



St Mary's ✠ *Oak Bay*
FAITH IN ACTION IN THE HEART OF OAK BAY

ANNUAL REPORT 2022

PLEASE HAVE YOUR REPORT WITH YOU AT THE ANNUAL VESTRY MEETING

FEBRUARY 12, 2023 @ 12 NOON

(LIGHT LUNCH BEFOREHAND, APPROX. 11:30AM)

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THE PARISH REGISTERS FOR 2022

Baptisms

"We receive you into the household of God"

Jayde Lynn Lowrey

Welcome this last Church Year!

"We being many are one body for we all share in the one bread."

Sherril Armstrong

Gina & Ken Carradine

Jean Dickson

Barbara Fosdick (RIP)

Gillian Fosdick

Linda Hass

Lauren Miller

Mel & Judith Slimmon

Adrian & Elizabeth Sly

Marriages

"Those whom God has joined together let no one separate"

Marie Angeline Bansig & James Thomas Flowers

Celebrations of Life

"Rest eternal grant unto them, O Lord, and light perpetual shine upon them"

George (Bud) Waite Stirling Brooks

Mary Kate Creighton

Barbara Joyce Fosdick

Derek MacGregor Greer

Edna Olive Lake

Richard Harrison Pook

and members of our families and friends

MINUTES OF THE ANNUAL VESTRY MEETING FEBRUARY 27, 2022

in person and via Zoom

Church of St. Mary the Virgin, Oak Bay

The meeting was called to order at 11:34am

Attendance - 26 members in attendance and 7 via Zoom

1. Meeting opened with prayer
2. It was agreed that the Recording Secretary be Marianne McGahon.
By show of hands all in agreement **CARRIED**
3. **MOTION: “the minutes of St. Mary the Virgin, Oak Bay Annual Vestry meeting of February 21, 2021 be approved as circulated”**
Moved by Lorna Bampton Seconded by Anne Underhill CARRIED
4. RECEPTION OF ALL PRINTED REPORTS
MOTION: “to accept all printed reports for 2021”
Moved by Pat Taylor Seconded by Graham Cook CARRIED
5. Budget for 2022
MOTION: “to approve the 2022 Budget”
Moved by Vic Marshall Seconded by Pamela Whiston CARRIED

“Question asked by Bob Gill re financial statement presentation and Barry’s response:

Bob asked a question about the rectory fund as part of our investments. Barry responded that it is stated at cost at \$251,384, as we did not have the fair market value at the time the statements were prepared, similar to 2021, and that all the other investments are stated at fair market value. Subsequently, we were advised by the Diocese that our fair value of the rectory fund was \$386,055. Bob also questioned that we did not also reflect it as part of our internally restricted equity. Barry responded that this would be a change from how it was presented it in prior years but would follow up with Gail Gauthier for consideration next year.”

PARISH COUNCIL FOR 2022:

By acclamation:

- Incumbent’s Warden – John McCann
- Deputy Incumbent’s Warden – *position is vacant*
- People’s Warden – Pamela Whiston
- Deputy People’s Warden – Pat Taylor
- Treasurer – Barry Mungham
- Synod Delegates – Karen Wilson; Pamela Whiston
- Alternates to Synod – Kat McCann, Mary Huxley
- Members At Large – Lorna Bampton, Vic Marshall, Graham Cook, Mary Lawrence
- Vic Marshall to review the year-end Financial Statements.

ANYONE INTERESTED IN SERVING IN ONE OF THESE MINISTRIES, CONTACT THE OFFICE:

- Altar Guild – Frances Pook (chair)
- Ministers of Welcome – *chair position is vacant*
- Envelope Secretary & Flower Dedication – Anne Underhill
- Hospitality – Mary Huxley (chair)
- Archival Collection Library – Elizabeth Laugharne (chair)
- ChurchMouse Bookshop – Karen Wilson (chair)
- Building Committee – John McCann (chair)
- Garden Team – Karen Wilson (chair)
- Pastoral Care Team – John Macquarrie (chair),
- Counters – *chair position is vacant*
- Choir – Curt Bergen
- PWRDF - *position is vacant*
- Finance Committee – Kat McCann (chair)

The Rev. Canon Craig Hiebert thanked the leadership of all the ministries and thanked everyone for attending the AVM.

Karen Wilson thanked the clergy, treasurer and staff.

AJOURNMENT:

MOTION: “that the 2022 Annual Vestry Meeting be adjourned”

The motion was moved and carried by all present. The meeting closed at 12:15pm.

The meeting closed with a prayer - The Grace

The Reverend Craig Hiebert, *Chair*

Marianne McGahon, *Recording Secretary*

INCUMBENT'S REPORT

*“The Lord is my shepherd;
I shall not be in want.
You make me lie down in green pastures
and lead me beside still waters.
You revive my soul
and guide me along right pathways for your name’s sake.”*

—from Psalm 23

These words evoking the pastoral presence of God have been a comfort to countless people over the millennia since they were first uttered and offered to the family of faith. In my personal experience, I remember memorizing a version of Psalm 23 as a child and seeing paintings in my children’s edition Bible of a suspiciously sanitized Anglo-Saxon Jesus cuddling a wee lamb and holding a nicely-carved shepherd’s crook. Not long after, I confess, Psalm 23 drifted to the background of life. It’s hard to identify with scenes of livestock and pastures when one grows up in a largely urban context. Plus, in early and middle-adulthood I was rather more fired up by the voice of the prophets than in need of the gentle Shepherd. Psalm 23 settled at the bedside of the sick and the dying—admittedly profound in itself.

But I think the year 2022 was the year, for me, and perhaps for our parish of St Mary’s, that the words of Psalm 23 found fresh applicability in day-to-day existence. As we began to emerge from the locked-down fog of the global COVID-19 pandemic, and to look once more at how we might actively serve one another and our community, the images of both *restoration* and of *movement* seem to sum up quite nicely how our parish life unfolded over the year.

