



Church@TheGabba – PO Box 8093, Woolloongabba, Qld, 4102 – (07)38919210 – office@gabbachurch.org

KITCHEN USE GUIDELINES

The kitchen at Church@TheGabba is for the use and enjoyment of members, adherents and organisations within the Church community upon request. Your help is needed and expected to keep and maintain the kitchen in an excellent condition to provide safe food service to all who use it.

SAFETY

The kitchen is not a play area, and as with all kitchens, there are appliances and work equipment that can be very dangerous if not handled with care. Children under 18 are not allowed in the kitchen without adult supervision.

GENERAL

The following guidelines apply to kitchen use.

- A fire extinguisher is located on the wall outside the kitchen.
- A first aid kit is located on the bench near the sink.
- You are expected to provide your own disposable items (e.g. plates, cups, cutlery and napkins) as the products in the kitchen are for church-related functions only.
- You are expected to provide your own coffee, tea, sugar etc.
- Use only food you provide, do not use other food in the fridge or freezer.
- If you have a need to use the urn, please ensure it has adequate water so it doesn't boil dry and switch it off at the wall when finished with it.
- Kitchen carts are to be used for food service purposes only.
- If using church linen (e.g. tea towels and table cloths) wash and return the linen within a week.
- Kitchen items are not to be removed from the facility (excluding dirty linen that requires cleaning).

Kitchen Checklist

- ☺ Turn off all switches on the oven and turn it off at the wall (to right of the oven).
- ☺ Turn off the warmer at the front and at the power point at the wall (behind the warmer).
- ☺ Clean sink and sink strainers (if used).
- ☺ Clean the inside of the microwaves (if used).
- ☺ Put all pots, pans, cutlery and other utensils that you use back where you found them.
- ☺ Wipe down the benches, clean up all spills, sweep and wash floors (cleaning equipment is behind the kitchen door).
- ☺ Remove all left-overs from the kitchen.
- ☺ Close windows and turn off the air conditioning.
- ☺ Empty the bin and remove all your other rubbish from the kitchen and place it in the wheelie bin outside under the stairs.
- ☺ Take any dirty linen or tea towels home, wash and return within one week.
- ☺ Report any breakages so that equipment can be replaced.
- ☺ Report any damaged electrical equipment.