

Rental Rates ~ 2022-23

Please note, these are our base prices. Large or recurring events have special considerations and pricing. Complete our online request form for a quote!

Base Price – Room Only	Capacity	*less than 4 hr total time	*4+ hours total time
		1/2 Day	Full Day
Room 200 - Main auditorium and Commons	450	300	500
Room 208 Café w/ kitchenette	125	175	275
Main Kitchen		100	150
Downstairs Classroom 101 Youth Room	50	125	175
Downstairs Classroom 102/103 - large room can be divided	50	100	150
Downstairs Classroom 104, or 105 or 106	30	75	110
Combo: Room 208 Café & Main Kitchen		250	375
Combo: Room 200 & Kitchen	450	400	600
Combo: Room 200 & Cafe 208 & Kitchen		500	850
Additional Items and Services		per hour	flat fee
Staff:			
AV Technician (2 hour minimum)		\$30	
Sound Technician (2 hour minimum)		\$30	
Staff Support *mandatory for large events		\$20	
Custodial:			
Basement Rooms *events without or with refreshments			\$10/\$20
Main Auditorium 200 *events without or with refreshments			\$75/\$150
Cafe Room 208 Café *events without or with refreshments			\$20/\$40
Equipment:			
Tables: 6 or 8 foot rectangles (10 available)			\$5 each
Tables: 5 foot rounds (19 available)			\$10 each
Café Room 208 – Commercial coffee maker and carafes *equipment only			\$15
Main auditorium 200 - Decorative swag lights *advance notice required for instal			\$200
Technology:			
Portable Partybox Speaker System and 1 mic			\$20
Portable Bose Speaker System and 1 mic			\$50
Main Auditorium 200 - Sound System *Sound Tech required			\$75
Main Auditorium 200 - Overhead Projector and Stage Screen			\$25
Café Room 208 – Smart TV			\$10
Youth Room projector			\$10

Deposits and Payments:

- Upon Confirmation of Booking:
 - A non-refundable down payment of 25% of total contract value (credited toward the cost of the event).
 - A damage deposit of \$250, paid back after the event, assuming no costs or damage has been incurred.

Thirty (30) days prior to Event Day 100% of estimated contract value due

No less than 5 business days following the Event Day, any additional payments

Cancellation policy (once deposit and contract are received)

More than 30 days' notice: \$50 administration fee

8-30 days' notice: the down payment - 25% of total estimated contract value - will be retained

0-8 days' notice: LPC will retain 100% of total estimated contract value