

# Council Meeting Minutes

August 17, 2023

**ATTENDANCE:** K. Richter, A. Fonk, H. DeFranco, D. Larsen, M. Hylinski, A. Schroeder, L. Zanin (via Zoom), S. Raszkievicz, P. Mason, Pastor K. Brown, B. Robinson

**ABSENT:** L. Woller, Pastor D. Hartfield

## Discussion Topics

1. Call to order – Meeting opened at 6:30 PM
2. Opening Prayer/Devotion – Andy
3. Approval of Council Agenda for August 17, 2023 – Agenda approved.
4. Approval of Council Meeting Minutes from July 20, 2023 – Meeting minutes approved.
5. July 2023 Financials – Keith
  - July Income = \$43,045.90
  - July Expenses = \$36,953.55
  - Loss = \$6,092.35
6. President's report – Keith
  - Send in committee info, Keith is meeting with Beth to get meetings on the calendar.
  - During the meeting, each council member introduced themselves and stated what they do outside of church.
  - Need to rededicate the Church Lounge once remodeling is completed.
7. Pastor's Reports
  - a. Pastor Kathy
    - 1 Mission Trip send off.
    - 2 2 funerals in addition to planning a third.
    - 3 Visits at Froedert and Aurora, several passings this week.
    - 4 Met with Keith
    - 5 Met with MET, Finance
    - 6 MET social event at Zanin's.
    - 7 South Conference Rostered Leader
    - 8 Speech therapy is going well.
    - 9 Medical conference with Greg coming up soon.
  - b. Pastor Debbie
    - 1 See Pastor Debbie's written report.
8. Old Business
  - a. MSP/Townhall debrief – Pastor Kathy

- i A small group (Andy, Stephanie, and Keith) created to wordsmith the MSP with the feedback provided from the Townhall (Pat Gallo's notes and Pastor Kristin's email).
        - 1 To be done by August 31 at which point MSP will be sent to Church Council for final feedback and vote via email.
        - 2 Next step is to get final MSP to Call Committee.
        - 3 **Through email a motion was made by Patty Mason to accept the Mission Site Profile and seconded by Chris Johnson. Through email the motion passed with 9 Yes votes, 1 member did not cast a vote.**
  - b. Call Committee – Lisa/Keith
    - i The Call Committee was affirmed last Sunday and having their first meeting next Thursday for roles.
  - c. Chapel Lounge Remodel Update – Chris
    - i Almost complete, window treatments being installed tomorrow.
    - ii A leak will also be fixed.
    - iii Fine tuning on 1W
    - iv The library painted with new carpet in addition to nursery.
    - v Property to come with proposals for the next steps (decorating)
    - vi Currently under budget
    - vii Fans added to the nursery and library.
  - d. Sound/Video Technician update- Keith
    - i Art hired and already 2 weeks into the role.
    - ii Really knowledgeable with competed.
    - iii Olga, Art's wife, is also helping.
    - iv They are from the Ukraine and have two children.
    - v Has a full-time job
  - e. SMLC Constitution and By-laws (2012) update – Keith
    - i Email sent to the Synod for the next steps.
  - f. Council Retreat/Stewardship Retreat – Oct 7<sup>th</sup> – Reschedule.
    - i November 4<sup>th</sup> is the new date.
    - ii TOPICS
      - 1 Down in and out refresher (need 5 copies)
      - 2 Discussion on Ministry Fair
      - 3 Innovation from the MSP
      - 4 Stewardship drive in March/April
      - 5 Conclude with Commitment Weekend
9. New Business
- a. Council Installation 27AUG (Monday also?)

- i Installation will take place Sunday August 27<sup>th</sup> and Monday August 28<sup>th</sup>.
- b. New Council Member Pictures
  - i Julie Schmit to take new pictures.
- c. GMS South Conference Meeting – 24AUG2023 6:30PM
- d. 150<sup>th</sup> Anniversary Planning Team
  - i Reconnect team will create a sub team.
  - ii Kim Frost is knowledgeable about the archives.
  - iii Team to find out when we can do the celebrations.
  - iv Send ideas to Chris.
  - v Meeting to be scheduled.

