



CHRIST THE REDEEMER ANGLICAN CHURCH

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Annual Vestry Meeting Circular Feb. 21st, 2016



Diocese of New Westminster
ANGLICAN CHURCH OF CANADA

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**Christ the Redeemer Anglican Church
Minutes of the Annual Vestry Meeting
Sunday February 15, 2015**

1. Meeting was called to order at 11:50am , with prayer led by the Rev. Paul Borthistle
There were 28 members present
Meeting was chaired by Susan Foulds.
2. Moved by Sue Spivey, Seconded by Martha Glassford that the Agenda be adopted as printed in
handout. Carried.
3. Verification of sufficient notice of meeting, certification of membership of signed attendees.
4. Moved by Jim Inglis, seconded by Margaret Wynn that the minutes of Annual Vestry Meeting of
February 16, 2014 be accepted. Carried. (clarification by Jim that pages 2-4 of circular are the
minutes in question)
5. CTR Mission and Ministry – Paul Borthistle

As we gather in this annual vestry meeting please know that it is no ordinary meeting, this is not a time of status quo.

This is the first vestry meeting during a time of Intentional Interim Ministry mandated by our Bishop, Bishop Melissa. It was mandated by her because the parish was in crisis the numbers, both in attendance and financial were in serious decline parish operating systems were in disarray and relationships were deeply strained. Were the parish a business, it would be insolvent the parish is unable to meet its financial obligations and function in mission and ministry.

But we are not a business we are part of a diocesan church and the diocesan church, our mother church has stepped in. Some may ask why it didn't do so earlier, but that is water under the bridge.

Diocesan leadership, the Bishop and Council have provided temporary financial relief in the form of interest cessation on our long term debt of \$370,000 and have allowed us to accrue short term debt of \$86,000 (as of Dec. 31st 2014).

I spent ten years of my ordained ministry in a senior diocesan position as Director for Parish Support Ministries.

I know that the diocese wants healthy sustained ministry in this part of Surrey.

Surrey, of all places in the diocese is most ripe for growth and vitality and this parish has been in this location for 130 years, proclaiming the gospel and ministering to the neighbourhood.

A short term fix would be to look at the total asset and sell land, downsize ordained ministry and pay off debt, and use profit from the sale of the assets to finance operations over time.

So I'm respectfully asking that we don't go there now. To do so would be a slow death and diminishment of ministry. Diocesan Council, charged with the health and management of diocesan ministry would never allow it.

In the language of our diocesan policy on vital and sustainable ministry the parish would not be viable, being neither vital nor sustainable.

Rather, the parish must first of all decide what our ministry is. We must recover our vitality, and then make decisions based on what makes us sustainable. That is what this year in particular is about, and our Taking Stock event was an important step.

The financial challenges may appear to be our biggest obstacle to viability but I suggest they are a reflection of deeper challenges. I am not minimizing the depth of the financial challenge but if it were primarily financial the diocese would have shut us down by now and I would not have sent here by Bishop Melissa.

Today you are being presented with a financial proposal to balance this year's operating budget. It has three component pieces:

- the first is to ask the diocese to convert our short term or current debt into long term debt, (we have no capacity to pay off this debt in our current circumstances)
- the second step is to use our own unrestricted funds held in the Diocesan Consolidated Trust fund for current operations in 2015. These funds have been described as rainy day funds, well my friends, it's raining, in fact it's pouring. we cannot in good conscience ask the diocese to assist us in financing our operations if we are not willing to use our own money first.
- finally, we must increase our parish giving this year from \$54,000 to \$65,000. This will not be accomplished by dividing the increase by the number of parishioners and saying "if we each just gave \$10 more per week, or whatever the figure is, we would cover this. Some parishioners are on fixed incomes, while others have greater means. Nor will it be achieved by adding parishioners for their giving alone, the so called 'fresh meat syndrome'. It will be achieved by reconnecting passion with membership and mission. The Appreciative Principle is 'people will resource what they believe in'.

If we achieve these three steps we will demonstrate to ourselves and to our diocesan partners that we can take responsibility for our common life.

Then when we gather here next year, having achieved our goals, both financially and the goals of Taking Stock and its subsequent June event, we can in turn make the next series of steps towards our viability

The larger financial decisions then will be made in light of our mission and the diocese will work with us as our partners towards long term solutions.

Above all else, may we remember and act this day as brothers and sisters in Christ.

We will not all agree on how to proceed as a community, that in fact can be very healthy, providing that our conversation and our actions reflect the love of Christ and mutual respect for each member of the body of Christ.

Thank you madam chair.

6. Moved by Sue Spivey, seconded by Soji Perinbam that the reports as printed and with amendments below, in the Vestry Meeting Circular be received.
- No report was submitted by the Lady's Guild this year.
 - Request to include a note on page 10 that Spring Work Bee with 30 parishioners donating time and a number donating money that kicked off the season of work on our property.

Motion Carried.

