

# 2022 Annual Report



THE Church AT  
LITCHFIELD  
PARK

A House of Prayer for All People

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# BOARD OF DIRECTORS

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Senior Pastor  
Associate Pastor  
President  
Vice-President  
Secretary  
Treasurer  
Community Engagement  
Deacons  
Fellowship  
First Impressions  
Garden of Memories  
Missions  
Personnel  
Properties Maintenance  
Worship  
Historian  
Children/Youth Director

Rev. Dr. Lynne Kammeraad  
Rev. Adam Roe  
Marcy Clement  
Joe Broski  
Ted Pearson  
Cathy Navarra  
Jane Holdcroft  
Rob Gimbl  
Betty Minor  
Chris Martin  
Jim Greer  
Crissie Jameson  
Nancy Oreshack  
Joe Bemis  
Brenda Martin  
Meredeth Stucky  
Aimee Wickersham

# CHURCH STAFF

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Senior Pastor  
Associate Pastor  
Office Administrator  
Accountant Clerk  
Facilities Manager  
Part-Time Custodians  
  
Music Director  
Organist/Pianist  
Handbell Director  
Children/Youth Ministry Director  
Nursery Workers

Rev. Dr. Lynne Kammeraad  
Rev. Adam Roe  
Kelly Castillo  
Ninva Ashoormaram  
David Drake  
Baker Gilbert  
George Merriman  
Jill Tabata  
Kathy Drake  
Marilyn Chandler  
Aimee Wickersham  
Catherine Seifritz, Kelly Lipot,  
Millie Moran, Nikayla Murphy

# 2023 CHURCH OFFICERS AND DEACONS

## BOARD OF DIRECTORS - 2023

The Nominating Committee shall select one nominee for each Director to be elected and shall present the names of the nominees to the membership two weeks prior to the Annual Meeting. One-third of the Board of Directors shall be elected annually for a three year term at the Annual Corporate Meeting.

<b>Class of 2023</b> (Term ends Dec. 31, 2023)	<b>Class of 2024</b> (Term ends Dec. 31, 2024)	<b>Class of 2025</b> (Term ends Dec. 31, 2025)
Joe Broski Cathy Navarra Joe Bemis Chris Martin	Marcy Clement Ted Pearson Brenda Martin *Monte Sriver	*Jim Greer *Crissie Jameson *Nancy Oreshack *Rob Gimbl

**\*Pending approval at the Corporate Meeting**



# CHURCH DEACONS

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## ACTIVE DEACONS

Susan Adams  
Travis & Suzanne Allen  
Joe & Carrie Bemis  
Jane Biggs  
Jackie Bomgardner  
Suzanne Boyer  
Kathy Broom  
Joe & Dolores Broski  
Marilyn Chandler  
Steve & Beth Charney  
Greg & Marcy Clement  
Phil Easley  
Danelle Farris  
Manda Gempler  
Amber Gilbert  
Robert Gimbl  
James & Lorene Greer

Beverly Griggs  
Nana Hamlin  
Robert & Beth Hatch  
Lisa Hegarty  
Shelly Hill  
Jane Holdcroft  
Travis & Jacque Hough  
Eric & Crissie Jameson  
Pam Justice  
Marge Kinney  
David Knight  
Judy Mercy  
George & Nova Merriman  
Rick & Lee Miller  
Charlotte Montanus  
Jim & Nancy  
Montgomery  
Cathy Navarra

Carol O'Connor  
Nancy Oreshack  
Ted & Sarah Pearson  
Walter & Diane Piehl  
Sheila Porter  
Jim Rowe  
Carolann Sachs  
Dan & Michelle Sager  
Mario & Denise Saldamando  
Jerry & Jill Santy  
Jack Sigler  
Roger B. Smith  
Lori Sparks  
Monte & Nancy Sriver  
Dick & Peggy Vasiloff  
Robert & Suzanne Waltman  
Ray & Sue Whittemore

## EMERITI DEACONS

Dolores Angus  
Ron & Judy Anderson  
Gerre Arnold  
William Chandler  
William Crause  
Karen Dennis  
Verne & Sharon Duncan  
Cliff & Jane Fallon  
Russ & Mary Georgesen  
Virgil & Fran Grumbling  
Robert T. Hatch  
Tom & Rita Kaiser  
Stephen & Marjorie Koval  
Keith & Sue Kujawski  
Ken & Chris Martin  
Richard & Brenda Morgan

Jim & Carol Meier  
Anne Price  
Cline Preble  
Grant & Joan Ragsdale  
Beverly & Jerry Rounds  
John & Kathy Schaaf  
Karen Schroeder  
Ron & Joan Smith  
Iris Stevens  
John & Kathleen (KT) Tanner  
Paul & Irene Tipton  
Bill & Mary Trejbal  
Lou & Lois Tronzo  
Harold Waltman  
Jane Way  
Stuart & Mary Wilkening

## DEACON NOMINEES

Norm & Judy Simpson  
Brenda Martin  
Jill & Roy Poole  
Betsy Stitch  
Lori & Larry Hartsook

# SENIOR PASTOR LYNNE KAMMERAAD

---

I recently had the opportunity to review several annual reports from previous years. One Senior Pastor report, written by Pastor Dale Hopely, particularly inspired me.

Like Pastor Dale, I love the Old Testament. The stories are so rich. They shape our understanding of the New Testament, including how we live today. There are many similarities between the story from Deuteronomy where God's people were preparing to enter the Promised Land to our current situation.

When I think back over the past year it has been a year filled with excitement as we have reintroduced ministries and programs, in addition to adding new ones. Our ministry team and staff are full of energy, and I believe God is preparing The Church at Litchfield Park for even greater things.

This does not mean there will not be obstacles, which is where faith is involved. Israel needed to exercise faith when entering the Promised Land. The Jordan River, which they had to cross, was flooded and the land God promised to them was occupied by their enemies.

In 2008, one of the greatest obstacles The Church at Litchfield Park faced was financial. I believe this will be the case again this coming year. While we have gained new members, we have also had several families move back to their "home states" to be closer to extended family. Higher than anticipated inflation rates have also not helped.

We will likely end this year with less income than originally anticipated. While the plate offerings have increased, we are behind in our anticipated pledges for the year. There were also several unexpected repairs, including rising costs for routine maintenance and care of the campus.

According to the constitution and bylaws, the Senior Pastor serves as the spiritual leader of The Church at Litchfield Park. It is the responsibility of the Board of Directors to fund the budget. Like Pastor Dale articulated in his 2008 annual report, I believe our shortfall is partly a matter of faith, which is a spiritual matter.

The Board plans to move forward, in faith, and present to you a budget with a difference of \$75,196 between projected income and expenses. The proposed budget includes what we believe is needed to proceed with staffing and ministries. The Board will be closely monitoring the finances, strive to keep you updated more consistently, and likely begin using the Willis Endowment Fund (restricted for Christian Education).

I am grateful for the wonderful leaders we have, the current ministries we offer, and the mission to serve our community. Please prayerfully consider how you might help us meet our financial needs. The ability to fulfill our mission requires faith (trusting God and each other) on everyone's part.

Again, I believe the Lord is preparing The Church at Litchfield Park for even greater things. So, let's go to the Promised Land!

God bless you,  
Pastor Lynne

# ASSOCIATE PASTOR

## ADAM ROE

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Serving as the Associate Pastor at CLP is a tremendous blessing, and I am encouraged by several new developments! Thank you for the opportunity to serve, and for the space to make important changes while overseeing my areas of responsibility. For 2022 I led, served, or managed staff in the following ministry areas: Adult Ministries, Pastoral Care, Fellowship, Worship, Children and Youth, Scouting, Alcoholics Anonymous, and Technology. Following are some of the accomplishments those ministries have enjoyed:

### **Adult Ministries**

- The formation of five new life groups and the first January Series
- Two men's and women's studies
- Curriculum shifted to align with children and youth topics

### **Pastoral Care**

- Met with Deacon's Leader monthly for homebound updates
- 23 in-person hospital/home visitations
- Led or participated in Three Memorials

### **Fellowship**

- Attended 9 monthly meetings
- Supported and attended 12 Fellowship events
- Led/Coordinated the 2022 Fall Festival

### **Worship**

- Preached 11 weekends and/or services

### **Technology**

- Developed and maintained new website and church app
- Oversaw \$90k upgrade of audio/video equipment in the sanctuary
- Led the transition to Breeze ChMS and Tithe.ly

### **Chartered/Outside Organizations**

- Scouts resumed in spring and we now have four active AA groups

Rev. Adam J. Roe  
Associate Pastor

# BOARD PRESIDENT

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Oh, what a beautiful sight you are! It has been wonderful being in worship and serving again in person. God is great!

Your Board of Directors and the Council on Ministries have merged and combined their talents in 2022. We are all settling in, and it has been beneficial as we planned events throughout the year and planned this year's budget.

The Annual Strategic Plan meeting was held on August 4th. This was a time of reviewing all ministries on campus to determine the 2022 goals met, what was working and what were the goals for 2023 as well future long-term goals.

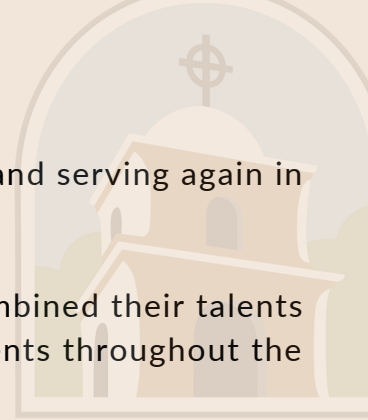
A Safety Team Committee was established this year. Members are Chair Jim Anderson, Harold and Sharon Matz, Jim Montgomery, Marcy Clement, Jacque Hough, David Drake, and Ken Martin. The team has and is putting safety procedures in place from security to first aid kits to repairing slippery sidewalks. This team has worked closely and received feedback from the Avondale Police Department and the Goodyear Fire Department; and will work closely with the architect and the Master Plan Committee.

Your Board of Directors hosted an informal question and answer meeting on October 2nd in Souers Community Hall. We were delighted to see you and were encouraged by your questions. There will be a lot happening in the coming year in conjunction with the Litchfield Square development, the Master Plan, and the Capital Campaign Committees. Our intention is to host a Q & A informal meeting every quarter to share information and to answer your questions. Please check the E-News and bulletin boards to stay updated in the meantime.

The Stewardship Campaign is in full swing, and we ask you to look for ways to give of your time, talents, and treasures. All of what we have comes from God and we are so grateful that you choose to pay it forward to so many and to The Church at Litchfield Park. You are amazing!

We are fortunate and blessed that we get to come together in His name to be in fellowship, to worship, and to serve.

Blessings,  
Marcy Clement  
President, Board of Directors





# TREASURER

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Our financial condition as of 9/30/22 results in a deficit of expenses over revenues by about \$51,000. Overall, year to date our revenues are about \$87,900 lower than budgeted and our actual expenses are about \$33,800 lower than budgeted. As of 9/30/22 we have 116 days of net available cash, which is above our target limit of 60 days. Please note that revenues typically increase in the last quarter.

