



EQUIPPED



TO



SERVE



**THE GIFTS AND MINISTRIES
OF FAITH LUTHERAN CHURCH**

EQUIPPED TO SERVE

Within this book, you will find “position guides” for the many ministries of Faith! Each guide contains a description of the ministry, its time commitments, and the qualifications required to serve.

You’ll notice that at the top of each guide, “Spiritual Gifts” are listed, gifts like *administration, leadership, faith*, et cetera. “Spiritual Gifts” are our talents –natural, learned, and divinely inspired– we use to minister in Christ's name. Those with the gift of *hospitality* may want to take up a Sunday worship role like usher or communion server.

Those with the gift of *service* may find fulfillment doing community service.

You are invited to serve anywhere that interests you. Browse through this guide, or even **take the Spiritual Gift Assessment to see what your strengths are.** Just follow this link: <https://www.elca.org/our-work/congregations-and-synods/faith-practices/spiritual-renewal/assessment-tools>

Once you’ve taken this personality-style quiz, we encourage you to contact Sherrill or Dave. They will help you find a place you enjoy serving, and let our staff know about your gifts and ministry interests. That way, we can get you connected!

PLEASE CALL THE OFFICE TO BE CONNECTED. CONTACT INFO IS NOT PUBLISHED IN THE ONLINE VERSION OF THIS BOOKLET FOR THE SAKE OF PRIVACY.

KEY



This position is available to visitors and members (most ministries are!)



This position has a meeting schedule or time commitment



This position is for members only, like council positions



This ministry meets on an event-by-event basis

TABLE OF CONTENTS

5	Do You Feel Equipped?	53	Education
7	Types of Spiritual Gifts	54	Bible Study Leader
		55	F.A.C.E. Class Teacher
17	Administration	56	Equipping Ministry
18	A/V Team	57	Equipping Team
19	Directory Editor	59	Greeter
20	Gardener	60	Spiritual Gift Finder
21	Jacks and Jills of All Trades		
22	Offering Counter	61	Family Life
23	Office Helper	62	Kids Minister
24	Photographer	63	Youth Minister
		64	Young Adult Minister
25	Community Service	65	Intergenerational Minister
26	Booth Rep		
27	Craftmaker	66	Fellowship
28	Field Advocate	67	Coffee Hour
29	Food Bank Helper	68	Cook
30	Gift Wrapper	69	Courier
31	Shelter Helper	70	Greeting Card Writer
33	Supply Donor	71	House Sitter
34	Torres Shelter Dinner Team	72	Mover
		73	Phone Call Minister
35	Council and Leadership	74	Quilters
36	Council Member		
38	Council President	75	Prayer
40	Council Vice President	76	Centering Prayer Leader
42	Council Secretary	77	Eucharistic Minister
44	Council Treasurer	78	Healing Minister
46	Columbarium Committee	79	Prayer Chain Link
47	Endowment Committee	80	Prayer Shawls
48	Property Committee	81	Stephen Minister
50	Financial Secretary		
51	Small Group Facilitator		

83	Worship and Music
84	Altar Guild Coordinator
85	Assisting Minister
86	Bell Choir
87	Choir
88	Communion Server
89	Contemporary Musicians
90	Instrumentalist
91	Lector
92	Sacristan
93	Usher
94	Visual Arts Planner (Art Play)
95	Vocal Soloist

96	Staff and Council Contact Info
97	Ways to Keep in Touch with the Church



Wilderness Worship is a Faith Lutheran Church small group that meets once a month for hikes, paddleboarding, snowshoeing (as seen above) and all sorts of cool, outdoor adventures! See page 51 to learn more about small group facilitators.

DO YOU FEEL EQUIPPED?

Sometimes we want to serve at church, but don't know where we fit in. This is true of new parishioners, but can also be true of old ones, including rostered members. The staff at Faith Lutheran Church made this book so that everyone, new and old, knows that there is a place at the table for them, and where to find the metaphorical chairs...or literal ones if you're called to serve in the fellowship hall!

We want every member and visitor to feel welcomed in worship, gathered with community, equipped for purpose, and finally, sent to serve in a place that excites and speaks to you.



Worship with us! Come to a Sunday service to see how our congregations prays, plays, sings, interacts, and worships. Any question you have, whether it's, "Where are the bathrooms?" or "How do you use the hearing devices?" can be asked to the greeters or ushers, the folks with the blue name tags. Speaking of name tags...

Get a name tag! You don't have to be a member. Visitors, even first-time visitors, are encouraged to get one, because we are excited to meet you and learn more about you. At every one of our services, the Welcome Table has a piece of paper where you can sign up to get a name tag. Any usher or greeter can point you there. You can also contact Cynthia Kampf, nametag connoisseur, who is happy to order you one.

Meet the staff. Pastor Ben enjoys meeting people for hikes, walks, lunches, coffee, home visits, or just in his office. If you want to get to know the ins and outs of worship services or check out our instruments, set up a meeting with Luke, Director of Worship and Music. Interested in family life, small groups, or introducing your kids to church? Meet with Dani, Director of Family Life. And if you'd like a tour of the building or have absolutely no idea where to start, talk with Manager Michael at the office, and he'll lend you a hand.

Get set up with Elvanto, our member database. Aside from being our member database, Elvanto also processes congregational giving and keeps track of who is in which group. But more importantly, it keeps track of who serves on Sundays, like ushers and greeters. Elvanto will tell us your schedule so we know when you are and are not available to serve on Sundays. If you ever have questions about Elvanto, talk Worship Director Luke.

Take the Spiritual Gift Assessment Quiz on page 2 and find out what your unique gifts are!

Browse this guide...looks like you're on top of it!

Connect. We will connect you to one of our awesome ministers who will look over your spiritual gifts with you. They'll help you find ministries that pique your interests. If you want to get a head start, you can! Reach out to Sherrill or Dave.

And finally...serve!



This is our 2021 "God's Work, Our Hands" cleanup crew, cleaning up the Chico Creek. "God's Work, Our Hands" is the annual day where we don't have a traditional worship service, but instead go serve the community hands-on. See community service opportunities on page 25.

TYPES OF SPIRITUAL GIFTS

ADMINISTRATION

The gift that enables a believer to formulate, direct, and carry out plans necessary to fulfill a purpose.

And God has appointed in the church first apostles, second prophets, third teachers; then deeds of power, then gifts of healing, forms of assistance, forms of leadership, various kinds of tongues.

(1 Corinthians 12:28)

- All Administrative positions
- Shelter Helper
- All council and leadership positions
- Equipping Team
- Spiritual Gift Finder
- Altar Guild Coordinator

ARTISTRY

The gift that gives the believer the skill of creating artistic expressions that produce a spiritual response of strength and inspiration.

The Lord spoke to Moses: See, I have called by name Bezalel son of Uri son of Hur, of the tribe of Judah: and I have filled him with divine spirit, with ability, intelligence, and knowledge in every kind of craft, to devise artistic designs, to work in gold, silver, and bronze, in cutting stones for setting, and in carving wood, in every kind of craft.

(Exodus 31:1-5)

- Directory Editor
- Gardener
- Photographer
- Craft Maker
- Gift Wrapper
- Every Family Life ministry
- Greeting Card Writer
- Quilter
- Prayer Shawl Minister
- Altar Guild Coordinator
- Sacristan
- Visual Arts Planner

DISCERNMENT

The gift that motivates a believer to seek God's will and purpose and apply that understanding to individual and congregational situations.

But, as it is written, “What no eye has seen, nor ear heard, nor the human heart conceived, what God has prepared for those who love him”—these things God has revealed to us through the Spirit; for the Spirit searches everything, even the depths of God. (1 Corinthians 2: 9-10)

- Shelter Helper
- All council positions
- Equipping Team
- Youth Minister
- Young Adult Minister

EVANGELISM

The gift that moves believers to reach nonbelievers in such a way that they are baptized and become active members of the Christian community.

The gifts he gave were that some would be apostles, some prophets, some evangelists, some pastors and teachers, to equip the saints for the work of ministry, for building up the body of Christ, until all of us come to the unity of the faith and of the knowledge of the Son of God, to maturity, to the measure of the full stature of Christ. (Ephesians 4:11-13)

- Photographer
- Booth Rep
- Field Advocate
- F.A.C.E. Teacher
- Bible Study Leader
- Spiritual Gift Finder
- All Family Life ministries
- Healing Minister

EXHORTATION

The gift that moves the believer to reach out with Christian love and presence to people in personal conflict of facing a spiritual void.

Do not let your hearts be troubled. Believe in God, believe also in me. (John 14:1)

- Booth Rep
- Shelter Helper
- Small Group Facilitator
- Bible Stud Leader
- Equipping Team
- Phone Call Minister
- Eucharistic Minister
- Healing Minister
- Stephen Minister

FAITH

The gift that gives a believer the eyes to see the Spirit at work and the ability to trust the Spirit's leading without indication of where it all might lead.

Now the Lord said to Abram, "Go from your country and your kindred and your father's house to the land that I will show you. I will make of you a great nation, and I will bless you, and make your name great, so that you will be a blessing. I will bless those who bless you, and the one who curses you I will curse; and in you all the families of the earth shall be blessed. (Genesis 12:1-3)

- All council positions
- Small Group Facilitator
- Kids Minister
- Youth Minister
- All prayer ministers

GIVING

The gift that enables a believer to recognize God's blessings and to respond to those blessings by generously and sacrificially giving of one's resources (time, talent, and treasure).

As it is written, "He scatters abroad, he gives to the poor; his righteousness endures forever." He who supplies seed to the sower and bread for food will supply and multiply your seed for sowing and increase the harvest of your righteousness. You will be enriched in every way for your great generosity, which will produce thanksgiving to God through us; for the rendering of this ministry not only supplies the needs of the saints but also overflows with many thanksgivings to God. (II Corinthians 9:9-12)

- Supply Donor
- Council Treasurer
- Columbarium Committee
- Endowment Committee
- Financial Secretary
- Property Team

HOSPITALITY

The gift that causes a believer to joyfully welcome and receive guests and those in need of food and lodging.

Contribute to the needs of the saints; extend hospitality to strangers. (Romans 12:13)

- Directory Editor
- Gardener
- Office Helper
- Booth Rep
- Field Advocate
- Food Bank Helper
- Shelter Helper
- Torres Shelter Cook
- Small Group Facilitator
- Greeter
- Young Adult Minister
- Coffee Hour Server
- Cook
- Greeting Card Writer
- House Sitter
- Communion Server
- Usher

INTERCESSION

The gift that enables a believer to pray with the certainty that prayer is heard and when requests are made, answers will come.

***Pray in the Spirit at all times in every prayer and supplication. To that end keep alert and always persevere in supplication for all the saints.
(Ephesians 6:18)***

- Field Advocate
- Phone Call Minister
- All Prayer ministers
- Assisting Minister
- Communion Server

KNOWLEDGE

The gift that drives a person to learn, analyze and uncover new insights with regard to the Bible and faith.

***Now, brothers and sisters, if I come to you speaking in tongues, how will I benefit you unless I speak to you in some revelation or knowledge or prophecy or teaching? It is the same way with lifeless instruments that produce sound, such as the flute or the harp. If they do not give distinct notes, how will anyone know what is being played?
(I Corinthians 14:6-7)***

- Directory Editor
- F.A.C.E. Teacher
- Bible Study Leader
- Lector

LEADERSHIP

The gift that gives a believer the confidence to step forward, give direction and provide motivation to fulfill a dream or complete a task.

In the presence of God and of Christ Jesus, who is to judge the living and the dead, and in view of his appearing and his kingdom, I solemnly urge you: proclaim the message; be persistent whether the time is favorable or unfavorable; convince, rebuke, and encourage, with the utmost patience in teaching. For the time is coming when people will not put up with sound doctrine, but having itching ears, they will accumulate for themselves teachers to suit their own desires, and will turn away from listening to the truth and wander away to myths. As for you, always be sober, endure suffering, do the work of an evangelist, carry out your ministry fully. (II Timothy 4:1-5)

- Council President
- Council Vice President
- Small Group Facilitator
- Bible Study Leader
- Centering Prayer Leader
- Altar Guild Coordinator
- Visual Arts Planner

MERCY

The gift that motivates a believer to feel deeply for those in physical, spiritual, or emotional need and then act to meet that need.