7. Treasurer's Report page 13.
- Jim Inglis put forward questions about the number of restricted funds that have been collapsed and consolidated as well as if there were already purposes for which the Building Fund was being held for. We don't at this time have specific recommendations for spending that.
 - Cheryl Ann – Investments are a trust fund.
 - Jim expressed concern that the \$26,000 included \$19,500 from the Lady's Guild dedicated to Christ Church in perpetuity.
 - Sue Spivey indicated these were originally labelled for that purpose but were later consolidated with other funds by diocesan representatives. It is currently unrestricted money in the trust fund.
 - Donna Bailey asks if we are required to go back to Lady's Guild and get permission to repurpose this.
 - Paul suggested that we could put in an amendment that the plan be approved subject to approval of the Lady's Guild. We are not legally obliged to get that approval. There are currently no covenants or restrictions in place.
 - David Ames points out that with the work on the chimney, railings and such that we could meet the original goal of the fund and get done work that we would have to pay for anyway at some point.

Proposed budget:

- Increase in budget to come from \$11,000 in increased giving and \$26,000 in use of the trust fund discussed.
 - Decreases in Expenses detailed in notes, a number of one time expenses in 2014 will not recur.
-
- Jim Inglis notes that there is no balance sheet attached to the reports. A discussion of the current short term debt followed. We have now moved over to the program called PowerChurch we will have a learning curve before we can print the balance sheet in a more clearly understandable way and will provide a balance sheet.
 - Peter Estabrooks asked what are we doing to increase our congregation. Donna Bailey spoke to ideas brought forward at the Taking Stock meeting for outreach to teenagers in the neighbourhood. Soji spoke to outreach in the community programs she is involved in currently.
 - Paul spoke to the energy in worship upon arrival in September being very low and that we have come a long way in that energy. People are drawn to communities involved in real life relationships addressing practical work in the community that they can believe in. Relational growth will be our priority.
 - The website currently has reverted to showing Craig Vance as rector. We are the first to go live on the new Diocesan website, our old site will be brought down this week and then we'll have a redirect in place.
 - Cheryl Ann spoke of how easy it is to get discouraged by all these numbers but we need to keep heart. Addressing the amount of the severance and that the parish was left to bear the full burden of that cost.
 - Paul Borthistle spoke to the challenges of the Diocesan Ministry and the regulations as to where costs can be charged. The Diocese has come to meet us part way, stopping interest on our long term debt, allowing us to accrue short term debt and not charge us interest on that short term debt.
 - The Diocese cannot support selling off a portion of land which is intended to be safeguarded for future ministry but they may have the option to buy a portion of our land so that our long term very great debt could be reduced by transfer of ownership to our land to our debtholder, the Diocese. If in future we need that land for our parish to grow, we could buy it back from the Diocese. Remove the impediments to growth, long term debt and perhaps bridging funds but not to finance operating funds.
 - In partnership with the Diocese they have supported us paying all our outside debt and retain the funds to run the parish for 3 months and only offer the balance still available to the Diocese so that our only debtor is the Diocese.
 - Jim asked further about just who owns the parish building and property. Paul brought up the Ruling on the recent court case about the Church in Shaughnessy. Upon

recommendations brought up then, the property of the parish is owned by the Corporation of the Parish, which is owned by the Diocese.

- Peter Estabrooks is asking about how much land there is and what it is worth. This is not a discussion for now.

Moved by Christopher Bailey, seconded by Sue Spivey that the operating budget proposal be accepted subject to approval of the use of the trust funds by the Ladies' Guild.

The Rev. Paul Borthistle recommends the executive go to the next Ladies' Guild meeting.

- Jim asking about the optimistic increase in giving provided. He provided some data on comparative years. Paul indicated a number of people stopped giving during last year and have resumed giving. Christopher spoke to the core idea that our giving needs to increase by \$11,000 by whatever breakdown of categories if we are to balance our budget.
- Peter Estabrooks brought up that we need make the envelopes more readily available. Jill Ames indicate that 2015 is very similar to the 2013 budget so it looks very doable.
- Jim address questions as to utilities being down by 8% and building maintenance by 18%, savings anticipated. Thermostats are kept at 3 degrees lower rebalancing heat. We downgraded the class of internet connection to a lower speed and lower cost alternative. Up until 4th quarter of 2014, expenses had been put off for years and so we had to bring parish systems up to code and those costs won't all be needed in 2015.
- Rosemary, on 3 year comparative shows Bell Hall numbers with abrupt change, answered was aggregated.

Question put, carried and unopposed.

8. Taking Stock – action re goals established two weeks ago.

- Summary sheets are posted on the walls. Parishioners requested to put their names down on the areas they are interested in committed to upon adjournment.
- Related displays will be put up at the entrance to the Church in coming Sundays too.

Motion: Rosemary moved, Donna Alger seconded that the direction and goals of the "Taking Stock" event be affirmed and adopted by the Vestry for action, and that the vestry members commit themselves to making them happen. Carried.