2022 revenue is lower than expected because of lower than anticipated pledges received to date, despite an increase in plate revenue. Actual expenses are lower than budgeted. However, some categories were higher than anticipated due to increased activity on the campus, unexpected maintenance related expenditures, increased service rates, and higher than expected inflation.

In 2023, we expect total revenues of \$895,937 with expected total expenses of \$971,133, which does not balance with total expenses. This leaves us with a budget deficit of \$75,196. Our 2023 budgeted revenue is primarily higher than 2022 due to an increase of plate giving, available endowment funds and thrift shop income. We anticipate combined pledge and plate of \$750,000, which is \$10,000 higher than projected in 2022.

Our 2023 budgeted expenses include the following items of note:

- 3% cost of living/merit increase for employees not eligible for health reimbursement.
- #6189 – Health Reimbursement (available only to full-time employees) increase from \$2,000 annually to \$5,000. CLP does not currently provide health insurance.
- #6145 – Facilities Manager (Alberto requested a reduction in hours in 2022 resulting in increased hours for #6146 part-time custodians). This has been reset to previous years.
- Increases due to additional staff needs:
  - o \$6157 – Worship Leader (increase to full-time based on need and current responsibilities).
  - o #6182 – Pastoral Care/CLPKids Director (new position focusing on areas of need).
- Increases due to long-term needs/care of property:
  - o #6310 – Church Maintenance Routine (based on number of necessary inspections & need).
  - o #6313 – Church Maintenance Reserve increase based on inflation.
  - o #6320 – Lawn Maintenance (new contract rate due to labor & inflation).
  - o #6270 – History Supply increase to begin digitizing records for long-term preservation.

The Endowment Committee funds are now managed by L Roy Papp & Associates, LLP. In 2022 the Willis IRA was consolidated with the Willis Endowment. Our investments earned dividends, interest, and unrealized capital gains/losses during the year. Based on the endowment guidelines, approximately \$88,577 is available for major repairs and improvements to the church property in 2023. Please see the endowment fund committee report for additional details on these investments.

Faithfully yours,  
Catherine Navarra

# The Church at Litchfield Park

Summary Analysis of YTD 9/30/2022 Revenue and Expenses  
Comparison of Year to Date Expenses with Budgeted Expenses and 2023 Budget

Revenues and Expenses for the month of September 2022:		
Total Revenues:	\$	39,421
Expenses:		
Pastor	\$	9,272
Associate Pastor	\$	6,782
Total Payroll Related Expenses	\$	18,019
Total Payroll Taxes & Fringes	\$	714
Total Administrative Expenses	\$	4,262
Property	\$	16,255
Worship	\$	9
Membership	\$	-
Education	\$	1,252
Fellowship Expenses	\$	558
Missions	\$	2,463
Total Expenses	\$	59,586
Endowment Fund - Income	\$	-
Endowment Fund - Disbursement	\$	-
Revenues over Expenses (incl Endowmen	\$	(20,166)

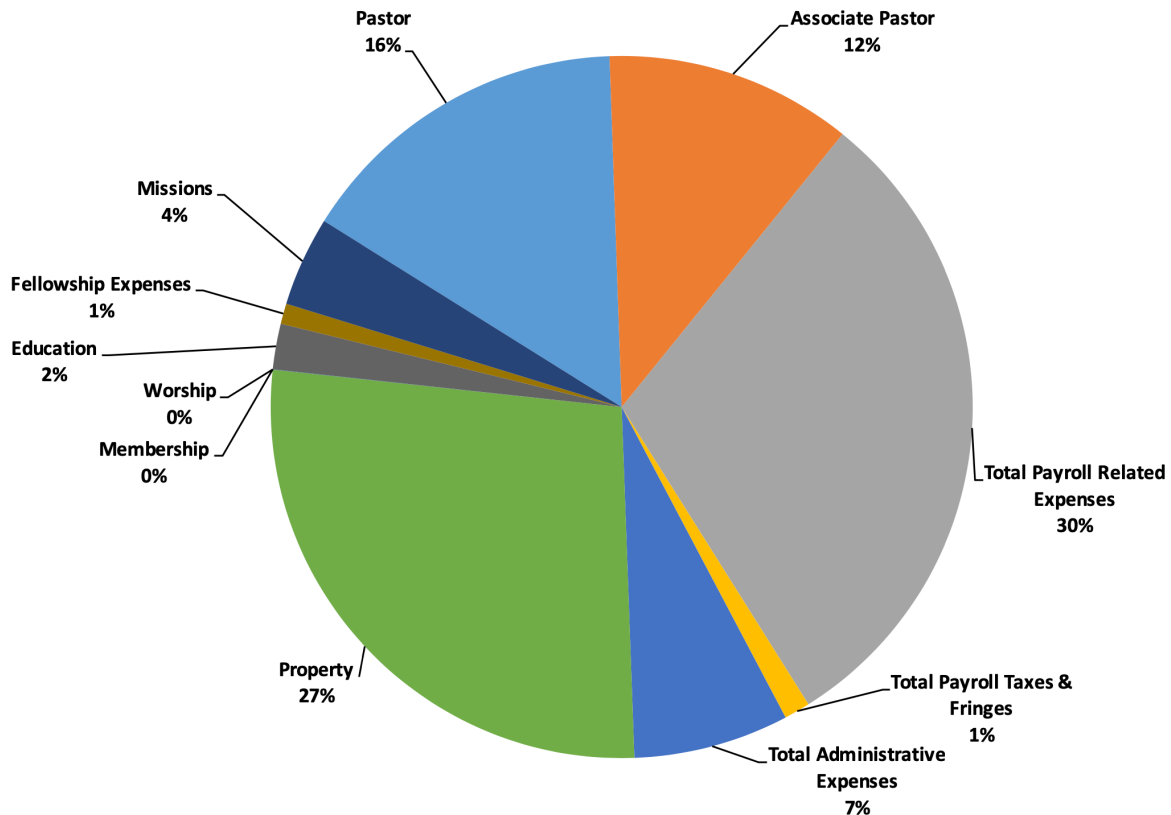
	Actual Expenses YTD	Budgeted Expenses YTD	Total 12 Month Budget
Pastor	90,692	90,956	121,275
Associate Pastor	61,592	63,000	84,000
Total Payroll Related Expenses	180,405	194,236	258,981
Total Payroll Taxes & Fringes	22,603	26,978	35,970
Total Administrative Expenses	32,360	36,113	48,150
Property	163,423	154,171	205,561
Worship	1,162	4,575	6,100
Membership	0	375	500
Education	4,804	15,994	21,325
Fellowship Expenses	6,725	15,563	20,750
Missions	37,847	43,500	58,000
	611,612	645,459	860,612

This is how much we have actually spent so far this year .

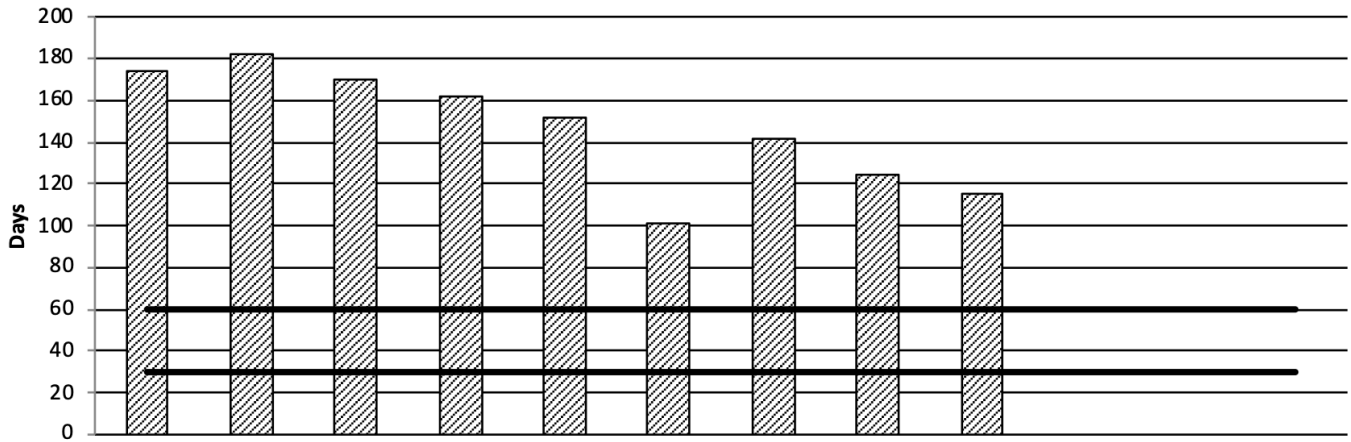
This is how much we had budgeted to spend so far this year.

YTD Revenues	\$	557,477
YTD Expenses	\$	611,612
YTD Revenues over Expenses (excl	\$	(51,184)

Summary Chart of 2022 Expenses by Budget Category

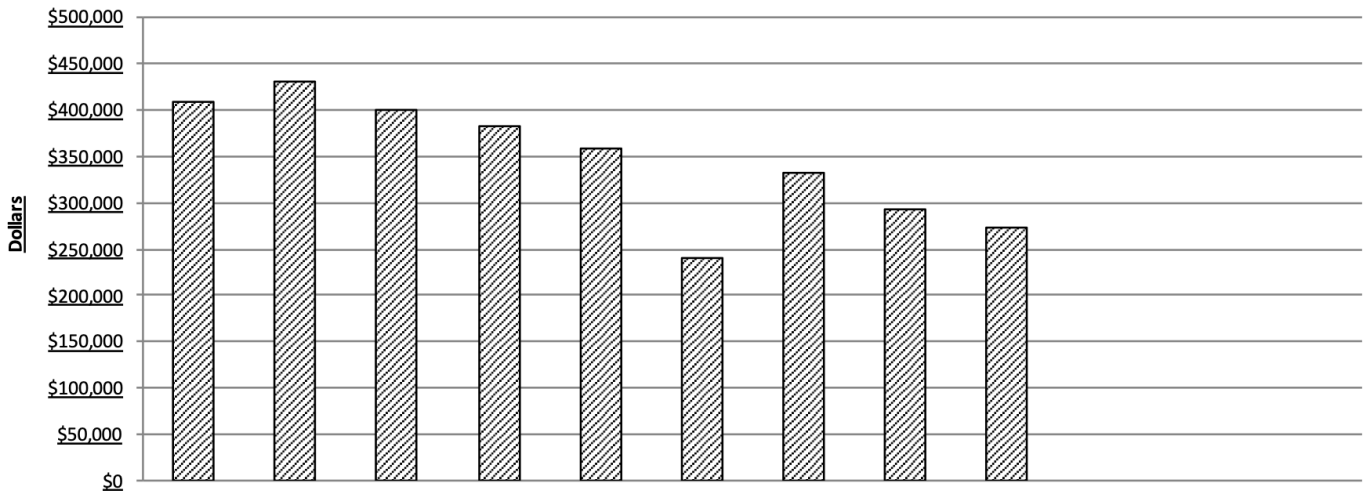


**Days Supply Net Available Cash (Days)**



	1/31/22	2/28/22	3/31/22	4/30/22	5/31/22	6/30/22	7/31/22	8/31/22	9/30/22	10/31/22	11/30/22	12/31/22
DSNAC	173.5	182.6	170.0	162.4	152.2	101.5	141.2	124.3	115.7	0.0	0.0	0.0
Low Safe Zone	30	30	30	30	30	30	30	30	30	30	30	30
High Safe Zone	60	60	60	60	60	60	60	60	60	60	60	60

