



**HOLY TRINITY**  
**ANGLICAN CHURCH**  
Sanctuary for the City

# **Annual Report**

2023 Edition

Prepared for Annual General Meeting of 18 February 2024

## **We Remember Those Who Have Died**

### **2023**

Graham Buckingham  
William Cavell  
Stephen Doolan  
Linda Fields  
Gage Noel Sean Heiner  
Colin Hughes  
Ray McDougall  
Charlotte Mulash

### **2024**

Rev. Donald McKenzie  
Doreen Barrott

# **Agenda**

Call to Order

1. Land Acknowledgement and Opening Prayer
2. Election of Parish Officers
  - a. Secret Ballot: People's Warden – candidates to give account of previous contributions and platform for 1 year mandate as elected warden
  - b. Acclamation of Vestry Members, Deputy People's Warden, Synod Delegates, and Alternate Synod Delegate
3. Approval of Minutes of 2023 AGM
4. Receipt of Parish Reports
5. Receipts of Financial Statements for 2023
6. Receipt of Endowment Trust Report for 2023
7. Motion of Intent Regarding Parish Property
8. 2024 Parish Budget
9. Appointment of Financial Reviewer
10. Expressions of Gratitude
11. Closing Prayer
12. Adjournment

**Holy Trinity Anglican Church Winnipeg**  
February 12, 2023 – Following Sunday Morning Worship

**AGM Minutes For the year 2022**

**Call to Order**

Michael Minor called the meeting to order at 12:40 pm.

**Land Acknowledgement and Opening Prayer**

Sandra Bender read a land acknowledgement and offered an opening prayer.

**Election of Parish Officers**

MOTION: Zilla Jones/Derek Feschuk

To appointment of Joan Steer and Donald McKenzie as scrutineers

CARRIED

MOTION: Rob Loudfoot/BeBe Buckingham

To destroy ballots from the first ballot.

CARRIED

MOTION: Bebe Buckingham/John Fraser

To destroy ballots from second ballot and VM election

CARRIED

MOTION: Zilla Jones/Thelma Forzley

To accept acclamations of Rhianna Erickson as Deputy People's Warden; Karen Klassen  
Bender and Ross Steer as Synod Delegates

CARRIED

**Election Results**

People's Warden: John Koroma

Vestry Members: Evelyn Fondse, Rob Loudfoot, Ben Stokes

**Approval of 2022 Minutes**

MOTION: Karen Klassen Bender/Rhianna Erickson

That the minutes of the 2022 AGM be approved as presented. approval of minutes

CARRIED

**Receipt of Parish Reports**

MOTION: Zilla Jones/Ross Steer

That the reports be received as presented.

CARRIED

Cathy Campbell spoke regarding the MSRSG ministry, letting us know that our first sponsorship (2020) may be completed this year and we hope to welcome two Syrian refugees to Winnipeg in 2023.

**Receipt of Financial Statements for 2022**

MOTION: Zilla Jones/Adam Dobson

That the financial statements be received as printed Zilla Jones/Adam Dobson

CARRIED

Ritchie Arthurson presented highlights of the financial statements.

Cathy Campbell advised that the increase in the Refugee Fund is largely the result of money held in trust for families of refugees for whom we have partnered in sponsorship.

Blair Stevens asked about the apparent decrease in Book Cost on the Endowment Trust investments. No ready explanation was available, but will be found and reported on at a later date.

John Fraser and Thelma Forzley asked about the discrepancy between recurring offering in the Envelope Secretary's Report and the Financial Statements as presented; this will be investigated and corrected if necessary.

Blair Stevens asked about accessibility of reviewed statements when complete; these statements are available upon request once returned from the external reviewer.

MOTION: Doug Bunting/Bebe Buckingham

That \$71,150 of the Capital Renewal Fund be used to retire the remaining Boiler Replacement Debt.

CARRIED (For: 28; Against: 1)

There was discussion about the value of leaving money invested and earning interest against

MOTION: Doug Bunting/Bebe Buckingham

That the overdraft limit at ACU be reduced by \$71,000.

CARRIED (For: 14; Against: 13; Abstaining: 2)

Receipt of Endowment Trust Report for 2022

MOTION: Rhianna Erickson/Louis Ricciuto

That the Endowment Trust Statements be received as printed.

