

Minutes of St. Mary's Operations Committee Meeting

Friday, November 12, 2021

Present:

John Beresford, Irene Feir, Ken Pedlow, Leslie Pedlow, Ian Stuart

Opening:

1:00 pm - Ian opened the meeting with a prayer.

Adoption of Agenda:

The agenda was accepted as presented.

Thanks:

- to the parishioners who helped at the yard clean-up
- to Ken for "baby-sitting" the church on Hallowe'en
- to David Stewart for fixing the fans in the ladies washroom

Minutes of September 17, 2021 meeting:

Minutes were approved by electronic vote.

Review of Action Items:

Capital & Significant Operating Issues Plan

This is still in progress - the Capital Plan is changing – costs have risen. astronomically.

Website Restructure

Nothing is changed with this – it is still very frustrating.

Janitor's Room

This task is pretty much done – just some final details. **Blaine will be contacted to meet to sort out his things.**

Light Fixtures in Cooper Hall

Done!

Curb Repairs

The pieces are settled in place. Painting will wait until spring.

Tree Stumps

John said he and Carl can mow around the stumps quite easily so there is no need to remove them right now.

Churchyard Clean-up and Gardens

John reported that the pile of weeds, grass-clippings etc needs to be moved before spring. It is huge!

Someone will contact Michell's.

Fire Safety Plan

Ian has the required plan all ready but is waiting until Central Saanich is finished with its re-organisation and someone can come to inspect.

Business Arising from the Minutes/Maintenance:

Thrifty Smile Cards

Irene reported that the first two months have gone well and St. Mary's has earned \$360.00.

St. Mary's Bursary

The 2020 Bursary is ready for pay out – still waiting for paperwork from Natalya.

There was more discussion about the Bursary but, in the end, the result was agreement with the carried motion at the last meeting. From minutes of last meeting: *"The 2021 Bursary was paid out to Riley. He is going to a trade school this year. There was discussion about our tradition of giving the Bursary to a student who has successfully completed one year of post-secondary education and has enrolled in the second year. It was then moved by Leslie Pedlow, seconded by John, that in the future, St. Mary's Bursary would be*

presented for first year attendance at a post-secondary institution and that Stelly's would receive updated criteria. Carried."

Wasps

The exterminator (Garden City) did a good job but there still seems to be some evidence of wasps around. This will need attention again in the spring.

Computers

This purchase has been put on hold until after Christmas.

Phone System

Installation of the new system is in progress and should be finished in December.

Back-Flow Testing

St. Mary's is in the queue.

Debris on Roof

This will wait until the weather is better.

Round Window in the Narthex

Ian reported that the wood around this window is rotting away and needs attention right away. **He is dealing with it.**

Financial Reports:

Ken presented the Financial Reports

Moved by Ken, seconded by Leslie, that the Financial Reports be received, and recommended for adoption by Parish Council. Carried.

Financial Update

Leslie presented a draft of the Financial Update Letter (which used to be called the Deficit Reduction Letter).

The Committee approved and **the letter will be sent out as soon as possible (well before the Christmas Letter).**

Other Reports:

See the attached reports.

Ian reported that the Diocesan Transforming Futures project is being revived but in different format. The Bishop's plan has 6 points. It is not financially obligatory but.....

New Business:

Fundraisers

There was discussion about Fundraising in general and the Holly Fair in particular. It was decided that items for sale would be advertised in the ConneXion – format to be decided by John and Ken. They will ask the parishioners for lists of articles etc.

Correspondence:

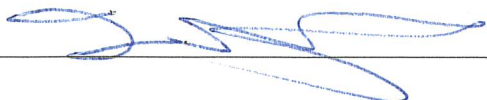
none

Next Meeting:

Friday, January 14, 2021 – 1:00 pm

Adjournment:

Ken/Leslie moved to adjourn and Ian closed the meeting with a prayer and the Grace.



Ian Stuart, Warden