

PHIL AND JENNIE GALGARDI ACADEMY PAC

MEETING MINUTES - Approved

Dec. 14, 2021

Meeting called to order at 6:36 via Zoom.

Opened in prayer by Kelly Hiller.

Attended by:

- Kelly Hiller
- Tara Moose
- Joy Chan
- Patricia Dol
- Dagmar Aitken
- Jen Tomlinson
- Kathleen Wall
- Chelsea Morrison
- Madelein Smit
- Carlee Ayley
- Maylene Ginetz
- Tracey McKee
- Melanie Bean

PAC AGENDA AND MINUTES

MOTION: "To adopt the agenda for the current meeting". Moved by Dagmar Aitken. Seconded by Maylene Ginetz. Motion approved.

MOTION: "To adopt the meeting minutes from November, 2021". Moved by Tricia Dol. Seconded by Jen Tomlinson. Motion approved.

CLASSROOM PARENTS

- Carlee reports that she only has 7 contacts for the grade 7 parent group so far. Not sure how to go about connecting with more parents. She has reached out to the teacher to see if the teacher can help with gathering participation.
- There is less interest in general in the high school group for the classroom parent program.
- Kelly has taken on the role of classroom parent for the grade 10/11/12 group.

- There wasn't much interest in a group Christmas teacher gift among the high school classes.

REPORTS

Hospitality

- Christmas concert has been cancelled.
- Dec 17 is the teachers' appreciation lunch. Jen is having the Yellow Deli cater the event. Jen left menus on the staff table for teachers to choose a lunch option.
- Jen has decorated the school for Christmas! Looks great Jen!

Fundraising

- The card project will start working on the art in January.
- Pizza day with Papa Murphy's will be planned for Family Day weekend.
- Next used uniform sale will be February 25th.

Treasurer

- Tricia wrote a cheque for purchasing the sport socks for Mr. McKague's sports teams (approved at last PAC meeting) and left it in the office today.

Regular bank account balance is:	\$20,614.35
Less Grad:	\$
BALANCE:	<u>\$20,614.35</u>

Gaming bank account balance is: \$ 8,714.55 as of November 30, 2021

FUNDRAISING

Thrifty Smile Cards raised \$1,287.00

Papa Murphys raised \$495.00

Poinsetta raised \$497.99

Used Uniform raised \$1,305.80

Purdy's – no numbers yet.

2021-2022 Proposed PAC Budget

Revenue

Non-Gaming Revenue:

Carry forward	
Hot Lunch	
Used Uniform Sales	
Mabel's Label	
Poinsetta Fundraiser	
Gunter's Meats (father's day)	
Snack Sales	
Donations	
Purdy Chocolates	
Papa Murphys	
Thrifty's Smile Cards	
Card Project	
Non-Gaming Subtotal	

	Budget	Actual
		13,537.54
	19,000.00	7,862.00
	1,500.00	1,305.80
	150.00	-
	700.00	497.99
	600.00	
	200.00	-
		-
	300.00	
	1,000.00	495.00
	300.00	1,287.00
	300.00	-
	24,050.00	24,985.33
		1,491.25
	4,100.00	-
	3,500.00	
	7,600.00	1,491.25
	31,650.00	26,476.58

Gaming Revenue:

Carry forward from prior year	
PAC Grant	estimate
Raffle Proceeds	
Gaming Subtotal	

TOTAL REVENUE

Expenses

Non-Gaming Expenses:

Hospitality	
Pastors Lunch	
Christmas Concert (2) decorations	
Teachers Luncheon (2)	
Spring break BBQ	
Try-us-on-for-a-day	
Grad Reception	
End of Year Neighbourhood	
Welcome back signs	
Sports Day	
Hospitality - Subtotal	
Hot Lunch expenses	
Child-in-need program	
Classroom Purchases	
Playground Funds	
Missions Contributions	
PAC Expenses*	
Non-Gaming Expenses Subtotal	

