

Southwood Church

MINUTES

SPECIAL COUNCIL MEETING
September, 2021
Location: ZOOM Video Conference
3:30 PM to 5:30 PM

Council Members	Position	P=Present R=Regrets	Other Attendees	Position
Abawana, Million	Member	R		
Annesley, Sandra	Secretary	R		
Carroll, Derek	Treasurer	P		
Chikinda, Neena	SCW Rep.	P		
Hanley, Bill	Regional Rep.	P		
McLean, Jan	Chair/Acting M&P	P		
Pearson, Donna	Non-Voting	P		
Grottenberg, Samuel	Min. Personnel	P		
Nain, Corinne	Min. Personnel	P		
Soriano, JJ	Min. Personnel	P		

ACTIONS SUMMARY FOUND AT BOTTOM OF MINUTES

Meeting called to order at 3:37 PM

- 1. Opening Prayer & Devotional Focus (Rev. Samuel Grottenberg)**
 - Hymn: "Spirit of Gentleness".
- 2. Review/Confirm of Agenda**
 - Review/discuss new health measures
- 3. New Health Measures Discussion & Procedures**
 - Sam shared draft document "deep dive" into Places of Worship requirements as per the new Alberta government announcement(s) made on Sept. 15th.
 - Council discussed Sam's recommendations.

MOTION 2021-SPECIAL-006: That the Council adopt the following temporary policies/resolutions regarding regular worship services and Children's Ministry at Southwood United Church. All previously-adopted policies regarding worship services are superseded by these:

- That we do not implement the Restrictions Exemption Program for attendance at regular worship services or participation in Children's Ministry activities at SWUC at this time, but rather that we choose to require mandatory masking and 2m physical distancing for all attendees;
- That we leave the Chapel area set up separately from the main

Sanctuary seating, so as to continue to provide meeting space for ministry groups throughout the week and for the post-service prayer team on Sunday mornings;

- That we limit pre-registration for worship services to 42 individuals (via ticketed seating that is distributed in 21 pairs);
- That we limit pre-registration for participation in indoor Children's Ministry (when it becomes applicable) to 18 kids (Preschool to Gr. 6).

Moved by Derek Carroll. Seconded by Bill Hanley. CARRIED.

NB: The pastoral team will not be taking on any indoor wedding ceremonies until further notice.

MOTION 2021-SPECIAL-007: That the Council adopt the following temporary policies/resolutions regarding funeral services and receptions at Southwood United Church. All previously adopted policies regarding funeral services and receptions are superseded by these:

- That we do not implement the Restrictions Exemption Program for attendance at funeral services at SWUC at this time, but rather we choose to require mandatory masking and 2m physical distancing for all attendees;
- That we do not allow any funeral receptions (with or without food) until further notice, in accordance with the current health orders;
- That we leave the Chapel area closed for funeral services, as it doesn't add any additional seating capacity within the limits for funerals;
- That we limit pre-registration for funeral services to a maximum of 42 individuals (via ticketed seating that is distributed in pairs), less any specific adjustments;
- That, regrettably, we require family members of different households to sit distanced from one another in assigned seating during funeral services.

Moved by Derek Carroll. Seconded by Bill Hanley. CARRIED.

MOTION 2021-SPECIAL-008: That the Council adopt the following temporary policies/resolutions regarding the new work-from-home order put in place by the Province of Alberta on Sept. 16, 2021, for as long as that order stands and:

- That we close the Church Office/building during the week and return to an appointments-only system for meetings with members of the staff;
- That we allow staff members, with their supervisor's approval, to determine when and how their physical presence is required for operational effectiveness in their roles, and thus give staff members the freedom to work from home and/or their workstations as needed, at the Lead Pastor's discretion.

Moved by Neena Chikinda. Seconded by Bill Hanley. CARRIED.

MOTION 2021-SPECIAL-009: That the Council adopt the following temporary policies/resolutions regarding internal groups, gatherings, ministries, and external rental groups at Southwood United Church. All previously-adopted policies regarding pandemic facility usage are superseded by these:

- **That, at this time, we only implement the Restrictions Exemption Program for participation in SWUC's Musical Theatre and Music Ministry programs;**
- **That, at this time, we do not permit external rental groups to implement the Restrictions Exemption Program, and return to requiring them to follow room capacity and distancing policies;**
- **That we clarify with all internal and external groups that masking is 100% mandatory once again (i.e., groups that had moved to optional masking policies based on member consensus must rescind this practice until further notice).**

Moved by Neena Chikinda. Seconded by Derek Carroll. CARRIED.

4. Meeting Adjourned

- Time: 4:49 PM