“You revive my soul.” Provincial restrictions on gatherings that took effect over the previous holiday season were lifted in February, and eventually we cautiously re-established the offering of hospitality after worship and other events. We continued to worship in person as well as online, so that nobody would be left out. Our combined in-person and online attendance on Sundays remained steady at just below pre-COVID numbers and even began to climb slightly as we approached the end of the year, as we welcomed several new members into our family.

“You guide me along right pathways for your name’s sake.” Our activity in the neighbourhood also settled into a new cadence: Our Churchmouse Bookshop volunteers and donors showed a wonderfully successful year, raising a record \$26,000—well over any previous year’s results. Our wardens worked hard to negotiate long-term lease renewals with both of our tenants, the Canadian College of Performing Arts, and the Oak Bay Preschool, opening the door to exploring new ways to collaborate on our shared goal of nurturing Community. On our behalf, I spent significant time collaborating with the other organizations that make up the ReconciliACTION Oak Bay network.

Along the way, I am grateful for the support of our wardens, John, Pamela and Pat. I am honoured to have served another year with our capable staff, Marianne and Curt. I am humbled to have walked side-by-side this year with all of the members who make St Mary’s a family, in altar guild, bookshop, parish council, workshop, garden and more.

So much for *looking back*—the psalm also mentions *moving forward* along those “right pathways”. As we look into 2023, we anticipate following God’s lead in new directions and availing ourselves of opportunities both old and new: we anticipate a return of the After Hours Coffeehouse; opportunities to gather and study and learn from Scripture, the world and one another; new partnerships with neighbours and tenants as we seek to welcome and to support and to make Christ known as our love and compassion grows and grows.

I have no illusions that the coming year will be all roses and stained glass. The economic situation means that our collective financial picture is going to be strained, and it will take all the comfort and guidance of the Shepherd to steel ourselves to see life through the lens of “*I shall not be in want*” rather than the lens of fear and despair.

Let us continue to demonstrate the Love that we know through the acts of Love that we show to one another and our world, and I am certain that we will find ourselves at the Table with enough and even more to share.

The Rev'd Canon Craig Hiebert
Incumbent

INCUMBENT’S WARDEN REPORT

I was not available to attend any meetings.
Therefore, nothing to report.

John McCann

PEOPLE’S WARDEN REPORT

It was lovely this past year to be able to make the decision to resume our coffee and fellowship time after the morning service ~ enjoyed by so many.

A large part of the year was spent in various meetings to work on new leases for both CCPA and the Preschool ~ with success!

It was very moving to experience the full range of all the Holy Week services, including the Easter morning sunrise service ~ beautiful!!

Thankfully and respectfully submitted,
Pamela Whiston

MUSIC DIRECTOR’S REPORT

THE ST. MARY’S SINGERS

The establishment of the St. Mary’s Singer’s choral scholarship program has been most fortuitous for the ongoing music ministry in the parish during this time of pandemic. These students drawn by audition from CPPA together with a few members of our congregation have consistently provided a high level of choral and liturgical music which would not have otherwise been possible. While we have not been conducting regular weekday rehearsals due to the demanding schedule of the scholars the weekly learning of the music has been facilitated by providing online rehearsal aids for the anthems and hymns and then meeting Sunday mornings at 9:00 am for an in-person rehearsal. Our

repertoire has included from medieval chants, Tudor anthems, baroque compositions, works from the romantic and contemporary periods even including the music of Arvo Part, the most famous composer of our time. The results have been very well received by our church community.

The choral scholars as of January 2022 were Lara Mullings, Alexa St. Marie, Regina Rios, Danny Saretsky, and Brayden Lord. They were joined by Bob Gill from our congregation who also was 1st Cantor for the Liturgy. In late spring they were joined by Mackenzie Langdon, a former member. She provided invaluable service during the summer months when the other scholars left due to the end of school term or due to weekend work requirements of jobs in the community. At the beginning of the fall term, we welcomed Lara Mullings (a returning alumni), Michelle Ndaiu (from Mumbai, India), Elizabeth Fehr, Kierra Badya and Brayden Lord (returning alumni). Two members of the congregation, Bob Gill (returning) and David Stewart (a newcomer to St. Mary's) together with occasional support from our priest the Rev. Canon Craig Hiebert completed the ensemble.

THE CHOIR FOR THE ADVENT SERVICE OF LESSONS AND CAROLS

For The first time in several years, we were able to hold a choral service of lessons and carols for advent. This was possible because some of the restrictions around sing during covid were lifted. I invited anyone interested in singing as a part this service to a series of Thursday evening rehearsals and a number of our senior choir members of the parish responded. It was a real joy for me to rehearse with Sue Gill, Stephanie Geehan, Mary Lawrence, Pamela and Barry Whiston, Bob Gill, David Stewart, and Rev. Craig Hiebert again after such a long absence! The service itself was a wonderful experience which visibly moved the congregation. Many said that the singing of the choir was the best that they had ever heard! were also two joint rehearsals with the choral scholars prior to the service.

