

BUS RIDERSHIP REGISTRATION

CONTACT INFORMATION

Family Name:	First Name:	Cell:
Email:		

LOCATION INFORMATION

Street Address:

RIDERSHIP INFORMATION

NAME	GRADE	MEDICAL/OTHER CONCERNS

PARENTS / GUARDIANS TO MEET THE BUS (GRADES K-2 REQUIRED)

Name:	Relationship:	Cell:
Name:	Relationship:	Cell:

EMERGENCY CONTACTS

Name:	Relationship:	Cell:
Name:	Relationship:	Cell:

BUS FEE SCHEDULE

NUMBER OF STUDENTS	ANNUAL FEES	MONTHLY FEES	HALF-TIME FEES
1	1,620.00	162.00	81.00
2	2,340.00	234.00	117.00
3	3,040.00	304.00	152.00
4+	3,740.00	374.00	187.00

OFFICE USE ONLY

# OF STUDENTS	FEES	BUS ASSIGNMENT	START DATE
	<input type="checkbox"/> AM <input type="checkbox"/> PM <input type="checkbox"/> FULL-TIME	<input type="checkbox"/> GA1 <input type="checkbox"/> GA2	
COMMENTS:			
WITHDRAWAL DATE:			

We, my children and I, understand and agree to abide by the bus rules and conditions of use as set out in the Safe Bus Ridership Practices.

Parent/Guardian Signature: _____ Date: _____

SAFE BUS RIDERSHIP PRACTICES

Phil & Jennie Gaglardi Academy

- This document is part of the Bus Transportation Policy and must be given out to families riding the school bus each and every school year by the school secretary.
- Gaglardi Academy's Code of Conduct and Discipline Policy applies to the bus.
- Uniforms are to be worn on the bus at all times unless stated otherwise.
- Parents are responsible to educate their children on safe bus practices.
- K-3 students will not be permitted to exit the school bus unless a parent (or designate) is at the bus stop to pick them up. If no parent or identifiable adult is present, the driver will return the child to the school at the end of the bus run.
- **An email or phone call to the school office is required if a child is absent on the bus, and picked up or dropped off at a different location.**
- Riding the bus is a privilege that can be revoked if a student behaves inappropriately. See Student Transportation Policy – Discipline. Bus ridership refunds will be decided on a case-by-case basis.

Loading

- Be at the bus stop 5 minutes ahead of the posted schedule; the bus will not wait for those who are late. Walk the “safest” route, not necessarily the shortest) route to and from the bus stop. Wait in a safe location, i.e., Transit stop.
- If it is necessary to cross a highway, cross the road before the bus arrives and wait 6 ft back until the bus doors open.
- Please use your designated bus stop only AND stay off the road until the bus doors open.
- A note or phone call to the school is required if a child is to be picked up or dropped off at a different location.
- Wait 6 ft back until the bus has come to a complete and final stop before stepping near it.
- Board the bus in single file, without pushing and shoving. Let the smaller children climb on first.
- Take your seat right away. Remain in your seat throughout the trip.
- Waiting time for scheduled bus routes should be approximately 20 minutes. If the bus has not arrived, you should either call the school or return home.

On the Bus - Students

- Remember that the bus driver is in authority at all times. Be respectful. The bus driver is authorized to confiscate from a student any object or implement if they see a potential for injury, harm, or driver distraction.
- You may be assigned a seat by the bus driver in which you must be seated at all times.
- Remain seated at all times.
- You must not throw waste or any other item on the floor or out of the bus windows.
- Do not open or close windows at any time.
- You must not, at any time, extend limbs or your head out of bus windows.
- Keep your lunch kit, backpack, books, instruments etc. out of the center aisle. The clutter may trip someone. Please keep the center isle clear at all times. Student belongings may be placed on the floor but not on the engine cover or behind the bus driver's seat.
- The Motor Vehicle Act sets the size limit of any article brought on to the bus. All items carried by children must be small enough to be held on the child's lap without protruding into the aisle. The bus driver will have the final word if you can bring your item on the Gaglardi Academy bus.
- You must not have anything in your possession that may cause injury to another bus student. All pens, pencils, and cutting tools must remain in your backpack or lunch kit.
- Any damage to the bus or to equipment must be reported at once to the driver. The parents of children who have willfully damaged property will be financially responsible.
- You may not sit in the driver's seat (even as a joke) or on the engine hood.
- You are allowed to eat snacks and carry non-breakable drinking bottles on the bus, if your seating area is kept clean. There are two garbage cans; one in front and one in the back at all times. At certain stops, with the permission of the driver, you may dispose of your garbage.
- Emergency exits are not to be opened at any time except in case of an emergency and under authorized instruction.
- Balloons, water pistols, frisbees etc. are not allowed on the bus.

Unloading

- When departing the bus, step away from the bus at least 6 ft.
- REMAIN on the shoulder of the road or sidewalk UNTIL the bus leaves. Disperse when safe to do so.
- If it is necessary to cross the roadway, look both ways and make sure there is no traffic. Cross when it is safe behind the bus; it is foolish to think you can out-run a moving vehicle.
- Never assume that other vehicles will stop just because the bus has its red lights flashing. Some motorists ignore or don't see these signals, and some do not know they are supposed to stop.