

Volunteer Parent Driver Policy

PHIL & JENNIE GAGLARDI ACADEMY

Rationale

Due to the high cost of bus services, Gaglardi Academy extensively uses parent volunteers to transport school children to and from events. Using parent volunteers helps the school reduce transportation costs and keep activity fees to a minimum.

While the school appreciates its parent community, the safety of the Gaglardi students is imperative. This policy has been established to ensure safety and consistency while parents are conducting school business.

Basic understanding for all volunteer drivers.

- The driver's car must be in excellent mechanical condition, and a seat belt must be available for each student assigned to the vehicle. Students are not permitted to sit in the front seat.
- The vehicle must have enough gasoline to complete the trip without stopping for gas.
- Adults who attend field trips should plan to supervise students at all times.
- Cell phone use while driving is strictly prohibited.
- Non-school age children (i.e. siblings) may not attend field trips.
- When driving for a field trip, all volunteers driving Kindergarten to grade 7, students must go directly to the destination and return directly to the school on the return trip. IT IS NOT PERMITTED TO STOP FOR FOOD, DRINKS OR VARY FROM THE PRESCRIBED ROUTE.
- If showing a movie in the vehicle, it must be rated "G" for general audiences.

Volunteer Requirements

Parents who volunteer to drive students to and from field trips are required to have the following information on file at the office of Gaglardi Academy before a scheduled field-trip:

- Copy of a valid driver's license (minimum Class 5).
- Five (5) million dollars of liability insurance on the vehicle used for transporting children.
- A current Criminal Record Check from the Ministry of Justice.
- A 3-year clear Driver's Abstract from ICBC.
- A declaration that the parent vehicle is maintained, in good running condition and safety equipment is operational.