“Then the King will say to those on his right, ‘Come, you who are blessed by my Father; take your inheritance, the kingdom prepared for you since the creation of the world. For I was hungry and you gave me something to eat, I was thirsty and you gave me something to drink, I was a stranger and you invited me in, I needed clothes and you clothed me, I was sick and you looked after me, I was in prison and you came to visit me.’ (Matthew 25:34-36)

- Field Advocate
- Shelter Helper
- Supply Donor
- Columbarium Committee
- Courier

MUSIC—VOCAL

The gift that gives a believer the capability and opportunity to present personal witness and inspiration to others through singing.

O sing to the Lord a new song; sing to the Lord, all the earth. Sing to the Lord, bless his name; tell of his salvation from day to day. Declare his glory among the nations, his marvelous works among all the peoples. For great is the Lord, and greatly to be praised; he is to be revered above all gods. For all the gods of the peoples are idols, but the Lord made the heavens. Honor and majesty are before him; strength and beauty are in his sanctuary. Ascribe to the Lord, O families of the peoples, ascribe to the Lord glory and strength. Ascribe to the Lord the glory due his name; bring an offering, and come into his courts. Worship the Lord in holy splendor; tremble before him, all the earth. (Psalm 96:1-9)

- Choir
- Contemporary Musicians
- Lector
- Vocal Soloist

MUSIC—INSTRUMENTAL

The gift that inspires a believer to express personal faith and provide inspiration and comfort through the playing of a musical instrument.

**Praise the Lord! Praise God in his sanctuary;
praise him in his mighty firmament!
Praise him for his mighty deeds; praise him according to his surpassing greatness! Praise him with trumpet sound; praise him with lute and harp!
Praise him with tambourine and dance; praise him with strings and pipe! Praise him with clanging cymbals; praise him with loud clashing cymbals! Let everything that breathes praise the Lord! Praise the Lord!
(Psalm 150)**

- Bell Choir
- Contemporary Musicians
- Instrumentalist

PASTORING (SHEPHERDING)

The gift that gives a believer the confidence, capability and compassion to provide spiritual leadership and direction for individuals or groups of believers.

Let no one despise your youth, but set the believers an example in speech and conduct, in love, in faith, in purity. Until I arrive, give attention to the public reading of scripture, to exhorting, to teaching. Do not neglect the gift that is in you, which was given to you through prophecy with the laying on of hands by the council of elders. Put these things into practice, devote yourself to them, so that all may see your progress. Pay close attention to yourself and to your teaching; continue in these things, for in doing this you will save both yourself and your hearers. (1 Timothy 4:12-16)

- Council President
- Small Group Facilitator
- Stephen Minister

SERVICE

The gift that enables a believer to work gladly behind the scenes in order that God's work is fulfilled.

I hope in the Lord Jesus to send Timothy to you soon, so that I may be cheered by news of you. I have no one like him who will be genuinely concerned for your welfare. All of them are seeking their own interests, not those of Jesus Christ. But Timothy's worth you know, how like a son with a father he has served with me in the work of the gospel. I hope therefore to send him as soon as I see how things go with me (Philippians 2:19-23)

- All Administrative positions
- All Community Service positions
- Property Committee
- Courier
- House Sitter
- Mover
- Phone Call Minister

SKILLED CRAFT

The gift that enables a believer to create, build, maintain or repair items used within the church.

And I have filled him with divine spirit, with ability, intelligence, and knowledge in every kind of craft, to devise artistic designs, to work in gold, silver, and bronze, in cutting stones for setting, and in carving wood, in every kind of craft. (Exodus 31:3-5)

- A/V Team
- Gardener
- Jacks and Jills of All Trades
- Photographer
- Craft Maker
- Gift Wrapper
- Torres Shelter Cook
- Property Team
- Cook
- Quilter
- Prayer Shawl Minister
- Bell Choir
- Choir
- Contemporary Musician
- Instrumentalist
- Vocal Soloist

TEACHING

The gift that enables a believer to communicate a personal understanding of the Bible and faith in such a way that it becomes clear and understood by others.

And God has appointed in the church first apostles, second prophets, third teachers; then deeds of power, then gifts of healing, forms of assistance, forms of leadership, various kinds of tongues. (Corinthians 12:28)

- Booth Rep
- F.A.C.E. Teacher
- Bible Study Teacher
- Equipping Team
- Spiritual Gift Finder
- All Family Life positions
- Altar Guild Coordinator
- Lector

WISDOM

The gift that allows the believer to sort through opinions, facts and thoughts in order to determine what solution would be best for the individual believer or the community of believers.

For where there is envy and selfish ambition, there will also be disorder and wickedness of every kind. But the wisdom from above is first pure, then peaceable, gentle, willing to yield, full of mercy and good fruits, without a trace of partiality or hypocrisy. And a harvest of righteousness is sown in peace for those who make peace. (James 3:16-18)

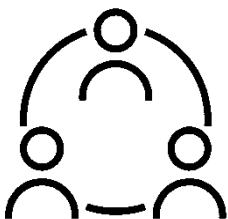
- All council positions
- Small Group Facilitator
- Youth Minister
- Young Adults Minister
- Stephen Minister

WRITING

The gift that gives a believer the ability to express truth in a written form; a form that can edify, instruct and strengthen the community of believers.

I hope to come to you soon, but I am writing these instructions to you so that, if I am delayed, you may know how one ought to behave in the household of God, which is the church of the living God, the pillar and bulwark of the truth. (I Timothy 3:14-15,)

- Directory Editor
- Office Helper
- Council President
- Council Secretary
- Greeting Card Writer
- Assisting Minister



ADMINISTRATION

Our administrators keep everything running smoothly from our garden to our software to the bulletins and brochures you see at the welcome table. And our administrators can *always* use more help! Here are the tasks that are available to members and volunteers.



(Left) Ruth Coutts and Joan Palmer folding Faith Talks
(Top) Birds-eye view of the campus
(Bottom) Carol Grandy and Denise Parkin folding Sunday bulletins

A/V Team

Administration, Service, Skilled Craft



PURPOSE

The A/V team streams worship online, and allows the congregation to hear and see the audio and visual components of worship, like the slides you see up on the monitors.

RESPONSIBILITIES

- Operate video cameras, sound board, and computers.
- Stream services.
- Mix and balance audio on soundboard.
- Control worship slideshow (Pro-Presenter 7).
- Assist with hearing devices as needed.
- Record online attendance.
- Update the live chat as needed; let parishioners online know if we are experiencing technical difficulties, answer questions, and respond to other messages as needed.
- Make sure equipment is turned off and secured upon leaving.

QUALIFICATIONS & COMMITMENT

The A/V team's goal is to make worship meaningful, which is achieved through conducting a smooth service. Having a basic grasp on technology and the ability to adapt to learning new tech are great traits to have for this ministry. Team members arrive an hour before worship and stay after to help with cleanup. Opportunities to run A/V outside of Sundays are available during special occasions and holidays.

TRAINING & SUPERVISION

Training will be provided by other A/V team members and/or the Director of Worship and Music. A veteran A/V member will teach you the ropes and make your learning experience a positive one.

BENEFITS

Allow people to worship at home or anywhere around the world, and create a smooth worship experience for our parishioners!

CONTACT

Luke Nicolay

Directory Editor

Administration, Artistry, Hospitality, Knowledge, Service, Writing



PURPOSE

Every-other year, Faith Lutheran puts out a paperback directory with contact info, pictures, birthdays, and other info about members and ministry.

RESPONSIBILITIES

- Proofread names, addresses, and other contact information.
- Check photos to make sure the names match the faces.
- Call folks to confirm information when it looks out of place.
- Call folks who you think have updated their contact information recently.

QUALIFICATIONS & COMMITMENT

Long-time, social parishioners of Faith are *highly* encouraged to join this ministry because you know names and faces! Patience is a must; proofreading means going over the same information multiple times to make sure it's accurate. Strong communication and grammar skills are important.

TRAINING & SUPERVISION

You'll be able to work with Manager Michael to go over names, contact info, and other information that needs to be proofed. Most of the work can be done at home, at a quiet place in the office, or even at a coffee shop! It's a lot of take-home work, like making phone calls or proofreading and marking papers with corrections.

BENEFITS

The directory connects us to one another, and is a precious album that serves as a memento long after the time comes to make a new one. Working to create such a cherished gift is a meaningful opportunity that we encourage everyone to seize. And there is no better way to get to know other parishioners!

CONTACT

Michael N-D

Gardener

Administration, Artistry, Hospitality, Service, Skilled Craft



PURPOSE	To keep our plants and flowers happy and healthy!
RESPONSIBILITIES	<ul style="list-style-type: none">• Check the sprinkler system to make sure everything is in working order.• Prune away!• Plant new flowers and plants as wanted/needed.• Water plants with our hose.
QUALIFICATIONS & COMMITMENT	All you need to serve is a love for plants and nurturing them. We can use the help of two types of gardeners: (1) somebody who can come in on a weekly basis at a regularly scheduled time to water the plants and see that the sprinkler timers are set correctly, (2) folks who want to come in anytime at all with no schedule and do some tending because it's a healing thing for them. 😊
TRAINING & SUPERVISION	You will learn the ropes from one of our gardeners. They will show you our plants and ask what kind of gardening you'd like to do. They'll show you how to care for the plants and flowers, and where our gardening tools are kept.
BENEFITS	Together we can keep plants growing and thriving, and your direct care can help improve the looks of our church grounds. Gardening is a peaceful and meditative hobby. Never gardened before? Our plants are easy to care for, and we would love to teach you to learn a new skill!
CONTACT	Judy Struck

Jacks and Jills of All Trades

Administration, Knowledge, Service, Skilled Craft



PURPOSE Use your unique skills to care for our building and help keep it in tip-top shape!

RESPONSIBILITIES There are no set responsibilities for this ministry. We simply keep a list of folks with talents like electrical work, power washing, cleaning, catering, plumbing, roofing, etc. on file. When the staff needs help or an opinion on something related to the area of your skill set, we'll call you and see if you're available to help or offer advice.

QUALIFICATIONS & COMMITMENT Qualifications are your experience in any given area, and the only thing you commit to is being put on our call-list. Your availability is completely up to you. It is just helpful having people with knowledge who we can call on from time to time.

TRAINING & SUPERVISION As a person with a particular skill, you'll likely be the one teaching or supervising the staff!

BENEFITS What a gift it is for our building's function to reflect the ministry of the people who care for it. And when our ministers offer their expertise, this builds a strong, supportive network for our staff.