- A thank you for those who have served on parish Council throughout the past year. Susan Foulds People's warden, Chris and Kristen Bailey, Robin Moran, Martha Glassford, Jacob Alger, Belinda Howes and Bruce Bailey.
9. Election of parish council and trustees, list of those nominated accepted By Acclamation.
Additional nomination as a member at large: Peter Estabrooks.

Eucharistic Ministers for 2015:
Additions of Christopher Bailey, Pamela Moore proposed.

10. Other Business:

- Votes of Thanks:

Rosemary Allen, gardening and work on the grounds, Pat Ridgeway for coffee, the altar guild ladies, Jon van den Dreisen, Alan Clegg for use of his truck, David and his handy weed-eater, Ian Foulds. Paul as rat catcher extraordinaire. Painting help so far, construction projects, paperwork and sorting, minutes recorded all these extra efforts put in quietly and consistently. All those who we have forgotten at this moment. Sue Spivey mentioned Susan Foulds for new banners and cushions and such.

- June 27th, Alan Clegg brought to our attention with an open doors day for 5 hours, this will a chance to invite friends and neighbours to an open house, this can raise our profile for rentals for weddings and more.

11. Motion to adjourn from Sue Spivey

Interim Priest's Report Feb. 1, 2016

Dear Members of Christ the Redeemer,

It is hard to believe that our time together in the period of interim ministry is entering the final stretch. It has been a time of great challenges and great blessings.

Bishop Melissa appointed me to come amongst you for a period of two years. This is the usual initial appointment of an intentional interim ministry, but it always carries a variable. The variable is not defined by calendar months, but by when the task is accomplished.

I have come to realize for a variety of reasons that the task that I can help you with is nearly complete. You are ready for a different kind of priest. I am 'long in the tooth' and I realize that while I have the pastoral skills to assist in the challenges of the past year, I no longer have the 'building' skills you now need in your parish priest. It is time for Bishop Melissa to appoint a priest who can assist you in reaching out into the neighbourhood and attracting new members and especially new families.

I am also deeply aware that the pay scale my years of service provides is a hardship for the parish. For these reasons I have asked Bishop Melissa to approve my retirement effective June 1st of this year. She has agreed. Should you as a Vestry decide to approve the recommendations of the Interim Ministry Report (Oct 2015) and the recommendations coming to you from your Parish Council you will have a part time 'supply priest' for the summer. This person will prepare and preside at worship, provide pastoral care and assist the new parish administrator in keeping the parish functioning. All being well, Bishop Melissa will be able to provide the new Incumbent by the fall. Allowing for holiday time, my final Sunday with you will be Pentecost, May 15th, the 26th anniversary of my ordination. I can't think of a better date to end on.

Many of you will be aware that my wife Valerie and I have a home in Maple Bay on Vancouver Island. It has long been our dream to run a bed and breakfast and that is our plan once we retire. I look forward to welcoming parishioners should you choose to vacation in the Cowichan Valley.

I will carry with me fond memories of all the places I have served and that includes the people of Christ the Redeemer. May God bless you all as you travel into God's future, the body of Christ in this community.

Warmest regards,



The Rev. Paul H. Borthistle

Christ the Redeemer – Cloverdale 2015 Warden’s Report

This has been both a positive and sad year here at Christ the Redeemer. We mourn the loss of Mavis, Keith, and Pat. All vital members of our congregation, and we miss them dearly.

We continue to work through the process of transition here at CTR. Paul has been with us for eighteen months and will be retiring on June 1st. It has been an amazing time of healing and preparation, that in our opinion, could not have occurred without the experience, compassion, love, and steady hand that Paul has brought to us over this period of interim ministry. We are now prepared for the next stage of our parish journey and commission of Christ. Thank you Paul!

We also want to thank the many volunteers who have committed so many hours over this last year. Tremendous progress has been made in our buildings and grounds. As noted by Bishop Melissa, the changes are clear to see. In particular we want to bring people’s attention to all the gardening work in the new gardens up to Christ Church, the new floor in the narthex and nave, the nursery makeover, all of the painting and all the “spring cleaning” of practically every corner of the building. We wish to express a grateful thank you to everyone who has supported us in all these efforts.

Finally, we ask everyone to please prayerfully consider our future as we continue our transition in 2016. We pray that Bishop Melissa would have the wisdom to discover and identify the right person for the next phase. We pray that we are willing to be challenged to grow individually, as a parish, and in our community.

Your Wardens,



Susan Fould’s – People’s Warden



Christopher Bailey – Bishop’s Warden

Christ the Redeemer and Christ Church Altar Guild - 2015 Vestry Report

It is that time of year again where we reflect on the past year and the comings and goings of the Altar Guild at CTR. This year we lost another of our alumni members, Mavis Dunsford, who for many years was an integral part of the Altar Guild and will be sadly missed. There were also a few more changes made in our procedures with the Altar Guild this past year to simplify things, but for the most part; they have remained pretty much the same.