CARRIED

Rob Loudfoot requested a statement of activity in the Endowment Trust which will be provided at a later date.

Andrew Rampton stated, on behalf of the trustees, that "The Endowment Policy Statement has been approved by the trustees unanimously for 2023."

## **2023 Parish Budget**

Ritchie Arthurson presented and explained the two budget possibilities presented in the AGM booklet.

Substantial conversation was had regarding the implications of the Frugality Budget, particularly regarding the elimination of the Priest Missioner and Parish Administrator positions. Of special concern were the implications for the continuation of The Lunchroom program without paid staff support and regular on-site staff support and monitoring of the physical plant.

Conversation was had regarding the necessity of Common Ministry & Mission payments to the diocese.

Cathy Campbell challenged the parish to develop a sustainable ministry model that will allow Holy Trinity to be present to the community and congregation in the long-term.

MOTION: Karen Klassen Bender/Marlene Smith  
That the parish accept the Frugality Budget as proposed

CARRIED (For: 23; Against: 2; Abstaining: 4)

## **Appointment of Financial Reviewer**

MOTION: Louis Ricciuto/Evelyn Fondse  
That Scarrow & Donald be appointed our financial reviewer for the 2023 year.

CARRIED

## **Expressions of Gratitude**

Andrew thanked all those who have participated in the life of the church in the past year and invited the newly elected, acclaimed, and appointed, to come forward and sign their oaths of office. There were objections to the singing of oaths at the AGM rather than on a Sunday morning. Andrew explained that the commissioning of parish officers, usually on a Sunday, and signing of oaths are not the same thing and that having oaths signed is important to facilitating practical changes such as signing officers. Oaths were eventually signed.

## **Closing Prayer**

Michael Minor led the meeting in prayer to close.

## **Adjournment**

The business of the agenda being concluded, the meeting was adjourned at 3:00 pm.

## **Nominations and Appointments**

### **For Election**

#### **People's (elected) warden (1-year term):**

Sandra Bender (nominated by Joan Steer/Gwen Greig/Michael Minor)  
John Koroma (nominated by Shola Ojeleye/Daisy Gordon/Monica McGann)

### **For Acclamation**

#### **Vestry members (2-year terms):**

Gwen Greig (nominated by Sandra Bender)  
Janice Headley (nominated by Evelyn Fondse)  
Zilla Jones (nominated by Sandra Bender)  
Ritchie Arthurson (nominated by Michael Minor)  
Marlene Smith (nominated by Bebe Buckingham)

#### **Synod delegates (1-year terms):**

Ross Steer (nominated by Sandra Bender)  
Karen Klassen Bender (nominated by Joan Steer)

#### **Deputy people's warden (1-year term):**

Bob Baker (nominated by Sandra Bender)

### **Continuing**

Michael Minor (Rector's (Appointed) Warden)  
Joan Steer (Deputy Rector's (Appointed) Warden)  
Rob Loudfoot (Vestry Member)  
Evelyn Fondse (Vestry Member)

## Envelope Secretary Report

	<b><u>2023</u></b>	<b><u>2022</u></b>
Recurring Givers	95	103
Average Weekly Gift	\$28.41	\$19.13
Total Gifts by Recurring Givers	\$115,653	\$102,445

Increase in Recurring Giving	\$13,208
Change Over Previous Year	12.89%
Change in Average Weekly Gift	4.28%

<b><u>Recurring Gift Amount</u></b>	<b><u># of Givers</u></b>	<b><u>% of Giving</u></b>	<b><u>Weekly Average</u></b>
\$1-400	35	5%	\$3.07
\$401-800	21	11%	\$11.15
\$801-2000	27	31%	\$25.42
\$2001-7000	10	33%	\$74.00
\$7001+	2	21%	\$228.00

### **Designated Giving**

Black History	\$50
Concert	\$55
Fall Supper	\$570
Fellowship	\$80
Mission	\$2460
PWRDF	\$2060
Morning Star Refugees	\$35
Hospitality	\$216
Christian Education	\$20

NOTE: Figures above refer to cash gifts only. Gifts in kind of other financial instruments are listed below.

