

**Parish of Holy Trinity
Vestry**

Sunday, 3 December 2023
following morning worship

P = present R = regrets A = absent

| Members | | | |
|---------|-----------------------|---|--------------------------|
| R | Ritchie Arthurson | P | Michael Minor* (chair) |
| P | Evelyn Fondse | R | Olushola Ojeleye |
| P | Zilla Jones | P | The Rev. Andrew Rampton* |
| P | Karen Klassen Bender* | P | Joan Steer* |
| P | John Koroma* | P | Ross Steer* |
| P | Rob Loudfoot | A | Ben Stokes |

| Guests and Observers | | | |
|----------------------|---------------|--|--|
| | Sandra Bender | | |
| | | | |

* ex officio member

Call to Order

Michael Minor called the meeting to order with a Land Acknowledgement and opening prayer at 12:15 PM.

Approval of Agenda

MOTION: Ross Steer/Karen Klassen Bender

That the agenda be accepted as presented.

For: Unanimous

CARRIED

Business Arising from Minutes

There was discussion regarding process to follow up on the congregational meeting of 5 November. Andrew is meeting with Colliers Project Leaders on 11 December to give them basic information which will result in a proposal from them detailing how they could help manage the location of appropriate partners and proposals for this work. A steering committee will be

needed for this process of soliciting proposals and should include members of the corporation, vestry, parish at large, and, if possible, members of the broader community.

Correspondence

1. Jacqueline Bird Estate
The parish has received the interim distribution from the Bird estate and forwarded the funds to RBC Dominion Securities for 4 December 2023, as directed by the will.
\$350,000 has been deposited in the Endowment Trust for general use and \$350,000 more marked for outreach ministries (currently the Lunchroom).

2. Anglican Foundation of Canada
The annual request for a renewal of the parish members has been received from AFC.

MOTION: Zilla Jones/Joan Steer

That the parish renew its membership in the Anglican Foundation of Canada for \$250.
For: Unanimous

CARRIED

3. Snow Removal Services
The parish received an offer for snow removal services from Winnipeg Snow Removal over the coming winter at a rate of \$1,250 for the season. The offer has been accepted.

Topics

1. Morning Star Refugee Support Group
Cathy Campbell, chair of MSRSG, has suggested on behalf of the ministry and Marlene Smith, Diocesan Refugee Coordinator, that, during Holy Trinity's upcoming period of transition, it may be advantageous to have the MSRSG funds-in-trust and administration of agreements moved to the diocese, rather than held by the parish.

Extensive conversation was had about this idea. The vestry remains committed to seeing through the agreements that the parish has signed for to date, but also believes that stability in the administration of this work is critical.

MOTION: Evelyn Fondse/Karen Klassen Bender

That the parish transfer funds held in trust and such administration as is possible to the diocese to ensure stability of process for arriving refugee families.

For: Evelyn Fondse, Zilla Jones, Karen Klassen Bender, Rob Loudfoot, Michael Minor, Andrew Rampton, Joan Steer, Ross Steer

Against: None

Abstaining: John Koroma

CARRIED

2. Lunchroom Structure

A long discussion was held about the merits of structuring the Lunchroom program as an incorporated charity separate from the parish. This would not affect the location or function of the Lunchroom; the day-to-day operations and the commitment of volunteers and finances from the parish to this ministry would not change. The process would legally separate the Lunchroom from the parish which opens many doors to funding and institutional cooperation from organizations which are unable or unwilling to work with churches.

MOTION: Karen Klassen Bender/Andrew Rampton

That the Lunchroom investigate the process and costs to incorporate separately from the parish and, if the costs be reasonable, proceed with this work.

For: Unanimous

CARRIED

MOTION: Ross Steer/Zilla Jones

That the parish extend thanks to Karen Klassen Bender for her many hours of work as the volunteer coordinator of the Lunchroom program.

For: Unanimous

CARRIED

3. Liturgical Books

The parish owns a surfeit of liturgical books (BCP, BAS, The Hymn Book 1938, Common Praise 1997). At least 100 copies of each will be retained for parish use. The excess will be given away to parishioners or other parishes and dioceses in need of them.

MOTION: Evelyn Fondse/Karen Klassen Bender

That the parish retain at least 100 copies each of the BCP, BAS, The Hymn Book 1938, and Common Praise 1997; copies in excess of this will be given away to parishioners or other parishes and dioceses in need of them.

For: Unanimous

CARRIED

4. Financial Report

Financial statements to 31 October 2023 were distributed.

MOTION: Rob Loudfoot/Zilla Jones

That the financial reports be received as presented.

For: Unanimous

CARRIED

5. **Budget 2024**
A first-draft budget based on the YTD finances at 31 October 2023 was circulated. This budget needs to be revised as year-end figures become available and as clerical staffing decisions are made for 2024.
6. **Black Anglicans of Canada**
BAC is running a membership drive, encouraging parishes and individuals to join the organization and support their anti-racism and advocacy work.

MOTION: Zilla Jones/Ross Steer

That the parish purchase an institutional membership in Black Anglicans of Canada.

For: Evelyn Fondse, Zilla Jones, Karen Klassen Bender, Michael Minor, Andrew Rampton, Joan Steer, Ross Steer

Against: John Koroma, Rob Loudfoot

CARRIED

7. **Clergy Transition Process**
The 10:30 AM liturgy on 17 December 2023 will include a leave-taking ceremony for Andrew. A farewell party will follow. Andrew's last liturgy in the parish is Christmas Day, 25 December 2023, 10:30 AM.

John and Michael have met with Bishop Woodcroft and Archdeacon Blaikie to begin the transition process and discuss clerical staffing needs and options. No firm plans have been made at this time, further discussion has been scheduled.

Andrew identified that one or two volunteers are needed to learn the process of preparing and printing cheques for the parish. Evelyn, Karen, and Michael have volunteered for this ministry.

Rob Loudfoot left the meeting for another commitment at this time.

Next Vestry Meeting

7 January 2024 after morning worship.

Closing Prayer

Those present recited together the Grace.

Adjournment

The business of the agenda concluded, the meeting was adjourned at 2:40 PM.