


# Council Meeting Minutes

October 19, 2023

**ATTENDANCE:** K. Richter, A. Fonk, H. DeFranco, D. Larsen, M. Hylinski, A. Schroeder, S. Raszkievicz, P. Mason, C. Johnson, L. Woller

**ABSENT:** L. Zanin, Pastor K. Brown, Pastor D. Hartfield, B. Robinson

## **Discussion Topics**

1. **Call to order** – Meeting opened at 6:32 PM
2. **Opening Prayer/Devotion** – Patti Mason
3. **Approval of Council Agenda for October 19, 2023** – Agenda approved, P. Mason made motion to approve agenda, M. Hylinski seconded. All in favor.
4. **Approval of Council Meeting Minutes from September 21, 2023** – Council Meeting minutes approved (with the correction of adding L. Woller and C. Johnson to the attendance), P. Mason made motion to approve meeting minutes, A. Schroeder seconded. All in favor.
5. **Treasurer's report – Keith – September 2023** – See attached document.
6. **President's report – Keith** – No updates this month.
7. **Pastor's Reports**
  - a. Pastor Kathy – On vacation (Had 1 wedding, 1 funeral, WMA taskforce, contacted Sienna Conference Center for 1/27 Winter Retreat).
  - b. Pastor Debbie – See Pastor Debbie's written report attached.
8. **Document Policy updates – Keith**
  - a. SMLC Constitution and By-laws (Executive)
  - b. Employee Handbook (Personnel)
  - c. Memorial Giving (Finance)
  - d. Disbursement (Finance)
9. **Old Business**
  - a. **Call Committee - Lisa/Keith**
    - Preliminary questions together
    - 6 categories, 5 from MSP + "Other" [Youth]
    - Mock interview next Wednesday 10/25 to get feedback and dialogue.
  - b. **Chapel Lounge Remodel Update – Chris:**
    - After Worship on 11/4 & 11/5 will have dedication.
  - c. **Council Retreat/Stewardship Retreat: Nov 4<sup>th</sup> (9A-12P)** – Reminder sent, everyone responded.
  - d. **Oktoberfest update – Chris**
    - More attendance than last year (over 100 people)
    - Next year will include carry-outs.

- Not a lot of food leftover this year.
- There were 3 tables of non-SMLC.
- The band is already preparing for next year.
- Made under \$1700
- \$954 after expenses went into the event fund.

e. **150<sup>th</sup> Anniversary Planning Team – Chris**

- Will start planning in January.
- Possibly an entire month of events on Sundays.
- Patti and Lana are interested in participating in planning.

f. **Building use request update – Polling place – Information sent, have not heard back from the city clerk’s office.**

10. **New Business – None**

11. **Committee Report/Motions**

| Committee              | Liaison   | Notes  | Motions  |
|------------------------|-----------|--|--|
| Audit                  | Keith     | <ul style="list-style-type: none"> <li>• Did not meet</li> </ul>   | <ul style="list-style-type: none"> <li>• None</li> </ul> |
| Caring Ministries      | Lana      | <ul style="list-style-type: none"> <li>• Did not meet</li> </ul>   | <ul style="list-style-type: none"> <li>• None</li> </ul> |
| Church in Society      | Patti     | <ul style="list-style-type: none"> <li>• Fair Trade: \$500.16</li> <li>• Summer Snacks: \$1,058.54</li> <li>• Had a motion to increase the cost of coffee to \$1.00 more.</li> <li>• CUSH is hosting a chili supper 2/11/24.</li> <li>• Breaking the Chains, Kenosha institute for Christmas.</li> </ul> | <ul style="list-style-type: none"> <li>• None</li> </ul> |
| Education              | Stephanie | <ul style="list-style-type: none"> <li>• No updates</li> </ul>   | <ul style="list-style-type: none"> <li>• None</li> </ul> |
| Finance                | Keith     | <ul style="list-style-type: none"> <li>• Did not meet</li> </ul>   | <ul style="list-style-type: none"> <li>• None</li> </ul> |
| Friendly Center        | Lisa      | <ul style="list-style-type: none"> <li>• Not in attendance</li> </ul>  | <ul style="list-style-type: none"> <li>• None</li> </ul> |
| Information Technology | Adam      | <ul style="list-style-type: none"> <li>• Getting TV in lounge, Dave deferred back to IT.</li> <li>• Send a letter to the Foundation.</li> <li>• Adam has quotes and gave all info to Property then Christ and Adam to meet and write letter to Foundation.</li> </ul>                                    | <ul style="list-style-type: none"> <li>• None</li> </ul> |
| Nominating             | Dana      | <ul style="list-style-type: none"> <li>• No updates</li> </ul>   | <ul style="list-style-type: none"> <li>• None</li> </ul> |
| Property               | Chris     | <ul style="list-style-type: none"> <li>• Covered above under 9b</li> </ul>   | <ul style="list-style-type: none"> <li>• None</li> </ul> |
| Personnel              | Andy      | <ul style="list-style-type: none"> <li>• No updates</li> </ul>   | <ul style="list-style-type: none"> <li>• None</li> </ul> |