**Net Available Cash (Dollars)**



	1/31/22	2/28/22	3/31/22	4/30/22	5/31/22	6/30/22	7/31/22	8/31/22	9/30/22	10/31/22	11/30/22	12/31/22
Net Available Cash	\$409,162.93	\$430,465.65	\$400,836.59	\$382,825.53	\$358,937.03	\$239,300.50	\$332,976.04	\$293,037.47	\$272,844.24			

FINANCIAL STATEMENTS  
SEPTEMBER 30, 2022

PREPARED FOR:

THE CHURCH AT LITCHFIELD PARK

300 NORTH OLD LITCHFIELD ROAD

LITCHFIELD PARK, AZ

85340

PREPARED BY:

DIANNA K. MORROW, CPA

PO BOX 5444

GOODYEAR, AZ 85338




DIANNA K. MORROW, CPA  
PO BOX 5444  
GOODYEAR, AZ 85338

BOARD OF DIRECTORS  
THE CHURCH AT LITCHFIELD PARK  
LITCHFIELD PARK, AZ 85340

DEAR BOARD OF DIRECTORS:

THE ACCOMPANYING FINANCIAL STATEMENTS OF THE CHURCH AT LITCHFIELD PARK AS OF SEPTEMBER 30, 2022, WERE NOT SUBJECTED TO AN AUDIT, REVIEW OR COMPIATION ENGAGEMENT BY ME AND, ACCORDINGLY, I DO NOT EXPRESS AN OPINION, NOR PROVIDE ANY ASSURANCE ON THEM.

A handwritten signature in black ink that reads "Dianna K. Morrow, CPA". The signature is written in a cursive style and is positioned above the printed name and title.

DIANNA K. MORROW, CPA  
CERTIFIED PUBLIC ACCOUNTANT

OCTOBER 8, 2022

Church at Litchfield Park  
Financial Position  
September 30, 2022

	<u>Sep 30, 22</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1400 · BMO Harris Bank	
1401 · BMO Harris MM	258,233.91
<b>Total 1400 · BMO Harris Bank</b>	<u>258,233.91</u>
1500 · Chase Bank	
1501 · Chase Checking	36,745.05
1502 · Chase Money Market	283,992.47
1503 · Chase Capital Campaign	779,608.65
1505 · Chase - BSA Troop 99	24,702.12
1506 · Chase - Cub Pack 99	80.00
<b>Total 1500 · Chase Bank</b>	<u>1,125,128.29</u>
1320 · Petty Cash	200.00
<b>Schwab - Endowment</b>	
1350 · Schwab - Endowment	503,209.92
<b>Total Schwab - Endowment</b>	<u>503,209.92</u>
<b>Schwab - Willis Funds</b>	
1373 · Schwab - Willis Endowment	1,027,122.93
1374 · Schwab - Willis Scholarship	114,154.67
<b>Total Schwab - Willis Funds</b>	<u>1,141,277.60</u>
<b>Total Checking/Savings</b>	<u>3,028,049.72</u>
<b>Total Current Assets</b>	<u>3,028,049.72</u>
<b>Fixed Assets</b>	
<b>Fixed Asset</b>	
1805 · Church Buildings	1,880,335.63
1810 · Church Contents	82,688.54
1820 · Church Land	700,000.00
1830 · Watt House	148,329.00
1840 · Watt House Contents	20,000.00
1850 · Church Classrooms	355,000.00
1860 · Souers Hall	791,770.07
<b>Total Fixed Asset</b>	<u>3,978,123.24</u>
<b>Total Fixed Assets</b>	<u>3,978,123.24</u>
<b>TOTAL ASSETS</b>	<u><u>7,006,172.96</u></u>
<b>LIABILITIES &amp; NET ASSETS</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Liabilities</b>	
<b>Memorial Liabilities</b>	
<b>Memorial Liabilities</b>	
2406 · Nan Raine Memorials	
2406.1 · Nan Raine - Memorials	21,501.96
<b>Total 2406 · Nan Raine Memorials</b>	<u>21,501.96</u>
2427 · Jane Sparks - honor crosses	139.62
2430 · Karen Holt	35.16
2431 · Victor Rounseville	103.22
2432 · Justin Greene	10.20
2433 · Julia Duff	50.00
2434 · Betty Hardesty	1,300.00
2435 · Earl Rayner	280.00
2436 · Barbara Herwick	10,150.00
2437 · Gary Griggs	1,575.00
2438 · O.K. Fulton	500.00
2439 · Greg Herzner	50.00
2440 · Perry Frisbey	50.00
2441 · Clemie Arnold	535.00
2442 · Paul Stucky	100.00
2443 · Jo Ann Yealey	75.00
2444 · Richard Calhoun	50.00
2548 · John Scotty Clarke - Wall Honor	1,885.22
<b>Total Memorial Liabilities</b>	<u>38,390.38</u>
<b>Total Memorial Liabilities</b>	<u>38,390.38</u>

NO ASSURANCE IS PROVIDED ON THESE FINANCIAL STATEMENTS.

Church at Litchfield Park  
Financial Position  
September 30, 2022

<b>Current Liabilities</b>	
2030 · Prepaid Pledges	40,000.00
2100 · Health Reimbursement Liability	9,449.48
<b>Missions Liabilities</b>	
2579 · Missions - Designated	25.00
2580 · Missions - Payable	21,395.21
2585 · Missions - Current Year Tithe	30,264.21
2693 · Missions - Add'l Brd Approved	7,499.93
<b>Total Missions Liabilities</b>	<u>59,184.35</u>
<b>Total Current Liabilities</b>	<u>108,633.83</u>
<b>Other Liability Accounts</b>	
2001 · Holding Account	-1,581.24
2031 · Miscellaneous In/Out Events	-1,408.86
<b>Willis Liabilities</b>	
2525 · Willis IRA	102,763.33
2526 · Willis Endowment	928,616.22
2539 · Willis Scholarship	117,154.67
<b>Total Willis Liabilities</b>	<u>1,148,534.22</u>
2500 · Church Maintenance Restricted	23,450.50
2502 · W.C.S.F. Restricted	12,892.64
2504 · Capital Campaign	778,743.59
2505 · Helping Hands Fund	863.88
2520 · Choir Restricted	1,223.75
2523 · 4C Restricted	798.39
2524 · Fellowship Restricted	1,579.35
2568 · BSA Troop 99	1,124.60
2569 · BSA Troop 99 - Chase	24,702.12
2570 · Cub Pack 99 - Chase	80.00
2574 · Children's Mins Restricted	493.21
2577 · Handbells Restricted	3,799.72
2578 · Youth Restricted	12,778.62
2581 · Discretionary Restricted	31.94
2690 · Deacons Restricted	1,859.19
2692 · Wall Military Service (WOMS)	1,367.84
<b>Total Other Liability Accounts</b>	<u>2,011,333.46</u>
<b>Payroll Liabilities</b>	
2105 · FICA w/h	-3,875.48
2106 · Medicare w/h	-906.36
2110 · Federal w/h	2,797.22
2120 · AZ w/h	-406.30
<b>Total Payroll Liabilities</b>	<u>-2,390.92</u>
<b>Total Other Liabilities</b>	<u>2,155,966.75</u>
<b>Total Other Liabilities</b>	<u>2,155,966.75</u>
<b>Long Term Liabilities</b>	
<b>Long Term Liabilities</b>	
4010 · G.O.M. Prepaid Plaques	7,775.24
4011 · G.O.M. General	98,500.29
<b>Total Long Term Liabilities</b>	<u>106,275.53</u>
<b>Total Long Term Liabilities</b>	<u>106,275.53</u>
<b>Total Liabilities</b>	<u>2,262,242.28</u>
<b>Net Assets</b>	
3701 · Endowment- Unrealized Gain/Loss	208,892.90
3900 · Net Assets	4,586,221.92
Unrestricted Net Income	-51,184.14
<b>Total Net Assets</b>	<u>4,743,930.68</u>
<b>TOTAL LIABILITIES &amp; NET ASSETS</b>	<u><u>7,006,172.96</u></u>

NO ASSURANCE IS PROVIDED ON THESE FINANCIAL STATEMENTS.

The Church at Litchfield Park  
Statement of Activities  
For the Months Ended September 30, 2022

	<u>2022 YTD 9/30</u>	<u>2022 Budget</u>	<u>% Budget Complete</u>	<u>2023 Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
3001 · Pledges Received	302,642	480,000	63%	460,000
3100 · Plate Offering Received	206,533	260,000	79%	290,000
3300 · Facility Fee/Weddings/Memorials	5,765	3,000	192%	6,000
3600 · Interest Income	139	300	46%	160
3610 · Endowment Fund Account	0	60,311	0%	88,577
3700 · TheShop@CLP	26,122	35,000	75%	40,000
3800 · Other Income	15,226	22,000	69%	11,200
<b>Total Income</b>	<u>556,427</u>	<u>860,611</u>	<u>65%</u>	<u>895,937</u>
<b>Expense</b>				
<b>Pastor</b>				
6110 · Pastor's Salary	29,212	37,975	77%	40,275
6114 · Pastor's Housing Allowance	30,692	42,000	73%	45,000
6115 · Pastor's Expenses	6,343	6,500	98%	6,000
6118 · Pastor's Retirement	20,769	27,000	77%	30,000
6134 · Pastor Forfeiture	5,850	7,800	75%	0
<b>Total Pastor</b>	<u>92,866</u>	<u>121,275</u>	<u>77%</u>	<u>121,275</u>
<b>Associate Pastor</b>				
6131 · Associate Pastor Salary	32,885	45,000	73%	36,300
6132 · Associate Pastor Housing Allowance	22,362	30,600	73%	39,300
6133 · Associate Pastor Expenses	0	0	0%	0
6137 · Associate Pastor Retirement	0	0	0%	0
6153 · Associate Pastor Forfeiture	6,333	8,400	75%	8,400
<b>Total Associate Pastor</b>	<u>61,580</u>	<u>84,000</u>	<u>73%</u>	<u>84,000</u>
<b>Total Payroll Related Expenses</b>				
6120 · Office Administrator	20,877	26,000	80%	27,000
6135 · Organist/Pianist	13,044	17,850	73%	18,385
6140 · Music Director	14,195	19,425	73%	20,000
6142 · 4C Choir Staff	0	2,600	0%	0
6145 · Facilities Mngr	30,782	35,826	86%	43,680
6151 · Facilities Mngr OT	0	0		240
6146 · Custodians - Part Time	11,074	23,500	47%	15,500
6147 · Accounting Clerk	17,973	20,750	87%	23,000
6148 · Audio/Visual Technician	3,640	10,000	36%	10,000
6157 · Worship Leader	9,837	13,650	72%	36,000
6160 · Fees/Guest Ministers	0	3,000	0%	1,500
6161 · Guest/ Substitute Musicians	2,100	6,350	33%	4,100
6181 · Nursery Staff Salary	4,245	8,000	53%	8,050
6182 · Pastoral Care/CLP KIDS Director	0	0		20,000
6183 · Handbells Director	2,762	3,780	73%	3,900
6186 · Children's & Youth Ministry Director	49,875	68,250	73%	68,250
<b>Total Payroll Related Expenses</b>	<u>180,404</u>	<u>258,981</u>	<u>70%</u>	<u>299,605</u>
<b>Total Pastor + Payroll Related Expenses</b>	<u>334,850</u>	<u>464,256</u>	<u>72%</u>	<u>504,880</u>

