



## **Our Vision**

St. John's Presbyterian Church

proclaims Christ through

Uplifting Worship

Welcoming Fellowship

and

Compassionate Service

## **Agenda**

### **Annual Meeting Sunday, 12 March 2023**

1. Opening Worship
2. Election of Moderator and Secretary
3. Approval of Agenda
4. Approval of the Minutes March 13, 2022
5. Approval of the Minutes Special General Meeting June 19 2022
6. Reports from Session Committees
7. Association Reports
8. Proposed Budget for 2023
9. Report of Trustees of the Congregation
10. Election of Trustees of the Congregation
11. Adjournment and Benediction

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**St. John's Directory**  
As of 31 December 2022

<b>Interim Moderator</b>	Rev. Gabriel Snyman	<a href="mailto:gawiesnyman7@gmail.com">gawiesnyman7@gmail.com</a>
<b>Music Director</b>	Reynhardt Crause	604-560-9373
<b>Administrative Assistant</b>	Reynhardt Crause	604-536-9322
<b>Church Office</b>	Wednesday, Thursday & Friday 10am – 2pm 604-536-9322 <a href="mailto:office@saint-johns.ca">office@saint-johns.ca</a> <a href="http://saint-johns.ca">saint-johns.ca</a>	
<b>Worship</b>		
<b>Holy Communion</b>	First Sunday in March, June, October, December	
<b>Sunday School</b>		
<b>Kirk Session</b>	Fourth Monday (September to June) at 7pm Clerk of Session: Keith Leishman Pastoral Care Ministry: Personnel Committee: Keith Leishman Districts Ministry: Outreach/Stewardship Ministry: Jack Kergan Legacy Trust: Emily Wilson Duncan MacKenzie Gordon Wilson	
<b>Envelope Secretary</b>		
<b>Property &amp; Maintenance</b>		
<b>Finance Committee</b>		
<b>Worship Ministry</b>		
<b>Bible Study</b>		
<b>Church Library</b>	Open during church office hours & Sunday mornings Librarian: Fern Beale Sheila Jakus	
<b>Ladies' Friendship Group</b>		
<b>Prayer Ministry</b>		
<b>St. John's Prayer Group</b>		
<b>St. John's Choir Practice</b>	Thursdays 2:30pm (September to June)	
<b>St. John's Lunch Hut</b>		

**ST. JOHN'S PRESBYTERIAN CHURCH  
ANNUAL GENERAL MEETING  
MARCH 13, 2022**

In attendance: 7 on Zoom; 32 in person

**1. Opening Prayer**

The Minister brought the meeting to order at 12:00 noon with the reading of Psalm 23, followed by prayer.

**2. Election of Moderator and Secretary**

**Motion:** It was moved by Keith Leishman and seconded by Emily Wilson that the Rev. Willem van der Westhuizen serve as Moderator of the meeting. Carried.

**Motion:** It was moved by Emily Wilson and seconded by Bill Holmes that Keith Leishman serve as Secretary of the meeting. Carried.

**AUTHORIZATION OF VIDEO & TELEPHONE CONGREGATIONAL MEETING**

**Motion:** It was moved by Nigel Potts and seconded by Jack Kergan that this congregational meeting, held with members and adherents present in person in the sanctuary and joining by video conference and telephone, be authorized as a regular congregational meeting for making decisions. Carried.

The Moderator then briefed the meeting on how motions would be entertained in writing, to be transcribed by the Secretary for display on overhead screens for the benefit of Zoom attendees. He then went on to explain how voting would be carried out for those in the sanctuary and those attending via Zoom, including Instructions, if the need arose, for voting by secret ballot.

A question then arose relating to the number attendees present via Zoom. Four (4) congregants and two (2) non-voting Assessor Elders attended via Zoom.

**3. Approval of Agenda**

The Treasurer, Larry Eastwood, noted that this year the congregation is required to vote on the Declaration of Trust form, and this should be added to the agenda. Moderator agreed that this would be added under Agenda Item 8.

**Motion:** It was moved by Emily Wilson and seconded by Lesley Leishman that the agenda as amended be adopted. Carried.

#### **4. Approval of the Minutes of March 7, 2021**

Congregant Ping Erickson referred those in attendance to P. 7 of the March 7, 2021 annual meeting minutes, and the names of the members of the committee struck to investigate development of the church property. Ms. Erickson clarified that, although she is named in the minutes as a committee member, she never was a member.

**Motion:** It was moved by Lesley Leishman and seconded by Jack Kergan that the minutes of the March 7, 2021 annual meeting be adopted as amended. **Carried.**

#### **5. Reports from Session Committees**

##### **Page 8 – 9 Senior Minister’s Report**

**Motion:** It was moved by Doreen Bruce and seconded by Sharon Lelonde-Cline that the senior minister’s report be approved. Carried.

##### **Page 10 – 12 Kirk Session Report and Benevolent Fund**

A friendly amendment was entertained to change the year of the report to “2021”. The Clerk of Session briefly addressed his reports, thanking the elders and assessor elders for their dedicated work on Session during 2021, and expressing appreciation for those elders who had served on Session but retired during 2021. The Clerk closed with an appeal to congregants to consider the eldership as a means of serving the Lord at St. John’s.

**Motion:** It was moved by Keith Leishman and seconded by Jack Kergan that the Kirk of Session and Benevolent Fund reports be approved. Carried.

##### **Page 13 – 19 Session Report to the Congregation (2022)**

At the suggestion of the Moderator this report was held over to be part of discussion on the draft 2022 budget under Item 7.

##### **Page 20 – 23 Precis of the Legacy Trust Fund**

Elder Wilson, suggested that this report be held over until discussion of the draft 2022 budget.

##### **Page 24 Offering Funds Report**

Attention was drawn to the last line of this report (see Contributors Range Report), and the fact that six (6) of a total of 55 financial contributors in the congregation donated almost half of the total yearly givings in 2021, and the possible financial impact if even one of the six left the congregation.

The Moderator thanked congregants for their generous support of St. John’s.

**Motion:** It was moved by Ping Erickson and seconded by Ted McDowell that the Offering Funds Report be approved. Carried.

### **Page 25 Property & Maintenance Ministry Report 2021**

A friendly amendment was entertained to change the year of the report to 2021.

A question was raised concerning when rental rates and agreements were last reviewed. At least five years ago. It was noted that there is a need for a volunteer from the congregation to take on overall responsibility for this important program. A congregant indicated an interest; however, family commitments at this time preclude their taking this on.

It was observed that the St. John's daycare increased their rental fees earlier this year. White Rock Lutheran has also upped their rental rate from \$800 to \$1,000 a month. It was also observed that the church must remain cognizant of the Canada Revenue Agency (CRA) implications of over-dependence on rentals.

**Motion:** It was moved by Bill Holmes and Marlise Foster that the Property & Maintenance Report be approved. Carried

### **Page 26 Statistical Report**

The Minister offered a prayer in tribute to those eight former congregants who died during the year, recognizing their contributions to St. John's.

### **Page 27 Outreach/Stewardship Ministry Team 2021**

A friendly amendment was entertained to change the year on the report to 2021.

Elder Jack Kergan addressed his report and expressed the wish of the Outreach/Stewardship committee to have the congregation engage in an initiative in support of refugees fleeing the current conflict in the Ukraine. He requested that anyone who might have a possible suggestion for a fund raiser, or who might have knowledge of the situation on the ground in the Ukraine through relatives or friends, to contact him or someone on the committee.

**Motion:** It was moved by Jack Kergan and seconded by Nigel Potts that the Outreach/Stewardship Ministry Team report be approved. Carried.

### **Page 28 District Ministry Report**

It was noted by the Moderator that the convener position on this committee is now vacant. He offered the opportunity to anyone from the congregation who feels a call to engage in district ministry to contact him for further information.

**Motion:** It was moved by Marlise Foster and seconded by Addison Young that the District Minister Report be approved. Carried.

