



## Personal Pre-Authorized Debit Agreement (PAD)

<input type="checkbox"/> <b>New Application</b>	<input type="checkbox"/> <b>Amendment to Original PAD</b>
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**Contact Information:**

<b>Name</b>					
<b>Address</b>					
<b>City</b>		<b>Prov</b>		<b>Postal Code</b>	
<b>Email</b>				<b>Phone</b>	

**Receipt to be Issued to (Choose One Option):**

<input type="checkbox"/> Same as above	<input type="checkbox"/> Other (please specify):
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**Frequency (Choose One Option):**

<input type="checkbox"/>	1 <sup>st</sup> (Monthly)	Amount:
<input type="checkbox"/>	1 <sup>st</sup> & 15 <sup>th</sup> (Semi-Monthly)	Amount:
<input type="checkbox"/>	<b>Allocation</b>   Operating: \$	Missions: \$   Good Neighbour: \$

**Banking Information – Please attach VOID cheque or complete:**

<b>Name /Address of Financial Institution</b>	
<b>Branch Transit</b>	
<b>Branch Institution</b>	
<b>Account #</b>	

**VOID CHEQUE**

I may revoke my authorization in writing at any time, subject to providing notice of 30 days. To obtain a sample cancellation form, or for more information on my right to cancel a PAD agreement, I may contact my financial institution or visit [www.cdnpay.ca](http://www.cdnpay.ca). I have certain recourse rights if any debit does not comply with this agreement. For example, I have the right to receive reimbursement for any debit that is not authorized or is not consistent with this PAD Agreement. To obtain more information on my recourse rights, I may contact my financial institution or visit [www.cdnpay.ca](http://www.cdnpay.ca).

Okotoks Evangelical Free Church  
 28 Westland Road - Okotoks, AB - T1S 1T2  
 Email: [accounting@okotoksefc.ca](mailto:accounting@okotoksefc.ca) - Phone: (403) 938-3311

<b>Date:</b>	<b>Signature:</b>

### Sample Cheque

The image shows a sample cheque from the Royal Bank of Canada. The cheque is light blue with a security pattern. Key features include:

- Name:** Redacted with a grey box.
- Address:** Redacted with a grey box.
- Cheque Number:** 075 (top right).
- DATE:** A line for the date.
- PAY TO THE ORDER OF:** A line for the payee.
- Amount:** A line for the dollar amount, with a "\$" symbol and a redacted box.
- 100 DOLLARS:** Printed on the right side.
- Security features:** A small icon and text indicating security features are included.
- ROYAL BANK OF CANADA:** Printed in the center.
- Branch Address and Info:** Redacted with a grey box.
- RBC Logo:** The Royal Bank of Canada logo.
- MEMO:** A line for a memo.
- MP:** A small mark on the right side.
- Bottom Labels:** Four labels with lines pointing to the MICR line:
  - Cheque Number:** Points to the first group of numbers.
  - Transit (Branch) Number:** Points to the second group of numbers.
  - Financial Institution (Bank) Number:** Points to the third group of numbers.
  - Designation and Account Number:** Points to the final group of numbers.

OFFICE USE ONLY				
<b>Donor #</b>		<b>Date</b>		<b>Initial</b>

**Please return form to the Info Kiosk or church office**