### **Gifts in Kind**

Securities    \$13,418



Our overall recurring giving has increased, as has the average weekly gift. However, a decreasing number of people are providing the most significant portion of the recurring giving.

Although the specifically designated boiler fund debt has now been paid off, the parish continues to carry a significant debt on a line of credit of nearly \$250 000. Thanks to all in the parish who have helped pay off the boiler debt by donating to this fund.

There are several ways to give financially to the parish:

- Cash or cheque at worship
- E-transfer of funds to [donate@holytrinitywpg.com](mailto:donate@holytrinitywpg.com)
- Through our website [holytrinitywpg.com/give](http://holytrinitywpg.com/give)
- Pre-authorized debit of a bank account

However you choose to give, please include your name and envelope number (if known) so that we can issue you an appropriate receipt. If you are interested in one of these giving methods but need assistance setting it up, please speak to one of the churchwardens, Evelyn Fondse, or me.

On behalf of the parish I wish to thank John Fraser for his dedicated help with counting and receipt records and Evelyn Fondse for her administrative assistance. Much work takes place behind the scenes and the workers are not always known.

Respectfully,  
Thelma Forzley, Envelope Secretary

## **Lunch Program Report**

2023 was a good year for us in several ways.

The volunteer roster is varied and changes from time to time, but there are almost always enough people to manage. We had a major shakeup when Rev. Donald was let go. Because he was the soup maker and we couldn't find someone instantly to take that on, we moved to the summer BBQ season for which Blair Stephenson is our resident grilling expert. He would like to have someone who could relieve him occasionally. Once we returned to soup season, Eileen McDowell graciously stepped in and we were off and running with multiple soups on the go and more in the freezer. Here also, a second person who could be a substitute for Eileen when she needs to be away would be great. We have new volunteers from both the church and the community which is what we are aiming for as well as some stalwart regulars. We are grateful for all of them.

Since this report was written, we have been struck by tragedy in the untimely passing of Reverend Donald. We will continue to do the work he found to be so important. His commitment to serving our neighbours was an inspiration to all of us. I, for one, learned a great deal from him and will miss him very much.

We are seeing new people coming for lunch. Some, who could manage before, are now finding the increased prices pushing them well below the poverty line. Of course, we have regulars as well and we are working on developing relationships with them. We have provided chairs near the door for people to rest or chat. The hunger in the belly is accompanied often by hunger in the heart for some recognition and relationship. Our volunteers are great listeners!

We have acquired some economic stability through a bequest which provides interest income from the endowment fund. For this we are very grateful. We have also received some donations privately which have been helpful as well. Some of this was earmarked for non-food items such as gloves, hats, scarves, hoodies and jackets, and toiletries. St. Luke's donates some of these kinds of things every second week which is another thing we are very grateful for. As always, we appreciate the monetary and prayer support of the parish.

We are in the process of incorporation and registration as a charitable organization. This will separate the program from the church on paper. It will make it possible for us to solicit funding from other organizations such as the United Way or the Winnipeg Foundation who do not donate to churches. The board will consist of Holy Trinity and community people with the balance tipped slightly towards churchgoers. The program will be renamed (officially) as Downtown Neighbourhood Lunch Inc. The initial board of directors will consist of myself, Evelyn Fondse, and Taylor Campbell, a young community volunteer who is finishing a university degree related to poverty

relief, Indigenous issues etc. She herself is Indigenous which is an asset since most of our guests are Indigenous. When she begins working, she will be able to bring in more community involvement. The hope is that we will have a well-integrated, self-sustaining program to offer help to our geographical parish neighbours.

Submitted by Karen Klassen Bender

## Music Report

This has been another year rewarding and diverse music at Holy Trinity, both in support of worship and in other events. As the Music Ministry Coordinator, I continue to plan music for worship, from the hymns to the choir music to the solos, fill in as cantor on Sundays not assigned to Paulina or the choir, and coordinate non-worship musical events. The actual budget came in under its projected budget, and plenty of good music was made! Here are the primary areas of the music program:

Choir: The choir grew by several members this year, with many of its newest members also being new parishioners at Holy Trinity. This small group has cultivated a particularly nice dynamic: a supportive, community spirit where everyone belongs, and every voice plays a vital role. It's been a privilege and a pleasure making music with this group. Highlights from this past year include the Good Friday and Easter Sunday services, and particularly this past Advent Lessons and Carols service, during which the choir tackled some difficult repertoire ranging from Gregorian chant sung in parallel organum to twentieth century pieces. The choir sings primarily unaccompanied, the better to showcase the voices themselves. They typically sing once per month, with one rehearsal per month. New members are always welcome!