### **Page 29 – 30 Personnel Committee Report**

Elder Keith Leishman addressed the report and emphasized the urgent need for a treasurer to replace current Treasurer, Larry Eastwood, who is no longer able to carry on in this capacity. He also noted that consideration would be given to splitting the role of Treasurer into that of

Treasurer, responsible for the overall financial workings of the church and reporting relationship to Session and the congregation, and that of Bookkeeper, responsible for the day-to-day financial operations of the congregation. Anyone who might feel a calling to this area of church ministry can contact the Minister, Elder Leishman or anyone on the committee. Elder Leishman also noted a formal request from the church Janitor for a 2.1% cost of living increase for 2022. It was agreed that this would be deferred for discussion until the draft 2022 church budget was tabled for discussion.

It was observed that the Janitor's position is that of a contractor, and therefore responsible to the church Finance Committee.

**Motion:** It was moved by Keith Leishman and Addison Young that the Personnel Committee Report be approved. Carried.

### **Page 31 The Worship Ministry Report**

A question was posed relating to the tuning of the sanctuary piano and if there was any effect on the quality of the piano's output.

**Motion:** It was moved by Sharon Lelonde-Cline and Doreen Bruce that the Worship Ministry Report be approved. Carried.

### **Page 31 – 32 Music Director's Report 2021**

This report was included for approval under the Worship Ministry report.

### **Page 33 Christian Education**

**Motion:** It was moved by Ping Erickson and seconded by Marlise Foster that the Christian Education report be approved. Carried.

### **Page 34 Church Development**

Committee convener, Jasper Burger, noted that the project to develop the church property is on hold for an indefinite period of time for a number of reasons, including the need for Presbytery to exercise closer oversight of such congregational initiatives.

**Motion:** It was moved by Jasper Burger and seconded by Ted McDowell that the Church Development report be approved. Carried.

### **Page 35 – 38 Legacy Committee Report 2021**

Elder Emily Wilson, as convener of the Legacy Committee, addressed the committee report. There being no questions, Elder Wilson noted that her report had been completed prior to the outbreak of the conflict in the Ukraine, and the affect this instability has had on financial markets. She indicated, however, that she has since consulted with the fund financial advisor who advised there should be no change in the fund investment strategy at this time.

Elder Wilson went on to make the following recommendations:

**Recommendation 1:** that the Legacy Trust Fund of St. John's Presbyterian Church, White Rock, B.C. continue to invest the funds in the Personal Portfolio Services, Monthly Income Account at C.I.B.C.

**Motion:** It was moved by Emily Wilson and seconded by Marlise Foster that this recommendation be accepted. Carried.

**Recommendation 2:** that the following Trustees remain in office for the Year 2022:

- Rev. Willem van der Westhuizen (ex-officio)
- Lize Burger
- Jasper Burger
- Jack Kergan
- Lesley Leishman
- Ted McDowell
- Nigel Potts
- Emily Wilson

**Motion:** It was moved by Emily Wilson and seconded by Ping Erickson that this recommendation be accepted. Carried.

**Recommendation 3:** that the congregation approve the allocation of \$28,949 for the year 2022 from the Legacy Trust Fund as per the Trust Agreement S. 3.4.

**Motion:** It was moved by Emily Wilson and seconded by Sharon Lelonde that this recommendation be accepted. Carried.

Elder Wilson expressed her thanks and that of the Legacy committee for the congregation's support.

### **Page 39 Finance Ministry Report**

**Motion:** It was moved by Nigel Potts and seconded by Ping Erickson that the Finance Ministry Report be approved. Carried.

**Motion:** It was moved by Addison Young and seconded by Marlise Foster that the Balance Sheet (Cash basis) as at 31 December 2021 (p. 40 – 41), the Comparative Income Statement (Cash basis) (p. 42 – 43), and Schedule 3 Year ended 31 December 2021 (p. 44) be approved. Carried.

#### **Page 45 – 46 Proposed Budget 2022 Scenarios**

The Treasurer opened a lengthy discussion on the proposed budget 2022 by alluding to the Session Report to the Congregation (p. 13 - 19 of the annual report) and the conclusion that St. John's is at a financial fork in the road. Congregational numbers and donations have decreased considerably over the past 15 years, and there has been a reliance in recent years on draw-downs from the Legacy Trust to meet expenses. The real issue being whether the congregation can continue to rely on the Legacy Trust and the implications of such a decision. The Treasurer went on to elaborate broadly on the options that Session outlined in its report and the consequent scenarios incorporated into the draft budget. It was noted that Session recommended against continuation of the reliance on the Legacy Trust to meet church operational expenses. The spirit of the Trust was never to accommodate such spending. The Treasurer pointed out that a motion was passed earlier in the meeting to use slightly over \$28,000 from the Legacy Trust for this year. It was noted that we must ensure that there are sufficient funds available to pay severances to our salaried staff should the congregation reach a point of having to close. Most of our church expenses relate to salaries.

Budget Scenario 1, which would see a continued draw-down on the Legacy Trust as in the recent past, would see a financial situation where the congregation would likely have to close in 2024. Scenario 2, with a reduced draw-down on the Legacy Trust, would still see a significant budget shortfall at current income and expenditures, a shortfall that could only be eliminated by a significant increase in givings and/or reduction in expenditures (both of which were felt to be unrealistic at this time). Scenario 3, as outlined in the draft budget and explained by the Treasurer, would have severe staff implications, resulting in the severance of our ties with our Minister and reduction of the Music/Choir Director's time to one-quarter from his current half-time employment.

A question regarding the redevelopment of the church property, and the intimation that Presbytery was dragging its feet in our case, was addressed by the Treasurer who was able to explain some of the lessons learned from experiences of other congregations in the Presbytery who have undertaken such initiatives. Presbytery has consequently placed an indefinite hold on such projects and is in the process of developing policy and expertise to better advise congregations. The Treasurer also noted that such projects take up to five years to full completion, and significant expense to the church in the meantime, and St. John's at this point just does not have the time or the requisite finances. The problem is not with Presbytery. At this point (12:15 pm), to accommodate discussion that might involve salaries, the Moderator proposed that he and his spouse, along with the Music/Choir Director, temporarily leave the meeting. Moderator proposed that Elder Emily Wilson serve as the temporary moderator.

**Motion:** It was moved by Marlise Foster and seconded by Sharon Lelonde that Elder Emily Wilson serve as temporary moderator in the absence of the Minister. Carried.

At this point the temporary Moderator outlined the rules of order that would govern discussion, and emphasized that discussion would be confined to financial matters only. The Treasurer introduced the Rev. Dr. Dale Woods, Presbyter for Mission and Vision, from the Presbytery of Westminster.

Rev. Woods explained that he was not a member of the congregation and went on to briefly explain his role at St. John's on behalf of Presbytery.

The Treasurer continued with his overview of the various scenarios outlined in the draft budget, resulting in further discussion and questions.

In response to a question the Treasurer explained the role of a half-time minister and what the congregation might expect from such a scenario. Another questioner regarding half-time ministry wondered how long a congregation might survive under such an arrangement. In response, the Treasurer described the example of a congregation that had thrived under half-time ministry, indicating that a lot depends on the attitude of the congregation involved. The question was also asked regarding whether the Minister had been asked to take a salary cut. The response was no, and that Presbytery would have had to be involved in such a scenario.

The question was also posed as to whether the Director of Music would remain with the congregation if his salary was cut. The Treasurer pointed out that the human worth factor, and self-value, enter into such a decision at some point.

Another congregant observed that the Minister does much around the church above and beyond his ministerial duties.

Another questioner wondered if the current Minister could remain on a half-time basis, and it was pointed out that this would be something that would have to involve Presbytery.

It was observed by one person that for St. John's to thrive and prosper in the future that we would need a new and clear vision of what we want to be as God's people in the community. Discussion having run its course, the following motion was put forth:

**Motion:** It was moved by Lesley Leishman and seconded by Sharon Lelonde that voting on the budget be carried out by secret ballot. Carried.

For purposes of voting by secret ballot, the motions relating to three (3) options put forth in the draft 2022 budget were numbered Motion #1, Motion #2, and Motion #3.