We now have an active membership of approximately 6 members: Donna Alger, Donna Hulbert, Elena Renwick, Martha Glassford, Judy DeVey and myself, Janet Mackie, who either work alone or in groups of two every 5th Sunday to prepare the Altar for each of the services. Unfortunately, our beloved Soji Perinbam had to step down this year from our rotation for health reasons.

As always, each week the ladies arrange the memorial flowers, prepare the wine and wafers, set out the linens (as well as wash them), replace the tealight candles and altar candles when needed and set up for any special services that are required, particularly during the Christmas and Easter seasons in the church. Approximately twice a year, the Guild also gets together to polish the silver and brassware, and perform any other duties that need attention.

The Guild was again funded this year from several sources, such as the generous donations received from our church members for the memorial flowers each week, the sale of the church calendars, and the Ladies Guild, who kindly give us the proceeds from the soup and bun lunch they host each year. Again, we also continue to receive a nominal fee of \$30.00 from each wedding that takes place in Christ Church or Christ the Redeemer. Finally, we wish to acknowledge again the generous contribution of Annette and Joe Wilkie, who donated flowers from their garden and placed them in beautiful arrangements that we enjoyed in the summer months, as well as their generous donation of the Christmas arrangements during the season of Advent and Christmas. They were very much appreciated.

Finally, we are always looking for new members to join the Altar Guild, and anyone wishing to be a member will be most welcome.

***Respectfully Submitted by
Janet Mackie
President/Treasurer***

Christ the Redeemer – Cloverdale Buildings Report

The parish has continued to operate without a formal building committee. Parish maintenance has been carried out by seasonal work parties with day to day minor repairs being done by the priest and a group of people who have volunteered to assist. A special thank you to Susan and Larry Foulds, Jim Inglis, Jon van den Driesen, Joe and Annette Wilkie, David Ames, the late Pat Ridgway, Rosemary Allen, Pamela Moore, Kristen and Christopher Bailey, Jill Steacy, Belinda Howes and others for stepping up to do particular tasks. Apologies to any I have missed.

The main church has had considerable cleaning and painting to continue the spruce up begun in late 2014. Special attention was given to the exterior grounds, and the creation of two gardens on the path up to Christ Church has enhanced the appearance. Also contributing to the appeal has been the cleanup of the portion of the cemetery on the Christ the Redeemer side of Old McClennan Road. Cleanup has begun in storage rooms and there is much more to do in 2016.

Christ Church continued to see improvements in 2015. With the assistance of special gifts and a grant from Surrey Heritage we were able to replace the old pipe and wooden railings along the entrance with wrought iron railings to match the ones installed along the hedge line in front of the church. Funds obtained by a photo shoot allowed the Cemetery Board to pave the entrance and improve the upper paving, making the approach safer and more attractive.

The maintenance of Bell hall remains more of a challenge. The roof, while not leaking is increasingly unaesthetic. During the year we managed to complete the exterior painting and do minor building repairs for safety. The sinks needed to be replaced and there is an ongoing list of minor breakdowns that continue on a regular basis. The long term plans for this building will need to be part of the negotiation with the diocese.

Respectfully submitted,
Paul Borthistle

Christ Church Ladies Guild Annual Report 2015

There are now eight members of the guild, and we have met nine times in this past year.

As a guild we have made financial contributions to the Mission to Seafarers, Operation Eyesight, the Sorrento Centre for Youth Leadership and the Primate's World Relief and Development Fund (PWRDF) for Syrian refugees. In addition we have participated in supporting the parish Christmas Hamper drive.

Within the parish we have also sponsored Soup and Bun Fundraisers, and given dues to allow us to support the above causes.

Early in the year we received a request to approve the use of parish funds held in the Diocesan Trust Fund towards the annual budget. These funds were originally given to support the care of Christ Church, although the official restriction disappeared in past years. We voted unanimously to support this use of the funds and made the recommendation and request to Parish Council that one-third of rental income from Christ Church go to Christ Church maintenance. Parish Council passed a motion to support this request.

During the year we also participated in the World Day of Prayer at St. Bernadette's and a fun night at St. Michael's.

This year we participated in four funeral teas. In particular for our own member Mavis Dunsford and one for Keith Maddocks, husband of our member Yvonne Maddocks.

We had a Christmas Luncheon with Lance Richardson and Paul Borthistle attending.

We continue to seek new members to grow our group.

Respectfully,
Sue Spivey.