Organist: Haewook Kim continues to serve as the Holy Trinity organist, impressing all of us with the exponential strides she makes in her mastering of the organ. The organ itself continues to require a considerable amount of repair, making it particularly challenging to play. Haewook was once again the recipient of Holy Trinity's organ scholarship, which funds her studies with Lottie Enns-Braun.

Cantors and guest musicians: Soprano Paulina Gonzalez continues to serve as our primary cantor, with two services per month. Paulina unhesitatingly accepts every solo assigned without question and performs them beautifully. Paulina and I were also honoured to have been asked to sing at Haewook's wedding this past October. Mezzo-soprano Zilla Jones continues to regularly serve as an alternate cantor, along with Mike Minor (guitar/voice). We have also had a number of guest musicians over the past year, playing or singing for single services, including: Elation Pauls (violin), Kelsey Nordstrom (oboe), Devona Watson (flute), Cecilia Cormier (flute), Erika Donald (cello), Nathaniel Froese (cello), mezzo-soprano Kathleen Murphy (alternate cantor), Clyde Heera (steel drum), Donald Keeper (guitar/voice), Michael McKay (organist), Heather Bidzinski (organist), and Joanne Epp (organist).

Concerts for the City: Ashley Boychuk, Sandra Bender, and Rev. Andrew Rampton continued to run a series of free noon-hour concerts over the past year, with a small

amount of funding provided by a grant from the Downtown Biz Association. This allowed us to start paying musicians at least a small honorarium for their services. The most successful of these was indubitably the Halloween concert, which was held on an evening. The aim of the series is to make classical music accessible to the downtown community. With the departure of Rev. Andrew, Ashley and Sandra are each taking on more of the labour involved, but are currently discussing organizational structure, future grant funding, and marketing strategies. Several of these concerts have prompted donations on the part of audience members.

Other musical events that took place at Holy Trinity this past year include:

- A diocesan service celebrating Black History Month in March 2023, coordinated by Rev. Wilson Akinwale, Zilla Jones, and Rev. Susan Smandych. The Holy Trinity Choir sang, steel drummers played, Zilla Jones sang, Rev. Edmund Laldin preached, and we were honoured to have MLAs Uzoma Asagwara and James Moses present, as well as many other guests from around the diocese and city
- *Voices 3*: a fundraising concert featuring Paulina Gonzalez, Sandra Bender, Zilla Jones, and Larry Strachan (piano) in April, which raised over \$1,400 for Holy Trinity
- Two 2SLGBTQIA+ affirming Evensong services led by Rev. Theo Robinson, Rev. Andrew Rampton, Rev. Matthew Bowman-Naseer, and Sandra Bender, with music offered primarily by Rev. Andrew and Sandra
- Several external concerts, including recitals featuring soprano Ashley Boychuk and mezzo-soprano Kirsten Schellenberg, and a 2SLGBTQIA+ spin on Handel's *Messiah* called *Messiah Queered*. This event introduced a large audience of people to Holy Trinity to sing *Messiah* and discover the church in a way they may never have otherwise done
- The annual Carols & Candles sing-along, led by Sandra, Rev. Andrew, and pianist Rachel Cameron

Submitted by Sandra Bender

## Corporation Report

2023 was a year unlike any other and the parish of Holy Trinity remains in a season of dramatic change on many fronts. We are grateful for the many blessings and opportunities of this year: a new partnership which should see an outdoor play area constructed before 2024 is over, the return of the fall supper, concerts for downtown, meals for our community, baptisms, marriages, and weekly worship of our Creator. We also grieve losses of so much we too often took for granted: Rev. Donald's death, Rev. Andrew's move, the loss of our parish administrator, and the ending of our children's ministry. We have had to make difficult decisions to make it this far, and we will have to make more before this year is out. May we keep our vision fixed on Christ and follow the source of all life and love.