**Motion #1:** It was moved by Sidney Field and seconded by Lesley Leishman that the congregation approves the full draw-down on the Legacy Trust as laid out in Scenario 1 of the draft 2022 budget. Defeated. (For: 9; Against: 18)

**Motion #2:** It was moved by Addison Young and seconded by Henrietta Steynberg that the congregation approves the limited legacy draw-down as described in Scenario 2 of the draft 2022 budget. Defeated. (For: 8; Against: 17)

**Motion #3:** It was moved by Ping Erickson and seconded by Nigel Potts that the congregation approves Scenario 3 as described in the draft 2022 budget. Carried. (For: 17 ; Against: 9)

**Motion:** It was moved by Ted McDowell and seconded by Ping Erickson that the congregation recommends that the Session forward a letter to Presbytery advising that the congregation no longer has the finances to support the present call. Carried.

At this point (3:30 pm) the Minister and Director of Music were invited to return to the meeting.

The Treasurer then pointed out that the congregation is required to formalize their support for the declaration of trust document.

**Moved:** It was moved by Doreen Bruce and seconded by Addison Young that the congregation approves the trust document. Carried.

### **ELECTION OF MANAGERS & TRUSTEES**

The following members of the congregation agreed to allow their names to stand as congregational trustees:

- Ritva McLeod
- Ted McDowell
- Sharon Lelonde
- Nigel Potts

**Motion:** It was moved by Ping Erickson and seconded by Emily Wilson that Ritva Macleod, Ted McDowell, Sharon Lelonde, and Nigel Potts serve as trustees for St. John's Presbyterian Church for 2022. Carried.

### **ADJOURNMENT & BENEDICTION**

There being no further business, the Minister thanked everyone for their attendance and their patience during a lengthy meeting.

**Motion:** It was moved by Ping Erickson and seconded by Addison Young that the meeting be adjourned at 3:40 pm. The Minister offered a benediction prior to everyone's departure.

**Minutes of the Special General Meeting of  
St. John's Presbyterian Church  
June 19, 2022**

Rev. Dr. Dale Woods called the meeting to order at 11:40 a.m. He opened the meeting with prayer and then welcomed everyone and thanked them for coming. There were 14 people in attendance.

Moved: by Margaret MacKenzie, seconded by Nigel Potts that Emily Wilson be the secretary.

**CARRIED**

Rev. Woods explained that he was seeking some clarity on the motion to the congregation. The Session passed a motion that the Trustees be asked to withdraw \$54,000 from the Legacy Trust for operational costs. The Legacy Trust has already provided \$21,579. The approved budget for 2022 indicated a transfer total of \$81,657 from the Legacy Trust. This was embedded in the budget, it did not direct the Trustees, so this meeting is to stipulate that the Trustees are approved to release the funds. The proposed motion from Session is that \$54,000 be transferred for the running of the church. Rev. Woods advised that the running of the church includes all the costs associated with it, including stipends. Given that there are only 7 months left to year end (including June) the monthly amount should be \$7,714 per month.

**MOTION: that the congregation requests the Trustees of the Legacy Trust to release \$54,000 from the Trust for operational costs of the congregation, to be spread over the months of June to December.**

**(Monthly accounts/copies of invoices/bills will be submitted to the Trustees).**

Moved by Kes Glambinskas, seconded by Sharon Lelonde Cline that the Trustees move \$54,000 from the Legacy Trust Fund, spread over the months of June to December to St. John's Operational Account.

**CARRIED**

Duncan MacKenzie moved the adjournment of the meeting at 11:55 a.m. Rev. Woods closed the meeting with prayer.

### Interim Moderator's Report

Dear St John's

The continent where I spent most of my life is world renowned for its majestic wildlife. Elephants, Rhinos, Leopards, Lions and Buffalos are known as "The Big 5" and a sight to behold. Respect the power and temperament of these creatures and they will offer you a captivating image of beauty and the splendour of creation. And I am sorry to break it to you, but seeing these animals in a zoo is just not the same. They belong and are at their best in their natural environment. Although good zoos attempt to give these animals some semblance of their natural environment, it remains a far cry from how they look and are able to thrive in the wild, a pretend shadow version of the real thing.

But majestic and beautiful as these animals are *organically*, they cannot survive without *organizational* structures protecting them. Yes, their natural environment does need fences. Those fences need to be maintained and patrolled by paid staff. Meetings, fund raisers and sometimes disciplinary action and even intervention is required to have these animals continuing to thrive. Because the organizational structure of wild parks is made up of fallible human beings, they sometimes make mistakes and miss the point. These shortcomings sometimes harm the animals and threaten their survival- contrary to the original intent and agreed upon purpose of these organizations. When that happens, it needs to be acknowledged, addressed and steered in the right direction again. In the thick of such an endeavour one would be tempted to question if the organization is worth all the sweat and toil at all.

Two things can bring perspective though: the first is a simple visit to the animals themselves. It serves as a powerful reminder of what is at stake. It reignites the passion for the cause and redirects the focus. Secondly, standing back a little by way of looking at the history of conservation and wild parks can bring perspective. When doing this, one notices similar challenges and adjustments in the past and sees how good it was that the project wasn't abandoned all together. One gains a deep appreciation to the often-unsung heroes who hung in there when it was difficult and when it would have seemed reasonable to quit. These people sometimes did not even see and enjoy the fruits of their resolve but unlocked a beautiful future for those that came after them.

The church is both Organic and Organization. As an organic entity it's the majestic big five of faith and relationships and care and healing and growth and perseverance through life's challenges. It is what motivates us to stay in the game and keep on writing the story. As organization it is budgets and oversight and meetings and buildings and maintenance and staff issues. This organizational side can sometimes feel like a drag with very little difference to similar organizing structures in the world. But when attended to well, especially when things go south, they create a space in which the church as organic entity can thrive and grow.

Today I want to ask you to consider closely the organic side of being church. Think of how the lessons of Sunday School teachers in your youth, the inspiring sermons of ministers and elders, the helping hand of deacons and other helpers and sometimes just the plain fellowship of other believers made you the blessed, grateful, mature and content person you are today. The one who could overcome great challenges and sorrows of loss. Realise that this age-old gathering of God's people called his church unlocked life and faith to you and many others. Relish the prospect of it being able to evolve and offer that to many generations to come. Do this and pray that God's Spirit will keep on calling to life his church and you as part of this body.

I also want to ask you to appreciate and support the organizational contribution in all of this. Stand back and notice that there was never a time when the church with a sigh of relief could confidently state that everything is going their way, that there were no seemingly insurmountable challenges ahead and ample resources to draw from. Ours was always a journey undertaken in faith and with courage and sacrifice in the midst of immense challenges. Every good thing you enjoy as member of the church either came about or was enhanced by the sacrifice of grateful people in such times. By people willing to pass the entity and its inspiring mission on to others and future generations. Realise that this is precious to God and the sacrifices made not unseen by Him. Do this and bring to the table what you have to offer in terms of service, gifts, money, time, prayer and experience.

I have come to know St John's organically as a blessed and special network of believers with a deep love for Jesus and one another. People aware of Jesus's love for them. A church wonderfully placed to serve the community where they are placed. A congregation which has done so in the past and still holds the promise of so much untapped potential and so many opportunities. Organizationally we find ourselves in a tough season. The severance package we are obliged to pay after the severance of the tie with Willem places a huge burden on us and limits much of what we would like to do with our monetary resources. But so far, so good. Beautiful things are still happening. New relationships and partnerships are forged, and God's people continue to gather and worship on Sundays. If we can get through this season, an even brighter future will meet us on the other end through God's grace.

Hang in there. Take up your cross and follow Jesus with your other brothers and sisters in St. John's. Be who God called you to be. Sacrifice joyfully and generously to what matters to God and his call on your life. His grace will get us back on track. We are already moving in the right direction. There is hope for us. It lies in Jesus and his grace.