THE LENTEN AND ADVENT CONCERT SERIES

The Lenten and Advent Concert Series is always a musical highlight in the life of our church as well as the wider community of Victoria. Founded by Catherine Dunning Young who was so respected and beloved as a vocal pedagogue and director, the series quickly established itself on the Victoria musical landscape due to her deep connections with some of the finest musicians in the area. Admissions to the concerts are by donation to a worthy charity, which this past year was the Victoria Hospice Foundation. The list of concert dates and performers are as follows:

Lenten series

- March 9-Sharon Krebs, soprano, Harold Krebs, piano-Lieder at Lunch
- March 16-Pablo Diemecke and the die Mahler Ensemble
- March 23-Pamela Whiston, piano, Kate Rhodes and friends, strings-Solo and chamber works
- March 30-Pamela Whiston, piano, Curt Bergen, organ-Fantasies for Organ and Piano
- April 6-UVic strings-Music for Violin and Cello
- April13-Marnie Sitka-Mooney, soprano, Sara Partridge, mezzo-soprano, Kim Greenwood, mezzo-soprano, Curt Bergen, piano, Jim Hill, Piano-Works for Holy Week

ADVENT SERIES

- November30-Marnie Sitka-Mooney, Diane Berry, Curt Bergen-Carols for Advent and Christmas

- December 7-Pamela Whiston, piano, Kate Rhodes, Hollis Langton, Lisa moody, Paul Terry, strings-a little chamber music
- December 14-the gifted young pianist from the studio of Ingrid Henderson, Victoria Conservatory
- December 21-Home for Christmas with the Bergen family, cancelled due to snow

THE SERVICE OF THANKSGIVING FOR THE LIFE OF CATHERINE MCFADDEN DUNNING YOUNG

A wonderful service of thanksgiving was held on June 25 to celebrate the life of Cathie Young who was so vitally involved in the life of St. Mary's, not the least of which was in our music ministry. In addition to founding the Lenten and advent concert series she directed our choirs and ensembles on many occasions. She is still deeply missed.

Music for the service included Mendelssohn's Lift Thine Eyes, Schubert's 23rd Psalm, and Mozart's Ave Verum. Her daughter in law performed Arthur Franckenpols setting of "Now Thank We All our God." It was a truly moving tribute which featured two of her amazing students as well as other great vocalists which were part of a choir assembled especially for this event.

GRATITUDE AND APPRECIATION

It is a supreme joy for me to continue as your Music Director/Organist as I enter the 23rd year or service here at St. Mary's, whether in choosing and playing the hymns week by week, directing the St. Mary's Singers week by week or organizing the many concert events, all of which I believe is a such powerful way to connect with the Glory of God. Thank you so much for your support of me and Elizabeth as fellow travelers in the journey of life. This support was particularly expressed in the many condolences we received in the recent passing of my mother Mary. Space does not allow for a personal thank-you to each of you, but I wish to thank the following persons as representing you all. Pamela Whiston has been so generous in sharing her wonderful pianism with us and stepping in as music director when I have been away. Dorothy Cook has kept my hands warm with beautiful hand knitted mittens. Bob Gill, David Stewart and Pauline Samoszynski have been stellar as cantors for the psalms. Marianne continues to do a great job of running the office and organizing everyone here, including me. Father John has given me wise spiritual direction. And there are so many others. But lastly, I wish to single out our dear Rector and spiritual leader Rev. Craig Hiebert and his assistant priest Dyan Davidson. Truly I count it a privilege to have them in our midst with us and to work under them!

Respectfully submitted,

Curt Bergen,
Music Director/Organist

PASTORAL CARE AND PRAYER CHAIN TEAM REPORT

Members:

Visitation and Driving: Canon Craig, Rev'd Dyan, John Macquarrie, Jane Anderson, Frances Pook, Jan Laidlaw

Prayer Team (Angel Wing): Rosemary Cameron, Drelene Gibb, Allison Holt, Sherry Robbins, Ann Underhill, and Team Leader: Pat Smit

Telephone Callers: John Macquarrie, Pat Smit, Sherry Robbins, Ann Underhill, Rosemary Cameron, Mary Huxley

Card Ministry: Mary Huxley, Pat Smit, John Macquarrie

SITUATION: Covid has greatly hampered visits to Long Term Care Facilities (LTC) and hospitals. We endeavour to protect our team from contracting this dread disease and not becoming vectors bringing illness into the LTCs or Hospitals.

Keeping in touch using computers is not helpful since most, if not all, of our parishioners needing contact, as well as those on our team, do not have access to a computer. That leaves the telephone. Sadly, many LTC and Hospitals do not have private lines for us to talk to our sisters and brothers. We, therefore, turn to pen and ink. We send cards and notes, which were used during the great flu epidemic following WW I.

With the breaking news of new and more virulent variants of the covid virus, this situation is likely to continue.

As bleak as this situation is, our prayer is that even informal communication is going on and that those who can no longer attend St. Mary's still have a church home.

CONCLUSION: I ask you to consider how you might be called by God to assist in this vital ministry. Please contact me to discuss this rewarding work, remembering that we are the hands and feet of our Lord Jesus Christ.

Respectfully Submitted,

John

The Rev'd Dr. John Charles Macquarrie

ALTAR GUILD REPORT

At present the Altar Guild has an active membership of five. We are responsible for preparing the Sanctuary and Chancel for all services. Our duties also include setting up for the Eucharist, polishing the silver and brass, changing the hangings, arranging the Memorial flowers, and decorating for Festivals.

We would be delighted to have new members and anyone wishing to join the Guild will be warmly welcomed.

I would like to express our thanks to the Reverend Canon Craig Hiebert for all his assistance and advice throughout the year.

Respectfully submitted,

Frances Pook, Altar Guild (Chair)

ARCHIVAL COLLECTION REPORT

Despite COVID19 restrictions being eased, what one might refer to as "normal" activity concerning potential displays and ongoing care of the collections remained a challenge in 2022. While both have continued to be a responsibility shared by Mary Huxley (on site) and Elizabeth Laugharne (only on request), it must also be noted that "caring" for both the stored collection and on display items is still

considered a priority. Workspace is difficult to find. This is partially due to the necessary presence of other Church-related furniture also being stored in the Baptistry.