10. Committee Report/Motions

Committee	Liaison	Notes	Motions
<b>Audit</b>	<b>Keith</b>	<ul style="list-style-type: none"> <li>• Required to have quarterly audits.</li> <li>• Need 3 members on audit committee, with 3-year terms.</li> <li>• Let Keith or Dan N know if you can think of interested individuals.</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>Caring Ministries</b>	<b>Lana</b>	<ul style="list-style-type: none"> <li>• Absent</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>Church in Society</b>	<b>Patty</b>	<ul style="list-style-type: none"> <li>• August 10<sup>th</sup> meeting</li> <li>• Christmas in July raised \$265 in donations.</li> <li>• \$232 raised in summer camp snacks.</li> <li>• Outreach for Hope Ralph has been riding for 15 years.</li> <li>• October 29<sup>th</sup> Thrivent small lunch and presentation right after Worship is scheduled.</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>Education</b>	<b>Stephanie</b>	<ul style="list-style-type: none"> <li>• Nothing to report.</li> <li>• Dick sent out an email to lecturers to have a meeting to touch base.</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>Finance</b>	<b>Keith</b>	<ul style="list-style-type: none"> <li>• When we received a new service agreement to take care of the computer systems, when we purchased our plan, it was the essential plan until they could evaluate all our computers.</li> </ul>	<ul style="list-style-type: none"> <li>• Motion to get Bookkeeper a new computer (\$939.42)</li> <li>• Motion to move up to the next plan (Plus Plan \$120 a month) and that includes the computer set up.</li> </ul>

		<ul style="list-style-type: none"> <li>• The bookkeeper's computer needs replacement right away.</li> <li>• 4 other computers need replacement but can be next year's budget.</li> <li>• Each set up is \$500, budgeted (we budgeted extra \$60 for this year).</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Chris made the motion and Dana seconded; all in favor.</b></li> </ul>
<b>Friendly Center</b>	<b>Lisa</b>	<ul style="list-style-type: none"> <li>• Met on August 9<sup>th</sup>.</li> <li>• Fall planning dates are 10/25, 11/15 and 12/13.</li> <li>• Still working on menus and programs.</li> <li>• Decided that the membership dues will be the same this year as last (\$6).</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>Information Technology</b>	<b>Adam</b>	<ul style="list-style-type: none"> <li>• Has not met.</li> <li>• Some committees meet on a quarterly basis, not monthly, and need this as a touch point.</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>Nominating</b>	<b>Dana</b>	<ul style="list-style-type: none"> <li>• Meeting after Labor Day.</li> <li>• One member stepped down.</li> <li>• Alice and Sandy second year, Andrea first.</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>Property</b>	<b>Chris</b>	<ul style="list-style-type: none"> <li>• See section 8c</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>Personnel</b>	<b>Andy</b>	<ul style="list-style-type: none"> <li>• Meeting next Wednesday</li> <li>• Youth Director position posted. Multiply candidates applied.</li> <li>• Review employee handbook.</li> <li>• SS position being reviewed and working to submit to Finance to see how they will budget.</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>Reconnect</b>	<b>Hollie</b>	<ul style="list-style-type: none"> <li>• September 30<sup>th</sup> is Oktoberfest.</li> <li>• Planned menu and invite other churches.</li> <li>• Will be in Fellowship Hall and the Gym.</li> <li>• Food Prep, Table set-up and clean up.</li> <li>• Planning next April's event (high tea).</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>