In Christ

Gabriel J Snyman

February 23<sup>rd</sup> 2023

## Kirk Session Report 2022

*Clerk of Session, Keith Leishman*

Last year's annual meeting at St. John's will be remembered not only for its duration (over 3 hours), but also for the difficult decisions that were taken. It was decided that we no longer could afford the stipend of our full-time Minister and the wage of our Music Director cum-Office Administrator (more of the latter in the report of the Personnel Committee). Acting on the congregation's decision, the Clerk of Session wrote Presbytery requesting, due to the financial state of the congregation, that pastoral ties with the Minister be severed. Presbytery agreed and appointed a commission, consisting of Rev. Rebecca Simpson, Rev. Dr. Dale Woods and Isabel Evans, to move this initiative forward. The Minister, however, was forced to take medical leave from April 26, 2022 until the end of July 2022, which delayed the process. On September 13, 2022 the Minister was presented with the dissolution of ties agreement as prescribed in church policy. The Minister chose to dispute the dissolution agreement. Negotiations between the Minister's lawyer and legal counsel engaged by the congregation have been ongoing, and have yet to be formally concluded. Fortunately, a major portion of the church's legal fees were covered by the church insurance policy. Additionally, the church lawyer graciously volunteered to reduce his hourly fee. Session, on behalf of the congregation, has petitioned Presbytery for financial assistance in meeting the costs of severing the ministerial ties. Throughout this process Session has endeavoured to keep the congregation informed where church policies and procedures have permitted.

The delay experienced in the process of dissolving the pastoral ties with the Minister did not prevent Session from focusing on our future as a congregation. Presbytery appointed Rev. Gabriel Snyman as Interim Moderator (I.M.) to St. John's. His role is to temporarily provide spiritual and pastoral guidance to the congregation while we prepare ourselves to call a part-time or full-time minister. This is not a full-time role for Rev. Snyman; he is with us part-time while fulfilling his obligations to his own congregation of City Centre Church in North Surrey. For St. John's, financially this is a cost-saver. We are no longer paying a monthly salary and benefits for a minister. Rev. Snyman is compensated on the basis of actual time devoted to St. John's matters (for example, preaching at St. John's, moderating Session and other church meetings, pastoral visitations).

Since Rev. Snyman's appointment as I.M. we have relied on various worship leaders to fill the pulpit on Sundays when Rev. Snyman can't be with us. The recruitment of leaders for each Sunday's service has entailed a great deal of work on his part. Where some might say that reliance on different leaders for pulpit supply does little for continuity within the congregation, there are benefits to this approach. Firstly, we as a congregation are privileged to hear, and get to know, a wide range of serving or retired ministers and pastors, and even ministerial students from Vancouver School of Theology and St. Andrew's Hall, all of whom present a wide range of styles and approaches to interpreting God's word. We can only benefit from this as we look forward to the search for our own minister. An added perk is the financial one. We are not committed to paying a minister's monthly stipend, a significant saving over a year.

Your Session is currently made up the Interim Moderator (Teaching Elder), who moderates Session meetings, and Elders (Ruling Elders). Our Session has been additionally blessed to have two Assessor Elders with us for more than a year now. Assessor elders are appointed by Presbytery to temporarily assist a session to fulfil its responsibilities. Session meets monthly, on the fourth Monday. Meetings are not normally held during the summer, but Session can convene as need arises. It is the role of Session to ensure that the spiritual needs of the congregation are met and that the congregation functions in an efficient manner.

The year was a challenging one for your Session members, especially when it came to acting on the congregation's decisions from last year's meeting to sever the ties with the Minister and terminate the existing contract of our Music Director. Such decisions involving personnel always are emotionally challenging to carry out. The lack of an onsite minister also placed more of a responsibility on the elders. However, Session looks forward with some optimism to the year ahead of us. While our financial worries will not disappear overnight, we cannot let that dictate our future. Rev. Dr. Dale Woods has Presbytery endorsement to lead St. John's towards defining a renewed vision for our future in bringing God's word to White Rock and South Surrey. Sadly, we reluctantly said good bye to Marlise Foster as one of our elders as she saw the need to resign from Session. She is sorely missed. Others have left the congregation for various reasons and your Session has recognised the need to update the congregational roll, which is underway. The effects of Covid-19 are still evident in the numbers of "bums in the pews", but we are confident this will improve as people's post-Covid comfort levels rise.

### **Members of St. John's Session through 2022 were:**

#### Teaching Elders:

Minister: Rev. Willem van der Westhuizen (until September 30, 2022)

Interim Moderator: Rev. Gabriel Snyman (October 1 - present)

#### Ruling Elders:

Marlise Foster\*

Kes Glambinskas

Jack Kergan

Keith Leishman

Susan Stacey\*\*

Emily Wilson

Mike Zaine\*\*

\* Retired  
 \*\* Assessor Elder

In Christ Jesus,

Respectfully submitted

Keith Leishman



**Session Benevolent Fund (2022)**

Keith Leishman, Clerk of Session The Session

Benevolent Fund exists to provide assistance to congregation members, or to needy community members, who require short-term urgent help to enable transition to assistance from community agencies. This aid often takes the form of grocery gift cards for those short of sufficient funds to feed family members. In 2022 there were no dispersals required from the fund. The fund, for privacy reasons, was administered by the Minister, and more recently, by the Interim Moderator, and Clerk of Session.

The Session Benevolent Fund depends on congregational donations which church members, or visitors can make through the small manila envelopes available from the Elders, as well through the weekly white offering envelopes under the “Special” category line and with the written notation “Benevolent Fund”. The Interim Moderator and Session greatly appreciate the congregation’s support of this fund as it permits Session to respond quickly to urgent requests for assistance.

Receipts

Bank Balance Jan 1, 2022: \$2,848.94

2022 Donations  
 SJP Congregation  
 Interest

**TOTAL: \$2,848.94**

Disbursements

Community Disbursements: \$0000.00

Bank Charges: \$78.00

Bank Balance Dec 31, 2022: \$2,770.94

**TOTAL: \$2,848.94**

Offering Funds Report  
Envelope & PAR Offering Report for 2022

Please note that one does not have to be a member of St. John's to receive and use envelopes. It is a way of assisting in giving on a regular basis and to have an income tax receipt issued at the end of the year. The offering envelopes are available at any time of the year. For information about the envelopes or PAR system please contact the Envelope Secretary.

Funds Report

Fund Description	Amount
Support of this Church	\$ 87,560.70
Presbyterian Sharing	\$ 949.50
P W S & D	\$ 788.00
Food bank	\$ 200.00
Session Benevolent fund	\$ 800.00
Memorial fund	\$ 50.00
BC Flood Relief	\$ 45.00
Ukrainian relief	\$ 1,267.50
Total	\$ 91,660.70

Yearly statistics

	2022	2021	2020	2019
Contributors	40	55	64	79
Total	\$ 91,660.70	\$ 107,472.50	\$ 110,049.26	\$ 121,250.45
Average per Contributor	\$ 2,291.52	\$ 346.69	\$ 350.85	\$ 382.61

Contributions Range Report

<u>Range</u>	<u>Contributors</u>	<u>Total Given</u>	<u>Average</u>
Under 100	8	\$ 437.00	\$ 54.63
100 - 200	1	\$ 170.00	\$ 170.00
200 - 300	1	\$ 205.00	\$ 205.00
300 - 400	0	\$ -	\$ -
400 - 500	4	\$ 1,885.10	\$ 471.28
500 - 750	3	\$ 1,945.00	\$ 648.33
750 - 1,000	3	\$ 2,570.00	\$ 856.67
1,000 - 1,500	3	\$ 3,915.00	\$ 1,305.00
1,500 - 2,500	5	\$ 9,656.30	\$ 4,084.17
2,500 - 5,000	6	\$ 24,505.00	\$ 4,084.17
Over 5,000	6	\$ 46,372.30	\$ 7,728.72
<b>Total</b>	<b>40</b>	<b>\$ 91,660.70</b>	<b>\$ 2,291.52</b>

*Duncan MacKenzie*  
*Envelope Secretary*



### **Property & Maintenance Committee Report**

Gordon A A Wilson

#### **Counting**

Emily & I count the weekly offerings and deposit them in the Royal Bank of Canada. We have started new envelope numbers for this year on the recommendation of Duncan Mackenzie. He assigned the new numbers for his accounting and income tax purposes.

#### **Sound System**

It continues to function but two transmitters will not be repaired because their frequencies are illegal. We have two microphones and two headsets that are presently serviceable.

