

Southwood Church

MINUTES

COUNCIL MEETING

March 8, 2021

Location: ZOOM Video Conference

6:30 PM to 8:30 PM

Council Members	Position	P=Present R=Regrets	Other Attendees	Position
Abawana, Million	Member	P		
Annesley, Sandra	Member	P		
Carroll, Derek	Treasurer	P		
Chikinda, Neena	SCW Rep.	P		
Hanley, Bill	Regional Rep.	P		
McKearney, Judy	Regional Rep.	P		
McLean, Jan	Chair/Acting M&P	P		
Pearson, Donna	Non-Voting	P		
Grottenberg, Samuel	Min. Personnel	P		
Nain, Corinne	Min. Personnel	P		

ACTIONS SUMMARY FOUND AT BOTTOM OF MINUTES

Overall Objective:

To create a culture of transformation that will lead to renewal at all levels of our church.

Meeting called to order at 6:35 PM

- 1. Devotion & Opening Prayer (Rev. Samuel Grottenberg)**
 - We have reached the 1-year mark of pandemic life
 - James 3 - speaking with integrity and graciousness as leaders
- 2. Review/Confirm of Agenda**
 - Add Donna's Happy moment
- 3. Approval of Minutes from Previous Meetings (February 8, 2021)**

MOTION 09-2021: That the Council accept the minutes of January 11, 2021 as presented. Moved by Sandy Annesley. Seconded by Neena Chikinda. CARRIED
- 4. Financial Update**
 - Began with \$17K in the bank account, end of the month was \$4,000 in the red
 - Have not received the federal subsidy yet, but we did spend \$13K more than we took in
 - Traditionally a low months (Jan/Feb)
 - PAR is down by \$1,000
 - Have dipped into our regular LOC (not the COVID relief one)

5. Business Arising from Past Minutes

- All items to be reviewed at next meeting

6. New Business

6.1. New Rental

- Four Strings & a Bow

MOTION 10-2021: To accept Heather [REDACTED] (4 Strings and Bow music studio) as a new renter with a contract at the rates on our established facility rental schedule. Moved by Sandy Annesley. Seconded by Derek Carroll. CARRIED

6.2. Rental Update

- Chrysalis has increased to 3 days/week instead of just 2 beginning Tuesday, March 9, 2021

7. Updates

7.1. M&P

- Sam shared a letter of thanks from Gary Grottenberg (Honorary Associate Minister) RE: Supervision Course
- **ACTION: Donna share Reggie Joiner video**

7.2. Chinook Winds Region Updates / Wider UCC

- Executive meeting regularly (Feb 28th), discussing governing structure of Chinook Winds Region (policy governance); looking to change or update how the region is governed
- Studying First/Third Ministry, cooperating between Chinook Winds and Pacific Mountain regions with ongoing development
- Job Descriptions and applications on the website for: Financial Advisory Council, Remember the Children Society, St. Andrew's Regional Ministries
- Change in Executive – Pastoral Relations Minister is retiring – applications available for that position as well
- March 4th was the Townhall with Hinshaw & Kenney with faith leaders across the province - Corinne and Sam attended
- Feb 24th was the Townhall meeting with Chris Corrigan (?) "Change in the Context of the Church" - Corinne attended
- Wider Church Updates
 - Cruxifusion – April 20-22, Annual Conference
 - Candidacy Board (Sam) – did an interview with a new candidate for ministry last week, very encouraging interview

7.3. Global Outreach

- Refugee Sponsorship
 - One of our pending refugee sponsorship families had a baby (in Israel)
- Other
 - Nothing at this time

7.4. Local Outreach

- Food Pantry
 - Shelves are being built and loaded (by Bayleigh and Kira)

7.5. Caring Ministries

- Leslie is connecting regularly with those who are mostly alone at home
- Will be connecting more generally over the next while with people we haven't heard from in the last few months
- Sam & Leslie will be doing doorstep visits again on Good Friday

7.6. Southwood Church Women

- Last meeting was Feb 10th; Next meeting coming up is Wed., March 10th
- Brainstormed some fundraiser ideas
- Beth [REDACTED] and Beth [REDACTED] continue with their soup/stew meal ministry; may deliver an Easter meal like they did at Christmas

7.7. Children's & Family Ministry

- March boxes are delivered; a few swaps in delivery drivers
- Porch visits with families in February as well as porch visits with the Youth Leaders on Valentine's Day
- Riley & Corinne meet weekly for ministry strategy and planning
- Negotiating with Orange Curriculum to continue with quarterly payments (instead of large lump-sum)
- Have no plans at this point for Summer Bible Camp (VBS)
- Having a Bake-off this month for children's ministry (for the whole congregation)