CHRIST THE REDEEMER -- CHRIST CHURCH
LADIES GUILD
Treasurer's Report
For the year ended December 31, 2015

Balance December 31, 2014 \$1,518.62

RECEIPTS

Bake Sales	502.70	
Donations Received	75.00	
Donations for Funerals	1,200.00	
Membership Dues	55.00	
Sale of Hanging Baskets	845.00	\$2,677.70
		\$4,196.32

DISBURSEMENTS

Foster Parents	468.00	
Sorrento Centre	100.00	
Mission to Seafarers	100.00	
Bank Charges	30.00	
Catering Costs	286.65	
Church Calendars	138.00	
Purchase of Hanging Baskets	640.64	\$1,763.29
		\$2,433.03

BALANCE \$2,433.03

Annual Transfer to Savings \$151.56

Balance of Chequing Account December 31, 2015 \$2,281.47

Balance of True Savings Account & G.I.C. December 31, 2015 \$2,939.94

Respectfully Submitted
Yvonne Maddocks
Treasurer, Christ Church Ladies Guild
January 27, 2016

CHRIST CHURCH CEMETERY ANNUAL FINANCIAL REPORT 2015

January 1, 2016

Cash on hand brought forward from December 31, 2014	
Balance Forward	<u>10,552.72</u>
REVENUE	
Interments (6)	3,762.00
Burials (2)	4,680.00
Setting Fees (5)	1,170.00
Endowment Fund	20,000.00
Bank Interest	-
Donations for Maintenance	6,565.00
Donation for Endowment	-
Plot Sales (4)	8,840.00
GST Refund	374.08
Filming	3,000.00
Revenue Received	<u>48,391.08</u>
Total	<u><u>58,943.80</u></u>
EXPENSES	
Postage/Office Supplies	491.29
Labour Costs - Jed	12,080.50
Lawn Cutting	7,728.00
Burial/Digging Cost	5,166.00
Cemetery Supplies	2,023.07
Deposit for Fence	5,192.00
Exterior Lamp	257.76
Tree Care	3,318.00
Endowment Donations	2,268.50
Chairs/CLR	108.12
Paving	2,100.00
Worksafe Premium	123.50
BC Funeral Ass. Membership	147.00
Bank Fees	10.00
Hedge Cutting	535.50
Expenses Paid	<u>41,549.24</u>
Cash On Hand - December 31, 2015	<u><u>17,394.56</u></u>

Respectfully submitted by,

Cheryl-Ann Archibald, sexton

Eileen Knight, treasurer



CHRIST THE REDEEMER
ANGLICAN CHURCH

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INTERIM MINISTRY REPORT

TO

bishop melissa skelton

OCTOBER 20, 2015.

THE PARISH WARDENS AND COUNCIL

Background

The parish of Christ the Redeemer – Cloverdale began ministry as Christ Church – Surrey Centre in 1882. The historic Christ Church in the cemetery is the oldest church in Surrey. In the 1970's Christ Church merged with Church of the Redeemer – Cloverdale and worshipped in Christ Church. In the 1980's the new parish church of Christ the Redeemer was built across the street. The surrounding community has changed dramatically over the years and the farming community of Surrey Centre is now part of the large growing suburban City of Surrey.

In the early 2000's the parish experienced a leaky envelope and remediation cost the parish approximately \$325,000. Over several years the parish saw a decline in numbers, fractured relationships and increasing debt. In early 2015 the long term debt had increased to \$400,000 and the accrued short-term debt of \$86,000 was added to the long-term debt held by the diocese.

Bishop Melissa placed the parish into Intentional Interim Ministry beginning September 1st, 2014. The Rev. Paul Borthistle was appointed Interim Priest in Charge for this process.

Process to date

The initial task was to stabilize relationships. From September until the end of the year, the focus was on healing. When Bishop Melissa visited the congregation in June 2014 she noted the tired look of the facility. Signing was absent or obsolete; blackberry bushes had overgrown the yard and the visual connection between Christ the Redeemer and Christ Church had been severely impaired.

In September a series of work parties began to remedy the situation. Bushes were cleared, the yard cleaned and new signing was installed. With the Christ Church Cemetery Board the hedge obscuring the view of Christ Church was removed and a new period appropriate wrought iron fence was installed, restoring the view of Christ Church.

In addition, a new tile floor was installed in the narthex and chancel, replacing the long since worn original carpet. New signs were crafted letting the neighbourhood know we are in business.

In January, the first of two visioning events was held, 'Taking Stock'. This event focused on a realistic view of where we were as a parish, and what were the first steps necessary to restore a sustainable functioning parish. The goals of this day were primarily around the

continuing and completion of the remediation of the physical property. It was summed up by the comment, “it’s hard to invite guests into your home when it needs to be cleaned!”.

Throughout the spring and summer, work parties built two new gardens on the path between the two church buildings, additional trees were trimmed and removed, and the cemetery improvements continued. In addition, work continued on the sprucing up of the interior of Christ the Redeemer. A few dedicated parishioners and refurbished the children’s nursery, painted the chalkboards and hallway trims. The parish premises are much more presentable.

More challenging is Bell Hall. The building is past redemption. The roof is beyond repair, the plumbing is deteriorating and new counter top and sinks needed to be installed by necessity. With parishioner volunteer labour, the exterior was painted early this year, and some fascia replaced, but the structure is rotting.