#### **Kitchen**

The dishwasher has been repaired and the broken window replaced in the swinging door. The kitchen is due for a deep clean starting Saturday 04 & 11 February and any subsequent time for completion. The Provincial Food Safe inspection will take place on 21 February. The furnace supplying heat for the kitchen, Ladies Lounge, and Choir Room is temporarily fixed awaiting warranty parts to be delivered and installed.

#### **Men's Club**

ZOOM meetings were held for approximately twelve members on the last Saturday of each month, except for July and August. A variety of speakers, such as a female member of the first female RCMP troop to an account of oil exploration and seismic data gathering, provided a learning experience for the members. The first in person church meeting is planned for 25 February with coffee etc. A \$40 fee is planned for each member to pay for the coffee, etc. and help pay for the church's annual ZOOM cost. The plan is for alternate meetings, ZOOM and at the church, until the summer break.

President Gordon Wilson, Vice president Jack Kergan, Treasurer Dave Beale, Tickets Ian McLean.

### Statistical Report (2022)

We remember in prayer the following members of St. John's who left us to be with our Lord during 2022, but who contributed much to God's work during their time with us:

Marjorie Henson  
Margaret Andersen  
Gayle Boyd



### Outreach / Stewardship Committee Report 2023 AGM

Our committee of 6 have met over this past year, as our church & the public have returned to more open functioning. We worked on different projects that came up throughout the year. We organized & delivered 35 children's Christmas Shoeboxes, filled with gifts, to the Samaritan's Purse Program. We supported Christmas on the Peninsula, by serving over 150 cups of hot chocolate, at White Rock's Civic Plaza Tree Lighting, and caroling presentations, on a cold & blustery eve. The Ladies Friendship Group has been keeping in touch by telephone. This past year, they met in person, and had a wonderful time. They intend to meet again in person, and have fellowship & guest speakers. The men's club is still meeting regularly, on a monthly basis, mainly by Zoom. They have many excellent guest speakers, organized by Gordon Wilson, and plan to meet alternately, next year, 2023, both in person and by zoom. They contribute to the cost of Saint John's annual zoom fee. We held another successful VBS day camp, this past year, with funding from the Legacy Trust, & food prep & clean-up done by St. John's volunteers. Children aged 4-9 had a great time. Attendance was about 80% of previous years, perhaps due to wariness as the pandemic restrictions slowly easing. However, God seems to always have a plan, as we had several special needs children, able to attend, & have a wonderful experience, that are often not so available to them. We also were organized in a unique way. Leadership, planning, & implementation was conducted by youth, with supervision. I think they have a good understanding of children, & how to communicate with them. This is how we can contribute to future Christian leadership! The honorarium that we provided to them, was used directly to further their Christian leadership training, at Camp Douglas's leadership program. Camp Douglas offers a 3-week course each Summer for youth aged 15-17, which costs the youth, roughly \$600+. Saint John's, and the Legacy Trust, are helping support our Presbytery Camp, & our future leaders, by these actions. Thank you. We have also re-purposed roughly, 866 egg cartons in 2022. They thus, did not end up in garbage, ground up in paper re-cycling, or the landfill, streets, etc. Thank you so much, with special acknowledgment to Doreen Bruce, who gathers so many cartons, from her apartment complex. They were re-used by a number of small egg producers/sellers & one retailer, including the Salvation Army Emergency Food Bank. We recommended & worked

with Session, to re-introduce printed bulletins, and go through our district lists of St. John's members & adherents. We are beginning to think about & investigate the possibility of re-starting the Lunch Hut, perhaps in some new form, as necessity dictates. Meanwhile, Session has been working hard with help from congregants, to organize & make all the repairs/cleaning, etc. to update our 30 yearold kitchen, and move forward to have it re-certified by Fraser Health Authority. It will hopefully be completed this Spring. Then we, and the groups we share our building with, can enjoy it & use it to expand our future. Thank you for your patience while this is being done.

Our Committee is open to new ideas & new energy, from having new members. Or if you prefer, volunteer for one of our projects! Thank you so very much for your support. Please contact Jack (phone: 778-878-5225).

Respectfully submitted,  
Jack Kergan



### **District Ministry Report (2022)**

Convener: Vacant

The roll of district ministry is to ensure that our membership data base stays current, and accurately reflects information on new arrivals at St. John's, and removes those from the church roll who have moved from the congregation and have had their memberships transferred, or have died. It is important that the roll is kept up-to-date in that your Minister/ Interim Moderator and your elders are dependent on this data when they carry out their visitations, either in person or by phone. The data base was reviewed and updated by the Minister and Clerk of Session in the spring of this year, and again in the fall by the elders who were ably assisted by retired elder Sheila Jakus and her phenomenal corporate memory. However, there is work to be done yet following up on that meeting. An accurate church roll is one thing. However, if there are insufficient elders to maintain contact with our congregants that is a whole other concern. We currently have four elders from St. John's (including the Clerk of Session) who maintain their own lists of congregants for purposes of visitation and pastoral care. In the past year or more we have seen a number of elders retire, none of whom have been replaced. Many of the congregants previously served by these retired elders do not now have contact from the church. I hope this prompts you to ask the question: how can I help? I would respond with the question: **have you considered or felt God's call to the eldership?** if so, feel free to reach out to Rev. Snyman or any of us elders.

Respectfully submitted, Keith Leishman

**Leading With Care**

Convener - Vacant

It is the policy of The Presbyterian Church in Canada that everyone, and in particular all children, youth and vulnerable adults, who participate in church programs or ministries and/ or use church facilities will be cared for with Christian compassion and will be kept safe. The Leading With Care Committee has not functioned for a number of years at St. John's for lack of a convener and active membership. This committee plays an important role in any Presbyterian congregation, and especially so for a congregation like St. John's whose facilities are utilised by many non-church community groups. It is incumbent upon St. John's to ensure that anyone who uses our facilities, but especially the young as well as vulnerable adults, are all treated with respect and are safe from harm while within the church confines or on church grounds. If you have an interest in serving on the Leading With Care Committee, or perhaps convening the committee, please let Rev. Snyman, myself, or one of the other elders, know. I would be happy to expand on what the committee's responsibilities are.

Respectively submitted, Keith Leishman

**Personnel Committee (2022)**

Convener: Keith Leishman

In March 2021 the Office Administrative Assistant, Jacqui Chartier, left St. John's to accept a position outside the church. As a temporary cost-saving measure it was decided that the Music/Choir Director, Reynhardt Crause, would take on many of the duties of the Administrative Assistant. At its March 13, 2022 annual meeting, however, the congregation made the difficult decision that it could no longer afford the stipend of the Minister and the half-time salary and benefits of the Music/Choir Director.

This decision by the congregation set in motion a series of meetings and discussions with Mr. Crause concerning his future with St. John's, and the reality that he would have to terminate his current contract with the church. The concern of committee members was that in severing his employment, the church would ensure that it not only met the requirements of the *Employment Standards Act of B.C.*, but would also recognise Mr. Crause's lengthy and gifted contribution to the music ministry and congregational life of St. John's. To ensure that these conditions were legally met the church engaged the services of a lawyer specialising in labour law. The input and experience of our Assessor Elder, Mike Zaine, was also greatly appreciated during these discussions.

As negotiations continued it became evident that Mr. Crause was deeply attached to St. John's and would prefer to remain with the congregation. In what seemed to be a win-win situation for the parties involved, it was proposed that Mr. Crause remain with St. John's fulfilling the two separate roles of Music Director and Administrative Assistant. This option would see him employed under two separate employment contracts which would not include benefits. It should be noted that employee benefits impose a significant financial obligation on a congregation. While these discussions were ongoing, a suitable severance agreement was also arrived at that saw Mr. Crause's existing part-time contract terminated. On July 30, 2022, members of the personnel committee met with Mr. Crause to witness the signing of his severance agreement, and the formalizing of his two new contracts engaging him as St. John's Music Director and Administrative Assistant. St. John's looks forward to our continuing relationship with Mr. Crause, albeit in his two different roles.

Sincere appreciation is extended to Elder Marlise Foster for her hard work and dedication to the committee during the last number of years until she took her leave in April 2022. To Nigel Potts, who alone remains as the only other member on the committee, heartfelt thanks are extended for his hard work and devotion.