CONTACT Michael N-D

Offering Counter

Administration, Service



PURPOSE	Our purpose is to record contributions given to the church's ministry.
RESPONSIBILITIES	<ul style="list-style-type: none">• Count and record contributions by filling out an Offering Sheet.• Take contributions to the bank and deposit them.• Register for this role at least one week in advance in Elvanto, the software used to keep track of worship volunteers.
QUALIFICATIONS & COMMITMENT	Rostered church members may take part in this ministry. Those with experience in basic math skills or with former money-counting experience are encouraged to join. Personal information, contributions, and contact info of parishioners must be kept confidential. Counters must be comfortable using Elvanto, our worship scheduling software, so that our Director of Worship and Music knows who is scheduled for the week. We ask counters not to schedule themselves with friends or the same, recurring people as an accountability measure.
TRAINING & SUPERVISION	You will be personally trained by a counting leader or an experienced counter.
BENEFITS	Build comradery with the other counters. There is a satisfaction in ensuring the safe and accurate receiving of gifts given in faith.
CONTACT	Sherri Kimmelshue Lynette Stensrud

Office Helper

Administration, Hospitality, Service, Writing



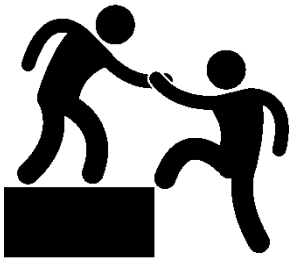
PURPOSE	Care for the office while the manager is away, and keep the main office open to the public.
RESPONSIBILITIES	<ul style="list-style-type: none">• Answer the phone and direct calls• Check emails• Sort mail• Open and close the office• Make sure doors on campus are locked at the end of the day• Coordinate with the rest of the staff to meet their needs
QUALIFICATIONS & COMMITMENT	Basic secretarial or administrative knowledge is helpful for this ministry, but we will train anybody with the desire to help. We aren't fancy, but ask that you dress business-casual. Confidentiality must be maintained when handling personal documents or information, and kindness and courteousness are important. Shifts can range from 2 hours (10am-noon) to 4 hours (12:30-4:30pm). Having anyone here so that our manager can take vacation or sick time is helpful, and we will work with your schedule.
TRAINING & SUPERVISION	Our manager, Michael, will train you directly. He will leave you emergency contact lists, instructions, and anything else you request to make you feel more comfortable in the workspace.
BENEFITS	Office skills are helpful skills for any resume, and our manager is happy to be a reference. The office is also the hub of the church, the first place people stop to learn more about Faith Lutheran, which means this is a great opportunity for you know get to know and to help others including the rest of the staff.
CONTACT	Michael N-D

Photographer

Administration, Artistry, Evangelism, Service, Skilled Craft



PURPOSE	Capturing the life of our congregation.
RESPONSIBILITIES	<ul style="list-style-type: none">• Take pictures during Sunday service, coffee hour, and other Sunday events• Take pictures for the directory• Take pictures on church field trips and outings• Send your pictures to the office to be published
QUALIFICATIONS & COMMITMENT	<p>Many of you are already photographers in ministry whether you know it or not! If you've ever taken a picture at a Faith event or sent us pictures to use in <i>Faith Talks</i> or social media, then you are indeed an active part of this ministry! Enthusiasts of all skill levels are encouraged to participate. You can take pictures as little or as much as you'd like, or offer to have us call you when we need a photographer.</p> <p>If you are professional or semi-professional, consider taking photos for our directory!</p>
TRAINING & SUPERVISION	No training is necessary for most tasks; just show up and take photos with your phone or camera. If you are taking photos for the directory, you will work with the staff to discuss the particulars.
BENEFITS	Memories are very important to us, and our photographers create lifelong memories for our congregation.
CONTACT	Michael N-D



COMMUNITY SERVICE

We are invested in community service at church, in the Chico community, throughout California, and all across the globe. We strive to meet the needs of others and make meeting those needs more accessible. Come and make the world a better place starting right here at Faith.



*(Left) Torres Shelter Dinner Team cooking at the shelter before serving
(Top) God's Work Our Hands Tiechert Pond Cleanup 2022
(Bottom) Faith Lutheran boothing at Chico Pride 2022*

Booth Representative

Evangelism, Exhortation, Hospitality, Teaching, Service



PURPOSE	Bring the life of Faith into the broader Chico community by manning a booth at various events.
RESPONSIBILITIES	<ul style="list-style-type: none">• Answer questions about Faith Lutheran Church.• Hand out brochures.• Facilitate games and hand out swag.• Help set up or tear down booth.
QUALIFICATIONS & COMMITMENT	<ul style="list-style-type: none">• Comfortable engaging with strangers in conversation.• Outgoing, hospitable people encouraged to join.• Be punctual and show up on time; stay until the booth closes if required.
TRAINING & SUPERVISION	You will not run the booth alone; another member of Faith Lutheran Church will be there with you to help. You will be able to work with office staff to collect the brochures, handouts, and swag you need at the booth.
BENEFITS	Meet new people, bring joy to their day, and share God's love with the wider community outside of our church.
CONTACT	Michael N-D

Craft Maker

Artistry, Service, Skilled Craft



PURPOSE	To create hand-made items for a variety of events, like Chico Pride, holiday events, or kids' activities in tandem with our Family Life ministry.
RESPONSIBILITIES	All you need to do is say, "Hey, I'd like to help!" and show up ready to craft!
QUALIFICATIONS & COMMITMENT	We ask that you meet any deadlines required. For example, if you have offered to create 50 crocheted bracelets for an event, please don't let us know you can't make them the day before the event happens!
TRAINING & SUPERVISION	No training is needed. However, if we're doing a niche craft (quilting, for example) and you're interested but have no experience quilting, we'll hook you up with somebody with experience. There is somebody here with experience in nearly every conceivable craft; if they can't help you personally, odds are they'll point you to someone who can! We <i>love</i> doing art together at Faith, and encourage you to connect with others who enjoy similar crafts.
BENEFITS	Connect with others through the beloved medium of art, and bring joy to others through your artistic process and with your completed work. Make Faith Lutheran Church a vibrant place!
CONTACT	Michael N-D

Field Advocate

Evangelism, Hospitality, Intercession, Mercy, Service



PURPOSE	To share God's love with our neighbors by getting out there and serving...hands on! Advocate for people and for mother Earth.
RESPONSIBILITIES	Responsibilities vary depending on the task or activity. Essentially, your main responsibility is to reflect God's love in all your actions and interactions with the people and places you're serving. This means being committed and punctual and being an open source of communication to other advocates working on the same task. Examples of field advocacy are serving at a food bank or shower trailer, taking care of the environment by cleaning up the park, or investing yourself in Lutheran Lobby Day to learn about the impact California laws from a Lutheran standpoint.
QUALIFICATIONS & COMMITMENT	Commitments are made on an event by event basis. When you register to serve, we ask that you arrive on time and plan ahead in preparation for the activity you signed up for.
TRAINING & SUPERVISION	<ul style="list-style-type: none">• Training is done on an event-by-event basis.• Training criteria varies. We will provide more detailed instructions near the time of each activity. The staff and council are here to support you fully.• There are always 1-2 facilitators at each event, and other members of Faith are happy to help you if you have questions or need somebody to serve alongside you.
BENEFITS	Getting out there in the field and serving hands-on is fun, good for your soul, and a great way to develop your relationship with God, God's children, and God's earth.
CONTACT	Michael N-D

Food Bank Helper

Hospitality, Service



PURPOSE

The food bank operates out of the church parking lot on the 1st and 3rd Friday mornings of the month. Folks can drive through with their cars or simply walk up. Through fresh produce, cookable meals, and easy to eat snacks for people who don't have access to a kitchen, approximately 350 households are being assisted each month. Lisa from the food bank says, "No one should have to choose between making ends meet or a meal. Your support matters to our neighbors in need, who face impossible choices every day." Our purpose is to make food security possible.

RESPONSIBILITIES

- Help load food into vehicles.
- Ask what each person/family's needs are and distribute food accordingly.
- Direct traffic.
- Put up or take down signs.
- Sort groceries.
- Bag groceries.

QUALIFICATIONS & COMMITMENT

Must be able to lift groceries in order to sort or bag them, or be able to lift heavy groceries and load them into vehicles. If you are not able to do moderate lifting, have trouble bending, or cannot sort groceries for long periods of time, let us know and we'll do our best to accommodate you so that you can contribute.

TRAINING & SUPERVISION

You will be trained hands-on by the lovely food bank volunteers.

BENEFITS

Making sure others do not have to choose between making ends meet or a meal.

CONTACT

Michael N-D

Gift Wrapper

Artistry, Service, Skilled Craft



PURPOSE	To give with meaning. We want to make people feel special by giving them a beautifully-wrapped gift accompanied with a message of love. This ministry is of course very popular during the holidays!
RESPONSIBILITIES	<ul style="list-style-type: none">• Wrap as few or as many gifts as you sign up to wrap.• If you sign up to make out cards, keep the messages appropriate and positive.• Purchase wrapping paper if you are able. If not, the office will provide paper.• Events vary. We have done toy drives for children in low-income households, gift-wrapped socks for people without access to clean clothing, and more.
QUALIFICATIONS & COMMITMENT	You can sign up to wrap gifts or write cards on an event-by-event basis. Deadlines will be provided in advance. You wrap and drop off gifts, and the church delivers (although sometimes there are opportunities for others to aid in the delivery).
TRAINING & SUPERVISION	No training or supervision is needed. You may contact the office if you have questions.
BENEFITS	Gift giving is a love language, and this is a beautiful way to make people feel loved and thought of.
CONTACT	Michael N-D

Shelter Helper

*Administration, Discernment, Exhortation, Hospitality,
Mercy, Service*



PURPOSE

With Safe Space's leadership, provide shelter, food, and company to those without access to housing during inclement hot or cold weather.

RESPONSIBILITIES

The following responsibilities depend on which tasks you sign up for:

- Spend time with and get to know shelter residents.
- Purchase food, cook, prepare, and/or serve meals.
- Light janitorial work like cleaning the kitchen and fellowship hall before or after the shelter takes place for the day/night.
- Facility walkthroughs; make sure our facility is left in good condition after each shelter session.
- Oversee the shelter during use with other Faith Lutheran and Safe Space staff or volunteers.
- Be kind and non-judgmental toward the population we serve.
- Report problems to the Faith Lutheran staff including broken items, plumbing issues, non-compliance issues, and other concerns.

QUALIFICATIONS & COMMITMENT

Before the event, Faith and/or Safe Space makes a signup sheet available to the public. On this sheet, you can indicate when you'd like to serve, and which activity you'd like to partake in.

TRAINING & SUPERVISION

- Training is provided by the on-site crew leader.
- You will be trained in fire life safety like extinguisher use, knowing where the fire exits are, and evacuation routes.
- You will be shown around the facility, given an emergency contact sheet, and will be shown where essential supplies are kept.

BENEFITS

The residents of the winter and summer shelters face impossible struggles pertaining to food, shelter, and the most basic of needs. When you get a group together whose members each bring something small to the table –serving food, keeping a clean space, socializing with others- those little somethings combine to create immense reprieve for the residents. It is considerable act of love and mercy.

CONTACT

Michael N-D

Supply Donor

Giving, Mercy, Service



PURPOSE	To provide necessities to those without.
RESPONSIBILITIES	There is only one responsibility: bring items to the office for us to distribute. These items range from drive-to-drive, but usually consist of food, blankets, clothes, soap, and other essentials.
QUALIFICATIONS & COMMITMENT	Anybody can participate, and you can bring as few or as many goods as you are able.
TRAINING & SUPERVISION	No training or supervision is needed, only the desire to give.
BENEFITS	Food, clothes, and hygiene essentials are a bountiful gift to those without. Donating is an act that reminds us all that we are all beloved children of God, and all worthy of Christ's great mercy.
CONTACT	Michael N-D

Torres Shelter Dinner Teams

Hospitality, Service, Skilled Craft



PURPOSE Provide a warm meal to residents of the Torres Shelter (using funds budgeted by the church).

RESPONSIBILITIES Sign up for a date in advance, and work with your team to provide a full meal to each resident at the shelter:

- As a group, plan the meal.
- Shop for groceries (using church funds).
- Prepare meals using those groceries. You may use the church kitchen or the Torres Shelter kitchen. Make sure you let the church or the Torres Shelter you need to make use of the kitchen in advance so there are no scheduling conflicts.
- Serve dinner at the Torres Shelter the night-of at 6pm.
- Clean up as needed.

QUALIFICATIONS & COMMITMENT Serving at the Torres Shelter involves a lot of leg work, but that's why this ministry comes in team-form! Teach team is expected to purchase groceries within the realm of our church budget, then cook, serve, and clean up. Being physically active is a big plus.

You must register in advance. Signup sheets are made a year in advance. But even if the sheet is full of volunteers, more are needed! These teams have been cooking for a long time, and welcome others to take over or to join their team to help.

TRAINING & SUPERVISION We'll start you off shadowing an existing team who will show you the ropes. Torres Shelter staff will show you how to serve the night-of. And any of our present teams are happy to explain more about serving.

BENEFITS Feed the hungry, plain and simple.

CONTACT Sky Sample



COUNCIL & LEADERSHIP

Faith Lutheran Church operates under the guidance of our church council, volunteer staff and facilitators, and committee members. Official members of Faith Lutheran are encouraged to participate in these ministries and share their knowledge.