|                    |                  |  |  |
|--------------------|------------------|--|--|
| <b>Reconnect</b>   | <b>Hollie</b>    | <ul style="list-style-type: none"> <li>• Pie will be served after the 7pm Worship Service on 11/22.</li> </ul>   | <ul style="list-style-type: none"> <li>• None</li> </ul> |
| <b>Stewardship</b> | <b>Stephanie</b> | <ul style="list-style-type: none"> <li>• Intent for Fall retreat is Down In &amp; Out Refresher (Ask, Thank, Tell by Charles Lane.</li> <li>• This is for all leaders in the church.</li> <li>• Temple Talk Structure</li> <li>• Stewardship Campaign.</li> <li>• Kick off will be 2/4/24.</li> <li>• Will offer a light brunch-asking Reconnect for help.</li> <li>• 2/25/24 Potluck/Commitment Sunday to tie it all together.</li> </ul> | <ul style="list-style-type: none"> <li>• None</li> </ul> |
| <b>WMA</b>         | <b>Markie</b>    | <ul style="list-style-type: none"> <li>• 11/5 at 2PM Brian S. organ recital.</li> <li>• Women of the church asked to bake for refreshments after recital.</li> <li>• 11/22 Thanksgiving Eve Worship at 7pm (Traditional Service).</li> <li>• Will be collecting food for the Shalom in bags decorated by the SS kids.</li> <li>• Want to create a head usher position and a schedule for rotation.</li> </ul>                              | <ul style="list-style-type: none"> <li>• None</li> </ul> |
| <b>Youth</b>       | <b>Adam</b>      | <ul style="list-style-type: none"> <li>• First Family Fun night kicked off on 10/6.</li> <li>• 4 families attended.</li> <li>• 12/8 is Night-Out, drop the kids off and the ELCA Youth to watch children and raise money for Youth Gathering Trip in 2024 to New Orleans.</li> <li>• 10/29 is Trunk or Treat from 1030-12.</li> <li>• 10/29 the SS kids are singing and there is a baptism.</li> <li>• SS teachers needed.</li> </ul>      | <ul style="list-style-type: none"> <li>• None</li> </ul> |

|  |  |  |  |
|--|--|--|--|
|  |  | <ul style="list-style-type: none"> <li>• Plans are in the making for the SS Christmas Program.</li> <li>• 10/22 Youth putting together meals at Living Faith Church in Racine.</li> <li>• Attendance is growing in FISH and Fusion.</li> </ul> |  |
|--|--|--|--|

**\*\* There is a Thrivent Meeting on 10/29 at 1030 to learn how to get a grant\*\***

**12. Council Connection – November: Chris Johnson**

**13. Calendar**

- November Spirit Deadline: **October 23, 2023**
- November Stewardship Message: **Caring Ministries**
- Stewardship Retreat: **November 4, 2023**
- Chapel Lounge dedication: **November 4 & 5, 2023**
- Next Council Meeting: **November 16, 2023**
- Leadership retreat: **January 27<sup>th</sup>, 2024**
- December Executive and Council Meetings moved up one week.**

**14. Prayer Requests/Closing Prayer – Patti**

- 1 Peace in the World
- 2 Stephanie’s friend’s daughter Addy (leukemia)
- 3 Andy’s wife Carol (foot issue)
- 4 Chris’ lead carpenter’s wife Kelly (breast cancer)
- 5 Stephanie’s Mom’s friend’s husband Jim (cancer)
- 6 Pastor Kathy and Greg’s vacation + safe travels

**15. Adjournment – Meeting adjourned at 7:41 PM**

Council Connection schedule

|                    |                           |
|--------------------|---------------------------|
| <del>Aug' 23</del> | <del>Andy Schroeder</del> |
| <del>Sep' 23</del> | <del>Dana Larsen</del>    |
| <b>Oct' 23</b>     | <b>Patricia Mason</b>     |
| Nov' 23            | Chris Johnson             |
| Dec' 23            | Lisa Zanin                |
| Jan' 24            | Markie Hylinski           |
| Feb' 24            | Adam Fonk                 |
| Mar' 24            | Stephanie Raszkievicz     |
| Apr' 24            | Hollie DeFranco           |
| May' 24            | Lana Woller               |
| Jun' 24            | Keith Richter             |
| Jul' 24            | Keith Richter             |