Respectfully submitted,  
*Keith Leishman, Convener*



### **Music Director's Report**

The year 2022 was a year with anticipation and hopes for an end to the global Covid-19 pandemic. With this hope came an accompanying hope that "things" would get "back to normal", and we could just pick up the pieces and move ahead. If only it were that simple. The deep hope and desire to see our pews fill up with people eager to worship Almighty God and be raised to new heights of spiritual musical expression, unfortunately, never materialized. Of course, there may be valid reasons for people not returning to worship in the church building. Yet it didn't make it any less difficult to witness the numbers plummet. The struggle to get a choir assembled for our church would have been enormously discouraging, had it not been for the tiny hand full of committed people who shared the vision of building up the church and providing an important music ministry vehicle – The Choir. It is hoped, however, that at some point more people would be coming to our church worship services, and perhaps even join our choir. But for now, our little chorus is learning to adapt and make do with what we have right now – which IS more than we had during the pandemic. So... thanks be to God!

*Faithfully submitted,*  
*Reynhardt Crause, 28 February 2023*

### Christian Education/Library Report

The library has not really been in circulation since Covid 19 began. I had hoped in 2022 to have been able to have spent time in the library in order to dust, clean and organize. But that didn't happen.

So now in this new year of 2023 the dusting, cleaning and organizing is beginning to happen. I will look as well at doing some weeding (if needed) of some books. I plan to do a small write-up of some interesting books to read in 2023. I did not purchase any new books in 2022.

As there has not been any money transactions in 2022 the cash on hand that was reported on December 31, 2021 remains the same on December 31, 2022 in the amount of \$237.42. This money was acquired through book sales at past church bazaars.

*God's Blessings,  
Fern Beale, Librarian*



#### LEGACY TRUST REPORT 2022 Convener: Emily Wilson

This has been a very difficult year for the Trustees managing the Trust Funds. We have transferred sufficient funds to the operational account to cover the cost of maintaining and operating our church. The funds have been depleted and the markets have been extremely volatile, that is not a good combination.

Some questions have been asked as to how the funds are withdrawn and what are the responsibilities of the Trustees. There are three methods by which the funds are withdrawn

1. The Trustees may, in their sole discretion upon receipt of a written application, distribute an amount not exceeding \$10,000 per year from the Income of the Trust.
2. In the event that the Trustees receive a request for a distribution of Income which exceeds the amount of \$10,000 in any one year, the Trustees will refer such request to the Congregation at a duly constituted meeting.
3. The Trustees may distribute a maximum of 10% of the Capital of the Fund in any calendar year (the "Capital Distribution Amount) which Capital Distribution amount must be allocated by the Trustees as follows:
  - (a) No more than 40% of the Capital Distribution Amount may be allocated to **Capital Improvements**.
  - (b) No more than 30% of the Capital Distribution Amount may be allocated to **Local Ministries**.

- (c) No more than 30% of the Capital Distribution Amount may be allocated to **Special Mission Projects**  
**#3 is approved annually by the congregation for distribution.**

It is recommended that the Trustees keep meticulous and detailed records of all transactions with respect to the Trust including, but not limited to, the bank account, cheque book, bank statements and invoices supporting disbursements. The Trustees must be able to provide back-up documents and receipts to verify any expenditure made by the Trust.

At the AGM in March 2022 the congregation approved that \$81,657 be used to balance the budget and keep the church open. The Trustees had transferred \$10,000 on January 28, 2022 and \$11,579 on April 25, 2022 and understood that these two sums formed part of the \$81,657. An additional congregation meeting was held on June 19, 2022 to confirm that \$54,000 (for the period June to December) would be transferred in monthly payments to the operating account. This is disclosed in the chequing account statement which forms part of this report.

Due to the fact that the funds were comingled with the church revenue and in order to give the congregation full disclosure of how the funds were allocated the following shows the cost of some of the expenses for the church and taken from the budget report for 2022 as follows: BC Hydro (\$8,605) Fortis Utilities (\$6,624) Telus Utilities (\$3,256) Water & Sewer Tax (\$3,954) Waste Disposal (\$5,182) (Insurance (\$11,093) Legal fees (\$11,913) Pension (7,556) Presbyterians Sharing (4,583) Total: \$62,766. The Treasurer is holding the invoices for all items.

The Trustees met on April 13, 2022 and reviewed the balance of the fund, as the Treasurer had requested help with the finances. At that time the Trustees approved that the Capital Improvements allocation (\$11,579) be transferred to the church operating account. It was also decided by the Trustees at that meeting that in view of our financial situation we would ask that the children who wanted to go to Camp Douglas, apply to Presbytery for help. The Trustees approved up to \$2,000 for Vacation Bible Camp for St. John's.

The Trustees met on May 30, 2022 to review the financial numbers. Carla Simpson's bequeath \$32,330.57 to the church. It was decided to deposit these funds to the chequing account as the markets were extremely volatile.

Subsequently these funds were used to transfer to the operational account monthly. The Royal Trust are holding back \$140,000 until CRA release a clearance certificate. It is anticipated that this will take between nine and twelve months. The Roy Strang Estate and Probate will be completed in January 2023. The Harriet Waesch Estate has gone to Probate and there will be a 251 day wait.

The Trustees met on August 4, 2022 to approve the Vacation Bible Camp invoices for a total of \$1,563.10, which was under the proposed budget of \$2,000. The leaders did a tremendous job of keeping expenses down.

In December we approved \$500 for the community allocation to “Help those in Need” for Christmas. The funds were transferred to the Salvation Army as they had many requests in 2022.

Jasper and Lize Burger resigned as Trustees this year. We were very sad to see them go as they contributed greatly to the discussions at our meetings. It is a pleasure to tell you that Sharon Narrow and Ping Erickson have consented to act as Trustees.

I do not have the official allocation of the Investment Account, as CIBC advised it would not be available in time for the deadline for our AGM Report. I will have it available for the meeting on March, 12, 2023. The chequing account report is attached.

There are a few recommendations which the Trustees require from the congregation annually.

**Recommendation 1:** That the Legacy Trust Fund of St. John’s Presbyterian Church, White Rock, BC continue to invest the funds in the Personal Portfolio Services, Monthly Income Account at CIBC for 2023.

Your Trustees have been working diligently all year. Thank you to all of them for volunteering their time and dedication to the Legacy Trust.

Your Trustees are as follows:

Ping Erickson

Jack Kergan

Lesley Leishman

Ted McDowell

Sharon Narrow  
 Nigel Potts  
 Emily Wilson

**Recommendation 2:** that the above Trustees remain in office for the year 2023.

As Trustees, we are very aware that we have been given the responsibility by the Session and the Congregation, to manage this Trust in a responsible and dedicated manner. We refer to the lawyer, if required to ensure that we are not violating any terms of the Trust and Karen Dylla has been most generous with her time and advice. Do give us feedback and if you have any questions please do not hesitate to contact one of the Trustees.

