

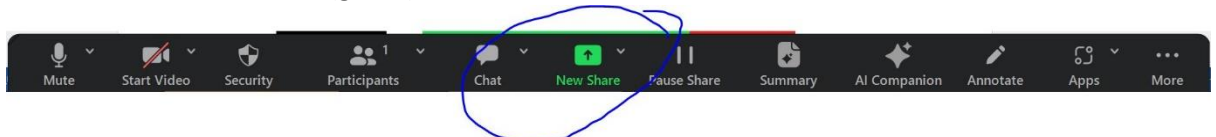
How to Broadcast services on Apple

Before day of Broadcasting:

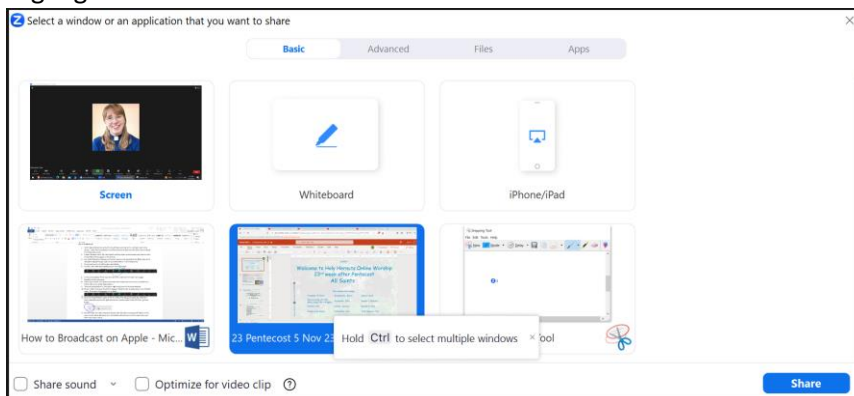
1. Download Brave browser: <https://brave.com/>
2. Go through browser set up following prompts (no need to approve any of the extra settings).

Day of Broadcasting

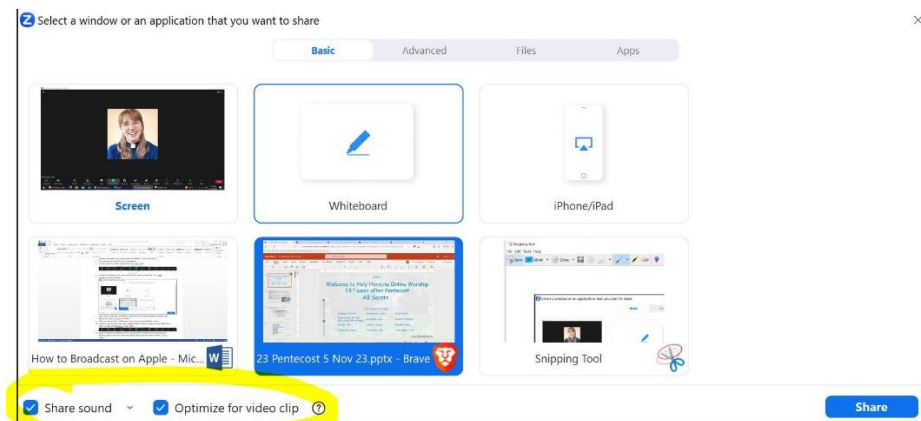
1. On the day of the service access the cloud liturgy via email sent or calendar event notes section – copy that link and paste into Brave browser or right click and select ‘open in Brave’ from drop down menu.
2. In Brave browser select URL links from PowerPoint slides for videos and paste into new tabs (in the order as they appear in the service).
3. Join Zoom from your computer and another device using the worship link (from send out or calendar invite) (don’t join audio on your extra device – it will create echo)
4. You can turn your video off on your extra device.
5. In Zoom, select New Share (green) button from the centre.



6. In the Zoom window, which pops up mid-screen, make sure the ‘basic’ tab is open.
7. Highlight the Brave browser:



8. Select ‘share sound’ and ‘optimize for video clip’ so that these two boxes are ticked in the bottom left corner of the Zoom window.

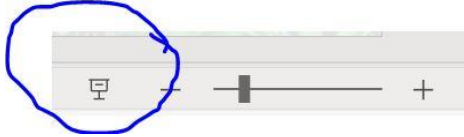


9. Then press share button in the bottom right hand corner of the Zoom window.

10. Once in screen share you may like to drag your Zoom tool bar to where you are comfortable with it. (it can go to the bottom, top or sides)



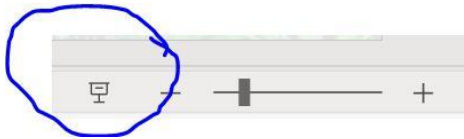
- 11.
12. Start in the PowerPoint browser at the first slide of the liturgy and press the 'slideshow' button located in the bottom right hand corner of the browser to the left of the -(minus) button.



13. Move between the slides using the click function, left side arrow on your keyboard, or the arrow control which will come up in the bottom left hand corner of the screen when you hover your cursor near it.
14. At the first song/video, press escape button on your keyboard to exit slideshow.
15. Select the video tab and maximise the YouTube video using the 'fullscreen' button



16. Press play on the video – make sure volume is turned all the way up and closed captions are turned off
17. At the end of the song, make sure that it is paused (if 'auto-play' is turned off it should automatically do this) and select 'exit fullscreen' button or use escape key.
18. Click back to the PowerPoint tab and enter slide show again using the 'slideshow' button.



19. Exit slide show at the sermon and sit back and relax until the preacher has handed back over to the serving team.
20. Enter screen share again using the methods listed in steps 5-8.
21. At the end of the service exit screen share and give yourself a pat on the back!

Handy hints:

Don't forget that the tech-support person is there to help if you need them to take over or give you a hand.

Go slow – it feels a lot slower to you when you are broadcasting, than it does to everyone else and there is no need to rush.

And at HHO it's not about getting it right, it's about being together!

Thank you for offering your ministry gifts in our community. We are the richer for having you with us and bringing your skills to God in our midst.

May you feel truly blessed and supported by the Holy Spirit, and don't forget to breathe.