## SEPTEMBER 2023 TREASURER'S REPORT

St. Mary's Lutheran Church - Treasurer's Report - September 30, 2023

|  |   |
|--|---|
| <b>General Operating Fund</b>                          |   |
| Beginning Balance                                      | (5,235.82)  |
| September Income                                       | 38,933.45 <span style="float: right; margin-left: 20px;">+1409.93</span>    |
| September Expenses                                     | <u>(37,523.52)</u>  |
| Cumulative Profit (Loss)                               | <u>(3,825.89)</u> <span style="float: right; margin-left: 20px;">YTD</span> |
| <br><b>Dedicated Accounts</b>                          |   |
| Operating Reserve Beginning Balance                    | 23,492.06   |
| -Receipts  | 0.00  |
| -Disbursements   | 0.00  |
| Operating Reserve Ending Balance                       | <u>23,492.06</u>  |
| <br>Long-Term Reserve Beginning Balance                | <br>63,293.94   |
| -Receipts  | 0.00  |
| -Disbursement: Carpets Plus Outlet                     | <u>(3,585.00)</u>   |
| Long-Term Reserve Ending Balance                       | <u>59,708.94</u>  |
| <br>Building/Grounds Beginning Balance                 | <br>2,836.68  |
| -Receipts  | 0.00  |
| -Disbursements   | 0.00  |
| Building/Grounds Ending Balance                        | <u>2,836.68</u>   |
| <br>Investment Accounts Beginning Balance              | <br>123,488.82  |
| -Receipts  | 0.00  |
| -Disbursements   | 0.00  |
| Investment Accounts Ending Balance                     | <u>123,488.82</u>   |
| <br>Other Dedicated Accounts Ending Balance            | <br><u>41,788.25</u>  |
| <br><b>Total Fund Balances</b>                         | <br><u>251,314.75</u>   |
| <br><b>Bank / Investment Account Balances</b>          |   |
| Checking Account                                       | 36,797.51   |
| Money Market Account                                   | 88,559.58   |
| Accounts Receivable                                    | 80.16   |
| Investment Accounts                                    | 123,488.82  |
| Prepaid Insurance                                      | 3,255.34  |
| <br><b>Total Current Assets</b>                        | <br><u>252,181.41</u>   |
| <br><b>Difference</b>                                  | <br><u>866.66</u>   |
| <br><b>Summary of Difference</b>                       |   |
| Accounts Payable to Aurora Healthcare for Parish Nurse | <u>-866.66</u>  |
|  | <u>-866.66</u>  |
| <br><b>Unexplained Difference</b>                      | <br><u>0.00</u>   |
| <br><b>Mortgage Balance</b>                            | <br><u>355,338.10</u>   |

**October 19<sup>th</sup>, 2023, Congregation Council  
Pastor Debbie Report  
(September 20<sup>th</sup> – October 18<sup>th</sup>, 2023)**

- Pastoral Care
  - Congregation
    - Hospital Visitations (Froedardt)
    - Residential Care Visitations (Brookside/Willowbrook)
    - Home visits
    - Hospice visits
    - Time together (in person and/or over phone, before/after doctor/hospital visits/testing/surgery)
    - Celebration of Life @The Stella (Oct. 8<sup>th</sup>)
  - Community
    - Funeral preparation with family (Oct. 11<sup>th</sup>, Funeral is November 4<sup>th</sup>)
- Caring Team Collaboration
  - Pr. Kathy/Sue/Pr. Debbie/area colleagues
- Weekly Text Studies with GMS South Conference
- Friendly Center Devotions (Sept. 27<sup>th</sup>)
- Administration
  - Multiple phone and email “meetings” regarding worship survey
  - 1:1 w/Keith (Sept. 21<sup>st</sup>)
  - Letter to congregation members who lost loved ones inviting them to:
    - All Saint’s Worship (Nov. 4<sup>th</sup> & Nov. 5<sup>th</sup>)
    - Surviving the Holidays (Dec. 2<sup>nd</sup>)
    - Blue Christmas Worship Service (Dec. 19<sup>th</sup>, collaborative worship service with Trinity, St. Paul’s, Lord of Life and St. Mary’s)
  - Blue Christmas Planning Meeting (Oct. 18<sup>th</sup>)
- Looking Ahead
  - October 20<sup>th</sup> & 21<sup>st</sup>, Sat. & Sun. Preach at SML
  - Nov. 4<sup>th</sup>, Saturday 9am-noon, SML Leadership Retreat,
  - Nov. 4<sup>th</sup>, Sat. noon-3pm, Officiant at Memorial Service
  - Nov. 9<sup>th</sup>, Thursday, Companionship Training with Sue Quever @ Lord of Life
  - Nov. 12<sup>th</sup>- Nov. 14<sup>th</sup>, Sunday -Tuesday, First Call Conference, Marathon, WI
  - Dec. 2<sup>nd</sup>, Saturday, 9:30am-11am, Surviving the Holidays w/Sue Quever,
  - Dec. 19<sup>th</sup>, Tuesday, 6:30pm, Joint Kenosha ELCA Blue Christmas Service @ St. Paul’s