Thank you to the Trustees and Congregation for your support this year.  
 Respectfully submitted  
 Emily Wilson

*Psalm 117 v2: For great is His love toward us, and the faithfulness of the Lord endures forever.*

#### LEGACY TRUST BANK AND INVESTMENT REPORTS FOR 2022

##### Deposits

Jan 1 Bank Balance	\$ 462.48
Jan 26 SJPC from Investment Account (PPS)	10,000.00
Apr 25 SJPC from PPS	11,579.00
May 9 Carla Simpson Estate	32,330.57
Oct 19 SJPC from PPS	7,714.00
Nov 12 SJPC from PPS	7,714.00
Nov 28 SJPC from PPS	2,970.00
Dec 20 SJPC from PPS	7,714.00
Dec 29 In cheque for kitchen from PPS	8,600.00
Dec 31 Service Charges reversed	<u>40.00</u>
<b>TOTAL</b>	<b>\$89,124.05</b>

##### Withdrawals

Jan 28 Ch#55 SJPC	\$10,000.00
Apr 25 Ch#56 SJPC	11,579.00
Apr 30 Ch#57 Void	

Jun 25	Ch#58	SJPC from C. Simpson's Est. fund	7,714.00
Jul 31	Ch#59	SJPC " " " "	7,714.00
Aug 25	Ch#60	SJPC " " " "	7,714.00
Aug 25	Ch#61	SJPC " " " "	1,563.10
This was for vacation Bible camp			
Sep 22	Ch#62	SJPC from C. Simpson's Est.	7,714.00
Oct 21	Ch#63	SJPC from PPS	7,714.00
Nov 12	Ch#64	SJPC from PPS	7,714.00
Nov 28	Ch#65	SJPC from PPS	2,970.00
This was community event/Christmas			
Dec 19	Ch#66	SJPC from PPS	7,714.00
Dec 23	Ch#67	SJPC Adopt a Family for Christmas	500.00
Dec 31		Receivable for Service Charges	47.07
Dec 31		Holding in chequing acct.	<u>8,466.88</u>
<b>TOTAL</b>			<b>\$89,124.05</b>

*Respectfully submitted by  
Emily Wilson*



**Finance Committee Report (2022)**  
Convener: Vacant

Session, at its June 27, 2022 meeting, requested that the Clerk convene an initial meeting of the Finance Committee. To this point the committee had seen sporadic activity, had no formal terms of reference and no formal convener, and was lacking in members representative of the congregation. The Clerk called a meeting of the committee via Zoom on July 11, 2022, which was attended by the church Treasurer, Larry Eastwood; Emily Wilson; Nigel Potts; and Lesley Leishman. The latter two were newly-volunteered representatives from the congregation, while Emily Wilson represented Session and the church Legacy Trust. Under its terms of reference, the committee was tasked to identify a convener. However, the group was unable to do so, and to this date has not met again. One other issue addressed by the group at this meeting was the ongoing need for a church Treasurer, which is becoming quite urgent as Larry Eastwood has only agreed to continue in the role in the short term until St. John's can recruit a replacement. If you have a background in accounting or bookkeeping and feel a call from God to use your gifts in the role of church Treasurer or Book-keeper please see Rev. Snyman or myself. Larry has promised long term mentoring to anyone who may be interested.

*Keith Leishman Clerk of Session*

**Please note:**

The following figures for the Balance Sheet and the Comparative Income Statement are provisional pending receipt of finalized year end figures from CIBC. The figures will be updated at the Annual Congregational Meeting on Sunday 12 March 2023.

**St. John's Presbyterian Church****Balance Sheet (Cash basis) As at 31 Dec, 2022****ASSET****Current Assets**

RBC Chequing Account	12,232.18	
<hr/>		
Total Cash		12,232.18
CIBC Manse Fund 4885034	91,179.62	
CIBC Trust 35-16431 Chequing	8,090.70	
CIBC Trust Investment PPS 8035442	228,272.55	
<hr/>		
Total of Invested accounts		327,542.87
Life Insurance	8,586.61	
GST Receivable	1,219.98	
<hr/>		
Total Receivable		9,806.59
<hr/>		
<b>Total Current Assets</b>		<b>349,581.64</b>
<hr/>		

**Capital Assets**

Furniture & Equipment	221,765.30	
Accum. Amort. -Furn. & Equip.	-221,765.30	
<hr/>		
Net - Furniture & Equipment		0.00
Electronic Sign	19,170.84	
Accum. Amort - Electronic Sign	-19,170.84	
<hr/>		
Net - Electronic Sign		0.00
Building	620,700.00	

Land	6,518,000.00
<hr/>	
Total Capital Assets	7,138,700.00
<hr/>	
<b>Total Capital Assets</b>	<b>7,138,700.00</b>
<hr/>	
<b>TOTAL ASSET</b>	<b>7,488,281.64</b>
<hr/>	

**LIABILITY****Long Term Liabilities**

Presbyterian Sharing	695.16
Memorial Fund	800.00
Minister's Continuing Ed Fund	-586.09
Benevolent Fund	4,510.00
PWS&D - undesignated	361.00
PWS&D - designated	89.90
Food Bank	100.00
Lunch Hut	901.50
Coin Jar	312.80
<hr/>	
<b>Total Long Term Liabilities</b>	<b>7,184.27</b>
<hr/>	
<b>TOTAL LIABILITY</b>	<b>7,184.27</b>
<hr/>	

**EQUITY****Owners Equity**

Retained Earnings - Previous Year	7,546,301.17
Current Earnings	-65,203.80
<hr/>	
<b>Total Owners Equity</b>	<b>7,481,097.37</b>
<hr/>	

<b>TOTAL EQUITY</b>	<u>7,481,097.37</u>
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<b>LIABILITIES AND EQUITY</b>	<u>7,488,281.64</u>
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Generated On: 26 Jan, 2023



## St. John's Presbyterian Church

### Comparative Income Statement (Cash basis)

	Actual 01 Jan, 2022 to 31 Dec, 2022	Budget 01 Jan, 2022 to 31 Dec, 2022
<b>REVENUE</b>		
<b>General Offerings</b>		
General Offerings	103,826.76	115,000.00
Loose Offerings	3,686.85	2,000.00
<b>Total Offerings</b>	<u>107,513.61</u>	<u>117,000.00</u>
<b>Other Revenue</b>		
Rent - Misc	13,326.00	11,800.00
Rent - St. George Anglican	2,400.00	1,800.00
Rent - White Rock Lutheran Church	11,250.00	10,200.00
Rent - St. John's Daycare	31,800.00	28,200.00

As Bill Sees It (AI Anon)	1,080.00	1,000.00
Centennial AA	565.00	0.00
Fundraiser Concerts	157.00	0.00
Legacy Fund invest. gain/loss	-15,665.33	30,400.00
Miscellaneous Revenue	3,974.75	1,000.00
Federal Covid subsidy	0.00	1,500.00
Designated Funds	1,550.00	0.00
Manse Fund invest. gain/loss	-1,758.61	3,000.00
New Bequest donation deposit	32,330.57	0.00
<b>Total Other Revenue</b>	<b>81,009.38</b>	<b>88,900.00</b>
<b>TOTAL REVENUE</b>	<b>188,522.99</b>	<b>205,900.00</b>

**EXPENSE****Operating Expenses -  
Church**

Advertising & Web	500.76	1,500.00
Bank & PAR fees	127.53	120.00
Building & Grounds Maintenance	2,690.82	17,500.00
Christian Education - Youth	1,550.04	0.00
Coffee time supplies	0.00	100.00
Equipment maintenance & repairs	0.00	500.00
Insurance	11,093.00	10,117.00
Janitorial Supplies	1,088.74	2,000.00
Legal fees	11,912.56	1,000.00
GST on Purchases Expense	1,808.75	1,500.00
New Equipment	1,967.88	500.00

Office Copier	2,102.46	4,000.00
Security	848.40	0.00
Office Supplies	1,665.81	800.00
Outreach & Stewardship	0.00	500.00
Presbytery Assessment	3,634.00	5,362.00
Session Expenses	182.29	500.00
Utilities - BC Hydro	8,604.58	8,200.00
Utilities - Fortis	6,624.05	4,600.00
Utilities - Telus	3,256.27	2,600.00
Utilities - water & sewer	3,953.50	3,600.00
Waste Disposal	5,182.30	4,200.00
Worship - CCLI, instr. mtce	537.42	750.00
<b>Total of Church Operating Expenses</b>	<b>69,331.16</b>	<b>69,949.00</b>

#### **Payroll Expenses**

EI Expense	2,120.06	2,200.00
CPP Expense	5,299.74	4,600.00
Minister - stipend	66,200.04	65,351.00
Minister - Housing Allowance	20,255.04	20,255.00
Minister - Continuing Education	1,100.00	1,100.00
Minister - Resource Allowance/Discr	1,640.48	2,650.00
Minister - PCC Medical & Dental	4,684.00	4,592.00
Minister - hydro	1,149.92	1,300.00
Minister - gas	1,694.71	1,300.00
Minister - cell phone	1,325.56	1,200.00
Minister - home phone & internet	1,935.84	1,500.00
Minister - Water & Sewer	824.12	600.00
WCB Expense	135.29	200.00