In view of an ongoing and developing interest, particularly in the Church's stained-glass art, an "in house produced" Guide Handbook to assist any volunteer showing visitors either the stained-glass art or antique collections is now available. A glass covered display case has been kept active with a historical biblical presence citing different passages relating to the Holy Seasons of our Church year. It stands near the front door at the rear of the Nave.

Our goal for 2023 remains the preservation and display of the collections as well as the recruitment of another archivist.

Mary Huxley and Elizabeth Laugharne

P.S. Our Church Bell, the oldest hand-made bell designed in England to arrive on Vancouver Island in the mid-19th.century. It was created for the first Anglican Cathedral to be built in Victoria more than 100 years ago! Our bell became St. Mary's following the building of the present stone-built Cathedral which has six replacement bells.

BUILDING MAINTENANCE REPORT

I was busy taking care of my wife.

I did organize a snow/ice removal group from this year's choristers.

That is all I did.

I am still waiting for the go ahead with the college to start organizing window repairs.

I did look into repairing the vent at the top of the entrance to the chapel.

It is not accessible without scaffolding so it will have to wait until more work is done on the window.

Thank you,

John McCann

CHURCHMOUSE BOOKSHOP REPORT

The CHURCHMOUSE has had an astonishing year, as we have found our way to a new normal. We were able to hold three of four "big sales" and have resumed hospitality - in a careful way.

Our volunteer base remains strong, and we are edging toward a broader leadership base. Most weeks, we welcome between 35 and 50 visitors, and our gross revenues for the year surpassed those of 2019 - our previous high in the last year pre-COVID.

Our December big sale saw better than 290 visitors. CCPA participated by selling hot cider and Christmas goodies; our charity partners were present; delicious jams, chutney, and greeting cards were available for purchase (thanks Jackie!) and we enjoyed a variety of live music. Thanks to one of our generous volunteers, we look forward to seeing a tiny library erected on the property.

With support from the Parish Council we have clarified how our revenue will be dispersed. It was agreed that 60% of gross revenue would be divided among our charity partners: Threshold Housing, the food bank at St. John the Divine, and Our Place. The remaining 40% will be used to support St. Mary's community building projects and will cover any operating expenses. Many thanks to our

faithful volunteers for their tireless effort. Thanks to Craig, to Marianne, to the Wardens and Parish Council, and to all of you for your support.

Respectfully submitted

Karen Wilson

GARDEN AND GROUNDS REPORT

This year new perennials and shrubs were planted in the west bed that has been eradicated of gout weed. These plantings are all deer proof and low growing and have added colour to this area. Topsoil was added to all areas. Our gardening team found there were fewer weeds due in great part to the enriched soil. There is always ivy to cut back especially in the area near the Preschool entry and we also weeded in the back area by the preschool playground. The contract for our gardener, Jo Wyld, was reviewed with a slight increase in the rate of pay.

During the warm days of summer, Sunday services were held in the Memorial Garden, with the early service attendees then having coffee outdoors. Refreshments after several memorial services were also enjoyed in the garden. The CCPA students and staff continue to use this space as well.

The Remembrance “pebble poppy” in November and the Advent lighted tree and decorations were enjoyed by all our church community, despite high winds and snowy conditions.

The Gardening group will continue to meet on Friday mornings when warmer weather returns. We welcome any who would like to join our friendly group, as we work weeding and watering and finding satisfaction in maintaining the gardens of St. Mary’s.

Jane Anderson

For the Garden and Grounds Committee

HOSPITALITY REPORT

Despite ongoing Covid concerns during the year, we returned to serving coffee, tea, and refreshments after the 10.00 a.m. service. Attendance has grown over the months, and it feels good to be back together again.

Chris Moekel and I hosted several memorial receptions, also Lenten and Advent concerts. Two highlights this year were the Remembrance soup supper on November 8th for CCPA students followed by a rehearsal of their special Remembrance Day presentation. The Advent luncheon on November 27th was well attended and enjoyed by all. A sincere thank you to Chris for her continued help and support.

We returned to providing hospitality on Saturday mornings for the Churchmouse bookshop and at the book sales during the year. Seating is limited with Covid precautions in place but it is still very much appreciated. Thank you to Vic who offers a helping hand.

Respectfully submitted,

Mary Huxley, Hospitality Chair.

MEN'S BREAKFAST REPORT

The Men's breakfast group had a better year than last year with normally twice as many (8 to 10) attending our weekly breakfasts. We meet on Wednesday morning (8-9:30) for breakfast and fellowship at The Oaks restaurant (Oak Bay Ave. at corner of Monterey Ave.). We hope 2023 will bring us even better times. New members and guests are always welcome.

Respectfully submitted,
Vic Marshall

PRAYER SHAWL KNITTERS REPORT

A small but dedicated group, three to four people, met at the home of the Cooks on alternate Wednesdays at 2pm until 3.30. Opening prayers then knitting and putting the world to rights. This followed by tea finishing with closing Grace.

We restarted the sessions in the Spring and carried on until early Fall. Our members are somewhat frail and the group has not come together for medical reasons since September. We continue to knit and pray individually and complete the shawls at home. We hope to resume our gathering here at St Patrick Street sometime soon. I will let you know when that happens.

Blessings ,
Dorothy Cook

ENVELOPE SECRETARY'S REPORT

There were 46 envelope subscribers on record as of December 31, 2022, for whom year 2023 envelope sets were prepared.

During 2022, *nine* new envelope sets were issued, and *five* sets were cancelled.

For 2022 receipts for income tax purposes were issued as follows:

Envelope contributors	53
Other Receipts**	<u>45</u>
	<u>98</u>

**Of the 45 (Other Receipts) 23 were for Parish; *five* were for Easter; *two* were for Thanksgiving; *two* were for Christmas; *four* were for In Memorium/Funeral donations; *two* for Gift-in-Kind; *one* for Wedding; *two* were for Memorial Garden; *two* were for Hospitality for Funerals; *one* was for Messages in Glass; *one* in Appreciation of St. Mary's (Newcombe Singers).