Mission

On September 19th, the second visioning day was held, entitled, ‘Moving Back Into the Neighbourhood’. This day utilized an Appreciative Way technique to tell our stories, capture our core value as a parish and to share our hopes and dreams, again with recommendations for next steps.

The results of this day are as follows:

Core Value of the Parish is Community, with the adjectives of friendly, welcoming, and supportive.

The **hopes and dreams** were shared in four categories: worship, education, outreach and facilities.

Worship was by far the number one, with the image being used that worship fed the other categories and sustained us where we lived.

Christian Education There was strong support for the newly envisioned youth programs of Godly Play and Liturgy School. To date we have advertised widely to staff these positions but have been unsuccessful in finding appropriate applicants.

Outreach The parish has traditionally been involved in Christmas hampers, Missions to Seafarers etc., and more recently with a women’s shelter. A vision of the use of our large grounds for a community garden was expressed. This idea was explored back in January and is gaining traction.

If the idea of a community garden is to move forward, it must be in partnership and conversation with the diocese and the greater community surrounding the church. ‘Build it and they will come’ is not a viable model. The conversation with the community should be about what is really desired and needed, and the conversation with the diocese is about the use of our greater resources, principally our facility, land, and debt.

If the community garden (or any other community based mission project) is to be achieved, it must have buy in from the parish members, both in principle and in willingness to engage and resource it.

Facility The congregation remains emotionally and physically attached to the historic Christ Church, where worship numbers make us comfortably full. Our larger Christ the Redeemer is larger than our current needs, but is also the provider of rental income currently necessary for operations. Bell Hall is in need of major repair and seen as unnecessary to our current ministry needs. The immediate challenge is that it provides \$20,000 rental income per year.

Viability

The parish of Christ the Redeemer is at a crossroads. Membership has been in decline for a decade. The current membership and worship numbers are stable, but not growing towards what might be considered a critical mass. The current leadership and members are tired. It is increasingly difficult to recruit leadership and ministry leaders.

While the visioning events create some excitement about possibilities, the parish and the diocese need to have an honest and frank conversation about the future of the parish. If the parish is to move towards a viable (vital and sustainable) future, the mission of the parish must create energy from within the congregation and surrounding community. The appreciative principle is that people will resource what they believe in. The real question is whether or not there is the passion and the resources to carry out the mission.

Viability is about both the mission and the resources to achieve it. It is more than money, but money is an important part of it. Equally important, is there the energy and are there the resources to achieve it.

Ministry in Surrey / Langley

Surrey is amongst the fastest growing cities in Canada, with Langley close behind. As long ago as the mid 1990's the Spencer Commission named this area as the prime target for Anglican parish development. The MAP tried again to look at this matter, but met with limited success. The existing parishes in the region are struggling. The following recommendations are based on the continuing existing model of a stand-alone parish without diocesan or regional re-organization and resources.

The current model of ordained ministry and parish administration at Christ the Redeemer is financially and physically unsustainable. There is now an experienced clergy person with no administrative assistance.

Next steps include a conversation with the diocese on right sizing our ordained ministry, our property and long term debt. A second conversation is necessary with our surrounding community on the viability and interest in a community garden.

Recommendations:

The Parish Wardens and Parish Council recommend to Bishop Skelton:

- 1.) That she or her appointee (Regional Archdeacon?) facilitate a parish conversation by vestry 2016, to determine the will and ability of the congregation to continue in ministry;
- 2.) If the answer is yes, that she appoint an appropriate priest to a half time position. The parish will supplement this position with a part time parish administrator to run the office and do basic book-keeping (12 hours per week);
- 3.) That the parish enter into negotiation with the diocese in regard to an exchange of debt for a portion of the physical property (land). This would remove the debt from the diocesan books, transferring it into property, and remove debt from the backs of the parishioners. This would open the opportunity for removal of Bell Hall and the creation of a Community Garden if it is deemed desirable by the diocese, parish and the community.



CHRIST THE REDEEMER
ANGLICAN CHURCH

Parish Council Nominations for 2016 (Draft 1)

Position	Name	By:
People's Warden	Susan Foulds	Election
Bishop's Warden	Christopher Bailey	Bishop's Appointment
Treasurer	Jim Inglis	Election
Synod delegate	Martha Glassford	Election
Synod delegate	Belinda Howes	Election
Alt. Synod delegate	Sue Spivey	Election
Alt. Synod delegate	N/A	
Member at large	David Ames	Election
Member at large	Stephanie McShane	Election
Member at large		Election
Parish Trustees	Paul Borthistle	Bishop's Appointment
People's Warden	Susan Foulds	By Office
Bishop's Warden	Chris Bailey	By Office
Other	Martha Glassford	Election
Other	Jim Inglis	Election

Christ the Redeemer
Eucharistic Ministers (Lay Communion Administrators)

The Clergy and wardens send this list of communion ministrants for recommendation to Bishop Skelton for approval in 2016.

