

Rental Fee Received: (\$100 - \$1,500, See attached schedule)
Check made payable to St. Luke's Church

\$ _____ Check # _____

Date Received: _____

Cleaning Fee Received: (\$175) Check made payable to Theresa Eason

\$ _____ Check # _____

Date Received: _____

Security Deposit Fee Received: (\$400) Check made payable to St. Luke's Church

\$ _____ Check # _____

Date Received: _____

Wedding Facilitator Fee Received: (\$175 - Must be a separate check)

Check made payable to Theresa Eason

\$ _____ Check # _____

Date Received: _____

Rector's Honorarium: (\$200 If Applicable)

\$ _____ Check # _____

Date Received: _____

Key Fob Deposit Fee Received: (\$80 First Fob, \$50 each additional.)

\$ _____ Check # _____

Date Received: _____

Thank you for your cooperation. We hope your event is successful and that your time at St. Luke's is pleasant.

Peace and Blessings,

The Rector and Staff

RATE SCHEDULE "A"

<u>ROOM</u>	<u>FEE</u>
Sanctuary (pews)	\$150
Fellowship Area	\$80
Kitchen (for any food or beverage)**	\$65 (must provide your own supplies).
Classrooms and/or Library	\$50

RATE SCHEDULE "B"

Groups under this rate schedule can book the facility on a first come, first serve basis.

<u>ROOM</u>	<u># OF PEOPLE</u>	<u>FEE</u>
Sanctuary (pews)	1-25	\$100.
	26-50	\$125.
	51-100	\$150.
	101-150	\$225.
	151-max	\$225.
Fellowship Area	1-50	\$90.
	50+	\$150.
Kitchen (for beverage)**	(must provide your own supplies)	\$75 .
Kitchen (for food)**		\$100.
Classrooms and/or Library - (per room)		\$75.

An example of how room charges would be calculated is as follows:

A "**RATE SCHEDULE A**" group of 75 people would like to use the sanctuary and have coffee for the group in the Fellowship Area after the function, the cost would be:

Sanctuary.....	\$150.
Fellowship Area.....	\$80.
Kitchen (for beverage).....	\$65.
TOTAL.....	\$295.

A "**RATE SCHEDULE B**" group of 75 people would like to use the sanctuary and have coffee for the group in the fellowship area after the function, the cost would be:

Sanctuary.....	\$150.
Fellowship Area.....	\$150.
Kitchen (for beverage).....	\$75.
TOTAL.....	\$375.

WEDDINGS:

CHURCH WEDDINGS: St. Luke's members having an episcopal wedding and episcopal priest	\$250
CHURCH WEDDINGS: All Others	\$1,500
CHAPEL WEDDINGS: St. Luke's members having an episcopal wedding and episcopal priest	\$100
CHAPEL WEDDINGS: All Others	\$1,000
HONORARIUM FOR PRIEST:	\$200