Though there are many details and unknowns ahead of us, it is perhaps best to directly state what we do know about the choices we must make now and soon. The challenges our parish faces are complex and meeting them well will take a great deal of courage and faith. Since the late 1980s, this parish has operated with the knowledge that major repairs to build a foundation under the historic church would be necessary to avoid a collapse. It is still not clear when, exactly, that collapse will occur, but signs of structural distress continue to present themselves with increasing urgency. Despite several years of searching for a partner and a plan to make these repairs, no solution has arisen. We also face the same realities that so many churches are facing in that our congregation is getting smaller without enough families to renew our membership, drawing into question our ability to continue financially or practically. Finally, we have no long-term ordained leadership, though we are of course blessed to have Rev. Helen Holbrook and (retired) Bishop Don Phillips to minister to us until the end of June.

Each of these challenges is serious and no single course of action will completely address all of them. Nevertheless, there seem to be three main responses we can make. As we've discussed at several meetings in recent years, the first option is the most hopeful, but also the one that will require the most involvement from the parish to bring to fruition. We could partner with an organization who will manage, lease, or purchase the church property, freeing up financial and human resources to do something other than attempting to maintain a property that is beyond our capacity to maintain. We have thoroughly explored the possibility of retaining management of the property and attempting to complete the necessary repairs. We have concluded that we do not have the capacity as a parish to do so. However, with the resources freed up by relinquishing our responsibility for the property, the parish would be able to augment the endowment to produce a significant budget that could provide for both long-term ordained leadership and a robust mission

outreach at a downtown location, likely rented space or in partnership with another parish or parishes.

The second option is much simpler and should be considered because we face a critical shortage of volunteers to do the administration required to keep the parish running, in addition to the declining number of parishioners. We could voluntarily disestablish as a parish. Some might refer to this as a “death with dignity.” In this scenario the responsibility for the property would revert to the diocese and we could plan events to help us celebrate the 155+ years of ministry at Holy Trinity and grieve the loss of a parish that has been home to so many for so long.

The only truly bad response we can make to the challenges we are facing is to ignore these challenges. In this scenario we would not take any action to address the declining number of parishioners, the structural precarity of the building, or the lack of a long-term ordained leadership. Any combination of these challenges is likely to force an *involuntary* disestablishment of the parish within a few years or even months. It is the strong belief of the corporation of this parish that this third option of demolition by neglect must be avoided as it can only lead to bitter disagreements, resentment, and the squandering of resources that should be used in Christ’s service.

It is no kindness to pretend that the decisions we make at this year’s General Meeting are easy or inconsequential. We are deciding if the parish of Holy Trinity can continue. This may be a surprise to some, but it is also a reality, confirmed many times over by the challenges we face. As the leaders of this parish, we take comfort in Rev. Andrew’s charge from last year’s reports: “I am persuaded that we have the courage, the faith, and the will to follow where God is leading, that we might be a place whose walls are Salvation and whose gates are Praise. I believe that we might truly be a Sanctuary for the City, if we dare.”

In the love of the One who made all things,

Michael Minor (Appointed Warden),  
on behalf of the Corporation of the Parish of Holy Trinity

Bishop Geoffrey Woodcroft (Incumbent)  
John Koroma (Elected Warden)  
Joan Steer (Deputy Appointed Warden)

## **Proposed 2024 BUDGET**

### **REVENUES**

	<b>Budget 2023</b>	<b>Budget 2024</b>
<u>Offertory</u>		
Recurring	\$ 120,000.00	\$ 122,000.00
Open	\$ 4,000.00	\$ 5,000.00
Visitors and Other Donations	\$ 20,000.00	\$ 2,500.00
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	\$ 144,000.00	\$ 129,500.00
Parking Lot Rent	\$ 130,000.00	\$ 150,000.00
Interest Income	\$ -	\$ -
Government Subsidy	\$ -	\$ -
Fundraising & Other	\$ 3,000.00	\$ 5,000.00
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	\$ 133,000.00	\$ 155,000.00
Mission Donations	\$ 8,000.00	\$ 22,000.00
Estate	\$ -	\$ -
Sundry	\$ 1,500.00	\$ 2,500.00
Endowment Subsidy	\$ 130,000.00	\$ 142,000.00
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	\$ 139,500.00	\$ 166,500.00
<b>TOTAL REVENUES</b>	<b>\$416,500.00</b>	<b>\$451,000.00</b>