Christopher Bailey

Susan Foulds

Martha Glassford

Yvonne Maddocks

Sue Spivey

Jon van den Driesen

Jacob Alger

Stephanie McShane

Pamela Moore

Belinda Howes

Christ the Redeemer – Cloverdale 2015 Treasurer’s Report

At the annual parish Vestry meeting held on Feb. 15th 2015 we approved an operating budget of \$169,000, including a target to use a maximum of \$20,000 of our funds held in the Diocesan Consolidated Trust Fund (CTF). This was part of a plan to move our accumulated short term diocesan debt (\$87,000) into long term debt, which the diocese has been holding with no interest. The Diocesan Administration and Finance approved this move, but advised us that they expected us to meet this target. The previous year we had a \$67,000 deficit.

I am pleased to report that we met the target with a \$4,861 cushion. While our Income and Expense Summary at year end shows a deficit of \$5,139 it is because we only drew \$10,000 of the allotted \$20,000 during the year. The second \$10,000 was drawn in January to prepay the annual parish insurance.

The 2015 Income and Expense summary follows this report. It is combined with the proposed operating budget, as recommended by Parish Council to Vestry at its meeting on Jan. 19th, 2016. Attached to the summary are notes that help explain significant factors that affect the actual expense in 2015 or the budget recommendation in 2016. Also attached is the Consolidated Balance Sheet for 2015.

The 2016 Proposed Budget is built on the recommendations that came from the Interim Ministry Report to the Bishop in Oct. 2015, and on the subsequent motions of Parish Council regarding staffing that come to you in Motion #4 found in this Vestry Circular. The motion for adoption of the budget follows as Motion #5.

It has been a privilege to help support the parish as the treasurer this past year. This period has been a challenging time of growth for me, and I look forward to the new year re-focusing my time in other areas.

Kristen Bailey
Treasurer

2015 Income and Expense Summary 2016 Proposed Operating Budget

Income

Item	2015	Actual	2016 Proposed
Identifiable	25,800	34,746 ^(#1)	35,000 ^(#6)
PAD	30,000	23,234	25,000
Open	9,000	3,517	3,500
CTF and endowments	20,000	11,387 ^(#2)	10,000 ^(#7)
Pre-Paid expenses		8,446 ^(#3)	
Rental:			
Bell Hall - Montessori	20,200	20,400	20,400
CTR - Daycare	47,100	46,050	47,100
Weddings / Funerals	9,000	3,875	5,000
Other (weight watchers etc.)	<u>8,500</u>	<u>7,120</u>	<u>8,500</u>
Total Income	169,600	161,332	154,500

Expenses

Parish Assessment	22,000	15,199	19,000
Pastoral Salary and benefits	88,500	88,365	62,000 ^(#8)
Parish Administrator		0	10,000 ^(#9)
Music Ministry	8,400	8,700	8,500
Bank Charges	350	283	350
Office Supplies	2,400	2,409	2,500
Postage	100	93	100
Bookkeeping		2,115 ^(#4)	600
Computer (Hardware and Software)	500	634	650
Photocopier Lease	1,650	1,640	1,650
Property Taxes	0	2,902	3,000 ^(#10)
Utilities	14,000	13,340	14,000
Security	700	862	750
Building Maintenance	12,000	12,790	12,600
Lawn care	3,000	5,136	3,000 ^(#11)
Missc program costs	5,000	195	3,000 ^(#12)
Insurance	8,500	8,446	8,500
Diocesan Debt Repayment	0	0	1,000 ^(#13)
Other (misc)	<u>2,500</u>	<u>3,360</u>	<u>3,000</u>
Total Expenses	169,600	166,471	154,300
Balance / (Deficit)		(5,139)^(#5)	200

Notes for 2015 Income and Expense Summary and 2016 Proposed Operating Budget

Note 1: The 'Identifiable' and 'Open' categories were re-defined by the accountant to be consistent with diocesan standards. This increased the Identifiable and decreased the Open.

Note 2: While the parish had budgeted \$20,000 withdrawal from our Consolidated Trust Funds (CTF), by year end we only needed to withdraw \$10,000 for cash purposes.

Note 3: Our 2015, Parish Insurance was prepaid at the end of 2014.

Note 4: An anonymous parish donation was offered to pay for book-keeping services for the year 2015.

Note 5: Our expenses exceeded our income by \$5,139, as we did not draw the second \$10,000 from the CTF. **If we had drawn the CTF as budgeted, our surplus would have been \$4,861.**

Note 6: The identifiable income projection is based on actual pledges received and an extrapolation of the other identifiable givers based on their 2015 pattern of giving. An additional \$1,000 was added to account for the Diocesan Debt repayment, see note 13.