NO ASSURANCE IS PROVIDED ON THESE FINANCIAL STATEMENTS



The Church at Litchfield Park  
Statement of Activities  
For the Months Ended September 30, 2022

	<b>2022 YTD 9/30</b>	<b>2022 Budget</b>	<b>% Budget Complete</b>	<b>2023 Budget</b>
<b>Total Payroll Taxes &amp; Fringes</b>				
6165 · Workmans Comp	2,748	7,000	39%	4,200
6170 · FICA	11,229	16,995	66%	18,228
6175 · Medicare	2,626	3,975	66%	4,263
6189 · Health Reimbursement	6,000	8,000	75%	25,000
<b>Total Total Payroll Taxes &amp; Fringes</b>	<b>22,603</b>	<b>35,970</b>	<b>63%</b>	<b>51,691</b>
<b>Total Administrative Expenses</b>				
6202 · Accounting Expense	9,110	15,000	61%	16,080
6225 · Office Supplies	2,518	3,500	72%	3,500
6226 · Computer Maintenance & Upgrades	3,332	4,000	83%	6,000
6227 · Copying	1,147	500	229%	1,200
6230 · Postage	728	2,000	36%	1,500
6242 · Bank Charges	2,821	5,000	56%	3,800
6245 · Office Equip/Contract	6,680	7,800	86%	7,800
6250 · Publicity	424	1,500	28%	1,000
6260 · TheShop@CLP	1,242	1,500	83%	1,500
6265 · Office Equip/Purchases	0	500	0%	500
6270 · History Supplies	0	100	0%	5,000
6275 · Board/Council Awards and Events	0	500	0%	500
6280 · Kitchen Supplies	1,301	2,250	58%	1,800
6290 · Website & Streaming Services	798	1,000	80%	600
6291 · Software Subscriptions	1,914	2,000	0%	1,500
6293 · Safety Team				1,000
6295 · Staff Awards and Events	346	1,000	35%	1,000
<b>Total Total Administrative Expenses</b>	<b>32,361</b>	<b>48,150</b>	<b>67%</b>	<b>54,280</b>
<b>Property</b>				
6310 · Church Maintenance - Routine	18,619	10,250	182%	15,000
6311 · Church Maintenance - Improve/Major Repair	24,519	60,311	41%	88,577
6312 · Prop Maint Sound,Lighting,Techn	2,286	5,000	46%	3,000
6313 · Church Maintenance - Reserve	25,000	25,000	100%	30,000
6320 · Lawn Maintenance	17,796	20,000	89%	25,000
6330 · Supplies/Cleaning	1,751	2,000	88%	3,000
6341 · Telephone/Internet	4,236	6,000	71%	5,520
6342 · Electricity	29,912	26,500	113%	26,500
6343 · Water	11,470	15,000	76%	15,000
6344 · Gas	3,446	3,000	115%	5,500
6345 · Garbage	3,656	3,500	104%	3,600
6350 · Equipment Purchases	859	1,000	86%	1,000
6360 · Insurance	16,877	24,000	70%	27,500
6375 · Termite /Bug Control	2,997	4,000	75%	2,200
<b>Total Property</b>	<b>163,424</b>	<b>205,561</b>	<b>80%</b>	<b>251,397</b>

NO ASSURANCE IS PROVIDED ON THESE FINANCIAL STATEMENTS

The Church at Litchfield Park  
Statement of Activities  
For the Months Ended September 30, 2022

	<u>2022 YTD 9/30</u>	<u>2022 Budget</u>	<u>% Budget Complete</u>	<u>2023 Budget</u>
<b>Worship</b>				
6410 · Chancel Choir	0	500	0%	500
6412 · Handbell Choirs	28	500	6%	500
6413 · Music Licensing Fees	243	900	27%	1,150
6414 · Worship Media	249	500	50%	250
6415 · Worship Items	452	1,500	30%	1,500
6419 · Seasonal Services	181	1,000	18%	1,000
6425 · Designated Flowers	0	200	0%	200
6440 · Organ/Piano	9	1,000	1%	1,400
<b>Total Worship</b>	<b>1,162</b>	<b>6,100</b>	<b>19%</b>	<b>6,500</b>
<b>Membership</b>				
6505 · Membership Expenses	0	500	0%	500
<b>Total Membership</b>	<b>0</b>	<b>500</b>	<b>0%</b>	<b>500</b>
<b>Education</b>				
6605 · Youth Group	195	500	39%	500
6610 · Sunday School	2,302	3,500	66%	5,000
6615 · Upper Room	351	500	70%	750
6620 · Confirmation	66	1,000	7%	500
6640 · Adult Education	2,160	1,500	144%	1,500
6641 · Support Groups	0	500	0%	0
6643 · Volunteer Recognition Event	0	750	0%	750
6650 · VBS	4,430	4,000	111%	3,500
6651 · Wednesday Night Dinner	1,575	2,475	64%	3,000
6655 · Nursery	176	400	44%	500
6660 · Live Nativity	200	1,000	20%	1,000
6666 · Background Checks	811	700	116%	700
6670 · Workshops/Training	0	1,000	0%	1,000
6675 · Mission Camp	2,540	3,000	85%	3,500
6681 · Troop 99	0	500	0%	250
<b>Total Education</b>	<b>14,806</b>	<b>21,325</b>	<b>69%</b>	<b>22,450</b>
<b>Community/Fellowship Expenses</b>				
6711 · Easter Egg Hunt	251	500	50%	600
6712 · Fall Festival	390	850	46%	1,000
6713 · Helping Hands				1,500
6715 · Fellowship Events	1,412	8,000	18%	7,500
6720 · Community Engagement	60	400	15%	
6725 · First Impressions	1,361	6,000	23%	7,000
6730 · Miscellaneous Events	761	2,000	38%	2,000
6740 · Facilities Use Expenses	2,490	3,000	83%	6,000
<b>Total Fellowship Expenses</b>	<b>6,725</b>	<b>20,750</b>	<b>32%</b>	<b>25,600</b>
6901 · Missions	23,072	48,000	48%	43,835
6903 · Missions - Add'l Brd Approved	5,833	10,000	58%	10,000
<b>Total Expense</b>	<b>604,836</b>	<b>860,612</b>	<b>70%</b>	<b>971,133</b>
<b>Net Ordinary Income</b>	<b>-48,409</b>	<b>-0</b>		<b>-75,196</b>

*The Willis Endowment Fund (designated for education/faith formation) will be used to cover education salaries & expenses as needed*

NO ASSURANCE IS PROVIDED ON THESE FINANCIAL STATEMENTS

# ENDOWMENT



During the past year, the Endowment Fund Committee has consisted of the following members: Diane Piehl, Secretary; Kimberly Moran, Chairperson; Rae McMillan; Dianna Morrow; and Cathy Navarra, CLP Treasurer.

The Endowment Committee would like to express our heartfelt gratitude to Stu Wilkening for his 10 plus years of dedicated service. His leadership and expertise have been instrumental to the prosperity of our financial investments. Thank you, Stu.

The 2022 Financial Report is as follows:

\$600,585.78	CLP Endowment Fund balance 12/31/2021
\$0.00	Contributions
\$0.00	Disbursements (as of 9/30/2022)
-\$65,930.60	Income & Change in value of investments
\$503,209.92	CLP Endowment Fund balance 9/30/2022
\$88,577.00	Amount available from Endowment Fund for last 3 months of 2022 and all of 2023 (\$28,277 plus \$60,300 carryover from 2020, 2021 and 2022)

During the past 12 years, disbursements have totaled \$180,909 from our Endowment Fund. These disbursements have contributed to replacement of the sanctuary air conditioning sytem, the bathroom improvement project, two separate roof repair projects, campus repainting projects, Souers Hall enhancements and other improvements.

During 2012, our church was blessed with a generous bequest from Sandra Willis. The initial distribution from the estate was from an IRA account and was received in 2012. Additional distributions were received from the estate in 2013, 2014 and 2015. All distributions have now been received from the estate as follows:

\$58,271.83	Received from the estate in 2012
\$504,898.15	Received from the estate in 2013
\$261,265.10	Received from the estate in 2014
\$29,003.66	Received from the estate in 2015
\$853,438.74	Total receipts from Willis estate

The Board requested that the Endowment Committee invest the receipts from the Willis estate. In 2022 the Willis IRA account was consolidated into the Willis Endowment account. The balances for these accounts on 9/30/22 are as follows:

\$1,027,123	Willis Endowment Fund account
\$114,155	Willis Scholarship Fund account
\$1,141,278	Total Willis accounts

Since inception, disbursements from the Willis accounts have been \$82,795.61. These disbursements have included funding for scholarships, replacement of the stained glass window above the sanctuary front door and upgrades to our sound system and internet access. (\$3,000 were disbursed for scholarships in 2022)

In late 2021, our committee engaged the services of L Roy Papp & Associates LLP to actively manage our investments going forward. We have been very pleased with this decision.

If you would like more information about our Endowment Fund, contact the church office or anyone on the Endowment Committee.

Submitted by  
Kimberly Moran

# CAPITAL CAMPAIGN COMMITTEE

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The Capital Campaign Committee (CCC) has selected PAX (preservation and expansion) as the name for the upcoming campus renovation. Updated drawings have been received from the architect and these will be included in the brochure and slide presentation. To date, CCC has presented all information and actions to your Board of Directors for approval first before proceeding. This policy will continue as PAX moves forward. The goal of CCC is to share PAX with all of you in small group settings and begin fund raising in early 2023. If you are an Amazon shopper, please consider shopping on Amazon Smile and selecting The Church at Litchfield Park as the benefactor. Committee members are Co-Chairs-Ken Martin and Bobbe Bren-Carley, Marcy Clement, Pastor Lynne, Ray Seifritz, George Dallas, Dianna Morrow, Cathy Navarra, Walt Kalback, Judy Simpson and Suzanne Boyer.