Stewardship	Stephanie	<ul style="list-style-type: none"> <li>• Keith, Stephanie, and Pastor Kathy to meet August 31<sup>st</sup> at 5:30.</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>
WMA	Markie	<ul style="list-style-type: none"> <li>• Had a meeting on August 8<sup>th</sup>.</li> <li>• Sharing of Peace is now optional (can shake hands, etc. now).</li> <li>• Intinction during Contemporary Service.</li> <li>• Passing of the Offering plate will resume.</li> <li>• The budget is \$8500 for the year.</li> <li>• Hope to get a Children's choir and figure out recruitment for this (need at least 10-12 children 1<sup>st</sup> grade- 5<sup>th</sup> grade (possibly including Kindergarten)).</li> <li>• Bryan S having recital on November 5<sup>th</sup> with dessert afterwards.</li> <li>• He normally charges \$1000, but he is doing it for \$500. There is a Freewill offering of \$250</li> <li>• Organ needs to be tuned prior.</li> <li>• Survey to the congregation about services and WMA to come back to Council with a recommendation ASAP.</li> <li>• Markie to contact Julie to schedule a special meeting with WMA to discuss survey (Adam to be included).</li> <li>• Adam pulled data on all the Lutheran Churches in the Synod to see when their services are.</li> <li>• Laurel's email was read</li> <li>• Contemporary Service needs excitement and recruitment (possibly Youth).</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Markie made a motion to discontinue the Monday night service (August 28<sup>th</sup> is the last). Stephanie seconded; all in favor.</b></li> <li>• <b>Chris made a motion to resume the Saturday night service on September 9<sup>th</sup> until completion of the evaluation /needs assessment no later than 12/31/23. Markie seconded; all in favor.</b></li> </ul>
Youth	Adam	<ul style="list-style-type: none"> <li>• The mission trip was a success.</li> <li>• Flocking continues.</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>

		<ul style="list-style-type: none"> <li>Youth room under construction/getting ready for the new year.</li> <li>VBS was a success with 32 kids attending (2/3 not affiliated with SMLC).</li> </ul>	
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11. Council Connection – September – Dana Larsen

12. Calendar

- September Spirit Deadline – August 23, 2023
- September Stewardship Message – **Sunday School**
- Next Council Meeting – **September 21, 2023**
- Stewardship Retreat – **November 4, 2023**

13. Prayer Requests/Closing Prayer – Andy

- All the families that lost loved ones this week.
- Patty's upcoming surgery
- Keith's mother-in-law, heart valve replacement.
- Patient of Stephanie's.
- Pastor Kathy.

14. Adjournment—8:38 PM

Council Connection schedule

Aug' 23	Andy Schroeder
Sep' 23	Dana Larsen
Oct' 23	Patricia Mason
Nov' 23	Chris Johnson
Dec' 23	Lisa Zanin
Jan' 24	Markie Hylinski
Feb' 24	Adam Fonk
Mar' 24	Stephanie Raszkievicz
Apr' 24	Hollie DeFranco
May' 24	Lana Woller
Jun' 24	Keith Richter
Jul' 24	Keith Richter

August 17<sup>th</sup>, 2023 Congregation Council  
Pastor Debbie Report  
(July 20<sup>th</sup> - August 17<sup>th</sup>)

- Pastoral Care
  - Congregation
    - Hospital Visitation (Froedardt)
    - Residential Care Visitation (Brookside, Willowbrook)
    - Home visits
    - Hospice visit
    - Time together (in person and/or over phone, before/after doctor/hospital visits/testing/surgery)
- Caring Team Collaboration
  - Pr. Kathy/Sue/Pr. Debbie/area colleagues
- South Conference Rostered Leader meetings - ministry collaboration, planning for rostered leader & lay meeting scheduled for next Thursday, August 24<sup>th</sup> at North Cape Lutheran in Franksville, 6:30 ~ 8:30pm (secured Thrivent Action Grant). **Please share this invitation with SML leaders!**
- Weekly Text Studies with GMS South Conference
- Administration
  - Meetings
    - MET meeting (August 1<sup>st</sup>, 2023)
    - Executive Committee (August 9<sup>th</sup>, 2023)
    - Shared Youth Ministry meeting w/ Lol and St. Paul's (August 10<sup>th</sup>)
    - Town Hall to go over MSP (August 13<sup>th</sup>, 2023)
  - Communications
    - MSP Draft Review Feedback
    - Sourcing and finalizing clergy availability for member wedding in Rockton, IL, June 2024
  - Training
    - Cybersecurity training requirement completed.
- Other
  - Time with family week of August 14<sup>th</sup>