Note 7: Our current CTF balance is \$17,922, and an additional unrestricted bequest has been made to the parish for \$10,000. In January 2016, we transferred \$10,000 to the operating account to pay the 2016 Parish Insurance.

Note 8: This is for nine months, based on 12 hours per week at diocesan recommended pay rates.

Note 9: The \$62,000 represents 5 months of the interim priest salary, 3 months of supply priest salary (2 days per week), and 4 months of the ½ time salary of the new incumbent, anticipated in September 2016.

Note 10: A portion of our property under Bell Hall is assessed as residential as the parish does not carry out any religious ministry from that location, and is therefore subject to property tax.

Note 11: Our lawn care contract was not cut back as was anticipated until it was discovered too late. The contract going forward has been reduced.

Note 12: The \$3,000 program costs anticipates participation in Godly Play when the right resource person is located.

Note 13: The parish owes \$455,500 to the diocese, held in long term debt. The retirement of this debt is part of the negotiation with the diocese anticipated by the Interim Ministry report to the Bishop in Oct. 2015 (found in the Vestry Meeting Circular).

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Christ the Redeemer
Balance Sheet (UNAUDITED)
 Consolidated - December 2015

	Current Year
ASSETS	
BANK ACCOUNTS	
OPERATIONS CHEQUING	\$10,201.68
TRUST ACCOUNT	7,004.63
Subtotal Bank Accounts	17,206.31
INVESTMENTS	
ENDOWMENT	11,989.51
STIPEND	5,834.31
PROPERTY	98.60
Subtotal Investments	17,922.42
FIXED ASSETS	
LAND	1,576,700.00
BUILDINGS	1,325,907.00
Subtotal Fixed Assets	2,902,607.00
OTHER ASSETS	
GST REBATE	1,176.47
ACCOUNTS RECEIVABLE	2,940.00
PAD RECEIVABLE	1,959.22
Subtotal Other Assets	6,075.69
TOTAL ASSETS	\$2,943,811.42
LIABILITIES	
CURRENT LIABILITIES	
BUILDING USE DEPOSITS	\$350.00
LONG-TERM LIABILITIES	
DIOCESE LOAN	455,531.92
TOTAL LIABILITIES	455,881.92
FUND BALANCES	
UNRESTRICTED	
GENERAL FUND	(\$428,980.40)
INVESTED IN CAPITAL ASSET	2,902,607.00
Subtotal Unrestricted	2,473,626.60
RESTRICTED	
BELL HALL FUND	(1,046.06)
BUILDING FUND	9,467.85
CHRIST CHURCH FUND	3,094.65
CHRISTMAS HAMPERS FUND	535.00
CTR MAINTENANCE FUND	(1,206.69)
FOOD BANK	90.00
MEN'S GROUP	659.68
RECTOR'S DISCRETIONARY	(342.53)
REIGNING GRACE	25.00
SYRIAN REFUGEES	200.00
YOUTH GROUP	2,826.00
Subtotal Restricted	14,302.90
TOTAL FUND BALANCE	2,487,929.50
TOTAL LIABILITIES AND FUND BALANCE	\$2,943,811.42

**Christ the Redeemer – Cloverdale
Motions for Vestry, Feb. 21st, 2016.**

1. That the agenda as distributed be adopted.

moved _____ *seconded* _____
carried / defeated _____

2. That the minutes of the Feb. 15th, 2015 Annual Vestry Meeting be accepted as circulated (*or amended as necessary*).

moved _____ *seconded* _____
carried / defeated _____

3. That the reports as printed in the Vestry Meeting Circular be received.

moved _____ *seconded* _____
carried / defeated _____

4. That this motion recommended to Vestry by the Parish Council be received and adopted,

“That this 2016 Vestry of the Parish of Christ the Redeemer – Cloverdale directs the Parish Wardens to:

1. request of Bishop Skelton the appointment of a suitable Parish Priest for a half time position, effective Sept 1st, 2016 or as soon as possible after that date;
2. request of Bishop Skelton the placement of a suitable Supply Priest on a part time basis, for the period following the retirement of the Interim Priest to cover Sunday worship, pastoral care and support in parish administration, until such time as the new Parish Priest arrives;
3. hire a Parish Administrator on a part time basis to administer the parish business and staff the parish office in support of parish ministry.”

moved Parish Council _____ *seconded (None Necessary)*
carried / defeated _____

5. That the Operating Budget as recommended by Parish Council (*or amended*), be adopted.

moved Parish Council _____ *seconded (None Necessary)*
carried / defeated _____

6. That the list of nominations for parish offices, People's Warden, Parish Council and Trustees (*with potential member at large additions from the floor*) as circulated be adopted.

(Alternatively, individual elections may be held as needed)

moved _____ *seconded* _____
carried / defeated _____

7. That the Eucharistic ministers (lay communion administrators) listed in the Vestry Circular (*additions?*) be sent to Bishop Skelton for licensing.

moved _____ *seconded* _____
carried / defeated _____