

Diocese of Rupert's Land
Executive Committee

Minutes

March 16th, 2021

Present: Bishop Geoff Woodcroft, The Rev. Andrew Rampton, Archdeacon Simon Blaikie, Sharon Routley, Archdeacon Naboth Manzongo, Archdeacon Mawejje, The Very Rev. Paul Johnson, Archdeacon Dave Labdon, The Rev. Helen Holbrook, Chancellor Jim Ripley, Canon Gary Russell, The Rev. Brian Ford, Archdeacon Helen Kennedy, Richard Pilbeam,

Regrets: Robert Doyle, Vincent Solomon, Marcella Vezina

Staff: Joy Valencerina, The Rev. Heather McCance

1. Call to Order

a) Opening prayer and acknowledgement of the land

Bishop G. Woodcroft offered an acknowledgement of the land and opening prayer.

2. Birthday Wishes

P. Johnson advised the committee that it had been J. Ripley's birthday the day prior. The committee sang Jim 'Happy Birthday'.

2. Approval of the Agenda

S. Blaikie asked that 'Payroll Fees' be added under Member's Reflections.

Motion: Be it resolved that the agenda be approved as amended.

*P Johnson / J. Ripley **Carried.***

3. Approval of the Minutes of the Meeting of December 15, 2020

Moved by J. Ripley, seconded by G. Russell, that the minutes of the January 19th meeting of Diocesan Executive be approved as circulated.

*R. Pilbeam / H. Kennedy **Carried.***

4. Business Arising from the December 15th meeting

None was raised.

5. Anglican Foundation Grant Requests

S. Blaikie advised that the diocese may apply for 3 Anglican Foundation Grants per calendar year and no more than 2 at either of the two application deadlines. The deadlines are presently April 1st and September 1st. S. Blaikie then advised that there were two grant applications for the committee to consider for the April 1st deadline. The maximum grant that is awarded is \$15K. B. Ford asked if a request was for \$15K would that prevent AFC from authorizing a lesser amount. The response from S. Blaikie was "no, AFC could grant whatever amount they deemed appropriate".

Be it resolved that the Executive Committee commend to the AFC the grant application from St. Luke's, Kenora. (application attached)

*S. Blaikie / G. Mewejje **Carried.***

There was one abstention, N. Manzongo.

Be it resolved that the Executive Committee commend to the AFC the grant application from St. Alban's, Kenora. (application attached)

*S. Blaikie / P. Johnson **Carried***

6. Member's Reflections

S. Blaikie advised the committee that the current fees parishes pay in order for the diocese to manage their payroll is insufficient to cover the cost of doing so. Parishes are presently charged \$10 for their first 4 staff and \$3.25 per additional staff. The gross revenue for this is 10,677.00 less payworks and bank charges in the amount of \$6291.00. Net revenue is \$4,386. The cost to provide the service is 24 hrs of work, which equals 576 hrs annually. The hourly wage for this work is \$26.44. The annual cost is \$15, 231.00. S. Blaikie advised that he would be asking the Finance Committee to review this policy to possibly present at a future meeting a plan to make payroll costs revenue neutral.

G. Woodcroft commented that through the last year the duties of the Finance Director and the Treasurer had increased due to COVID. Specifically as regards to CEWS and SERB and the delinquency of parishes paying their CM&M. The budget is getting tighter and the time to accomplish tasks is shrinking as a result. COVID has shown us how our bare-bone budget hampers our ability to effectively function.

8. Adjournment

Be it resolved that this iteration of the Executive Committee be adjourned.

N. Manzongo **Carried**

Motion to adjourn: Richard, and carried at 2:50 pm.

H. McCance closed in prayer.