

Parish of Holy Trinity
Vestry

Sunday, 10 September 2023
following morning worship

P = present R = regrets A = absent

Members			
R	Ritchie Arthurson	P	Michael Minor* (chair)
P	Evelyn Fondse	R	Olushola Ojeleye
P	Zilla Jones	P	The Rev. Andrew Rampton*
P	Karen Klassen Bender*	P	Joan Steer*
P	John Koroma*	P	Ross Steer*
P	Rob Loudfoot	A	Ben Stokes

Guests and Observers			
	Marlene Smith		

* ex officio member

Call to Order

Michael Minor called the meeting to order with a Land Acknowledgement and opening prayer.

Acceptance of Agenda

MOTION: Joan Steer/Zilla Jones

That the agenda be accepted as presented, adding two pieces of correspondence and moving Topic 1 immediately following this motion to allow the guest to depart.

For: Unanimous

CARRIED

Zilla Jones had to leave the meeting at this point.

Business Arising from Minutes

1. Janitorial Services Update
Michael Minor has spoken with our cleaning provider and they are working to revise the cleaning schedule for reduced service.

2. Envelopes/Counting Update
Evelyn Fondse is assisting Thelma Forzley with counting and the transition from our old donation tracking system to Tithely.
3. Office Administration Update
There have been a few discussions but no concrete decisions regarding how best to address administrative support in the office.

Correspondence

1. Rhianna Erickson
Rhianna has taken an opportunity to move to Belize and has resigned as both Children's Ministry Coordinator and Deputy People's Warden.

Andrew Rampton and Karen Klassen Bender will investigate avenues for finding a new Children's Ministry Coordinator.

2. Gwen Lowes
The parish has received a request from Gwen Lowes, former Parish Administrator, that her salary and benefits be extended to 30 September 2023 for compassionate reasons. Michael Minor and Andrew Rampton will consult with an HR professional and employment lawyer regarding this situation.

Topics

1. Morning Star Refugee Support Group
Marlene Smith spoke to the vestry about refugee sponsorship in the Diocese of Rupert's Land and, specifically, the Morning Star Refugee Support Group's (MSRSG) work in this ministry through Holy Trinity.

MSRSG needs volunteer support from the parish and a communication liaison on vestry. Vestry will canvas its membership for a volunteer for communication liaison.

2. Financial Report
Parish expenses are closely following budget and the parking lot revenue is higher than anticipated. Financial statements will be available in the near future.

Ritchie Arthurson has submitted his resignation as parish treasurer. Avenues for covering this work are under exploration.

3. Student Support Request
A request has been received from an international student at the University of Manitoba for assistance paying his tuition. Andrew Rampton will respond and direct the student to St John's College for more appropriate support.

4. Draft Rental Schedule

A recent rental has raised questions regarding the rental schedule and contract from 2021 and a need to update it. There are concerns about rentals and a lack of staff or volunteers to provide building access, ensure insurance is provided, etc.

5. Parking Policy for Funerals and Weddings

Historically the parish has not provided free parking other than on Sunday mornings and for parish events (fall suppers, etc.). Discussion

MOTION: Evelyn Fondse/Ross Steer

That parking be made free for funerals and weddings as is practicable under our management agreement with Impark.

For: Evelyn Fondse, Karen Klassen Bender, Michael Minor, Andrew Rampton, Joan Steer, Ross Steer

Opposed: John Koroma, Rob Loudfoot

CARRIED

6. EdgeCorp Proposal

A proposal for development feasibility was received from EdgeCorp. The parish's own goals for their property are not clear enough to proceed with further studies or conversation at this time.

7. Autumn Events and Meetings

A proposed schedule of governance meetings and events for autumn was circulated (attached). Details of these events will be posted to the website and included in the announcements and newsletter. Planning for some of these events was discussed and will be undertaken in more detail over coming weeks.

Next Vestry Meeting

15 October 2023 after morning worship.

Closing Prayer

Those present recited together the Doxology.

Adjournment

The business of the agenda concluded, the meeting was adjourned at 2:36 PM.