*(Left) Council member Alyssa Manes, Treasurer Mark Kimmelshue, Director of Worship & Music Luke Nicolay, and Pastor Ben enjoying the morning after a summer rain on the 2022 staff-and-council retreat in Lake Almanor
(Top) Most members of the 2022-2023 council
(Bottom) Our beloved oak tree flashing its fall colors*

Council Member

Administration, Artistry, Evangelism, Service, Skilled Craft



PURPOSE

To provide the highest level of oversight to ensure that Faith Lutheran lives out its mission of being a community reflecting God's love with a place at the table for everyone. (The council is the entity legally responsible for Faith Lutheran Church.)

RESPONSIBILITIES

- In conjunction with staff and church members, provide appropriate spiritual leadership to the congregation.
- Always, through prayer and discernment, keep the welfare of the congregation at the center of your activity.
- Be a member in good standing of the congregation, regularly attending worship services and other dimensions of congregational life.
- Attend council meetings, and the Annual Meeting in May.
- Treat all matters relating to council deliberations as strictly confidential, until such time as the information is determined a matter of public record.
- Ensure that the decisions of the council and the congregation are carried out.
- Be a part of a united body of church leaders by publicly supporting decisions of the council.
- Respect and treat members of the council and staff as siblings in Christ.
- Be familiar with the governing documents of the congregation (constitution, by-laws, annual reports for the past five years, review of Council and Executive committee minutes for the past two years).

QUALIFICATIONS & COMMITMENT

Must be a regularly-attending, rostered church member. Regularly attend monthly council meetings and other meetings as required. Attend the Annual Meeting held in May. Participate in worship on a regular basis. While it is not required, council members are urged to be involved in at least one other service dimension of life in the church beyond council membership.

**TRAINING &
SUPERVISION**

Council members are recruited in the spring to stand for election at the Annual Meeting in May. Duties assume in June. Orientation to basic duties will be discussed with the council president and pastor before consenting to stand for election. Terms are 2 years and can be renewed. Formal orientation to the life of the church and the duties of council members are undertaken at a council retreat in the summer.

BENEFITS

Developing intimate knowledge of the life and ministry of the church, servicing its members and community, offering strategic support and mentoring to the congregation, and advancing our relationship with other faith communities and the Chico community at large.

CONTACT

Michael N-D

Council President

*Administration, Discernment, Faith, Leadership, Pastoring,
Wisdom, Writing*



PURPOSE

To oversee this congregation in its activities, worship, learning, spiritual development, service, and finances. To nurture its members and invest in enthusiastic and hands-on leadership. To provide the highest level of oversight to ensure that Faith Lutheran lives out its mission of being a community reflecting God's love with a place at the table for everyone. (The council is the entity legally responsible for Faith Lutheran Church.)

RESPONSIBILITIES

- Preside at all council and executive meetings.
- Direct meetings according to parliamentary rules of order, keeping meetings smooth, speedy, efficient, and guaranteeing the inclusion of all council member voices and perspectives.
- Mentor and advise the council and congregation.
- Represent the congregation in matters of business; (co)sign legal documents as needed.
- Represent the congregation in its interactions with other churches and to public entities.
- Prepare monthly council agendas.
- Be familiar with and uphold constitution and bylaws.
- Draft a yearly report overviewing council activities.
- Preside at the Annual Meeting in May.
- Attend and support synod and church-wide activities that would benefit from your representation.
- Conduct periodic staff reviews.
- Oversee development of church budget, compensation packages, salaries, endowments, and special funds.
- Lead the congregation in stewardship and special funding initiatives as needed.
- During pastoral vacancy, serve as liaison between the congregation, a designated pastor, and the synod.
- Work with the synod to submit all necessary administrative and parochial reports.

- Recognize and seek synod advice and assistance in managing congregational matters beyond the council's expertise.
- Ensure congregational participation at synod assemblies.
- Ensure that congregational processes and procedures are documented.

QUALIFICATIONS & COMMITMENT

Must be a regularly-attending member of Faith Lutheran Church. Council Meetings are held once monthly (2 hours). Executive meetings are held twice a month on average (1 hour/meeting). One-on-one meetings with the pastor happen weekly (30 mins-1 hour). Meet with the church staff as needed. Agenda preparation, correspondence, email, phone calls, and periodic meetings with organizations, members, church groups, and service providers require about an additional 3 hours/week.

TRAINING & SUPERVISION

It is recommended that individuals assuming this position have some experience as a regular council member or as a council member at large sitting on the Executive Committee for at least one year. Those who wish to stand for election to this position will be provided an opportunity for training and orientation by the current church council president, secretary, and treasurer.

BENEFITS

Developing intimate knowledge of the life and ministry of the church, servicing its members and community, offering strategic support and mentoring to the congregation, and advancing our relationship with other faith communities and the Chico community at large.

CONTACT

Michael N-D

Council Vice President

Administration, Discernment, Faith, Leadership, Wisdom



PURPOSE

To aid the president and council in overseeing this congregation in its activities, worship, learning, spiritual development, service, and finances. To nurture its members and invest in enthusiastic and hands-on leadership. To provide the highest level of oversight to ensure that Faith Lutheran lives out its mission of being a community reflecting God's love with a place at the table for everyone. (The council is the entity legally responsible for Faith Lutheran Church.)

RESPONSIBILITIES

- Assume the responsibilities associated with council members.
- In the absence of the president, preside at all council and executive meetings.
- In the absence of the secretary, perform the duties of recording meeting minutes.
- Actively aid the president in the administration of their office.
- Be authorized and empowered, in the name of the congregation, to attest instruments that require certified authorized signers and may also be signed by the congregation president or pastor.
- Carry out correspondence on behalf of the council and the congregation, as directed.

QUALIFICATIONS & COMMITMENT

Must be a regularly-attending member of Faith Lutheran Church. Must regularly attend council meetings (once per month, two hours); and executive meetings (twice per month, one hour each), as well as other meetings as called, including the annual meeting in May. Time commitment for this position, including attendance at all meetings and weekly correspondence, is approximately five hours a month.

**TRAINING &
SUPERVISION**

It is recommended that individuals assuming this position have some experience as a regular council member or as a council member at large sitting on the Executive Committee for at least one year. Those who wish to stand for election to this position will be provided an opportunity for training and orientation by the current church council president, secretary, and treasurer.

BENEFITS

Developing intimate knowledge of the life and ministry of the church, servicing its members and community, offering strategic support and mentoring to the congregation, and advancing our relationship with other faith communities and the Chico community at large.

CONTACT

Michael N-D

Council Secretary

Administration, Discernment, Faith, Wisdom, Writing



PURPOSE

To aid the council in overseeing this congregation in its activities, worship, learning, spiritual development, and service by means of record keeping, transcription, and documental organization. To provide the highest level of oversight to ensure that Faith Lutheran lives out its mission of being a community reflecting God's love with a place at the table for everyone. (The council is the entity legally responsible for Faith Lutheran Church.)

RESPONSIBILITIES

- Assume the responsibilities associated with council members.
- Keep and distribute the minutes of all executive and council meetings.
- Be authorized and empowered, in the name of the congregation, to attest instruments that require certified authorized signers and may also be signed by the congregation president or pastor.
- Work with the staff to ensure the storage and protection of all important documents and papers.
- Assure that annual reports of the congregation's corporate status are filed with the appropriate office in your state.
- Work with the treasurer and pastor to ensure timely filing of the congregation's annual parochial report to the Synod.
- As needed, sign the letter of call for rostered staff at the time of a call meeting.
- Attest to the synod office that the congregation's records are up to date and under your control at the time of pastoral transition.
- Submit copies of constitution and bylaw amendments to the synod.
- In conjunction with office staff, prepare an annual list of membership changes.

- Carry out correspondence on behalf of the council and the congregation as directed.

QUALIFICATIONS & COMMITMENT

Must be a regularly-attending member of Faith Lutheran Church. Must take legible notes, and have the technical skills to use email. Must regularly attend council meetings (once per month, two hours); executive meetings (twice per month, one hour each); and various personnel, budget, and ad hoc meetings as needed. Time commitment for this position including attendance at all meetings and preparation of minutes and weekly correspondence is approximately eight hours a month.

TRAINING & SUPERVISION

It is recommended that individuals assuming this position have some experience as a regular council member or as a council member at large sitting on the Executive Committee for at least one year. Those who wish to stand for election to this position will be provided an opportunity for training and orientation by the current church council president and secretary. Minutes and supporting documents from previous years will be turned over to the new secretary.

BENEFITS

Developing intimate knowledge of the life and ministry of the church, servicing its members and community, offering strategic support and mentoring to the congregation, and advancing our relationship with other faith communities and the Chico community at large.

CONTACT

Michael N-D

Council Treasurer

Administration, Discernment, Faith, Giving, Wisdom



PURPOSE

To aid the council in overseeing this congregation in its activities, worship, learning, spiritual development, and service by means of financial record keeping and budgeting. To provide the highest level of oversight to ensure that Faith Lutheran lives out its mission of being a community reflecting God's love with a place at the table for everyone. (The council is the entity legally responsible for Faith Lutheran Church.)

RESPONSIBILITIES

- Assume the responsibilities associated with council members
- Attend all council and executive meetings
- Provide oversight of the financial secretary duties and processes
- Perform or oversee /delegate financial bookkeeping functions
- Be responsible (personally or through delegation) for authorizing and paying all bills, invoices, and charges
- Monitor the cash position of the congregation and report monthly to the council
- Prepare monthly or quarterly financial reports
- Oversee filing all required federal and state tax forms
- Oversee the investment of available funds as authorized and directed
- Authorize and manage the borrowing of funds as authorized
- Review and ensure property, casualty and liability insurance is in good standing and sufficient for the congregation's needs
- Provide the congregation with financial information in a legible format
- Assist in the preparation of the annual budget
- Prepare the annual report of the financial status of the congregation
- Assist with closing the books for a yearly audit

**QUALIFICATIONS
& COMMITMENT**

Must be a regularly-attending member of Faith Lutheran Church. Familiarity with and significant professional experience with accounting, financial management, and related issues is desirable. Must regularly attend council meetings (once per month, two hours); executive meetings (twice per month, one hour each meeting); and various personnel, budget, and ad hoc meetings as needed. Time commitment for this position, including attendance at all meetings and preparation of financial reports, financial consultation with various parties, and providing counsel and advising to other members of the council and staff is approximately fifteen hours a month.

**TRAINING &
SUPERVISION**

Individuals who wish to stand for election to this position will be provided an opportunity for training and orientation by the current church council president and council treasurer.

BENEFITS

Developing intimate knowledge of the life and ministry of the church, servicing its members and community, offering strategic support and mentoring to the congregation, and advancing our relationship with other faith communities and the Chico community at large.

CONTACT

Mark Kimmelshue

Columbarium Committee

Administration, Giving, Mercy



PURPOSE	To provide a sacred resting place for the earthly remains of those interred in Faith's columbarium.
RESPONSIBILITIES	<ul style="list-style-type: none">• Oversee finances of Faith Lutheran's columbarium.• Oversee the maintenance of the columbarium and surrounding landscaping.• Order placards as needed.• Coordinate with those hosting memorial services as needed.
QUALIFICATIONS & COMMITMENT	Columbarium Committee Members should desire to honor the dead and ensure a place of comfort for the grieving. They need a working understanding of finances and a willingness to meeting quarterly for about an hour.
TRAINING & SUPERVISION	Training consists of meeting with the chair of the Columbarium Committee to explain how the columbarium operates. Supervision is done mutually by members of the Columbarium Committee.
BENEFITS	Columbarium Committee Members have the deep satisfaction of seeing a beautiful place created and maintained to honor the dead. They can take pride in seeing the comfort brought to families who visit the remains of loved ones at Faith's columbarium.
CONTACT	Susan Reed

Endowment Committee

Administration, Giving



PURPOSE	The Endowment Committee serves at the pleasure of the Church Council. It has a leadership group of 4 people (chair, recorder and two at large) who have served since it was conceived in 2012. The committee meets to review how it wants to disperse funds.
RESPONSIBILITIES	Meet and communicate as needed. The Recorder sends out twice a year an update of the financial status of the fund to the Committee and Executive Council of the congregation.
QUALIFICATIONS & COMMITMENT	An understanding of finance and investment. The Committee usually meets by email when it needs to.
TRAINING & SUPERVISION	Meeting with other members of the committee to learn the investment and accounting structures of the endowment, and the means by which distributions are made.
BENEFITS	Help the financial gifts of individuals grow for the long-term benefit of our community. Discern how to use the fruits of those financial gifts for the important needs that Faith Lutheran has in mission, learning, and capital improvements.
CONTACT	Bill Kees

Property Team

Administration, Giving, Service, Skilled Craft



PURPOSE

Organize and maintain areas our facility (particularly the facilities that support worship, learning, spiritual development, care, nurturing, and service) to advance the life and activities of this congregation.

