

Squamish United Church Board Meeting Minutes

April 20, 2022 7:00 p.m.

In attendance: Karen Millard, Trevor Harris, Bruce Larson, Grace Halvorson, Cindy Roy, Glen Van Brummelen, non-Board member to take minutes-Julie Larson

- 1. Opening Prayer/Reflection** - Welcome to the Squamish Nation Traditional Territory
Ha7lh en skwalwn Kwis tl'iknumut tl'a Skwxwuu7mesh Uxwumixw
- 2. Additions to Agenda**
 - a. Marilyn Caldwell Trustee resignation
 - b. Rentals
- 3. Approval of Agenda-passed**
- 4. Review and acceptance of Board Minutes from March 16, 2022**
 - a. Line C under Business Arising from the Minutes (clarify that it refers to the 50/50 review)
Cindy moved to accept with minutes change this change. Grace second- passed
- 5. Correspondence**
 - a. Multi-faith Association- request for a \$50 donation. Concerns were raised about whether one charity can donate to another charity. The Board decided by consensus to table until more information is gathered. The Board approves of this donation in principle and needs to resolve the charity donation guidelines before going ahead with the donation.
 - b. Parking- Sea to Sky Community Services sent an e-mail to Karen informing her that they want to make two spaces on 4th Ave in front of the church for loading only (Monday-Friday). The reason is that parents drop off and pick up from preschool and can't find parking. Karen is continuing to discuss this with Leighton the property manager. Karen suggested the spots on Victoria. The District of Squamish is making this difficult for Sea to Sky. The District didn't want to use Victoria instead of 4th and didn't want to limit the hours when the spots were reserved for drop off only.
 - i. Two issues for SUC and CUP- 1. We need parking during the week for activities and 2. We need parking close to the church on Sunday morning for those who don't walk well, losing these spaces to a loading zone will hinder programs.
 - ii. Another suggestion is to make the parking 2 hours all of the time

Karen, Bruce, and Grace will take these two points at the next strata meeting.

6. Business arising from Minutes

- a. Review of Gus-Cindy will start the performance review process with Gus soon.
- b. Emergency procedures update-
 - i. Exit through the closest exit
 - ii. Muster location- Women's Centre parking lot in the alley behind the building
 - iii. Exit and muster point maps are located in the hallway leading into the sanctuary and in the church office.
 - iv. Fire extinguisher is at the back of the sanctuary. Question has been raised about whether to place one at the front of the sanctuary where candles and décor are located.
 - v. We wondered if the alarm sounds in the sanctuary. This will be or has been checked. Karen will get the results of this check.
 - vi. We asked if there was an AED in the building. There is not one in the building. It's been discussed at the strata and because of funding we did not move forward with this purchase. Sea to Sky wants to get 2 AEDs and wants to share the cost with us with an estimated cost of about \$1250 each. We don't have enough money to buy one now. We can ask the strata to buy one. We can also put this in the targeted donations category of our budget.

Action: Next steps- move ahead and get a fire extinguisher, Karen puts together a leader's guide to emergencies, and we would like to make an AED possible. We should look for options including going through the strata, and the targeted donations.

- c. COVID protocols update-
 - i. Do we start coffee hour? Consensus is to not start coffee hour and actively encourage people to socialize after church in a socially distanced manner.
 - ii. Masks- continue to require masks. Focus on the expectation that people wear masks and expect them to comply. No one is asked to enforce the policy.
- d. Trustee resignation- We need to make sure that the congregation votes (or voted) on Marilyn Caldwell's resignation from the Trustees. The bank requires a copy of the motion to take her off the trustee account. We may have done this at the April 3rd AGM but it doesn't appear in the current draft of the minutes.
- e. Rental update- Questions raised about
 - Where the children's toys are stored
 - Where are chairs stored
 - Do we allow renters to take things off the walls

Tabled for the next agenda.

7. Reports

- a. Treasurer – see report, \$50 under software will be moved to Worship, rentals are still low-only \$600 in March. Annual statistics were submitted this week. CEBA loan due at the end of next year. Suggestion made to pay back the \$40,000 sooner rather than later to ensure that we can keep the \$20,000 free and clear. The Finance Committee will make a recommendation to the Board that the CEBA get repaid.
- b. Finance – Will take the lead on advertising the targeted fund and also putting together a group to look at fund raising.
- c. Worship - see report, a congregational trip to the Squamish and Lil'Wat Cultural Centre on June 5th was announced. The purpose of this trip is to continue as a community learning about people of the Squamish Nation. This is part of the focus on reconciliation.
- d. Pastoral Care-
- e. M&P - Trevor and Grace will manage most of M&P with Cindy for back up.
- f. Stewardship-
- g. Administrator's Report-
- h. Minister's Report- Karen briefly discussed the Holy Week services and Easter. CUP update. CUP Kids program is closed due to enrollment and staffing challenges. Just starting a Mindfulness Class for children Grade 1-4 on Tuesday afternoons from 4:00-5:30 p.m.

Action: Finance committee to bring forward a motion regarding the CEBA loan and to see that targeted donation fund is advertised

8. New Business

- a. Board and committee organization-
 - i. Board: Bruce, Trevor, and Glen to share chair of the Board. The 3 will take turns chairing the Board meeting and be the contact during that period of time. The meeting chair needs to meet with Karen a week before the meeting. The person chairing the meeting is the Board Chair who doesn't vote at a meeting unless there is a tie. Cindy is Treasurer. Grace is the Secretary. Julie (non-Board member) is taking minutes during meetings.
 - ii. Committees
- b. Reconciliation activities- Doing the book group on the book The Native, visiting the Squamish Lil'Wat Cultural Centre, Faith Filled Conversations on reconciliation topics.
- c. 50/50 Review-need to reschedule a time to plan the review of part-time ministry, this meeting has moved to May 1 right after church in the Board room.

9. Calendar of Events

- 10. **Next Meeting Date – May 18, 2022.** It was discussed to move the June meeting a week early to June 8, 2022 as both Cindy and Bruce will be away on June 15.

11. Adjournment Grace moved to adjourn, 2nd- Trevor

12. Closing Prayer