Respectfully,  
Capital Campaign Committee

## MASTER PLAN COMMITTEE

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PAX (Preservation and Expansion) is in forward motion after CLP's zoning variance application was approved by the City on September 15th. Part of the approval included CLP entering into an Entertainment District Agreement with our condition that no bars be built within 150 feet from our property lines. Had we not agreed to this agreement our application would have been denied. The plus side for CLP is we now may build up to our property line to the south and west.

PAX has three phases, and the architect has provided updated drawings for Phase 1. Phase 1a is the addition/remodeling of Zieske Hall (offices, mission outreach, and TheShop@CLP); Phase 1b is the extension of classrooms to the south lot line (classrooms, youth, community meeting rooms); and Phase 1c is the SW tower and playground expansion. After Phase 1 is completed, CLP may then move on to Phase 2 which includes remodeling the choir rooms and tearing down the Watt House making way for additional parking. PAX will NOT incur any debt as there never has been any debt at CLP.

CLP also entered into a Driveway Replacement and Drainage Agreement. The agreement with the City allows them to design, construct and pay for a new driveway exit to the west behind Souers Community Hall and the current south exit to be closed. As a result, the drainage behind Souers Community Hall will need to be redesigned. CLP will incur some expense as it applies to our property, but the City will cover expenses beyond our lot line. Both items are necessary with the PAX Phase 1 development. Also, other items, such as new fencing on the west and south sides of the church property, may become needed which will involve the church Safety Team.

Master Plan Committee members are Ken Martin, Al Peterson, Pastor Lynne and Marcy Clement.

Respectfully,  
Master Plan Committee



# GARDEN OF MEMORIES

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I have had the responsibility of working with the GOM from May 2021 to the present. It has been a pleasure serving members of the church in this very important time. Jerry Rounds was also gracious enough to serve in my place when I was out of town in the summer.

Alberto did a great job of maintaining the appearance of the GOM. He was a very valuable asset. When Alberto left it was a smooth transition for David to assume those duties.

So far this year we have accomplished the following:

- Met with church members 13

- Licensed 13 plots

- Installed 13 plaques

- Prepared 9 plots

The grounds of the GOM are in fairly good shape. There are some cracks in the sidewalks that need to be addressed. I think they will be fixed in the near future.

If anyone is interested in purchasing a plot, please contact the church office.

Jim Greer

Garden of Memories

# PERSONNEL

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This year has brought several changes in personnel. Here are the updates:

Alberto Hernandez resigned as our Facilities Maintenance Lead. David Drake was hired.

Mary Undiano resigned her position as Accounting Clerk. Ninva Ashoormaram, formally our church administrator moved to the Accounting Clerk position. Kelly Castillo was hired as the church administrator.

Amy Burns resigned as Worship Leader. Pablo Quijas was hired for the position.

Tom MacMaster, our audio-visual technical director, decided he no longer wished to be an employee of the church but will continue to help on a volunteer basis. Pastor Lynne is in the process of interviewing for this position.

George Merriman, part time custodian, has resigned. We are looking for someone to replace him. The position is only a few hours per month.

All performance reviews and yearly contracts will be completed by the end of the year.

As part of the 2023 budget, we discussed increasing the amount of money that is given to full time employees for their Health Reimbursement Account. This is a tax-free benefit to employees to offset the cost of health insurance premiums, co-payments, prescriptions, and deductibles. As I write this report, the budget has not been finalized, but the tentative plan is to increase the HRA from \$2,000 to \$5,000 for full-time employees. Any money not used by the employee is returned to the church.

Respectfully submitted,  
Nancy Oreshack, Personnel Chair

# MISSION COMMITTEE

## Summer 2023 Mission Camp in the Planning Stages

Planning a possible summer2023 mission camp to the reservation area of AZ that could include youth and adults. Information forthcoming.

## Summer Mission Camp

Summer mission camp was held again this year for grades 5th-12th in July 2022. We had over 35 children attend and numerous adults help. Great experience!

## Organization discussions

We hosted representatives from the organizations we support each month over the past few months to give them a chance to share information about their organization.

## Donations to Organizations

Missions' budget is based on the stewardship donations from the congregation. Missions' budget is 10% of the pledged funds (the past several years, the board has also given an additional \$10k budget to missions to further support organizations). We have consistently supported the organizations in which we serve and have been able to maintain those amounts the past several years despite the pandemic and other challenges.

November giving and Thanksgiving Eve service – Homeward Bound & St. Mary's November 6-23. Offering to be split between both organizations as well.

Respectfully submitted,  
Crissie Jameson

SUMMARY OF MISSION GIVING 2022

Mission Category	2022 Budget	Designated	Disbursed to Date	% of Budget
Agua Fria Food & Clothing Bank	\$3,500.00		\$2,675.00	5.68%
Feed My Starving Children	\$3,000.00		\$2,250.00	4.87%
Homeless Youth Connection	\$9,000.00	\$285	\$7,035.00	14.60%
Homeward Bound	\$4,000.00		\$3,000.00	6.49%
I.C.C.C	\$1,500.00		\$1,125.00	2.43%
Mission of Mercy	\$3,000.00		\$2,250.00	4.87%
New Life Center	\$5,000.00		\$3,750.00	8.11%
Open Arms Home for Children	\$8,000.00	\$1,790.00	\$7,790.00	12.97%
St. Mary's Food Bank	\$8,500.00	\$20.00	\$6,395.00	13.79%
Meals of Joy (provisional)	\$3,000.00		\$0.00	4.87%
World Vision	\$3,000.00	\$7,405.00	\$9,655.00	4.87%
Benevolence to Individuals	\$2,900.00		\$1,640.01	4.70%
Needed to Balance	\$95.59			0.16%
Pastor's Discretionary Fund	\$5,109.30		\$3,689.17	8.26%
Unallocated Funds*	\$2,054.45		\$500.00	3.33%
<b>TOTAL GIVING</b>	<b>\$61,659.34</b>		<b>\$51,704.18</b>	<b>100%</b>

Local Giving = 64.7% of budget  
National Giving = 5.4% of Budget

# PROPERTIES MAINTENANCE

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Maintaining our fantastic Church and campus is a big job that involves many people dedicating time, sweat, funding, and prayers. Thank you to all those that participate in whatever way they can!

David Drake is doing a great job as our new full-time property maintenance manager (having replaced Alberto). Baker and George are still on board in part-time rolls.

The list of minor repairs and maintenance tasks completed by the staff would fill 20 pages so it will not be addressed here.

We completed several improvements during 2022:

- Completed landscaping updates in Garden of Memories, around Sanctuary and Zeiske Hall.
- Greg Clement installed Low Voltage Lighting in Garden of Memories
- Installed two new HVAC units in Souer's Hall
- Started Annual Maintenance Program with Cool Touch for Sanctuary HVAC
- Started Annual Maintenance Program with A-Quality for all other HVAC units.
- Installed new HVAC unit in classroom 6/west bathroom area.
- Total remodel of Souer's Hall sound booth
- Annual All Church Workday was completed on April 9th. Special thanks to Roy Poole for his leadership and Greg Clement for bringing food.

Overall, there are no immediate concerns. However, after conducting an analysis of how inflation would affect our long-term maintenance budget, a recommendation was made to increase our annual maintenance savings from \$25,000 to \$30,000. The Board is considering the recommendation as part of the 2023 budget.

There are always projects to do, so if you have interest in leading a maintenance project (planning, getting bids, coordinating efforts) please contact the church office.

God Bless,  
Joe Bemis

# CLP NURSERY AND CLP KIDS

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This has truly been a wonderful year for CLP KIDS at our church. Brenda Houlihan came on board as the chairperson which has been an amazing blessing. See below for a comprehensive list of activities the kids at CLP have been a part of:



- Brenda Houlihan took over as chairperson of children's ministries
- Rebranded Sunday School/children's ministry to CLP KIDS
- Updated classrooms 5, and 6 to become more modern and relevant for kids
- The Live Nativity took place and welcomed many families in the community
- Vacation Bible School
- Easter Egg Hunt
- Easter Party
- Mission Camp for 5th graders
- Parent's Night Out Event
- Had approx. 5 more volunteers commit to help lead CLP KIDS
- Created a weekly newsletter for CLP kids to include a virtual CLP KIDS on Sundays that families can follow along to at home
- Maintain 4 staff members for the nursery
- Approximately 40 CLP KIDS Sunday groups
- Average attendance appears to be growing as the year progresses
- Approximately 25 Wednesday night meetings (the last 7 being OVERFLOW)
- Created a new worship service for Children and Youth called OVERFLOW
  - total revamp of classroom 4 to include new sound equipment, signage, TV for room,
  - painting, lighting, curtains, building a stage, etc.
  - this falls under youth as well
  - Pablo came on board to lead the worship aspect of the service

Respectfully submitted

Aimee Wickersham Director of Youth and Children's Ministry

# CLP YOUTH

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The youth have had an extremely active year. We have four dedicated leaders that go above and beyond for our youth, it's a true privilege to work with the leaders and youth! See below for a comprehensive list of all the activities the youth have been a part of this this past year:

- Litchfield Park Parade and Annual Christmas Party
- New Years Eve Lock-In
- Collected gifts for the Angel Tree and sponsored two children
- Volunteered for the Live Nativity
- Went Ice Skating
- Youth Sunday in February and August (Aug showcase Summer of Service)
- Aimee recorded a Lenten Devotion for every day of Lent
- Stuffed all the eggs for the Easter Egg Hunt, and volunteered with the Easter Egg Hunt itself
- Volunteered with the towel wrap project
- 6-8th graders participated in Mission Camp
- Summer of Service for all grades 6-12; volunteered at St Mary's Food Bank, Feed my Starving Children, and Andre House
- Helped lead VBS
- Black Sunday event (back to school event)
- Confirmation in Spring—confirmed 7 youth
- 4 graduates for Graduation Sunday
- A youth rec room was created
- Updated equipment to include 2 TVs and an Xbox
- Met with youth 3X for ice cream
- Aimee attended several youth extracurriculars such as visiting youth at work, attending a swim meet, and attending a play
- Aimee sent out a weekly Newsletter (SMORE) and REMIND updates
- Aimee created and updated regularly the youth INSTAGRAM account
- There were approximately 40 Sunday youth group meetings
- Youth leaders met in May to plan Aug 2022-Aug 2023
- Created a new Worship Service for children and youth called OVERFLOW

Respectfully submitted,

Aimee Wickersham—Director of Youth and Children's Ministries

# MEMBERSHIP

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Respectfully submitted,  
Kelly Castillo, Administrative Assistant

## MEMBERSHIP SUMMARY FOR 2022

824	Total Members on January 1, 2022
35	Total New Members in 2022
0	Member Reinstated in 2022
-2	Members Removed in 2022
-4	Duplicate Accounts Deleted 2022
-12	Members Deceased in 2022
1	Clerical Correction in 2022
<hr/>	
842	Total Members on September 30 , 2022

## MEMBERS REMOVED

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Respectfully submitted,  
Kelly Castillo, Administrative Assistant

