

## VESTRY MEETING MINUTES

Thursday, June 15, 2023

NEXT MEETING: Thursday, July 20, 2023

**Members Attending:** Jaime Konowal, Jeanette Woehr, Cathy Ufheil, Carol Jenkins, Amy Grant, Candy Roberts, Lisa Reeves, Ann Brilliant  
**Members Absent:** Jill Duink  
**Guests:** NONE

ITEM	DISCUSSION	ACTION TO BE TAKEN / PERSON ASSIGNED
Opening Prayer		Cathy Ufheil
Approval of Consent Agenda	To be reviewed prior to meeting	approved unanimously
Approval of May Minutes		approved unanimously
Finance Committee Business Candy Roberts	<p>*Professional audit is required when we have a new rector. Finance Committee recommends that we ask Chris if we should do audit for fiscal or last year. A budget of \$6k is earmarked for the purposes of a professional audit.</p> <p>*A recommendation to add \$500 to Rector's Discretionary Fund for a total of \$1,067.97 was approved. Monies to come from "Miscellaneous General Expenses".</p> <p>*A recommendation that we allocate \$10k for alterations to Rectory prior to office move. Monies to come from "Capital Improvement Fund". This is in addition to the \$10,500 allocated at May meeting for improvements to Sexton's house and Rectory. Property Committe to make recommendations to Vestry as to how to spend both sums and if more is needed.</p> <p>*Finance Committe recommends that we donate \$300 to Matsiko Orphan Choir.</p>	each recommendation approved

Moving Office Timetable Jaime	Church office to move before August. Alexis to pay pro rata if she moves into office space BEFORE designated lease start date. Professional help needed to move heavy furniture. Recommendations of professional movers to be forwarded to Cathy Ufheil to take to Property Committee.	Recommendations for moving companies to be e mailed to Cathy Ufheil to take to Property Committee.
Rectory Breakdown Procedure Jaime	It was decided to write a blurb in Sunday bulletin to correct misimpression that Property Committee makes decisions as to disposition of church goods and designation of how Rectory is to be used.	Cathy Ufheil will liaise between Property Committee and Vestry.
Housing Allowance Jaime	Chris Micklewright asked that \$2500/mo or \$13,750 ( July-December 2023) portion of his salary be designated as "housing allowance" to satisfy IRS and also to allow payroll company to correctly process his monthly check.	approved
Rector Transition Update Jaime	Chris Micklewright sent form on Google docs to Vestry/Search Committee and will eventually send to all congregation asking for information so that he can get to know us. Is also asking for photo. Chris's mentor as designated by diocese is Frank Allen Canon at St. David's. We will have Canon Ivey and Canon Berlenback with us on some Sundays to help Chris celebrate Eucharist. Other days we will ask Gordon to help officiate.	Nora will take photos after Sunday service for Chris. Jeanette will do Morning Prayer on Sundays when we have no celebrant.
Rector Transition Update Jaime Pt 2	Chris has asked for 5 years of Vestry minutes so that he can get a handle on our congregation and its concerns.	Jaime sending Chris list of Committees and their members.

Calendar Sharing Jaime	it was decided to share the online calendar so that there would be less stepping on toes especially because we will all be sharing space in the rectory very shortly. There have been instances where several people needed the same space at the same time....accessing a calendar will be helpful in avoiding glitches and hard feelings.	Jaime/Amy to allow access to Cathy, Carol, Jeanette, etc.
Staff Review Jaime		deferred to next meeting
NOTE: Chris Micklewright will be with us at next Vestry meeting and wants to make dinner for Vestry before meeting.		
Closing Prayer		Cathy Ufheil