

Diocese of Rupert's Land
Executive Committee Minutes
January 17, 2023, Zoom

Present = P Partially Present = P* Regrets = R Absent = A (*) = *ex officio*

P*	Akinwale, The Rev. Wilson	P	Rampton, The Rev. Andrew
P	Blaikie, The Ven. Simon (*Exec. Arch.)	P	Ripley, Jim (*Chancellor)
P	Cummings, Lucy	P	Robinson, The Rev. Theo
P	Dorrian, Colin	A	Routley, Mrs. Sharon (*Treasurer)
P*	Johnson, The Very Rev. Paul (*Dean)	P	Russell, Mr. Gary
R	Labdon, The Ven. Dave (*Archdeacon)	P	Woodcroft, The Rt. Rev. Geoffrey (*Bishop)
P	Lampman, The Ven. Paul (*Archdeacon)	Staff (Present not voting)	
P*	Mawejje, The Ven. Godfrey (*Archdeacon)	P	Nixon, Melissa (office coordinator)
P	Manzongo, The Ven. Naboth (*Archdeacon)	P*	Valencerina, Joy (director of finance)

1. Call to Order -1:30 pm

Welcome, opening prayer and Recognition of the Land – Read by S. Blaikie

2. Approval of Agenda

Motion: *Be it resolved that the Agenda for the 17 January 2023 meeting of the Executive Committee be approved.*

Moved by J. Ripley, Seconded by T. Robinson **Carried**

3. Approval of Minutes from 20 December 2022

Motion: *Be it resolved that the meeting minutes from 20 December 2022 of the Executive Committee be approved.*

Moved by L.Cummings, Seconded by A. Rampton **Carried**

4. Finance Report

**Before moving onto the Finance Report, the Bishop asked the participant with no camera, or name to identify themselves. G. Mawejje joined at 1:37pm*

-The chair asked if we should move past this item, as both treasurer and finance director were absent, but the Bishop suggested he could move a motion forward on behalf of the finance committee.

**J. Valencerina joined the meeting at 1:40pm, P. Johnson joined the meeting at 1:41pm*

-A. Rampton asked about the limitation of PH&N to 20 line items when the diocese has more than 40.

-J. Valencerina explained how the list is consolidated, that there is no change when we switch from Integra to Ph&N, only the reporting cycle. Integra used to report monthly to each parish and the diocese, PH&N only sends reports quarterly to the diocese. The finance director will now have to report to the parishes on the status of their investments.

-The Bishop shared his thanks for the work of the Investment and Finance committee and all others involved on this task.

Motion: *Be it resolved that the Executive Committee, based on the recommendation of the finance committee and the Investment Committee, recommends to diocesan council that the funds of the Diocese and certain parishes currently managed by Integra Capital Ltd (ICL) be transferred effective March 28, 2023 to Royal Bank of Canada's Phillips Hager & North (RBC-PH&N) which manages the National Pension Office Plan of the Anglican Church's investments.*

Moved by the Bishop, on behalf of the Finance Committee **Carried**

- J. Valencerina was asked to speak to the Finance report, as the treasurer was not present. J. Valencerina explained the financials up to November 2022, and that December 2022 would not be available until the audit in April 2023. Reviewed the favourable and unfavourable variances on the statement.

-J. Valencerina explained that this year we have reallocated 20% of the shared ministry income away from Youth and towards the operating budget of the diocese. This policy will be reviewed annually.

Motion: *Be it resolved that the Executive Committee receive the financial report presented*

Moved by the Bishop on behalf of the Finance Committee

Carried

5. St. Thomas, Weston

S. Blaikie confirmed that we all received the amended copy of the financials as the first copy had an accounting error. S. Blaikie reminded the committee to consider what they will say at Diocesan Council on the 28th.

*W. Akinwale joined at 1:53pm

6. Agenda for Diocesan Council

- CM &M Report – expect an updated version
- Discipleship Developer job description
- The treasurer has a presentation on budget deadlines and parish statements.
- Draft reminder letter from Secretary of Synod and Chair of Diocesan Committee about AGM reports due to the diocese
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7. Adjournment – 2:05 pm

Motion: *Be it resolved that Executive council be adjourned*

Moved by P. Johnson, Seconded by J. Ripley **Carried**