NAME	DATE
Scott, John	09/29/2022
Scott, Jennifer	09/29/2022

# NEW MEMBERS RECEIVED

Respectfully submitted,  
Kelly Castillo, Administrative Assistant

Beaty, Sharon	08/28/2022	Laabs, John	05/22/2022
Bemis, Carlie	04/10/2022	Lindstrom, Sandy	02/27/2022
Biggs, Jack	02/27/2022	Lipot, Sarah	04/10/2022
Butler, Rebecca	04/10/2022	Madoyi, James	04/10/2022
Cate, Annie	03/27/2022	McHenry, Margaret	06/26/2022
Cate, Brian	03/27/2022	Michie, Olivia	04/10/2022
Cervarich, Judy	02/27/2022	Nelson, David	03/27/2022
Cervarich, Larry	02/27/2022	Nelson, Phyllis	03/27/2022
Dudley, Rylee	04/10/2022	Parnitzke, Diane	02/27/2022
Fawcett, Lisa	08/28/2022	Parnitzke, Richard	02/27/2022
Gibbs, Sherrie	07/24/2022	Pearson, Sophia	04/10/2022
Gober, Carolyn	06/26/2022	Robey, Bill	03/27/2022
Goodall, Jenni	08/28/2022	Saldamando, Sophia	04/10/2022
Greene, Brenda	03/27/2022	Splinter, Georgia	06/26/2022
Greene, Ted	03/27/2022	Splinter, Larry	06/26/2022
Hahn, Carol	03/27/2022	Striffler, Edward	02/27/2022
Hahn, Ken	03/27/2022	Striffler, Emily	02/27/2022
Houlihan, Brenda	06/26/2022	Todd, David	07/24/2022
Kranzusch, Scott	05/22/2022	Todd, Ronna	07/24/2022
Krudener, Arthur	08/28/2022		
Krudener, Sharon	08/28/2022		

# MEMBERS REINSTATED

Morrell, Chanca	06/06/2022
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# BAPTISMS & DEDICATIONS

NAME	DATE	PASTOR
Soehnen, Madeleine	01/23/2022	Lynne Kammeraad
Falette, Olivia Lianna	02/20/2022	Lynne Kammeraad
Mannix, Rory Sean	03/13/2022	Lynne Kammeraad
Smith, Mckensie Killian	04/03/2022	Lynne Kammeraad
Dudley, Rylee Elizabeth	04/10/2022	Adam Roe
Wolfbrandt, Nash Ryan	05/15/2022	Adam Roe
Morrow, Flynn	05/29/2022	Lynne Kammeraad
Goodall, Jenni	08/28/2022	Adam Roe



# IN MEMORY OF MEMBERS & FRIENDS

MEMBER	DATE	MEMORIAL	INTERRED	PASTOR	G.O.M
Brainard, Barbara	11/19/2021	01/15/2022	01/15/2022	LK	398
Duff, Julia	12/26/2021	02/04/2022	02/04/2022	AR	137
Sager, Shirley	12/27/2021	02/19/2022			
Rounseville, Victor	01/17/2022	02/05/2022		LK	
Greene, Justin	01/26/2022	02/12/2022	02/12/2022	LK	784
Fetzer, Betty	03/08/2022				
Hardesty, Betty	03/22/2022		04/09/2022	LK	276
Henline, Gwynn	03/28/2020	07/05/2022		LK	337
Herwick, Barbara	04/25/2022	05/14/2022	05/14/2022	LK	424
Stucky, Paul	05/08/2022	10/22/2022	10/22/2022	LK	605
Griggs, Gary	05/16/2022	06/12/2022	06/06/2022	LK	
Brady, Clarence	05/16/2022	06/18/2022		AR	
Herzner, Greg	06/15/2022	07/23/2022		AR	
Gleason, Timothy	07/01/2022				
Crowell, Doug	08/01/2022	11/05/2022	11/05/2022	LK	432
Arnold, Clemie	08/23/2022	09/02/2022		LK	
Still, Helen	08/31/2022				
Schlenker, Wanda	09/02/2022	10/08/2022		AR	354
Calhoun, Richard	09/02/2022	10/29/2022	10/29/2022	LK	607

NON-MEMBER	DATE	MEMORIAL	INTERRED	PASTOR	G.O.M
Rayner, Earle	03/03/2022	04/30/2022		LK	
Brown, William	03/09/2022	05/21/2022		LK	
Spooler, John	05/13/2022	06/11/2022			
Frisbey, Perry	06/20/2022	07/30/2022		LK	
Mowen, Nancy	08/31/2022				
Yealey, JoAnn	09/05/2022	10/01/2022		LK	

*"Yea, though I walk through the valley of the shadow of death, I will fear no evil:  
for thou art with me; thy rod and thy staff they comfort me." - Psalms 23:4*

# COMMUNITY ENGAGEMENT



The Community Engagement Committees included:

City of Litchfield Park

Boy Scouts

Litchfield Elementary School District

The Thrift Shop

Wigwam

Luke Air Force Base

Easter Egg Hunt

Community Churches

City of Litchfield Park

On December 6 members of our church walked in Litchfield Park's Christmas in the Park parade. We carried a banner and signs talking about our church. A table was set up near the library where deacons sat and answered questions and shared knowledge about our church to the community.

Litchfield Elementary School District

Letters of appreciation were written and delivered to all staff at Litchfield Elementary School and Western Sky Middle School. During Teacher Appreciation Week we gave all employees of the same schools a bag of microwave popcorn with a note attached saying "Just Poppin" in to say Thanks for all you do. Many Blessings ... The Church at Litchfield Park.

The Thrift Shop (TheShop@CLP)

The Thrift Shop opened back up in September. This year we accept items on Friday and have a sale every Saturday.

Easter Egg Hunt

The Easter Egg Hunt was held on Saturday April 16. We had around 200 in attendance...many children with their parents and grandparents. The helpers numbered 38 and many were the teenagers from our youth groups.

Community Engagement has been moved to be included with Fellowship.

The Thrift Shop has been renamed TheShop@CLP and will be their own committee, no longer under Community Engagement. We again plan to walk in the Christmas in the Park parade on December 10. The Committee will host the Easter Egg Hunt on Saturday April 8.

Jane Holdcroft

Chair Community Engagement

# THESHOP@CLP

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During 2022 the Thrift Shop was in the process of upgrading its appearance and improving the quality of the clothing, housewares and all other items people love to look for in a Thrift shop. We are striving to meet the goals of our church and the goals of the City of Litchfield Park. Therefore, the volunteers voted on a new name and the Church Board approved it. TheShop@CLP .

From January to October volunteers worked over 2,770 hours.

We extended the clothing racks on the wall and moved like items into one area of the shop.

First Impressions created signage (sandwich boards). They are place on Bird Lane, the roundabout on Wigwam Blvd, and in front of our church.

TheShop@CLP is on 17 social media websites, and we were featured in “The Park” magazine. We look forward to being in other publications.

We sent five boxes to the Ukraine effort and supported the Navajo Nation with some housewares and clothes.

One of the church ministries, Open Arms, has a display of jewelry made by the children and hand painted Christmas cards all for sale. Donations as October 15 is \$450. Sales from January to the middle of October totaled \$28,500.00.

Respectively submitted  
Rob Gimbl  
TheShop@CLP Chair



Since 1966, The Church at Litchfield Park's Thrift Shop has provided our community with clothing and household items at a very low cost. Many items have been donated free of charge to those in need and groups in our community and will continue to do so during these tough times. We are grateful for the opportunity to serve and provide Christian fellowship for the volunteers and patrons.

# DEACONS

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Deacons started the New Year with welcoming 6 new deacons to the class of 2022.

The Deacons committee consisted of:

Chairperson - Rob Gimbl

Corresponding Secretary- Susan Adams

Recording Secretary- Michelle Sager

Treasurer- Jane Biggs

Memorial Services – Carolann Sachs

We continued with Visitation Discipleship by visiting and delivering communion monthly to 12 members.

Susan Adams sent out get well, sympathy and thinking of you cards totaling 129 for the last 9 months. Thank you, Susan, for doing a great job the last two years. Susan Whittemore will be taking her place January 1, 2023.

Jerry Rounds, Ken & Chris Martin, Lou & Lois Tronzo, Rita Kaiser have moved to Emeriti status.

We lost four Deacons this year. Gary Griggs, Barbara Herwick, Betty Hardesty, and Clemie Arnold.

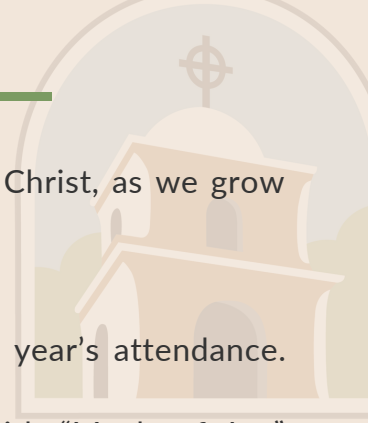
Respectively submitted

Rob Gimbl

Deacon Chair



# FELLOWSHIP



Events for 2022 were based on the following: to share our relationships with Christ, as we grow through activities, service and encouragement to all.

## **All-Church Events:**

- Movie Nights were planned in July and August - both exceeded previous year's attendance. Would like to find ways to increase family participation in events.
- Wednesday Night Dinners were again initiated in January. A contract with "Meals of Joy" provided meals at a minimal cost through April, 2022.
- The committee voted to cancel the "Meals of Joy" partnership. Instead volunteers, would prepare one meal per month before Wednesday night activities. The remaining Wed. nights, participants may bring their own meal/and or dessert.
- Chili Cook-Off was held in April. Jim Montgomery received First Place for his Louisiana Chili Recipe. The event was well-attended and feed-back indicated the Cook-Off should be planned each year as an All-Church Event.
- The Fellowship Committee assisted with the Passover Meal on Maundy Thursday. Rabbi Mindi Snyder presented the meaning of each Seder food item.
- Provided a continental breakfast following the Easter Sunrise Service. This event and assisting Jane Holdcroft with the Easter Egg Hunt are planned in 2023.
- The All-Church Picnic is planned for November 13, 2022. It is anticipated this event will bring a large number together for socialization and good food.
- Remaining year's events: assist with the Fall Festival, a "Sock Hop", Litchfield's Christmas Parade and the "Hanging of the Greens" (decorating the church for Christmas).

## **Men's Fellowship: Led by Greg Clement**

- Men's groups planned several meetings at Romans County Line. The group continues to grow through a variety of Bible study events.
- In May, a Pancake Breakfast was a great success and well-attended. Quarterly Pancake Breakfasts were proposed in the 2023 events.
- Men's Fellowship built a clothes rack for TheShop@CLP.
- Designed, built & installed the stage for the new OverFlow youth worship program.

## **Women's Fellowship: Led by Brenda Houlihan**

- Brenda Houlihan replaced Donna Gray as Women's Fellowship Leader.
- An intergenerational Women's Tea, "Oneness with God in the Garden". Participants enjoyed brunch, music, and a presentation regarding the October Women's Retreat.
- Oct. 15, 2022 Women's Fellowship will host an all-day event, "The Supreme Makeover & Fashion Show," Retreat. To date, 73 women have signed up to attend.
- The "Light of the World" Christmas Tea will be held December 10th.