RESPONSIBILITIES

- The property team consists of people who work with the property manager to oversee different areas of the church.
 - Kitchen, pantry, janitor's closet
 - Sanctuary, sacristy, choir room
 - Nursery, classrooms
 - Office, conference room, staff areas
 - Property team (at large; on the team but not overseeing any one area)
- In conjunction with staff and council, provide oversight and management of maintenance and upkeep of the facility.
- When an area needs professional maintenance, work with the staff to solicit bids and assessments for professionals best suited to take on the work.
- Organize and get assistance with maintenance work that can be done by volunteers/congregants, like cleanup days or minor repairs.
- Record updates on maintenance and repairs by alerting the staff as work progresses.

QUALIFICATIONS & COMMITMENT

Must be a member in good standing of the congregation who regularly attends worship services. Maintain email, phone and other communication with team members and staff to coordinate activities and avoid overburdening any one team member.

TRAINING & SUPERVISION

Orientation to basic duties will be discussed with the property manager, staff, and the co-facilitator of your area.

BENEFITS

There is joy in working together with others on a project. Take pride in ensuring a safe and beautiful house of God in which to welcome friends and strangers.

CONTACT

Joel Zimbelman

Financial Secretary

Administration, Giving



PURPOSE	The financial secretary works with the offering counters, tracks congregational giving, and sends out giving statements.
RESPONSIBILITIES	<ul style="list-style-type: none">• Oversee the church offering counters.• Fill out “giving sheets” weekly; make copies for the pastor, treasurer, and office manager/bookkeeper.• Maintain strict confidentiality to protect and respect the sensitive information of our members.• Send giving statements.
QUALIFICATIONS & COMMITMENT	Must be an active (attends worship regularly) member of Faith Lutheran Church. People with experience in finance, bookkeeping, and past offering-counting are encouraged to participate.
TRAINING & SUPERVISION	You will be trained firsthand by the current Financial Secretary and shown how to fill out sheets, input giving, count giving, and handle our software.
BENEFITS	The financial secretary gets to see firsthand the generosity of our congregation, and ensures that generosity reaches its intended ministry, is responded to with thanksgiving, and is accurately documented for the tax benefit of our members.
CONTACT	Lynette Stensrud

Small Group Facilitator

Exhortation, Faith, Hospitality, Leadership, Pastoring, Wisdom



PURPOSE Build connections and encourage relationship-building within your small group.

RESPONSIBILITIES

- Facilitate gatherings.
- Share vision and raise up leaders.
- Check in with members often.
- Model authenticity, listen deeply, and show care.
- Refer members to additional support if needed.
- Communicate to the Director of Family Life changes in your small group's membership.
- Communicate meeting times/places as well as any changes to the Director of Family Life.
- Coordinate with the office manager for facility use.

QUALIFICATIONS & COMMITMENT

- Facilitate or co-facilitate a small group based on the topic of your interest. We suggest having a co-facilitator.
- Commit to attending initial training sessions, which may consist of up to several sessions and/or monthly check-ins.
- Commit to leading about 6-10 sessions of your small group.
- Be prepared by having curriculum planned in advance, having the facility booked in advance, and providing the necessary instruments to your group (books, food, drinks, or anything in between).

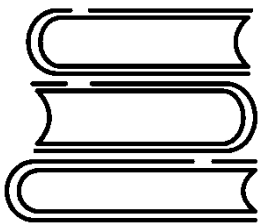
TRAINING & SUPERVISION You will attend on-board training sessions, which includes a discussion on some of the best practices for hosting a small group, safety information, brainstorming sessions, and managing group dynamics.

BENEFITS

Grow in your relationship with God, and with our larger community. Share in the intimate moments of people who become close friends. Have people who share *your* intimate moments with love.

CONTACT

Dani Vogel
Pastor Ben Colahan



EDUCATION

Faith Lutheran Church members are enthusiastic learners. We host weekly and monthly Bible studies as well as Faith Adult Christian Education (F.A.C.E.) classes - - classes that explore various topics of interest from the Bible to arts and crafts to literature.



(Left) Faith Lutheran's trip to the Holy Land

(Top) Becky Rouse talks about her year servings folks with mental illness via the Lutheran Volunteer Corps in Baltimore.

(Bottom) Mike and Melisse Boyd, Faith members and owners of Has Beans, teach the history and geography of coffee to our young adults...as well as how to roast beans!

BIBLE Study Leader

Evangelism, Exhortation, Knowledge, Leadership, Teaching



PURPOSE

Aid others in discerning the meaning of scripture for their own lives, and instill confidence in reading the Bible in others. Discover the Holy Spirit at work, in other people's lives, and in your own.

RESPONSIBILITIES

- Choose a theme for your Bible study. Examples: women's Bible study, pastor's Bible study.
- Schedule a time and place for Bible study. Contact the office manager in advance to make sure the space of your choosing is booked on the facility calendar if you are meeting on campus.
- Arrive early to set up the space.
- Pick passages of scripture for study and research them.
- Convey the history, context, and meaning of scripture in an accessible manner.
- Encourage conversation about how the scripture applies to daily life and raise up leaders within the Bible study to help lead teaching and conversation.

QUALIFICATIONS & COMMITMENT

Bible Study Leaders should have a familiarity with scripture, understand how Lutherans read the Bible, and possess the skills to do additional research on their own. Meeting dates and times must be confirmed with the staff to avoid schedule conflicts.

TRAINING & SUPERVISION

Training is done on a case-by-case basis with the pastor, depending on the Bible Study Leader's experience and expertise. Supervision is a monthly check-in with the pastor.

BENEFITS

Bible Study Leaders have the benefit of growing in their own understanding of scripture. They may begin to experience of all life through the Word of God. Bible Study Leaders often develop deep spiritual relationships with others in their class.

CONTACT

Pastor Ben Colahan

F.A.C.E. Class Teacher (Faith Adult Christian Education)

Evangelism, Knowledge, Teaching



PURPOSE Teach a class! Educate the congregation on your topic of choice.

RESPONSIBILITIES

- Prepare in advance; have your course material ready before the class with a plan to distribute it.
- Connect with the office to get the class advertised and put on the calendar, have flyers and signs made, etc.
- If meeting in person, book the room you will be teaching from and sign a facility use agreement. Your space of choice can be booked with the office manager and must not conflict with other events.
- If meeting online, get put on the schedule to use the church's Zoom account (or you can use your own).

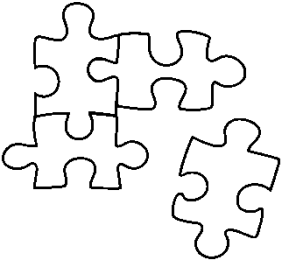
QUALIFICATIONS & COMMITMENT Your topic along with the days and times you seek to host your class must be approved by the executive committee and staff. You may teach a one-time class or a series that spans over multiple days. Classes are usually held Sundays after service and last about an hour, but you may choose any day and time that is available. You can teach any appropriate topic based around the Bible, other Christian topics, secular material, poetry, arts and crafts, or anything in between. We welcome you to share your knowledge with the congregation!

TRAINING & SUPERVISION The office manager will show you how to use the church's Zoom account if meeting online, and if meeting in person, he will assist you in finding a room that is suitable to use. For assistance in teaching, Joel Zimbelman is available to show you the ropes.

BENEFITS *Let the wise hear and increase in learning, and the one who understands obtain guidance. –Proverbs 1:5*

CONTACT Michael N-D
Joel Zimbelman

EQUIPPING MINISTRY



The Equipping Ministry makes sure that everyone has a place at the table, and that you have a figurative (or literal!) chair to pull up. How do we do that? Through connections: making sure you feel welcomed at worship, that you have a name tag, and that you can explore your gifts and talents with us to find that special place of belonging.



*(Left) Vickie James and Dottie Erhardt set up for our “All the Saints” party
(Top) Elise, Annette, Gayle, and Judy work together to serve a meal to the congregation
(Bottom) Our nametags, available to all who attend church. Fun fact: the nametag kiosk was hand-crafted by member Ralph Godwin*

Equipping Team

Administration, Discernment, Exhortation, Teaching



PURPOSE

The Equipping Ministry develops, grows, and uses a system that invites all members caringly into active ministry. We serve as a bridge that leads a person from the steps of our church into active ministry. We match individual people with the life and mission of the congregation so that each person may live out their specialness and be provided with empowering opportunities to grow as members of the body of Christ. (For example, this book, *Equipped to Serve* was commissioned by the Equipping Ministry to help people discover their spiritual gifts and ministries that excite them.)

“...speaking the truth in love, we will in all things grow up into Him who is the head, that is, Christ. From Him the whole body, joined and held together by every supporting ligament, grows and builds itself up in love, as each part does its work.” - Ephesians 4:15-16

RESPONSIBILITIES

- Be faithful in church attendance and dedicated to spiritual development.
- Attend Equipping Team meetings as they arise, usually once a month or less. Meetings last about 1-2 hours.
- Faithfully and prayerfully seek ways to discover each member of Faith Lutheran’s unique gifts, passions and needs.
- Set your heart on connecting all members to a ministry in the church where they can serve and be served.
- Advise the staff and assist in realistic goal setting and timelines for the Equipping Team.
- Be actively (hands on) involved in the programs the team might sponsor, attempting to model our mission, that all are servants.
- Advise and suggest training to be made available for all to grow in understanding of lay response and leadership.

QUALIFICATIONS & COMMITMENT	Ministers should have a sincere desire to want to be used as part of God's plan in discovering and utilizing our gifts and passions in the body of Christ. You will be asked to attend meetings which run about an hour and a half long. These meetings happen about once a month or less. You will be expected to study and plan at home in preparation for meetings, which may take up about 2 hours of your time. When we are sponsoring a church-wide project, additional church time may be required.
TRAINING & SUPERVISION	Ongoing training and written materials will be provided at each team meeting. There will be opportunities to attend workshops on lay equipping and mobilization ministry management. Other reading materials, tapes, or videos will be made available to you upon request.
BENEFITS	Be a part of a team that encourages personal growth and servant caring! This is an opportunity to use your God given special gifts, talents and passions to lift up the ministry of others, and a wonderful opportunity to get to know people.
CONTACT	Kim Schweder

Greeter (Welcome Table)

Hospitality



PURPOSE

To make a person's first minute on campus a pleasant and memorable experience. To offer kindness, assistance, and provide meaningful connection to members and visitors.

RESPONSIBILITIES

- Arrive at least 30 minutes before service starts to set up the welcome table and booklets, etc.
- Offer information about church to visitors and others via word of mouth or brochures.
- Be perceptive to folks without nametags and encourage those without to fill out name tag cards.
- Introduce new folks to our Faith family including staff, council, volunteers, and members.
- Attend each hospitality meeting when scheduled.

QUALIFICATIONS & COMMITMENT

Greeters have a warm and welcoming personality, are people-oriented, highly relational, and show consistent follow-through. Approximately 2 hours per week assigned. Hospitality meetings, when scheduled, run about an hour long. These meetings are held as needed. We request you sign up for Elvanto, our ministry scheduling software, so that you can register to serve.

TRAINING & SUPERVISION

Experienced greeters will personally walk you through the process and are happy to help.

BENEFITS

Start someone's Sunday with joy! You get to be the first warm and inviting presence to others as they come to worship.