During 2022 there were up to 16 contributors using the Direct Debit method. As of January 1, 2023 there are 15 Direct Debit contributors on record.

If Direct Debit donors change or close bank accounts, please inform me promptly as this information is very important. Also would all Envelope and Direct Debit donors please ensure that they inform me (Anne Underhill givings@stmarysoakbay.ca) and the Parish office 250-598-2212 (Marianne McGahon admin@stmarysoakbay.ca) of any address changes as quickly as possible.

Please note that as of **March 1, 2023**, direct debit donations will be administered under a different system (PAR) and not by the Diocese. The Parish Liaison will be Marianne McGahon who will have the PAR forms for completion. As Envelope Secretary I will get a copy of the completed PAR form as I will still need the information for completing donor's annual tax receipts.

Please give consideration to using the Direct Debit method for your contributions to St. Mary's as it enables the Parish to plan commitments and is a worry-free way of ensuring your donations are current if unable to attend St. Mary's in person. ***If you wish to become a direct debit donor a form can be obtained from*** Marianne McGahon (250-598-2212) (admin@stmarysoakbay.ca).

As always, I give my grateful thanks to Marianne for the information provided by her to keep my records up to date during 2022 and also for all her hard work running the office under very difficult circumstances.

Respectfully submitted,
Anne Underhill, Envelope Secretary

TREASURER'S ANNUAL REPORT - 2022

I am pleased to provide a copy of the 2022 annual financial statements, and 2023 proposed budget, for your information and approval. As in prior years, below you will see a comparative financial summary for 2021, and 2022 of actual results, and to budget. The summary had four components – Parish Ministries and Staff, Building Costs and Maintenance, Outreach, and Other Income Sources.

Church of St Mary the Virgin - Oak Bay							
Financial Summary -2022 with 2021 Comparatives, and Budget							
			2021	2022	2022	Variance	Variance
			Actual	Actual	Budget	from 2021	from Budget
Parish Ministries and Staff							
	Offerings		\$ 117,322	\$ 107,549	\$ 123,625	-8.3%	-13.0%
	Canada Emergency Wage Subsidy		13,354	-	-		
	Expenses		270,464	279,129	281,735	3.2%	-0.9%
			(139,788)	(171,580)	(158,110)		
Building Costs and Maintenance							
	Rental Revenues		138,145	144,643	146,200	4.7%	-1.1%
	Expenses		66,140	73,205	87,000	10.7%	-15.9%
			72,005	71,438	59,200		
Outreach							
	Revenues		5,523	6,879	7,500	24.6%	-8.3%
	Disbursements		14,799	20,558	15,000	38.9%	37.1%
			(9,276)	(13,679)	(7,500)		
Other Income Sources							
	Churchmouse (net)		15,545	24,371	19,000	56.8%	28.3%
	Altar Guild		143	60	-		
	Realized investment income		24,557	28,930	26,000	17.8%	11.3%
	Realized gains/(losses) on investments		16,049	10,005	-		
	Bequests		36,157	51,501	46,500	42.4%	10.8%
			92,451	114,867	91,500		
Net Surplus (Deficit)							
	Before unrealized gains/(losses)		15,392	1,046	(14,910)		
	Unrealized gains/(losses) on investments		33,340	(50,673)	-		
	After unrealized gains/(losses)		\$ 48,732	\$ (49,627)	\$ (14,910)		

As we begin to come out of the upheaval created by the covid pandemic, we are confronted with a significant downturn in the financial markets, talks of a recession, supply chain issues, and global conflict. Our 2022 financial results have been significantly impacted by a weak stock market, where we have experienced \$50,673 in unrealized investment losses leading to an overall deficit for the year of \$49,627 compared to a budgeted deficit of \$14,910.

Our in-person Sunday attendance figures have been severely affected by the pandemic in the past two years, but show improvement in recent months, but is not yet back to pre-pandemic levels. In-person services have however been supplemented by virtual streamed services.

Total offering revenues at \$107,549 are less than 2021 by \$9,773, and \$16,076 less than budgeted for the year. Traditional envelope offerings have been supplemented in 2022 by special festival offerings, from weddings and funerals, and by gifts-in-kind of publicly traded shares, for which we thank you. Expenses for staff were comparable to budget, but greater than 2021. Other parish ministry and administrative costs are within budgeted levels.

Revenues of \$144,643 generated from the rental of our hall and church were close to budget, and \$6,498 greater than 2021. During the year, the leases for CCPA, and the pre-school, were renegotiated with a short-term rent concession offered to the pre-school, beginning in September. Rental revenues still more than offset premise costs in the form of utilities, insurance, security and repairs and maintenance, which costs in total were \$7,065 higher than 2021, but \$13,795 less than budget. Significantly higher hydro and gas utility costs were experienced in 2022 but were offset by savings in maintenance costs not expended.

Regular outreach revenues and concert revenues received in 2022 were slightly higher than 2021. We continue to support PWRDF, St John the Divine Food Bank, Our Place Society, Threshold Housing, and the Victoria Hospice Bereavement Fund, as in 2021, as well as ReconciliACTION Oak Bay and Centre for Community initiatives through such offerings and from a portion of our Churchmouse bookshop net revenues. The Churchmouse bookshop has had a very successful year exceeding its budget for book sales by \$5,906. We thank our team of volunteers for their efforts.

Dividends, and interest received on our investments, and from the rectory fund, exceeded budget by \$2,930, primarily due to a rate increase from the Diocese on our rectory fund deposit. As pointed out earlier, we have seen a reversal in the financial markets in 2022, compared to 2021, because of a significant economic downturn. \$10,005 of realized gains on investments however resulted from a repositioning of our investments, at the recommendation of our investment advisor.