The committee continues to assess the success of all events and incorporate new ideas with the old. We have worked diligently to provide opportunities for members and non-members to come together in the name of Jesus Christ.

Thank you to the fabulous volunteers who help with each and every event.

Respectfully Submitted,

Betty Minor, Fellowship Committee Chair

# FIRST IMPRESSIONS

## (MEMBERSHIP /WELCOME/ COMMUNICATION)

First Impressions Ministry Team's first year of service has been one of prioritizing how people experience our church - its worship, activities and ministries - for the first time. This is accomplished through advertising, social media posts, web site and church apps, outdoor signage, bulletin boards, electronic news, printed information, and most importantly, our initial contact with visitors and worshipers.

**Membership** is a responsibility of this team, leading monthly new member orientation sessions and guiding those interested through the process of becoming church members, and introducing them during worship.

**Consistent Branding** is being used on advertising, social media, all signage, correspondence, bulletin boards, bookmarks, handouts and fliers.

**Directional Outdoor Signage** has been a major focus this year. An OFFICE sign has been installed to direct visitors and vendors. New directional signs are in process throughout the campus, both on the buildings' exteriors and in the courtyard. Portable signs welcoming worshipers to the Sanctuary and Souers Community Hall, and to TheShop@CLP have been designed and produced..

**Campus Bulletin Boards** are maintained and updated and weekly with activity and worship event information.

**Coffee Fellowship** is available every Sunday morning between worship services on the breezeway or in the Fireside Rooms during the summer. Celebration Sunday offers drinks and donuts in conjunction with communion and children in church. Volunteers provide donuts, setup, and serve for Celebration Sundays.

**Coaching for Members on Welcome** and involvement is an important part of ministry, and we are happy to offer encouragement and ideas about welcoming and engaging visitors. Badges for deacons, ushers/greeters advertise a "Welcome" and "Ask Me" for newcomers.

**Welcome Booth and New Mobile Cart** are being utilized on Sunday mornings to welcome worshipers and serve as an information source. These are staffed by volunteers.

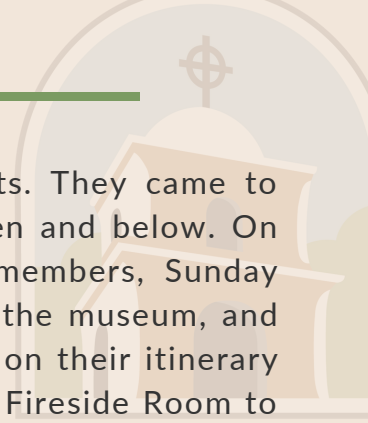
**CLP Web Page** is currently being administered by church staff.

Respectfully submitted,

Chris Martin  
First Impressions Team

# HISTORIAN

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This year we were blessed with a visit from Paul Litchfield's decedents. They came to Litchfield Park for a weekend-long family reunion, all great-grandchildren and below. On Saturday night they had dinner with the Litchfield Park city council members, Sunday afternoon they were hosted by the Litchfield Park Historical Society at the museum, and Monday Sun Health held a BBQ dinner. The Church services were listed on their itinerary as an invitation to attend followed by a visit to the history gallery in the Fireside Room to learn the history of the Church. Included in their goody bag, placed in their hotel room, was the history of the church. Four of the children and their spouses attended the 9:15 service and came to the gallery. I pulled four of the history boxes to show them the folders and contents for several of the written history topics. They were most appreciative of what we have done to carry on the legacy of Mr. and Mrs. P.W. Litchfield.

Every two years I bring the history home and do a total update, this was not the year. I spent this year simply collecting items and documents that will be incorporated come January 2023.

I'm always looking for historical items be it minutes or a program from an event. Send it my way.

I'm honored to be the church historian.

Meredeth Stucky



# WORSHIP

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There were a few changes to the worship experience at The Church of Litchfield Park (CLP) in 2022. Great strides were made in 2021 to return Worship to its pre-COVID-19 experience which provided us the opportunity in 2022 to improve and enhance on what we already have.

Live streaming via Facebook and YouTube along with in person worship services at 8:00, 9:15 are held in the sanctuary. The 10:45 service is conducted in Souers Hall. An additional evening worship experience was added on Wednesday which includes breakout groups for all ages. This service may continue to grow and develop as time passes.

The return to the use of bread and wine/juice trays for communion returned to the 10:45 Souers Hall service in July, and to the 8:00 and 9:15, sanctuary services in August. The use of prepackaged communion kits continue to be used for home visits and are an option for members of the congregation who are not yet comfortable with the traditional method of receiving communion.

While comment cards are still available to communicate prayer request and to address specific concerns, they are no longer used for registration as registration is no longer required. Attendance numbers are based on the member count submitted by the deacon assigned to each service.

Face covering and hand sanitizing are no longer required. However, face coverings are available upon request and hand sanitizers are located at every entrance/exit.

We welcomed back the full Bell Choir and Chancel Choir.

Observation of Maundy Thursday Seder took place on April 4th. Well attended, it provided a learning experience and a sample Seder meal.

Resurrection Sunday Services were observed at 6:00 a.m., 8:00 and 9:15 on the front lawn of church. The Bell Choir, Chancel Choir and brass ensemble preformed.

Christmas Eve services were held at 5:00, 6:30 and 8:00 p.m. Each service featured different musical groups and ensembles.

Brenda Martin

Worship Team

# ANNUAL CONGREGATIONAL MEETING

November 21, 2021

## Call to Order

President of The Church at Litchfield Park Board of Directors, Marcy Clement, called the meeting to order at 11:48 a.m. and determined a quorum was present.

## Opening Prayer

The opening prayer was led by Rev. Lynne Kammeraad.

## Recognition of Secretary

President Clement acknowledged that board of directors secretary, Lisa Hegarty, would be taking the meeting minutes.

## Remembrance of the Deceased

President Clement requested Rev. Lynne Kammeraad to read the names of the deceased members from 2021 found on page 32 of the annual report:

Andy Anderson, Helen Heyl, Dororthy Brubaker, Maximus Rankin, Robert Hughes, Joan Cappel, Wanda Jacobs, Maxine Dutch, Dan Danner, Barbara Eisenhuth, Al Rose, John Jack Walker, Jane Sparks, Dorothy Ness Everett.

## Report from Reading Committee and Approval of April 2021 Minutes:

The 2021 reading committee members included Chris Martin (chair), Cedric Nixon, and Rita Easton. Chris Martin reported the minutes of the April 2021 congregational meeting on page 43-46 of the 2021 Annual Report were found to be correct as printed. Without objection the minutes stood approved as printed. President Clement thanked the committee for their work.

## Appointment of 2022 Reading Committee

The following members were appointed to the 2022 reading committee by President Clement: Chris Martin, Bill Sproull, and Molly Alward.

## 2021 Annual Report

The annual report stood as printed. President Clement thanked everyone who wrote a section of the report and office administrator, Ninva Ashoormaram, for her work putting it together.

## Amendments to the Church Constitution and Bylaws

President Clement explained all members received a letter from the church in October proposing amendments to the Constitution and Bylaws. The proposed changes were to combine the Board of Directors and the Council on Ministries. Combining the board and council was presented to the Board of Directors and to the Council on Ministries with a majority from each group approving a move forward with this proposed amendment. Historically the church started off with one governing body and then changed to a bicameral government in 1971. The rationale for combining the Board of Directors and the Council on Ministries is that it will bring those focused on ministry and those responsible for the fiduciary aspects of the church together to improve communication which in turn will be helpful in setting the annual budget.



Also, the nomination process will be easier, requiring fewer volunteers to fill positions. This combination will still qualify as a board, which is required of a corporation, and the President, Vice President, Secretary and Treasurer will continue to be Church Trustees.

The proposed changes are directly related to combining the board and council into one body by removing **Article IX: The Church Council**.

Rev. Jud Souers offered comment as to why the board and council had been established separately. The Council tackled ideas on how to make the work of the church more meaningful and efficient while the board's duty was to handle fiduciary responsibilities. He encouraged members to reflect on the purpose of having two governing bodies while considering the proposed changes to the church constitution and bylaws.

President Marcy Clement thanked Rev. Souers for his remarks and explained that many months of prayer and discussion had gone into the proposed change and that its purpose was to address a disconnect between the board and council regarding the budget. She acknowledged Rev. Souers for his past work and the former structure of governance he oversaw.

The amendment changes the following articles:

**Article VI: Membership section 4, paragraph C** (not 4 A as was printed in the proposed changes sent to members)

A member who, for three or more years, has received spiritual care, but has not attended the Church's worship or participated in its support, will be presented to the Board of Directors and Church Council for determination regarding removal from the rolls.

"Church Council" will be removed from this sentence and the phrase will now read "presented to the Board of Directors".

**Article VII: The Governing Body section 2, paragraph A**

Remove "purpose of annual congregational meeting is to elect members of the Council of Ministries" to now read "purpose of the annual congregational meeting is to review and approve the minutes of the previous year's annual congregational meeting".

**Article VIII: Church Officers**

**Section 1, paragraph A:** The Senior Pastor shall be an ex-officio member of the Board of Directors and shall be a member and serve as chairperson of the Church Council.

Remove "and shall be a member and serve as chairperson of the Church Council."

**Section 2, paragraphs B and C:** remove "Church Council" from each paragraph.

**Section 3, paragraph E:** remove "Church Council" from this section

**Section 3, paragraph G:** ADD: "The Board of Directors may form committees/groups as shall serve to further the purposes of the church."

Approval of the Board of Directors is a requisite to the formation of any new committee/group within the Church.”

After the proposed changes were reviewed, Jane Way commented that combining the two bodies would be a good idea and makes for better management.

A motion to approve the amendments to the Church Constitution and Bylaws was made by Faith Kalback and seconded by Jane Holdcroft. The motion carried.

With the approval of the changes, prior Council on Ministry Chairs that are being included in the Board of Directors were to be nominated at the corporate meeting immediately following the congregational meeting.

### **Outgoing Council on Ministries**

The following outgoing members of the Council on Ministries were recognized and thanked for their service: Meredith Stucky, church historian; Lowell Easton, prayer; Greg Clement, men’s fellowship; Sarah and Ted Pearson, membership; Donna Gray, women’s fellowship; Marge Kinney, adult ministries; Jacque Hough, clerk of the council; Nana Hamlin, welcome team; Aimee Yamamori, communications. President Clement noted a number of those named as outgoing Council on Ministries are still serving on committees and were thanked for their continued service.

### **Commissioning of New Deacons**

Deacons chair, Rob Gimbl, recognized those deacons who were becoming emeritus status and called the following deacon nominees forward: Kathy Broom, Marge Kinney, David Knight, Catherine Navarra, Salim and Taz Raza, Ray and Sue Whittemore. Rev. Adam Roe invited current and emeriti deacons forward as he offered prayer in commissioning the new deacons. President Clement thanked deacons for their work and ministry.