CONTACT

Mary Schweder

Spiritual Gift Finder

Administration, Evangelism, Teaching



PURPOSE	Just as you're exploring your gifts by reading this booklet, gift-finders assess individuals and interview them to find their interests and spiritual gifts too!
RESPONSIBILITIES	<ul style="list-style-type: none">• Help people access the ELCA Spiritual Gifts Assessment tool and take the quiz.• Talk to them about how the results of their assessment coincide with our ministries, and where they might feel fulfillment in serving.• Help them contact ministry leaders.• Follow up with people and see how they're fitting in. Address any concerns they may have or changes they want to make.
QUALIFICATIONS & COMMITMENT	Gift-Finders meet on an as-needed basis. Qualifications include familiarizing yourself with the Spiritual Gift Assessment tool and ministries of Faith.
TRAINING & SUPERVISION	Sherrill Heinz or Dave Rush are both gift-finders. They will train you on how to take the assessment and how to sit down and meet with people to explore gifts and ministries.
BENEFITS	Getting to know others and their unique talents, and how those talents are an important part of our Faith community.
CONTACT	Sherrill Heinz Dave Rush



FAMILY LIFE

Faith Lutheran is invested in the lives of its community, and believes faith formation is important as we grow. This is true not just for young kids who go to Sunday School, youth group and confirmation students, but also for those in college and beyond.



*(Left) the Stafford family and Miss Dani attend the summer youth retreat
(Top) Preschool playgroup for parents and toddlers
(Bottom) Young adult mini-golf*

Kids Minister

Artistry, Evangelism, Teaching



PURPOSE

With our youngest kids, we offer Sunday School, Preschool Playgroup, and Vacation Bible School during which we pray, play, and learn about God together with our Director of Family Life, Dani Vogel. Students also enjoy activities like the annual Easter egg hunt, outdoor activities, Christmas and Advent projects, and the Ash Wednesday Carnival. We also organize outreach projects.

RESPONSIBILITIES

- Help with crafts and activities for Sunday School.
- Lead stations for children's special events.
- Assist children in active learning.
- Help maintain safety and security in children's areas.
- Keep the nursery clean and tidy.

QUALIFICATIONS & COMMITMENT

- Qualified individuals will enjoy interacting with children, participating in their activities, and help maintain expected behaviors.
- Complete background check via Livescan.
- Participate in Vacation Bible School or similar children's activities as needed.

TRAINING & SUPERVISION

The training for each event may vary but will include safety & security and curriculum training by Dani Vogel, Director of Family Life.

BENEFITS

Companionship of our children, laughter, snacks, and all the coloring pages!

CONTACT

Dani Vogel

Youth Minister

Artistry, Discernment, Evangelism, Faith, Teaching, Wisdom



PURPOSE

Serving as a designated grownup for our students helps them form deeper connections with members of our congregation. Our youth group consists of middle and high schoolers. We hike, swim, rock climb, scavenger hunt, snowshoe, learn and grow together. We are always looking for new and exciting things to do, and want to invite others to join our group.

RESPONSIBILITIES

- Help set up for events.
- Interact and help students with activities.
- Assist with serving meals.
- Help maintain safety and security standards.
- Assist in cleaning up after events.
- Assist with off-campus events and youth trips.

QUALIFICATIONS & COMMITMENT

- Youth Group meets twice a month, with potential additional activities.
- Qualified individuals will enjoy interacting with youth, participating in their activities, and help maintain expected behaviors.
- Must be 21 or older.
- Complete background check via Livescan.

TRAINING & SUPERVISION

The training for each event may vary, but will include safety & security, and curriculum training by Dani Vogel, Director of Family Life.

BENEFITS

Companionship of our youth, laughter, and meals.

CONTACT

Dani Vogel

Young Adult Minister

Discernment, Evangelism, Hospitality, Teaching, Wisdom



PURPOSE

“So Hey! Let’s be friends!” –Taylor Allison Swift. Connect with folks ages 18-40 here at Faith. Beyond worship, the young adult group meets regularly for a blend of friendly competition and games (to win the Coveted Blue Jacket that bounces from winner to winner!) and other relaxing activities and events.

RESPONSIBILITIES

- All of the following responsibilities are determined on an event-by-event basis:
- Option to serve as a skill mentor for a specific event or activity (someone who can teach other young adults how to do things like fix cars, do taxes, cook, etc.)
- Provide a meal or snacks for a specific event or activity.
- Help set up or tear down events.
- Show encouragement to the young adults of our community in their lives.

QUALIFICATIONS & COMMITMENT

Attendance is not required, though some activities may require you to RSVP if there are tickets/driving/time commitments involved. You may attend as few or as many activities as you like.

TRAINING & SUPERVISION

No training is needed for this ministry.

BENEFITS

You get to hang out with other people your age in a relaxed, friendly, supportive and sometimes playfully-competitive environment.

CONTACT

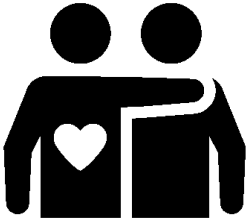
Dani Vogel

Intergenerational Minister

Artistry, Evangelism, Teaching



PURPOSE	People of all ages are invited to be a part of our intergenerational events! Join us for game nights, movie nights, a variety of outdoor adventures, and a chance to be in community with each other.
RESPONSIBILITIES	Responsibilities vary by event, and you can attend as few or as many as you'd like. Responsibilities can include: <ul style="list-style-type: none">• Help set up and tear down for events.• Carpool.• Provide snacks or cook.• Brainstorm event ideas.
QUALIFICATIONS & COMMITMENT	You are welcome to serve at as many or as few intergenerational events as you are comfortable.
TRAINING & SUPERVISION	You will work with Director of Family Life, Dani Vogel.
BENEFITS	Finding joy and making connections with people of all ages.
CONTACT	Dani Vogel



FELLOWSHIP

Our Fellowship Ministry is one of building and maintaining relationships; of making sure that others are welcomed and loved at our table. This ministry is carried out through acts of compassion like phone calls, deliveries, food, handmade crafts, and personal visits.



(Left) the Tuesday Quilters with an exciting, colorful quilt!

(Top) Steven Meneses, Pastor Ben and Raquel Krach creating shattered-ceramic art

(Bottom) Michael N-D, Molly Barnum, Anette Jefferson, and Mary Schweder serving coffee

Coffee Hour

Hospitality



PURPOSE

To create an atmosphere of hospitality where congregants, visitors, and guests may socially connect with one another over a cup of coffee or snacks.

RESPONSIBILITIES

- Brew coffee and prepare beverages.
- Make the coffee cart accessible before and after service.
- Manage a pour-over coffee brewer.
- Handle food and drink in a sanitary manner.
- Clean up the cart after coffee hour; discard cups, wash dishes, and tidy the kitchen as needed.
- Work with the Welcome Table (Greeters) as needed.

QUALIFICATIONS & COMMITMENT

Must arrive one hour before service and stay for one hour after service. Must be comfortable serving coffee and snacks with a friendly demeanor. We request you register with Elvanto, our ministry scheduling software so we know your availability to serve and can schedule you.

TRAINING & SUPERVISION

Will be trained by a seasoned coffee hour team member.

BENEFITS

Take satisfaction in seeing people enjoy your culinary gifts as they get to know one another and make deeper connections.

CONTACT

Janine Rush

Cook

Hospitality, Skilled Craft



PURPOSE

As Lutherans, we *love* dishing out hospitality...literally! Food is a comfort that we enjoy providing in abundance, whether it be for the Torres Shelter, Meal Trains, potlucks, funeral lunches, and so many other things, but the space on this page is limited unlike our love for food.

RESPONSIBILITIES

- If you are purchasing groceries with church funds, fill out a reimbursement request and turn in your receipt.
- If you use our kitchen, familiarize yourself with it and safely learn to use our equipment. We will happily train you and show you around.
- Willingness to learn basic fire safety (knowing where exits are, how to use an extinguisher, etc.)
- Clean up messes at church and put things back where they belong. Wash dishes and put them away. Take out the trash when you are finished.
- If cooking from home, delivering your food to its designated event in a timely manner.
- Being cautious of food allergies.

QUALIFICATIONS & COMMITMENT

Serve on an event-by-event basis. We only ask that food allergies and dietary restrictions are taken into consideration, and that you are punctual in preparing or delivering food.

TRAINING & SUPERVISION

One of our ministers will help you learn the ropes. They will explain the expectations, and will be happy to introduce you to the kitchen if you would like to use it.

BENEFITS

Take satisfaction in seeing people enjoy your culinary gifts! What better way to show love than to provide the comfort of food?

CONTACT

Michael N-D



PURPOSE	To deliver items straight to the homes of our congregants, or sometimes to the office. Items usually include CDs of the service, flowers, groceries, gifts, and for the office, supplies.
RESPONSIBILITIES	The only responsibility is making sure that items are picked up and delivered in a timely manner.
QUALIFICATIONS & COMMITMENT	<ul style="list-style-type: none">• Must have reliable transportation.• You choose what you're comfortable delivering and how often you can deliver.• The staff will include your name on a list of others who sometimes do deliveries. When one comes up that we need help with, we'll let you know and see if you're available.• If you agree to do a delivery and have to cancel, we appreciate finding a replacement, but we understand that sometimes things come up, and if you let us know we will find a replacement for you.
TRAINING & SUPERVISION	We will provide addresses and instructions per delivery, and will also provide maps if needed.
BENEFITS	Get to know people on a deeper level, bring Faith directly to their homes, and take satisfaction in providing tangible aid.
CONTACT	Michael N-D For CDs (AKA Ding-Dong-Dash) Molly and Dave Barnum

Greeting Card Writer

Artistry, Hospitality, Writing



PURPOSE	To remind our Faith family that they are loved and celebrated by sending birthday, Christmas, and other cards.
RESPONSIBILITIES	<ul style="list-style-type: none">• Acquire cards.<ul style="list-style-type: none">-Purchase cards yourself as a donation or-Let the office know which cards you want to purchase, and we will let you know if they are in the budget. We will purchase them using church funds.• Connect with the office to acquire the names and addresses you need.• Fill out the cards with words of love and kindness.• Address and mail envelopes.• You may stamp them yourself (stamps are reimburse-able) or you may deliver the cards to the office to be stamped and mailed.
QUALIFICATIONS & COMMITMENT	Cards should be sent in advance so that they arrive on time for a person's birthday or holiday. Your responsibility is to make sure you have all the names, addresses, and materials you need. Michael at the office will work with you to make sure you're all set up.
TRAINING & SUPERVISION	No training is needed. You will connect with Michael as you write and mail the cards.
BENEFITS	Something as simple as a card can be a big act of love. What better way to remind our congregants that they are loved and celebrated!
CONTACT	Michael N-D

House Sitter

Hospitality, Service



PURPOSE	To take care of the homes of our members while they are away.
RESPONSIBILITIES	<ul style="list-style-type: none">• Responsibilities will vary from person to person based on the needs of their houses, plants, animals, and other areas that need care.• Maintain confidentiality of the person whose home you are sitting.• Respect their property and home.• Leave homes as clean as when you arrived.• Stay in reliable contact with the homeowner; be easy to reach in case of emergencies.
QUALIFICATIONS & COMMITMENT	We ask that you be a rostered member of Faith Lutheran Church, as this ministry requires a lot of trust. You must be willing to communicate regularly and clearly with the person whose house you are tending to, and exchange contact information with them.
TRAINING & SUPERVISION	Let our office know if you are interested in house sitting. We are a means of connection. Beyond that, training will be offered by whoever you are sitting for.
BENEFITS	Nobody likes stressing when they're away! This is a wonderful opportunity to offer some mental reprieve to our congregants.
CONTACT	Michael N-D



PURPOSE

A simple purpose: to help other people move stuff!

RESPONSIBILITIES

- Be on time, be caffeinated if applicable, and be ready to move stuff for people! Sometimes it's a lot of stuff. Sometimes it's not.
- When we call you to see if you're available to help, you can decide if this job is something you're comfortable taking on.

**QUALIFICATIONS
& COMMITMENT**

Must be able to repeatedly lift and carry things. This is on an event-by-event basis; we will put you on a list of potential movers, and call you to see if you're able to help out. If you aren't available for a particular move, that's okay, we'll just reach out next time.

**TRAINING &
SUPERVISION**

No former training is needed, but whoever you're helping that day will let you know where things need to go, and if any objects require special care (like glass, etc.)

BENEFITS

This is a very simple, meaningful act of service that everybody appreciates. If you've got an hour or two and want to do something physical and energetic, this is the best place to serve!