Finally, the Victoria Foundation continued to provide \$41,501 of funds from the Vera Deakin Estate with our gratitude, and we were grateful to receive a further \$10,000 bequest from the Estate of Elizabeth Gonnason.

During 2022, there were only \$3,502 of capital improvements to the building and furniture and fixtures, in the form of costs related to an accessible washroom.

The 2023 budget provides challenges going forward. We are budgeting for a \$43,123 deficit for the coming year. We are fortunate to be able to budget, as part of our revenues, a commitment for the receipt of a \$25,000 bequest, which we anticipate receiving later in the year. Offering revenues are being budgeted at a lower amount than 2022, given our offering levels from that year. Staff costs for

our secretary and organist have been budgeted with modest increases, and a mid-year level and housing cost increase for our incumbent. The key budget drivers for 2023 include achieving levels of offerings equal to or greater than 2022, maintaining or improving levels of church use revenues, comparable Churchmouse sales, on-going expenditure management, and hopefully an improving or at least stable financial market. A \$10,000 additional maintenance contingency is included in the 2023 budget, as part of expenses.

We encourage all parish members to consider implementing our program of automatic bank debits for making your planned monthly contributions to assist with cash flow budgeting, to utilize our on-line options for giving through Canada Helps, and in the longer term to consider a planned gift to St Mary's Oak Bay as part of your overall estate plan.

Respectfully submitted by
Barry Mungham, Treasurer

FINANCIAL STATEMENTS

Year Ended December 31, 2022

Church of St Mary the Virgin, Oak Bay						
Balance Sheet						
As At December 31, 2022						
	Operating Fund	Capital Fund	(Note 4) Altar Guild	Total 2022	Total 2021	
Current Assets						
Cash on hand and in bank	\$ 9,250	\$ -	\$ -	\$ 9,250	\$ -	
Accounts receivable	8,794	-	-	8,794	7,808	
Prepaid expenses	-	-	-	-	249	
GST recoverable	1,594	-	-	1,594	2,028	
Due from Operating Fund	-	-	19,275	19,275	19,215	
	19,638	-	19,275	38,913	29,300	
Capital Assets (Note 1)						
	-	1,166,708	-	1,166,708	1,163,206	
Investments (Note 2 and 3)						
	601,790	-	-	601,790	665,287	
Total Assets						
	\$ 621,428	\$1,166,708	\$ 19,275	\$ 1,807,411	\$ 1,857,793	
Current Liabilities						
Bank overdraft	\$ -	\$ -	\$ -	\$ -	\$ 34	
Accounts payable and accruals	17,389	-	-	17,389	15,927	
Due to Altar Guild Fund	19,275	-	-	19,275	19,215	
Trust funds	28,297	-	-	28,297	30,540	
	64,961	-	-	64,961	65,716	
Net Assets						
Unrestricted net assets	225,083	-	-	225,083	278,272	
Investment in capital assets	-	1,166,708	-	1,166,708	1,163,206	
Externally restricted (Note 3)	331,384	-	-	331,384	331,384	
Altar Guild (Note 4)	-	-	19,275	19,275	19,215	
	556,467	1,166,708	19,275	1,742,450	1,792,077	
Total Liabilities and Net Assets						
	\$ 621,428	\$1,166,708	\$ 19,275	\$ 1,807,411	\$ 1,857,793	
Approved:						
		Rector				
		Warden				

Church of St Mary the Virgin, Oak Bay
Statement of Changes in Net Assets
As At December 31, 2022

	Operating Fund		Capital Fund	(Note 4) Altar Guild	Total 2022	Total 2021
	Unrestrict ed	Externally Restricted				
Net assets, beginning of year	\$ 278,272	\$ 331,384	\$ 1,163,206	\$ 19,215	\$ 1,792,077	\$ 1,743,345
(Deficiency) excess of revenue over expenses	(49,687)	-	-	60	(49,627)	48,732
	228,585	331,384	1,163,206	19,275	1,742,450	1,792,077
Interfund transfers	(3,502)	-	3,502	-	-	-
Net assets, end of year	<u>\$ 225,083</u>	<u>\$ 331,384</u>	<u>\$ 1,166,708</u>	<u>\$ 19,275</u>	<u>\$ 1,742,450</u>	<u>\$ 1,792,077</u>

Church of St Mary the Virgin, Oak Bay

Statement of Operations

As At December 31, 2022

	Operating Fund	(Note 4) Altar Guild	Total 2022	Total 2021
Revenue				
Envelope offerings	\$ 76,781	\$ -	\$ 76,781	\$ 75,277
Gifts in kind - publicly traded shares	9,974	-	9,974	18,536
Gifts in kind - other	-	-	-	4,276
Online offerings	29	-	29	5,694
Weddings & funerals	6,500	-	6,500	500
Altar Guild offerings		190	190	300
Interest & dividends	13,027	-	13,027	12,154
Realized capital gains	10,005	-	10,005	16,049
Unrealized capital (losses) gains	(50,673)	-	(50,673)	33,340
Facilities rental revenue	144,642	-	144,642	138,145
Festival offerings	6,157	-	6,157	7,837
Rectory fund income	15,904	-	15,904	12,403
Open collections	1,816	-	1,816	1,707
Outreach donations	6,879	-	6,879	5,523
Victoria Foundation	41,501	-	41,501	36,157
Bequests	10,000	-	10,000	-
Canada emergency wage subsidy	-	-	-	13,354
Churchmouse bookstore	25,907	-	25,907	17,041
Donations- choir and music programs	2,250	-	2,250	1,500
Sundry income	4,041	-	4,041	1,995
	324,740	190	324,930	401,788
Expenses				
Salaries and benefits	201,131		201,131	187,928
Utilities	18,013		18,013	13,282
Repairs and maintenance	39,819		39,819	37,870
Insurance	13,924		13,924	13,395
Diocesan assessment	46,743		46,743	48,071
Hospitality	1,140		1,140	100
Accounting & financial management	5,535		5,535	5,535
Bank charges	137		137	272
Office, computer and photocopier	8,359		8,359	10,023
Telephone and internet	2,981		2,981	2,465
Alarm expense	1,449		1,449	1,593
Advertising	1,942		1,942	2,536
Website	69		69	69
Sacramental and liturgical	848		848	619
Faith formation	109		109	-
Music ministry	7,328		7,328	7,793
Outreach	20,559		20,559	14,799
Altar Guild	-	130	130	157
Churchmouse bookstore	1,535		1,535	1,496
Sundry	2,806		2,806	5,053
	374,427	130	374,557	353,056
(Deficiency) excess of revenue over expenses	\$ (49,687)	\$ 60	\$ (49,627)	\$ 48,732

