3. No further full-size burial plots are available for sale, and only those already reserved in writing may be opened.
4. The charge for a cremated remains grave space is to be that in effect in the Cemetery Fees and Charges listed on the FEE SCHEDULE. Dependent on the physical condition of the gravesite, the cremated remains of a maximum of six individuals may be buried in any single full-size burial plot in addition to the original interment, subject to a fee in each case. Fees and charges are detailed in the SCHEDULE, and form part of these Cemetery Regulations.
5. No plot shall be used for any purpose other than as a place for the burial of the dead. Plot holders may not allow interments to be made for remuneration.
6. An original cremation certificate is required for all interments of cremated remains.
7. Full size burial plots and cremated remains grave spaces shall be opened and closed, and markers installed, either by the Verger or a private contractor acceptable to the Trustees, the costs being borne by the estate of the deceased. These charges shall not exceed those in effect in the SCHEDULE-Cemetery Fees and Charges.
8. Plot and cremated remains space holders must place, at their expense, memorial markers on their sites, but before work is undertaken, a full description of the material to be used and the proposed inscription must be submitted for the approval of the Rector. Single markers must be min 8" x 12" to max 12" x 20" and double markers must be min 12" x 20" to max 18" x 24". All new markers must be set level with the ground surface. No further headstones, curbstones, fences, railings, walls, hedges or cement covers may be installed.
9. No trees or shrubs may be planted or cut down, except those authorized by the Trustees.
10. Tidiness is to be maintained at all times, and refuse deposited only in authorized places for ultimate disposal. Decaying floral tributes will be removed and their containers disposed of.
11. The Trustees reserve the right, as they see fit, to improve the condition of neglected graves and generally to take any steps necessary toward reverent care of the cemetery, including the removal of damaged or deteriorating covers and curbing, and the re-setting of markers. The Trustees also reserve the right to charge additional repair costs for neglected graves to the person or persons designated with the right of disposition and responsibility for the remains of the neglected grave, pursuant to the Cremation, Interment and Funeral Services Act May 12, 2004.
12. Plot holders must consult with the Rector before closing any contracts for work to be done on their plots to ascertain whether the work proposed is permissible under these Regulations.
13. Except as directed by legal authority, no buried remains shall be disinterred without the consent in writing of the Bishop of British Columbia, or, in his absence, of the Archdeacon having jurisdiction over the cemetery. All costs involved must be borne by those seeking the exhumation. (See S.16 of the CFIS Act attached)
14. The Cemetery Trustees reserve the right to take back control of a plot that was previously sold but has not been used, and sell it to someone else. (See S.25 of the CFIS Act attached)
15. Any persons defacing, injuring or interfering with any monument, fence or other structure or otherwise vandalizing the cemetery can expect to be prosecuted.
16. These Regulations are subject at all times to the Laws of the Province of British Columbia and the Constitution and Canons of the Diocese of British Columbia.