### **EXPENSE SUMMARY**

Administration	\$ 42,850.00	\$ 49,000.00
Clergy & Staff	\$ 172,615.00	\$ 121,940.00
Diocese & World Church	\$ 52,319.00	\$ 53,000.00
Mission	\$ 20,000.00	\$ 40,000.00
Parish Programs	\$ 16,000.00	\$ 14,000.00
Property	\$ 157,306.00	\$ 161,500.00
Worship	\$ 13,500.00	\$ 13,500.00
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<b>TOTAL EXPENSES</b>	<b>\$ 461,090.00</b>	<b>\$ 439,440.00</b>
<b>SURPLUS/DEFICIT</b>	<b>-\$ 44,590.00</b>	<b>\$ 11,560.00</b>



## **EXPENSE DETAIL**

### Administration

Accounting Review	\$	4,000.00	\$	16,000.00
Loan Interest and Debt Reduction	\$	24,000.00	\$	40,500.00
Photocopier	\$	5,000.00	\$	5,000.00
Postage/Stationery	\$	3,100.00	\$	3,000.00
Software Subscriptions	\$	750.00	\$	1,000.00
Sundry	\$	2,500.00	\$	2,500.00
Telephone	\$	3,500.00	\$	1,500.00
	\$	42,850.00	\$	69,500.00

### Clergy & Staff

Hiring	\$	1,000.00	\$	10,000.00
Missioner - Benefits	\$	5,665.00	\$	-
Missioner - Development	\$	-	\$	-
Missioner - Housing Allowance	\$	5,665.00	\$	-
Missioner - Stipend	\$	16,000.00	\$	-
Missioner - Travel	\$	-	\$	-
Music Ministry Coordinator - Salary	\$	12,000.00	\$	14,250.00
Organist - Salary	\$	10,000.00	\$	11,000.00
Parish Administrator - Benefits	\$	-	\$	-
Parish Administrator - Salary	\$	6,800.00	\$	-
Rector - Benefits	\$	17,000.00	\$	18,000.00
Rector - Development	\$	2,000.00	\$	2,000.00
Rector - Housing Allowance	\$	17,168.00	\$	17,906.00
Rector - Stipend	\$	53,617.00	\$	48,284.00
Rector - Travel	\$	500.00	\$	500.00
Termination Costs	\$	25,200.00	\$	-
	\$	172,615.00	\$	121,940.00

### Diocese & World Church

Anglican Foundation	\$	500.00	\$	500.00
Diocese/World Church	\$	51,469.00	\$	32,000.00
PWRDF	\$	350.00	\$	500.00
	\$	52,319.00	\$	33,000.00

Mission

Lunchroom Ministry	\$	20,000.00	\$	40,000.00
	\$	20,000.00	\$	40,000.00

Parish Programs

Christian	\$	2,500.00	\$	2,500.00
Education				
Fellowship	\$	7,000.00	\$	10,000.00
Organ Mentorship	\$	1,500.00	\$	1,500.00
Pastoral Ministry	\$	-	\$	-
Youth Ministry	\$	5,000.00	\$	-
	\$	16,000.00	\$	14,000.00

Property

Building/Property Maintenance	\$	60,000.00	\$	50,000.00
Caretaking	\$	5,750.00	\$	18,000.00
Computer Maintenance	\$	5,000.00	\$	6,000.00
Insurance	\$	14,000.00	\$	20,000.00
Janitorial Supplies	\$	1,500.00	\$	1,500.00
Realty Taxes	\$	37,056.00	\$	31,000.00
Utilities	\$	34,000.00	\$	35,000.00
	\$	157,306.00	\$	161,500.00

Worship

Instrument Maintenance/Tuning	\$	6,000.00	\$	6,000.00
Liturgical Supplies	\$	2,500.00	\$	2,500.00
Music Licensing	\$	500.00	\$	-
Music Supplies	\$	500.00	\$	500.00
Musicians	\$	4,000.00	\$	4,000.00
	\$	13,500.00	\$	13,000.00