Church of St Mary the Virgin, Oak Bay
Notes to the Financial Statements
As At December 31, 2022

Note 1 Capital Assets	2022	2021
	At Cost	At Cost
Land	\$ 12,924	\$ 12,924
Buildings		
Church	471,403	469,802
Hall	272,932	272,932
Furniture and fixtures	396,827	394,926
Paving, Fences, Sprinklers	12,622	12,622
	\$ 1,166,708	\$ 1,163,206

Note 2. Investments

Investments include the following:

	2022		2021	
	Cost	Fair Market Value	Cost	Fair Market Value
Rectory Fund Deposit with Diocese (Note 3)	\$ 251,384	\$ 251,384	\$ 251,384	\$ 251,384
TD Bank - Investment Account	-	-	21	21
RBC Dominion Securities (Note 3)				
Cash Account	1,248	1,248	15,630	15,630
Money Market Investments	17,813	17,813	33,422	33,422
Fixed Income Securities	103,871	102,178	83,871	87,609
Canadian Equities & Mutual Funds	188,957	229,082	181,160	266,492
Foreign Equities	119	85	-	-
Investment - Oikocredit	-	-	10,729	10,729
	312,008	350,406	324,833	413,903
Total Investments	\$ 563,392	\$ 601,790	\$ 576,217	\$ 665,287

The Rectory Fund Deposit with the Diocese is recorded at cost as the information to determine the fair market value was unavailable at the time of preparation of the financial statements. Other investments are carried at fair market value.

Note 3. Net Assets Externally Restricted

Net assets externally restricted include \$80,000 of investments held on an endowed basis, and \$251,384 of investments held by the Diocese directly, which are subject to restrictions placed by the Diocese.

Note 4. Altar Guild

In 2020, the Altar Guild approved the integration of accounting for Guild operations with that for the church. In December 2020, \$19,173 of Altar Guild funds was deposited to the operating bank account for the church added to in subsequent years.

LIVING GOD'S VISION: NARRATIVE BUDGET FOR 2023

The Church of St Mary the Virgin, Oak Bay

As in past years, the members of our faith community give generously to support our shared work as disciples of Christ Jesus, and in turn we collectively support local, regional, national and international efforts to be a transforming, positive presence in the life of our neighbourhoods.

Summary

- Income: **\$372,800 (estimated)**
- Expenses: **\$415,923**

This budget, *as presented*, projects a deficit of \$43,123, based on *estimates* of all income sources in 2023, and related expenses and on-going commitments as outlined below. The post pandemic economy, with high inflation and talks of a recession, and global unrest, continues to create many challenges that we need to overcome.

Please pray

How will you join in our shared mission in 2023?

- Through your financial support
- Through your time and abilities

Thank you for support!

Faith in Action

“Seeking to see Christ in all persons, St Mary’s will love, laugh, learn, work, pray, and play as a community of faith and as contributing members of our neighbourhood and world.”

Community Outreach & Support for Wider Church: \$117,215

Our volunteers, clergy and staff will be engaged in the following ways:

- Shared life with students of the Canadian College of Performing Arts, and the Oak Bay parent owned pre school, to provide support, have an open-door policy for walk-ins and host “open to all” events.
- Shared ministry with the rest of the Anglican Diocese of British Columbia (the ‘Diocese of Islands and Inlets’) and the Anglican Church of Canada so that, through the work of Anglicans across the country and the world, we will extend our reach further than we can ourselves.

Diocesan ministries included in this support include - reconciliation and anti-racism initiatives, synod office operating expenses, shared and remote ministry, Sorrento Centre, Vancouver School of Theology and Sisters of St John the Divine, Council of the North, Anglican Journal, and international partnerships. Our incumbent priest, The Rev Canon Craig Hiebert, will continue to support Diocesan shared ministry in various leadership roles.

- We expect to receive funds through offerings and from concerts during Lenten and Advent that will in turn flow directly to charities and not-for-profit agencies. PWRDF, St John the

Divine Food Bank, Our Place Society, Threshold Society, ReconciliACTION Oak Bay and other groups will benefit from those resources.

- We will continue to operate the *Churchmouse Bookshop and Café*, both as a source of revenue for direct charity support *and* as a hub of community-building within our wider community. This will include the re-starting of the monthly *After Hours Coffeehouse*. In 2023, we commit 60% of donations collected via the Bookshop to our charity partners, an increase from the level set in 2022.
- We will continue to develop our growing relationship with Songhees and Esquimalt Nations through our participation in the ReconciliACTION Oak Bay network, sponsoring several learning opportunities in our community and exploring ways to foster healing and understanding.
- We will continue to develop the Memorial Garden as a place of contemplation open to the whole community.
- We will continue to explore opportunities for the *St Mary's Centre for Community* given a return to normalcy in 2023.