CONTACT

Michael N-D

Phone Call Minister

Exhortation, Intercession, Service



PURPOSE

Making and maintaining meaningful connections with folks in need of emotional support, who are homebound, or who could benefit from hearing a caring voice.

RESPONSIBILITIES

Call to chat and check up on members of the congregation on an as-needed basis.

QUALIFICATIONS & COMMITMENT

- Good listeners and conversationalists are encouraged to participate.
- Some people can use a call at an allotted time like once a week on Saturdays, while others need a call less frequently.
- You may take on as few or as many recipients and calls as you are comfortable.

TRAINING & SUPERVISION

No training is needed. We just ask that those who take up this ministry do so with compassion and warmth.

BENEFITS

Keep folks connected when they may not be able to come to church or express their needs at worship time. A phone call is a simple but meaningful act of love that can easily brighten someone's day and remind them that there is somebody thinking about them.

CONTACT

Michael N-D

Quilters

Artistry, Skilled Craft



PURPOSE	To help supply quilts to people in need in our community. This group also raises money for scholarships and sells crafts at Faith and in the broader Chico community.
RESPONSIBILITIES	All you have to do is show up and quilt, it's that easy! Though it is by no means mandatory, our quilters love to share food and fabric, and you are welcome to bring both with you.
QUALIFICATIONS & COMMITMENT	Sewing straight stitches and cutting squares with a rotary cutter. If you're new to either of these, our quilters are happy to show you the ropes. The Quilters meet every single Tuesday (except holidays) from 10am-noon in the Fellowship Hall. Though we meet on a weekly basis, you do not have to commit to coming every single week.
TRAINING & SUPERVISION	Our veteran quilters will be happy to give you advice on how to quilt.
BENEFITS	Fellowship, conversation, refreshments, and celebrating one another for birthdays and other achievements.
CONTACT	Char Miller



PRAYER

And pray in the spirit on all occasions with all kinds of prayers and requests. With this in mind, be alert and always keep on praying for all the lord's people.

-Ephesians 6:18



*(Top) Our new Stephen Ministers training in 2022. They are now fully-fledged ministers
(Bottom) Pastor Ben blessing a stuffed animal on St. Francis Day*

Centering Prayer Leader

Faith, Intercession, Leadership



PURPOSE

The purpose of Centering Prayer is to gather in community to listen to the stillness that comes in the quiet. When our minds are quieted we are then prepared to listen to God's word. The hope is that there will be refreshment for our soul.

RESPONSIBILITIES

If you facilitate Centering Prayer you lead the gathered community through exercises of breathing, opening prayer (could be Psalm for the day) and then music that aligns with the day. After that you will ring a bell and still the mind with Psalm 46:10, "Be still and know that I am God." We sit in silence for 20 minutes. If your mind begins to be active have a word to bring you back to the quiet, like Jesus or love. At the end of the 20 minutes you will ring the bell and then read the Gospel for the coming Sunday two or three times. After the reading participants may share a word or phrase that draws them. We conclude with a prayer.

QUALIFICATIONS & COMMITMENT

Attend Centering Prayer. Centering Prayer Leaders can sign up to lead whenever they are available without ongoing commitment.

TRAINING & SUPERVISION

Training takes the form of mentorship from others in the group. Those with an interest in learning to lead are given portions of the service to lead with the supervision and support of the whole group.

BENEFITS

The benefits are renewal and refreshment in God's presence.

CONTACT

Bill Kees

Eucharistic Minister

Exhortation, Faith, Intercession



PURPOSE

To make tangible the presence of Christ through visits and sharing communion with those who are physically unable to attend worship services.

RESPONSIBILITIES

- Schedule monthly visits with an individual who is homebound.
- Pick up communion kits from the church sacristy.
- Visit the person who is homebound and ask about their life.
- Share news of the congregation.
- Pray with the person who is homebound.
- Share communion with the person who is homebound.
- Notify the pastor of the visit.

QUALIFICATIONS & COMMITMENT

Eucharistic Ministers should desire to give comfort to the lonely. They need to be able to travel to the residence of the person they are visiting at least once a month.

TRAINING & SUPERVISION

Training consists of an hour-long class with the pastor, followed by shadowing another Eucharistic Minister and then being shadowed by a Eucharistic Minister. Supervision consists of a quarterly check-in with the pastor and other Eucharistic Ministers.

BENEFITS

Eucharistic Ministers have the privilege of sharing Christ's presence. Eucharistic Ministers often develop deep friendships with the people they visit and learn stories from the elders of our community.

CONTACT

Pastor Ben Colahan

Healing Minister

Evangelism, Exhortation, Faith, Intercession



PURPOSE

To pray one-on-one with others during worship in a secluded section of the sanctuary so that prayer receivers may find solace and healing in a quiet place.

RESPONSIBILITIES

- Register with Elvanto, our ministry scheduling software, so that you can let the staff know your availability to serve on Sundays.
- Arrive 15 minutes before the start of worship.
- Maintain confidentiality with those for whom you pray with.
- This is not a space in which to try and fix the lives of others, but to be with them and pray with them.

QUALIFICATIONS & COMMITMENT

Healing Ministers may serve at as many or as few services as they like. We only ask that you are forward with your availability, and that you try to serve somewhat regularly (about once a month or so).

TRAINING & SUPERVISION

You will be trained by the pastor and/or other healing ministers.

BENEFITS

Being a healing salve to those who are in immediate need of prayer and quiet companionship.

CONTACT

Pastor Ben Colahan

Prayer Chain Link

Faith, Intercession



PURPOSE

The purpose of the Prayer Chain is to pray for those in urgent need of prayer.

RESPONSIBILITIES

- Sign up to be on the prayer chain. Your name will be written down with a list of others in your chain.
- You will be told a name, and possibly the situation of somebody in need of prayer. Pray for them.
- Before or after you pray, pass the word onto the next person in your chain, and they will do the same. Maintain confidentiality and do not reveal a person's situation to the broader congregation unless you have been given explicit permission.
- Pass the word on via text, phone call, or email; some chains have a certain preference.

QUALIFICATIONS & COMMITMENT

The only qualification needed to be a part of this ministry is the desire to pray for others who are currently – in that exact moment – facing difficulties in life.

TRAINING & SUPERVISION

No training is needed. However if you are interested in joining the prayer chain and aren't sure how to pray, you can contact Cindy, Molly, or Pastor Ben.

BENEFITS

This is very rewarding for the pray-ers, for they know what a great comfort it is for someone going through a difficult time to know many are doing what they can to help. The more prayers, the better...the power of prayer is awesome!

CONTACT

Molly Barnum

Prayer Shawls

Artistry, Faith, Intercession, Skilled Craft



PURPOSE	Prayer Shawl Ministry is a group that crochets or knits shawls in prayer that are given to families with new babies, high school seniors, older members, and people who are ill. The prayer shawl is intended be a cloak of caring, strength, comfort and peace.
RESPONSIBILITIES	Prayer Shawl Ministry can be done as an individual or as a group. For example, you can create shawls at home, or come to the group on the 4 th Tuesday of the month at 5pm. The shawls should be large enough to wrap around the shoulders of the person wearing it.
QUALIFICATIONS & COMMITMENT	The only qualification is the desire to make prayer shawls.
TRAINING & SUPERVISION	No training is needed – only for you to craft on your own, or to show up with others in the group. However our seasoned shawl-makers are happy to show beginners the ropes and offer helpful advice.
BENEFITS	The benefit of this ministry is to see that all of what we do in life is soaked in prayer.
CONTACT	Bill and Carolyn Kees

Stephen Minister

Exhortation, Faith, Intercession, Pastoring, Wisdom



PURPOSE

Stephen Ministry is a worldwide caregiving program in which a team of congregation members called *Stephen Ministers* provide high-quality, one-to-one, non-judgmental Christ-centered care to people who are experiencing life difficulties.

RESPONSIBILITIES

- You will be assigned to people who are going through a tough time and need caring support.
- Do not try to fix care receivers or their problems; focus on the process of caregiving and trust God for the results.
- Listen to your care receiver as they talk through their difficulties.
- Pray regularly for your care receiver.
- Reflect the care receiver's thoughts and feelings, asking open-ended questions to help the care receiver recognize and accept their feelings.
- Maintain strict confidentiality and support one another in doing so.
- Share distinctively Christian caring resources like prayer, Scripture or other caring gestures that would be welcome.
- Set appropriate boundaries in the caring relationship, helping the care receiver remain as independent as possible.
- Recommend professional care when necessary; if you recognize that your care receiver's needs fall outside your training, help the care receiver find professional care.
- Be available for one-hour weekly meetings with your care receiver and twice-monthly meetings with other Stephen Ministers for peer group supervision, continuing education and spiritual growth.

QUALIFICATIONS & COMMITMENT

- Have a passion for sharing God's love with hurting people using gifts of empathy, listening, mercy, and service.
- Meet weekly with their care receiver for one-hour meetings.
- Provide a minimum of two years of service following your commissioning.
- Participate faithfully in Stephen Ministers' meetings twice a month.
- Consistently provide non-judgmental, confidential, process-focused care.
- Be at least 18 years old.
- Complete an application and interview with Stephen Leaders.

TRAINING & SUPERVISION

Complete 50 hours of training. Regularly participate in two 90-minute meetings a month for spiritual growth, continuing education and peer group supervision.

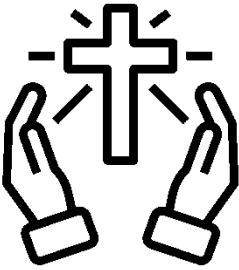
BENEFITS

- Active support from our Stephen Leaders, our congregation and the national Stephen Ministry organization.
- Confidence in your skills not only for this ministry but for everyday caring and relating, including relationships with family, friends and coworkers.
- Blessings – Stephen Ministers report they feel they get more out of their caregiving relationship than their care receivers do (while care receivers tell us they get more out of it than their Stephen Minister!).
- Spiritual growth through camaraderie with other Stephen Ministers, praying, serving and feeling the Holy Spirit work in your life.
- Our congregation formally commissions our Ministers to recognize their efforts, affirm and support their ministry, and pray for them as they begin their caring ministry.

CONTACT

Jamie Holmes

WORSHIP & MUSIC



Psalm 9:1-2 says “I will give thanks to the Lord with my whole heart; I will tell of your wonderful deeds. I will be glad and exult in you; I will sing praise to your name, O Most High.” Our worship has a vibrant history that spans across numerous traditions; traditions which draw their inspiration from a diverse variety of countries and communities. And there are oh so many vibrant and joyous ways in which we sing (or play!) our praise. Faith Lutheran Church is home to the choir, handbell choir, contemporary instrumentalists, organists, and vocalists that make our worship engaging. Whether you are an amateur or professional; a singer or guitar player; young or old, you are invited to participate in the ministry of music here at Faith.



(Left) Holy Week's flower cross

(Top) the choir sings during worship

(Bottom) One of 2023's Good Friday stations adorned with silver and black

Altar Guild Coordinator

Administration, Artistry, Leadership, Teaching



PURPOSE

To ensure that worship needs for the service (i.e. communion) are ready, and seasonal needs for the worship space have been prepared.

RESPONSIBILITIES

- Prepare the altar for communion services 30 minutes before the start of service. Replenish the elements after each service. Fill candles with oil after each service. Replace the eternal flame weekly.
- Care for the linens and vessels.
- Inform the Director of Worship and Music when more supplies need to be ordered, (e.g. wine, cups, wafers, candles, oil, wicks, bread, etc.)
- Maintain a supply of Baptismal napkins.
- Prepare Communion kits for the homebound.
- See that the paraments and banners are appropriate for the seasons or event.
- Check with Pastor and the Director of Worship and Music about the needs of special services (e.g. Baptisms, Advent, Christmas, Ash Wednesday, Holy Week, Pentecost, funerals, and weddings).

QUALIFICATIONS & COMMITMENT

A desire to make worship meaningful for the Faith Lutheran community. Arrive 30 minutes before service to prepare. Attend meetings with worship and music team as needed.

TRAINING & SUPERVISION

Training and ongoing support will be provided by the Director of Worship and Music.

BENEFITS

Take pride in choreographing a beautiful worship space and experience.