### **Recognition of Church Webmaster**

Webmaster Carroll Frison was recognized for his work reformatting the church website. He had help from many including Ken and Chris Martin and Meredith Stucky. It was noted that new website looks wonderful and is very user friendly.

### **Music Ministry**

President Clement recognized those who serve in music ministry, saying they were a blessing while the church was navigating COVID. She thanked them for sharing their gifts and their flexibility.

### **Children and Youth**

President Clement recognized new Children and Youth Ministries Director, Aimee Wickersham. She encouraged people to volunteer to help with this ministry.

### **Church Staff**

Associate Pastor Adam Roe, hired in recent months, was recognized and thanked for his work. Other new church staff members, Mary Undiano, accounting clerk, and Ninva Ashoormaram, office administrator, were recognized as well.

## **Properties and Maintenance**

President Clement recognized the landscaping committee saying they had been beautifying the church grounds by removing or trimming older overgrown bushes and replacing them with new plants. Work has included the Garden of Memories with replanted flower beds. Cracked walkways in the garden will be repaired. She recognized committee members Dolores Broski, Lisa Hegarty, and Joe Bemis along with church staff, Alberto Hernandez and Baker Gilbert for their work.

## **Administration**

President Clement recognized Brenda Morgan for helping with church financials and assisting interim board treasurer, Kim Moran and church accounting clerk, Mary Undiano.

## **Technology Ministry Team**

President Clement recognized those who have been serving on the technology ministry team: Eric Jameson (chair), Patrick Moran, Rev. Adam Roe, Gilbert Baker, Mike Kammeraad, Alberto Hernandez, Desmond Sager and Ken Martin. They have spent numerous hours keeping the audio/visual system working. This year the soundboard was replaced, and the Board of Directors recently approved a new audio/speaker system for the sanctuary. Discussions continue regarding the electrical wiring and grounding, the lighting options in the sanctuary, new cameras in Souers Hall and/or the sanctuary, which are necessary to stream both the traditional service at 9:15 and the multi-generational service at 10:45, and options for a new screen in the sanctuary.

## **Thrift Shop**

The thrift shop volunteers were recognized and thanked for their service and appreciation was expressed for its reopening. President Clement asked those who have been involved in the thrift shop to stand and be recognized.

## **Endowment Committee**

The endowment committee, which began in 1982, was recognized. Under its management the assets have reached over \$2 million. President Clement thanked the current endowment committee individuals who have graciously given of their time and talents: Rae McMillan, a founding member; Stu Wilkening, current chair; Diane Piehl, secretary; Kim Moran, board treasurer; Diana Morrow; and Suzanne Allen.

Going forward, the endowment committee recommended hiring a professional to manage the endowment funds. The committee will continue and will be chaired by Kim Moran.

## **Updates**

### **Campus Master Plan and Capital Campaign Committee**

President Clement recognized the Master Plan Committee members Ken Martin, chair; Al Peterson; Pastor Lynne; and Marcy Clement. This committee will continue its work with the architect in the planning process.

Part of the continued process has been the formation and approval of the Capital Campaign

Committee which includes Ken Martin, co-chair; Bobbe Bren-Carley, co-chair; Cathy Navarra, board treasurer-elect; Marcy Clement, board president; Ray Seifritz; George Dallas; Gary Griggs; Walter Kalback; Suzanne Boyer; and Dianna Morrow. This committee will work on raising funds for the master plan.

The committee is drafting a charter to guide the process and setting up sub-committees. This charter will be presented to the board of directors for their approval. The Master Plan Committee and the Capital Campaign Committee will host meetings to keep the congregation informed.

Ken Martin encouraged the congregation to contact him or other committee members with questions.

### **Souers Community Hall Renovations & New Multigenerational Service**

The Worship team has worked with church staff to implement a new multigenerational service at 10:45 in Souers Community Hall. The stage area has been refreshed with paint, changes have been made to the drapery, and new flooring added. Marcy Clement thanked the church custodians Joe and Carrie Bemis for helping complete the improvement project and the worship team.

Rev. Kammeraad was thanked for her service during Covid and for serving the church with love and grace.

### **Pastor's Comments**

Rev. Kammeraad reflected on the past year. She expressed her gratitude for the church's patience and said dealing with Covid has been the most challenging time in her ministry. She thanked the church for rising to the challenge and for their help.

She announced a new ministry partnership with Meals of Joy. Pastor Lynne had been in conversation with Larry Cervarich, Meals of Joy founder, to see how the church could partner. Meals of Joy offers meals to those 55 years and older. Recipients do not need a contract with Meals of Joy, which prepares a monthly menu from which recipients may select meals. They use a sliding scale payment structure and have locations for meal preparation in other parts of the Valley. Free meals can also be provided.

Starting the first Monday in January, The Church at Litchfield Park will become the third kitchen location for meal preparation for Meals of Joy. They will use the kitchen Monday - Friday from 7:30 a.m. -10:00 a.m. They will also work with the church in helping prepare Wednesday night dinners. This partnership will help address the needs of seniors in the community. Rev. Kammeraad closed by thanking the congregation.

### **Adjournment**

There being no further business the meeting was adjourned at 12:30pm.

Respectfully submitted,  
Lisa Hegarty, Secretary

# ANNUAL CORPORATE MEETING MINUTES

November 21, 2021

## **Call to Order**

President of the Board of Directors, Marcy Clement, determined a quorum was present and called the corporate meeting to order at 12:31 p.m.

## **Report from the Reading Committee and Approval of Minutes**

The minutes of the April 2021 corporate meeting, printed on pages 47-48 of The Church at Litchfield Park 2021 Annual Report, were reviewed by the reading committee. Chris Martin, reading committee chair, reported the committee found the minutes of the annual 2021 corporate meeting correct and approved them as printed. Without objection, the 2021 corporate meeting minutes stood as printed.

## **Explanation of Election of Officers**

President Clement explained that according to Article VI, Section 3a in the church bylaws, the Board of Directors is elected at the corporate meeting while the board elects its officers at its first organizational meeting following the annual corporate meeting. That meeting was scheduled immediately following the corporate meeting in the fireside north room.

## **Recognition of Outgoing Board of Directors**

President Clement recognized outgoing members of the board of directors which included Kim Moran, treasurer; John Scott, stewardship; Lisa Hegarty, secretary; Al Peterson, long range planning, and thanked them for their service.

## **Nominating Committee Report**

Joe Broski, chair of the nominating committee, was called to come forward and read the names of the nominees for the board of directors. He recognized and thanked nominating committee members. Joe Broski and Pastor Lynne Kammeraad then read the names of the nominees: Rob Gimbl, Cathy Navarra, Chris Martin, Marcy Clement, Eric Jameson, Brenda Martin, Jane Holdcroft, Betty Minor, and Ted Pearson.

There being no further nominations for the Board of Directors, the nominations were closed.

## **Elections**

The slate of nominees for the board of directors listed above were elected as a unit by the congregation. Marcy Clement congratulated them. President Clement recognized continuing board members Joe Bemis, Jim Greer, Nancy Oreshack, Joe Broski, and Crissie Jameson, and thanked them for their continued service.

The officers' names and all board positions were to be printed in the following Sunday's church bulletin.



## **2021 Treasurer's Report**

Treasurer-elect Cathy Navarra, who had been working with interim treasurer Kim Moran, came forward to review the highlights of the treasurer's report on page 8 of the annual report. She said Kim Moran has served three years on the board and thanked Brenda Morgan for her accounting help.

She highlighted items in the 2021 treasurer's report. As of September 30, 2021, there was an excess of revenue over expenses by \$123,000. The 2021 revenue was higher than expected due to the church receiving a \$55,122 Paycheck Protection Program (PPP) loan, which was fully forgiven through the Covid-19 relief program. Expenses were lower in 2021 due to reduced campus activity and positions which remained unfilled for about half of the year. There were no questions from the members.

## **Budget Approval**

President Clement on behalf of the Board of Directors thanked the congregation for their generosity in pledges and plate giving to make the church's ministry possible. She called Cathy Navarra forward to address the 2022 budget. She said under memorials there were three negative amounts in memorial funds and that clerical errors have been corrected. Some memorials have already been allocated to audio improvements. The current 2022 budget is balanced and was found on page 18 of the 2021 Annual Report.

President Clement called for a vote to approve the proposed 2022 budget as printed on pages 16-18 of the annual report. The budget was approved without opposition.

Thanking the congregation, President Clement thanked the church board and staff for their work in preparing the budget and announced the new board of directors would be meeting in the fireside room north immediately following adjournment.

## **Closing Prayer**

Rev. Lynne Kammeraad closed in prayer.

## **Adjournment**

There being no further business, the meeting was adjourned at 12:44 p.m.

Respectfully Submitted,  
Lisa Hegarty  
Secretary



# ANNUAL BOARD OF DIRECTORS ORGANIZATIONAL MEETING

November 21, 2021

**Members Present:**

Marcy Clement, President  
Joe Broski, Vice President  
Kim Moran, Treasurer  
Lisa Hegarty, Outgoing Secretary  
Jim Greer, Garden of Memories

Al Peterson, Long Range Planning  
Crissie Jameson, Missions  
Joe Bemis, Property Maintenance  
Rob Gimbl, Deacons  
Nancy Oreshack, Personnel

**Opening prayer:** Marcy Clement

**Call to Order:** Marcy Clement called the meeting to order at 1:00 pm

**Quorum Present:** Yes

**Election of the Trustees of the Church:**

A motion was made by Al Peterson to elect the slate of nominees to the following positions: Marcy Clement, president; Joe Broski, vice-president; Ted Pearson, secretary; Cathy Navarra, treasurer; Jane Holdcroft, community engagement; Rob Gimbl, deacons; Betty Minor, fellowship; Chris Martin, first impressions; Eric Jameson, technology; Brenda Martin, worship; the motion carried. The Trustees (legal representatives) of the church are the president, vice-president, secretary, and treasurer.

**Business:**

Capital Campaign: Marcy presented the Capital Campaign Committee Charter. The formal charter provides protection to donors, campaign members, and board members. A motion to accept the capital campaign charter was made by Al Peterson. The motion carried.

An explanation about the difference between the Capital Campaign Committee and Master Plan Committee was provided.

Marcy asked board members review the following documents to understand how each fiduciary body operates: Stewardship Committee Goals and Action Plan, Endowment Committee Guidelines, Capital Campaign Committee Charter.

**Introductions:**

The current and incoming board members briefly introduced themselves and shared their background.

**Adjournment:** 1:23 p.m.

**Next meeting:**

A combined meeting of the board and council with newly elected directors will be held in December.

Respectfully Submitted,  
Lisa Hegarty, Secretary





## THE Church AT LITCHFIELD PARK

Come Worship With Us!

Service Hours on Sundays: 8am, 9:15am, 10:45am

300 N. Old Litchfield Rd., Litchfield Park, AZ 85340

Contact the office by email @ [info@clp.church](mailto:info@clp.church) or call 623-935-3411

"A house of prayer for all people striving to be as inclusive as the love of God"