Faith in Formation

“St Mary’s will provide an inclusive, welcoming and safe place for individuals and families of all kinds to learn and explore what it means to be a disciple of Jesus Christ in the 21st century, and in this place.”

Christian Education: \$11,545

- Teaching, baptizing and nurturing disciples of Jesus Christ is central to how we equip and enable people in our parish, so they may exercise their gifts for the benefit of all.

Worship and Music: \$110,577

Central to whom we are, we gather to lay down our burdens, to support one another and to give praise to God. This work is supported through:

- four worship services each week,
- virtual streaming of our regular weekly worship service,
- special services throughout the year,
- the prayer shawl ministry team,
- the volunteer choir supported by a number of Choral Scholars from the Canadian College of Performing Arts, and our music director,
- the work of the Altar Guild,
- and, clergy and staff time for planning, preparing and leading worship.

Pastoral Care: \$11,145

Caring for our neighbours is one important way we extend Christ’s Eucharistic table out into a sometimes-hurting world.

Our clergy and volunteer pastoral care team ensures that those who are unable to come to the church remain connected to our community and have the sacraments and other services of the church brought to them. When health and safety conditions permit, this ranges from visits to care homes and private residences, to hospital visits, to sharing monthly services of Holy Communion at Carlton House and Shelmarie House.

Faith in Foundation

“St Mary’s will seek to leverage our assets (building/property, volunteers, and financial resources) in ways that reflect our mission, vision and values.”

Administration and Communication \$63,408

This is the ongoing work of our parish; the ways in which we support the many ministries of our faith community through the day-to-day operations of our parish and the ongoing communications between ourselves and the rest of our community. This includes:

- Staff and clergy time and energy
- Churchwardens
- Volunteer ministry teams
- Our website, telephone and internet, virtual streaming costs, poster and letter printing, postage, photocopier, accounting, advertising, and other office supplies.

Building and Grounds \$102,033

As one of the most expensive parts of our budget, the faithful stewardship of our physical assets is critical.

- We are blessed with a spacious hall that is rented to two community groups: the *Oak Bay Parent-owned Preschool* and the *Canadian College of Performing Arts (CCPA)*. These ongoing relationships help supplement our operational costs, but they also enrich our experience of living together as a family in Oak Bay. In 2022, the leases have been renegotiated with both organizations, but as a result of issues arising from the pandemic short-term concessions have had to be made with respect to the levels of rent.
- In addition, a number of community groups, primarily various and other performing arts groups, rent the church or chapel for their events.
- Ongoing and extraordinary expenses associated with the care and upkeep of our parish properties: utilities, caretaker contract, grounds maintenance, general, organ and piano repairs & maintenance, washroom supplies, heating system, insurance, alarm and costs associated with the rental of the facilities.
- Continuing our exploration of future development opportunities for the church and hall for the shared use of the church, and our current tenants, being the *preschool and CCPA*.

2023 OPERATING BUDGET, DETAIL

Expenses				Revenues			
Worship and Music				Offerings			
	Salaries and Benefits - Rector		\$ 40,122		Open		\$ 2,500
	Salaries and Benefits - Organist		58,955		Envelope - Regular		85,000
	Relief Staff		1,750		Online - Canada Helps and Other		500
	CCPA Choristers		7,000		Gifts in Kind - Publicly traded shares		5,000
	Sacramental and Liturgical		850		Weddings and Funerals		3,000
	Virtual Streaming		1,000		Easter Gifts		2,500
	Music		900		Thanksgiving Gifts		3,000
			110,577		Christmas Gifts		3,000
					Other		2,150
Outreach and Support for Wider Church							106,650
	Salaries and Benefits - Rector		\$ 32,320	Rental Income			
	Salaries and Benefits - Secretary		4,180		College of Performing Arts		120,000
	Diocesan Assessment		53,265		Preschool		6,900
	Missions and Outreach		24,000		Church Use		13,000
	Churchmouse Bookshop		2,000		Other - CCPA		-
	Hospitality		1,200				139,900
	Altar Guild		250	Outreach			
			117,215		Offerings for Outreach and Charities		6,500
Building and Grounds				Investment income			
	Salaries and Benefits - Rector		5,572		Dividends and interest		11,000
	Salaries and Benefits - Secretary		8,361		Rectory Fund		16,000
	Utilities		16,000				27,000
	Caretaker		12,500	Fundraising Events			
	Grounds Maintenance		8,500		Churchmouse Bookshop		25,000
	General Maintenance		12,000		Altar Guild		250
	General Maintenance- Contingency		10,000		Concert Series		2,500
	Washroom Supplies		250				27,750
	Heating Costs		9,000	Bequests			
	Repairs - Organs and Pianos		1,800		Victoria Foundation		40,000
	Insurance		16,000		Other		25,000
	Alarm		1,800				65,000
	Hall rental costs		250	Total Revenues			
			102,033				\$ 372,800
Administration and Communication				Summary			
	Salaries and Benefits - Rector		11,145		Expenses		\$ 415,923
	Salaries and Benefits - Secretary		29,263		Revenues		372,800
	Accounting Services		5,600				
	Advertising		2,500		Deficit		(\$43,123)
	Bank Charges		400	Capital Budget			
	Office and Computer		4,000				
	Photocopier		3,500		Preliminary costs re proposed redevelopment		TBD
	Postage		800				
	Telephone		3,000				
	Sundry		3,000				
	Website		200				
			63,408				
Christian Education							
	Salaries and Benefits - Rector		11,145				
	Faith Formation		400				
			11,545				
Pastoral Care							
	Salaries and benefits - Rector		11,145				
Total Expenses			\$ 415,923				

CHURCH OF ST MARY THE VIRGIN- OAK BAY 2023 BUDGET

