

Squamish United Church Board Meeting Minutes

March 16, 2022

In attendance: Bruce Larson, Karen Millard, Carlotta Liechti, Grace Halvorson, Cindy Roy, Heather Mann

- 1. Opening Prayer/Reflection** - Welcome to the Squamish Nation Traditional Territory Ha7lh en skwalwn Kwis tl'iknumut tl'a Skwxwuu7mesh Uxwumixw

- 2. Additions to Agenda**

A few changes to the agenda were made.

- 3. Approval of Agenda**

MOTION moved by Bruce, seconded by Cindy to approve the agenda as amended. *Motion carries.*

- 4. Review and acceptance of Board Minutes from January 19, 2021**

Motion moved by Bruce, seconded by Carlotta. *Motion carries.*

- 5. Correspondence**

- a. Regional COVID update from United Church Canada

- 6. Business arising from Minutes**

- a. Nominations**

Bruce Larson, Trevor Harris, Cindy Roy, Grace Halvorson, Glen Van Brummelen will be nominated to form the next SUC Board.

- b. Emergency procedures**

We discussed emergency procedures currently in place. Concerns were raised around exits, point of gathering, fire extinguisher, and the lack of defibrillator.

ACTION: Karen will revisit the emergency procedures with Leighton of SSCS, and raise the question of updating signage.

- c. Review of changes to Ministry and Staffing roles**

More to be determined. A planning meeting will be held on Sunday April 24 after Church with an ad-hoc committee, to be reported back to the Board at the May board meeting.

d. Joint worship suggestion

We had a discussion about joint worship with the Anglican Church in Squamish. It is not being considered at this time.

e. COVID protocols updated

We will continue to follow the guidance of the Pacific Mountain Region.

ACTION: Karen will ensure that the continuing recommendations for social distancing, hand sanitizer, and masks are in the e-news.

f. Trustee report

Cindy and Trevor met with VanCity and determined that the following individuals have signing authority for the GIC account: Trevor Harris, Hugh Kerr, Marilyn Caldwell, Kevin Haberl, and Louise Martin. The current balance of the GIC is \$103,856 and the term is up in July. Cindy and Trevor arranged for the GIC to be paid out at that time rather than have it roll over as it has been doing. Once it is paid out, we have more options around reinvesting it, and hopefully at a better rate. Cindy and Trevor were advised to meet with their "Wealth Relationship Manager" prior to the end of the GIC term for options available. At that time, a Letter of Direction, signed by two of the signers on this account will need to be prepared for VanCity.

g. AGM - agenda and format of meeting

The AGM will be held on April 3 at 11:15 at the Church. We will include the option to join via Zoom.

Action: Carlotta will print hard copies of the Annual report for those who request them at the AGM.

7. Treasurer's Report

MOTION moved by Cindy and seconded by Bruce to approve the proposal from the February board meeting for \$1,636.40 in unpaid bills to be written off for 2021. The majority of unpaid bills are from Spirit Kids. *Motion carries.*

MOTION moved by Cindy, seconded by Carlotta that the remaining overdue accounts receivable in the amount of \$1,938.18 be written off, that the amount of \$250.76 be refunded to D. Trelenberg, and that these amounts be cleared for the 2021 year-end. *Motion carries.*

8. Committee Reports

- a. **Finance** - Budget approval for AGM. Bruce presented the budget for 2022 at the February meeting.

MOTION to approve the budget moved by Bruce, seconded by Cindy.
Motion carries.

- b. **Worship** - see report

- c. **Pastoral Care** - see Annual report

- d. **M&P**

There should be a review of Gus Ryan in the Administrator's position as he has now been in the role for one year.

9. Stewardship

10. New Business

- a. **Rental procedures and support**

We need to go over the procedures with Gus. A support team is likely needed. Volunteers are needed to move the furnishings out of the sanctuary and set up chairs in the sanctuary on Saturday April 23, 2022. Grace will provide more details soon.

11. Staff Reports

- a. Administrator's Report
- b. Minister's Report

For Lent we have partnered with other churches. Each week during Lent a different minister will be speaking.

12. Calendar of Events

- a. Multifaith Peace Vigil - Friday March 19 at 7pm at the Church. The event will also be livestreamed.
- b. AGM - April 3, 2022

- c. Alice Gus will be leading worship with us on May 1

13. Next Meeting Date – April 20, 2022

14. Adjournment

MOTION moved by Cindy, seconded by Carlotta that the meeting adjourns.

Motion carries.

15. Closing Prayer