	Budget	Actual
	200.00	
	150.00	
	1,200.00	
	350.00	
	350.00	
	150.00	
	75.00	
	-	
	350.00	
	2,825.00	0.00
	15,000.00	5,561.99
	500.00	
	250.00	
	2,500.00	
	500.00	
	250.00	40.00
	21,825.00	5,601.99

Gaming Expenses:

Annual PAC - Grad Bursary
Awards night
Extracurricular activities - sports/clubs
Raffle license/prizes/Draw expenses
Field Trip Transportation
Sports Team Jerseys
Playground Funds
Gaming Expenses **Subtotal**

	500.00	500.00
	2,500.00	2,500.00
	375.00	375.00
	255.00	255.00
	750.00	750.00
	250.00	250.00
	2,500.00	2,500.00
	7,130.00	7,130.00

TOTAL EXPENSES

28,955.00	12,731.99
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Proceeds to carry forward to 2020-21
Non-gaming funds
Gaming funds

BUDGET	Actual*
2,225.00	19,383.34
470.00	- 5,638.75

*includes money carried forward

*** PAC Expenses:**

Sign, annual society filing fees, and various purchases to assist non-gaming fundraising start-up costs.

NEW BUSINESS

- Hot lunch coordinator transition:
 - Joy is stepping down as of January. Kathleen Wall is stepping into the position. Big thank you to Kathleen and to Joy!
 - Joy and Kathleen will work together over Zoom to get Kathleen oriented to the job. Joy is willing to answer emails or help with the transition as much as we need her. She's ok with us reaching out to her with questions even past January when she will no longer have children at Gaglardi. Wow, that's amazing Joy!!
 - The next order period will end after the Christmas break and will include Jan./Feb.
 - There have been no problems getting volunteers to help on hot lunch days.
 - Signing up to volunteer for hot lunch happens on the hot lunch website where you place your orders.
 - We're so glad you're willing to help out Kathleen! Thanks so much!
- Spring Raffle
 - We need to get our prizes sorted out for the raffle so that it doesn't sneak up on us this year!
 - We have had a donation of a 2-night stay at Dolphin Resort which is north of Campbell River to use as our main prize. Yay!!

- Perhaps PAC could chip-in to the prize and purchase a gift card for the onsite restaurant. Maybe \$100?
- Joey Hidber's construction company "Island Valley Electrical" has donated a prize valued at \$250 or about 2 hours of work.
- Dagmar has secured a gift cert from Roy's Towne Pub for \$25.
- Kelly approached Lee Leighton for another donation of dirt and they agreed. Valued at \$200.
- Maybe the classroom parents could put it out in an email to their parent groups to spread the word that PAC is looking for donations for the raffle.
- Should we consider changing the way we distribute the tickets?
- Last year we printed 1000 tickets so that we could distribute to every family but we only sold 300-350 tickets. However, usually people don't return tickets that they aren't planning on selling. Last year some people were wanting to sell extra but there were no extra tickets available to sell.
- Should we send fewer tickets home per family this year?
- Print 1200 tickets instead of just the 1000 from last year.
- Feedback that if the tickets need to be picked up in the office to sell (rather than sent home with students), many families likely won't participate and we would sell fewer tickets overall.
- Perhaps people other than parents (e.g. grandparents) would be willing to sell tickets.
- Price of tickets? Kelly suggests \$10 this year. No other feedback.
- Raffle draw date is usually in March at the talent show or spring bbq. We could plan to do the draw at the talent night and if that event doesn't happen we could either do it online like last year or move it to the bbq.
- Madelein will make up a pdf infographic to distribute on social media, the WAAG, etc.

NEXT PAC MEETING: Jan. 11 at 9:00 am in person. (Hopefully the staff room will work for a location?) Tara is unable to attend this meeting. Madelein will chair the next meeting so Kelly can take minutes.

Meeting closed in prayer: 7:25pm.