CONTACT

Luke Nicolay

Assisting Minister

Intercession, Writing



PURPOSE

The Assisting Minister assists the presiding minister (usually Pastor Ben) with numerous parts of the service including prayers, greetings, and setup pertaining directly to the elements of the service.

RESPONSIBILITIES

- Reads prayers.
- Assists with communion.
- Carries the processional and recessional cross.
- Assists with the reading of the gospel.
- Helps the presiding minister with last-minute details.
- Accept or decline this role at least one week in advance in Elvanto, our ministry scheduling software. We schedule about a month out.
- Stay after worship to help with cleanup.
- Arrive before and stay after worship to set up and clean up.

QUALIFICATIONS & COMMITMENT

A desire to make worship meaningful for the Faith Lutheran community. Attend training as needed. Arrive one hour before the time of worship (at 8:30am if the service is at 9:30am, etc.).

TRAINING & SUPERVISION

Training will be provided by the pastor and the Director of Worship and Music.

BENEFITS

This is an opportunity to use your God-given special gifts and passions in lifting up the worship life of the congregation, and is an opportunity to get know people.

CONTACT

Luke Nicolay

Bell Choir

Music – Instrumental, Skilled Craft



PURPOSE	To lead the congregation in song through the sharing of musical gifts.
RESPONSIBILITIES	<ul style="list-style-type: none">• Learn, strengthen and apply music reading abilities.• Help set up and take down the equipment for rehearsals and services.• Practice general maintenance for equipment (handbells, gloves, cleaning and general upkeep).• Perform at select worship services.• Attend weekly rehearsals.
QUALIFICATIONS & COMMITMENT	Attend weekly bell choir rehearsals. Anyone with a desire to ring bells and practice music is encouraged to join us regardless of experience.
TRAINING & SUPERVISION	Training is conducted by the Director of Worship and Music at weekly bell choir rehearsals.
BENEFITS	Foster relationships within the music and arts community at Faith Lutheran and offer your musical gifts during services and events. Enhance worship through the musical arts.
CONTACT	Luke Nicolay

Choir

Music – Vocal, Skilled Craft



PURPOSE	To lead the congregation in song through the sharing of musical gifts.
RESPONSIBILITIES	<ul style="list-style-type: none">• Learn, strengthen and apply music reading abilities.• Help set up and take down items necessary for rehearsals.• Perform during worship services.• Record for virtual choir as needed.• Attend weekly rehearsals.
QUALIFICATIONS & COMMITMENT	Attend weekly choir rehearsals which run about an hour and a half. Anyone with a desire to sing and practice music is encouraged to join us regardless of experience.
TRAINING & SUPERVISION	Training is conducted by the Director of Worship and Music during weekly choir rehearsals.
BENEFITS	Foster relationships within the music and arts community at Faith Lutheran and offer your musical gifts during services and events. Enhance worship through the musical arts.
CONTACT	Luke Nicolay

Communion Server

Hospitality, Intercession



PURPOSE

The Communion Server assists with the pastor and assisting minister to distribute the Holy Eucharist.

RESPONSIBILITIES

- Serve bread and wine.
- Provide trash can for used cups.
- Wipe down the chalice between uses.
- Arrive 30 minutes before service to prepare.
- Accept or decline this role at least one week in advance in Elvanto, our ministry scheduling software. We schedule about a month out.
- Stay after worship to help with cleanup.

QUALIFICATIONS & COMMITMENT

- A desire to make worship meaningful for the Faith Lutheran community.
- Attend trainings as they're scheduled throughout the year.
- Arrive half an hour before the time of worship (at 9:00am if the service is at 9:30am, etc.)

TRAINING & SUPERVISION

Training will be provided by the pastor and the Director of Worship and Music.

BENEFITS

This is an opportunity to use your God-given special gifts and passions in lifting up the worship life of the congregation, and is an opportunity to administer the Body and the Blood of Christ to those who come to our table.

CONTACT

Luke Nicolay

Contemporary Musicians

Music – Vocal, Instrumental, Skilled Craft



PURPOSE	To lead the congregation in song through the sharing of musical gifts.
RESPONSIBILITIES	<ul style="list-style-type: none">• Learn, strengthen and apply music reading abilities.• Help set up and take down items necessary for rehearsals.• Perform during worship services.• Record for virtual choir as needed.
QUALIFICATIONS & COMMITMENT	Attend weekly contemporary rehearsals which run about an hour and a half. Anyone with a desire to sing, play, and practice music is encouraged to join us regardless of experience.
TRAINING & SUPERVISION	Training is conducted by the Director of Worship and Music during weekly contemporary rehearsals.
BENEFITS	Foster relationships within the music and arts community at Faith Lutheran and offer your musical gifts during services and events. Enhance worship through the musical arts.
CONTACT	Luke Nicolay

Instrumentalist

Music – Instrumental



PURPOSE	To enhance worship through the use of musical instruments like guitar, brass, strings, etc.
RESPONSIBILITIES	<ul style="list-style-type: none">• Attend rehearsals as needed.• Learn, strengthen and apply music reading abilities.• Practice, rehearse, and coordinate with other musicians as needed.
QUALIFICATIONS & COMMITMENT	Anyone with a desire to practice music is encouraged to join us.
TRAINING & SUPERVISION	Training is conducted by the Director of Worship and Music.
BENEFITS	Foster relationships within the music and arts community at Faith Lutheran, and offer your musical gifts during services and events.
CONTACT	Luke Nicolay

Lector

Knowledge, Music – Vocal, Teaching



PURPOSE

Sharing the Word to transform hearts and minds, to proclaim the word of God through the Readings and Psalm.

RESPONSIBILITIES

- You will receive Sunday's lessons in advance. Read passages aloud several times to ensure you know how pronounce all the names and locations. Practice pausing, phrasing, and breathing appropriately. Be aware of articulating "T's," "D's" and "ings".
- Arrive 15 minutes before the service to check in with the Director of Worship and Music for any final instructions.
- When you arrive at the lectern, begin by saying, "A reading from the book of _____." After the reading, say, "Word of God, Word of Life."
- Find the right zone to maximize your volume. Position the microphone at chin level so the mic doesn't block the view of your face. Be aware of your facial expressions, and try to make eye contact with the congregation prior to announcing the scripture and during the reading.
- Accept or decline this role at least one week in advance in Elvanto, our ministry scheduling software. We schedule about a month out.

QUALIFICATIONS & COMMITMENT

A sincere desire to share the word of God. The time necessary to be prepared and to read at the service.

TRAINING & SUPERVISION

Training will be provided by the pastor and the Director of Worship and Music.

BENEFITS

The satisfaction of knowing that today, God is speaking through you and that you are using your God-given talents in serving the church.

CONTACT

Pastor Ben
Luke Nicolay



PURPOSE

Sacristans are responsible for preparing the elements of Holy Eucharist, such as bread, wine, grape juice, cups, etc.

RESPONSIBILITIES

- Fill glasses with juice or wine.
- Prepare bread or wafers.
- Clean/wash any utensils or dishes associated with Communion.
- Clean up Communion elements after the service.
- Register for this role at least one week in advance in Elvanto, our ministry scheduling software.
- Accept or decline this role at least one week in advance in Elvanto, our ministry scheduling software. We schedule about a month out.
- Arrive 30 minutes before the time of worship.
- Stay after worship to help with cleanup.

**QUALIFICATIONS
& COMMITMENT**

A desire to make worship meaningful for the Faith Lutheran community. Attend training as needed.

**TRAINING &
SUPERVISION**

The worship director and another sacristan will help train you.

BENEFITS

Sacristans are the folks who prepare Christ's body and blood for the congregation to receive. Take joy in knowing that people share Christ because of *your* labor.

CONTACT

Luke Nicolay

Usher

Hospitality, Leadership



PURPOSE

Welcome worshipers by assisting in seating, flow of communion traffic, and answering any questions about the service that bulletins or worship aides might not cover.

RESPONSIBILITIES

- Assist in receiving folks' offerings.
- Assist as needed in directing worshipers at communion time.
- Hand out mugs to visitors.
- Be aware of anyone with special needs who might need to receive communion while seated, and advise a communion server of this need.
- Attend each hospitality meeting when scheduled.
- Record worship attendance.
- Register for this role at least one week in advance in Elvanto, our ministry scheduling software.
- Accept or decline this role at least one week in advance in Elvanto, our ministry scheduling software. We schedule about a month out.

QUALIFICATIONS & COMMITMENT

Ushers have a warm and welcoming personality, are people-oriented, highly relational, and show consistent follow-through. Approximately 2 hours per week assigned. Hospitality meetings, when scheduled, run about an hour long.

TRAINING & SUPERVISION

Training will be provided by current ushers and/or the Director of Worship and Music.

BENEFITS

Meet other worshipers and make the flow of worship smooth and inviting.

CONTACT

Luke Nicolay

Visual Arts Planner (Art Play)

Artistry



PURPOSE

To create an interactive worship experience that engages the senses. This ministry is actually a Faith Lutheran Church “small group” called *Art Play*, and all are welcome to come and create with us!

RESPONSIBILITIES

- Chooses visual art appropriate to the season and readings.
- Actively assists in the execution of art projects in the sanctuary.
- Is constantly searching and seeking out creative visuals to utilize in worship.

QUALIFICATIONS & COMMITMENT

Attend monthly planning meetings which run about two hours. Must have the ability to think critically about visual art and movement and how it applies to worship.

TRAINING & SUPERVISION

Training will be provided by the Director of Worship and Music.

BENEFITS

Bring worship to life by engaging the senses through art!
Connect and collaborate with other artists at Faith.

CONTACT

Luke Nicolay
Gayle Palys

Vocal Soloist

Music – Vocal



PURPOSE	To enhance worship through the musical arts and lift your voice on high during worship services or other FLC events.
RESPONSIBILITIES	<ul style="list-style-type: none">• Rehearse as needed to prepare for services or special events.• Learn, strengthen and apply music reading abilities.• Sing either for worship or for other FLC events.
QUALIFICATIONS & COMMITMENT	Anyone with a desire to practice music is encouraged to join us whether you're a first-time singer, or somebody who's been singing professionally for years and years.
TRAINING & SUPERVISION	Training is conducted by the Director of Worship and Music. If requested, you may also meet with other FLC vocalists to train, get some pointers, or collaborate.
BENEFITS	Foster relationships within the music and arts community at Faith Lutheran, and express yourself using your God-given love of singing.
CONTACT	Luke Nicolay

STAFF AND COUNCIL CONTACT INFO

FOR THE SAKE OF PRIVACY, CONTACT INFORMATION IS NOT PUBLISHED IN THE ONLINE VERSION OF THIS BOOKLET. PLEASE CONTACT THE OFFICE IF YOU WOULD LIKE TO REACH US.

KEEP IN TOUCH!

Here are some of the ways you can stay connected with Faith. If you're interested in any of the following, please give Michael a call at the office, and he'll make sure you're set up.

Faith Talks

Our monthly newsletter mailed right to your door. *Faith Talks* includes articles written from members of the church, the staff, and the council all with love and care. It also includes upcoming events and areas of interest.

“E-blast”

This our weekly email newsletters that goes out on Tuesdays or Wednesdays of each week. Let us know what your email is, and we'll add you to the list. The E-blast includes a blurb on what's to come at this Sunday's worship service, plus events for the next couple weeks and prayer requests.

Website

Our website is www.chicofaithlutheran.org. You can find just about everything on our website:

- On our front page, you can click “watch worship”, or “connect to zoom” for classes and online events.
- Click “about” to get to know our church's staff, council, history, constitution, and beliefs.
- Browse all of our ministries.
- See news and events.
- Give online.
- See FLC and community resources like food banks, the annual report, and forms we use in the office that you can download.

Facebook

Our official page is www.facebook.com/Faithlutheranchico. Our facebook page is updated about thrice weekly and is very active.

Our group page for free discussion between visitors and members is www.facebook.com/groups/faithlutheranchico/. We invite you to join us there!

Faith Lutheran Church
667 East 1st Ave. Chico, CA. 95926
Office open M-F 10AM-4:30PM
chicofaithlutheran.org



Sierra Pacific Synod
committed to being re-formed



Reconciling in Christ