7.8. Youth & Young Adult Ministries

- Studying the Old Testament, currently in Numbers and the youth have decided Numbers is the best book of the Bible

7.9. Learning & Growth

- Thursday night learning circle has begun "Cracked Wide Open" with about 16 participants
- Lent in a Box has been a GREAT success, lots of great feedback

7.10. Worship / Music Notes

- Ash Wednesday is available to watch on YouTube (first pre-recorded worship service video)
- Lenten silence discipline is up to 4 minutes this coming Sunday
- Riley will preach on March 21st (Jeremiah New Covenant passage)
- Holy Week:
 - Maundy Thursday - Zoom
 - Good Friday - Live Stream at 10:30 AM (Tenebrae service)
 - Easter Sunday - will have a Sunrise Service if outdoor restrictions are lifted; it may just be a small live stream team
 - Easter Sunday - regular Live Stream service at 10:30 AM
- Communion Chapel Services will begin again sometime during Step 3 of AB's re-opening schedule (once indoor social gatherings are permitted)).

7.11. Staff

- Riley away this weekend
- Sam is off Sunday, March 21st

7.12. Property Committee

- 2 rather severe window breaks have occurred to exterior windows;
ACTION: Donna to get quotes from 3 contractors for repairs
- Roof over boardroom needs to be repaired; the flat roof sections are well past end of life; what are the options for repair?
- **ACTION: Donna to get quotes from roofing/HVAC companies as required: Quote 1: repair current problem, Quote 2: do the whole roof, Quote 3: do the whole roof + HVAC**

7.13. Trustees

- Nothing to report at this time

8. Other Business

- Nothing at this time

9. Date of Next Meeting:

- Monday, April 12 @ 6:30 PM

10. Executive Authorization Motion

MOTION 11-2021: That the Council authorize the Executive to make decisions that would normally be made by the full Council in an emergency situation when a Council meeting cannot be arranged. (Executive is Chair, Secretary, Treasurer, M&P Chair (currently vacant), Minister, and non-voting Recording Secretary). Moved by Derek Carroll. Seconded by Bill Hanley. CARRIED.

11. Meeting Adjourned

- Time: 8:04 PM

ACTION ITEMS SUMMARY

#	Action Item	Responsibility	Due Date	Completed
1.	Develop plans/policies for reopening.	Staff	Ongoing	
2.	Contact Sponsor re withdrawal of last applicant	Derek & Million	ASAP	
3.	Identify congregants / Council members who could become a core team for the church's outreach / justice efforts with the Calgary Alliance for the Common Good	All Council Members	Early 2021	
4.	Update the congregation in the newsletter about the church being used as a vaccine location.	Samuel Grottenberg	11-Feb-2021	Complete
5.	Provide updates on the work of the region at Council meetings.	Judy McKearney & Bill Hanley	Every Council meeting	Ongoing
6.	Prep a public-access version of the Food Pantry Policy.	Donna Pearson	ASAP	
7.	Reconnect with SWCRC to develop Food Pantry partnership.	Judy McKearney & Donna Pearson	ASAP	
8.	Terminate account with Benevity.	Bill Hanley & Donna Pearson	ASAP	

MINUTES (CONT'D)

#	Action Item	Responsibility	Due Date	Completed
9.	Send Reggie Joiner video to Council.	Donna Pearson	ASAP	
10.	Get 3 quotes for window repair.	Donna Pearson	ASAP	
11.	Get 3 quotes each from 3 roofing/HVAC companies for roof repair.	Donna Pearson	ASAP	

PRE-PANDEMIC ACTION ITEMS SUMMARY – WILL RETURN TO THESE POST-PANDEMIC

#	Action Item	Responsibility	Due Date	Completed
1.	Complete a full insurance review in time for next renewal. Donna to send the documents to Million.	Donna Pearson & Million Abawana	End of Aug 2020	
2.	Procure Sign Repair/Retrofit quotes.	Bruce McIntosh	On Hold	
3.	Investigate other options for coffee service. Update Council as info is collected.	Sam & Donna	On Hold	
4.	Sam to determine with UCC what the polity is around not deferring contributions for Legacy/Memorial giving.	Sam	On Hold	
5.	Derek to ensure transparency with the congregation around what it means to give "In Memoriam"	Derek	On Hold	
6.	Sam to review Giving Policy, contains disclaimer that was put on the website regarding how donations are utilized	Sam	On Hold	