Payroll & PIER expense	319.03	0.00
Admin Salary	5,653.24	12,912.00
Interim Moderator	525.00	0.00
Pulpit Supply	6,226.28	1,600.00
Music Director - Salary	30,003.02	28,667.00
Organist supply	375.00	750.00
Music Director -PCC Health & Dental	4,684.00	4,592.00
<b>Total Payroll Expense</b>	<b>156,150.37</b>	<b>155,369.00</b>
<b>Presbyterian Church In Canada</b>		
Congregational Pension Contribution	7,555.80	13,212.00
Congregational Pension - Music Dir	2,163.98	4,000.00
Presbyterians Sharing	4,583.33	5,000.00
<b>Total Presbyterian Church in Canada</b>	<b>14,303.11</b>	<b>22,212.00</b>
<b>Contract Staff</b>		
Janitor	9,142.15	9,017.00
Bookkeeping	4,800.00	4,800.00
<b>Total Contract Positions</b>	<b>13,942.15</b>	<b>13,817.00</b>
<b>TOTAL EXPENSE</b>	<b>253,726.79</b>	<b>261,347.00</b>
<b>NET INCOME</b>	<b>-65,203.80</b>	<b>-55,447.00</b>

Generated On: 26 Jan, 2023

**St. John's  
Presbyterian**

**2023  
Proposed  
Budget**

**updated 27  
Feb 2023**

Proposed approved

by Session on 27 Feb 2023

for presentation to AGM.

		<b>2023</b>	2022	<b>2022</b>
		<b>Proposed</b>	Dec Actuals	Approved
<b>Revenue</b>				
4100	Envelope Offerings	<b>104,000</b>	103,827	111,000
4110	Open Collection	<b>3,600</b>	3,687	2,033
Total Sunday Collections		<b>107,600</b>	107,514	113,033
<b>Other Revenue</b>				
4440	Rentals	<b>60,000</b>	60,421	52,000
4460	Miscellaneous Revenue	<b>1,000</b>	5,682	1,000
	Insurance coverage for legal fees	<b>10,000</b>		
4450	Trust Fund transfers to operating	<b>69,804</b>	80,610	81,657
4430	Transfer from Manse Fund	<b>3,000</b>	3,000	3,000
<b>Total Other Revenue</b>		<b>143,804</b>	149,713	137,657
<b>TOTAL REVENUE</b>		<b>251,404</b>	257,226	250,690

**Operating Expenses - church & programs**

5010	Advertising incl website	<b>700</b>	501	1,000
	Bank & PAR fees	<b>150</b>	128	150
5020	Building & Grounds Maintenance	<b>4,500</b>	2,691	10,000
5143	Education - Adult	<b>0</b>	0	200
5145	Education- Youth	<b>2,000</b>	1,550	4,000

	Education - staff	<b>500</b>	0	0
	Coffee time supplies	<b>0</b>	0	100
5160	Equipment Mtce - inc.computer	<b>500</b>	0	500
5180	Insurance	<b>12,580</b>	11,093	11,093
5190	Janitorial supplies	<b>1,100</b>	1,089	1,500
	Legal fees	<b>10,000</b>	11,913	1,000
5170	GST on Purchases	<b>2,000</b>	1,809	1,000
5200	New Equipment	<b>500</b>	1,968	0
5220	Photocopier	<b>2,100</b>	2,102	3,000
	Security	<b>1,000</b>	848	1,000
5240	Stationery & Supplies	<b>1,700</b>	1,666	1,200
5212	Outreach & Stewardship	<b>1,000</b>	0	500
	Presbytery Assessment	<b>4,885</b>	3,634	2,996
5475	Session Expenses	<b>300</b>	182	300
5260	Utilities -BC Hydro	<b>8,600</b>	8,605	7,000
5261	Utilities- Fortis	<b>6,600</b>	6,624	6,000
5262	Utilities - Telus	<b>3,000</b>	3,256	2,500
5263	Water & Sewer Tax	<b>3,000</b>	3,954	3,600
	Waste Disposal	<b>5,000</b>	5,182	4,800
	Worship incl CCLI, piano mtce	<b>600</b>	537	750
	<b>Total for Church &amp; Programs</b>	<b>72,315</b>	69,331	64,189
	<b><u>Salaries &amp; Benefits - Staff</u></b>			
5420	EI Expense	<b>2,500</b>	2,120	1,976
5430	CPP Expense	<b>5,600</b>	5,300	4,956
5410	Salary, minister	<b>0</b>	44,133	33,100
	Minister - Housing Allowance	<b>20,255</b>	20,255	20,255

5434	Minister - Continuing Education	650	1,100	1,100	
	Minister - Resource Allowance	0	1,640	2,650	
5431	Minister - PCC Medical & Dental	4,918	4,684	4,684	
	Minister - hydro, gas, water	3,700	3,669	3,300	
	Minister - phone, internet	3,300	3,262	2,700	
	Minister severance	66,200	22,067	33,100	0
	IM position	2,640	525	1600	
5450	Salary, Administrative Staff	13,116	5,653	5200	5.10%
	Admin Relief	500	0	0	
5470	Pulpit Supply	11,520	6,226	5600	
5730	Director of Music	14,803	30,003	36,540	5.10%
	D.O.M. - Supply	600	375	500	
	D.O.M - PCC Medical	0	4,684	0	
5460	Worker's Compensation	150	135	150	
	PIER expense	500	319	500	
Total Salaries, Benefits & Costs		<b>150,953</b>	156,151	157,911	
<b><u>Presbyterian Church in Canada</u></b>					
5615	Congregational Pension - Minister	8,728	7,556	7,556	
5620	Presbyterians Sharing	5,000	4,583	5,000	
Total PCC		<b>13,728</b>	12,139	12,556	
<b><u>Contract Staff</u></b>					
5188	Janitorial	9,608	9,142	9,206	5.10%
	Accounting Services	4,800	4,800	4,800	
Total Contract Staff		<b>14,408</b>	13,942	14,006	

<b>TOTALS</b>	<b>251,404</b>	251,564	248,662
Surplus/(deficit)	<b>0</b>	5,663	2,028

**NOTE:** A separate motion will be introduced to seek congregational authorization for Legacy Fund transfers

of up to \$69,804 as required to support the 2023 Approved Budget.



### **Report of St. John's Trustees (2022/23) (as per S. 5.M of St. John's Declaration of Trust)**

During the past year the following members of the congregation served as Congregational Trustees for St. John's, having been elected at the March 13, 2022 annual meeting:

Ritva MacLeod  
Sharon Lelonde  
Nigel Potts  
Ted McDowell

The Land Owner Transparency Act of B.C. (LOTA) came into force in 2020. This legislation affects all parties who own an interest in land (including churches), and mandates the filing of transparency declarations and reports by land holders. In November 2021 the Presbytery of Westminster was informed of the requirements of LOTA, and in 2022 started the process of having all congregations in the Presbytery file transparency declarations. To carry out the congregation's obligation in this regard, the Session of St. John's appointed trustee Nigel Potts to work with the law firm engaged by Presbytery to assist congregations to satisfy LOTA requirements. Over a number of weeks Nigel worked with the firm to provide all the information that was required. Session, on behalf of the congregation, wish to thank Nigel for his hard work and dedication in completing this important task.

It is required that the congregation homologate the action of Session in appointing Nigel Potts to carry out the requirements of LOTA as per the motion hereunder.

Motion: It was moved by ..... and seconded by .....that the congregation of St. John's Presbyterian Church, White Rock, B.C. homologate the decision of Session to appoint Trustee Nigel Potts to carry out the congregation's obligations under the Land Owner Transparency Act of B.C. As per S.5H of the St. John's Trust Deed, and to sign off on the Land Owner Transparency application. Carried.

### **Election of Congregational Trustees**

The following members of the congregation have agreed to serve as Congregational Trustees for the year 2023/24:

Ritva MacLeod  
Sharon Lelonde  
Nigel Potts  
Ted McDowell

Motion: It was moved by ..... and seconded by ..... that Ritva MacLeod, Sharon Lelonde, Nigel Potts and Ted McDowell be elected as Congregational Trustees. Carried.



### **Adjournment and Benediction**