

Trinity United Church, Port Coquitlam, BC
Minutes of Annual Congregational Meeting
Held Sunday, June 26, 2022 – 10:45 pm
Co-Chairs: Judi Carroll and Syd Sawyer

Attendees: 47

Maureen Adams
Beth Anderson
Arlene Battistoni
Judi Carroll
Rev. David Cathcart
Donna Charlie
Jo- Ann Dahms
Joyce Galea
Stephen Grootendorst
Peggy Horvath
Donna Jepson
Judy Johnson
Joan Leston
Linda Lund
Betty McLean
Gloria Nystrom
Ruth MacDonald
Jennifer Marshall

Jeff Marshall
Robert Nicolson
David Rogers
Rosemarie Poidevin
Hilton Poidevin
Eve Teubert
Sherie Bohorquez
Barb Robertson
Harvey Loucks
Ross Shearer
Dave Squires
Wendy Squires
Wendy Bailey
Olina Swinton
Elaine Stead
Syd Sawyer
Wayne Sawyer
Shirley Robitaille

Bev King
Eunice Blancaflor
Simone Francis

**ATTENDING ON
ZOOM:**

Margaret Bennett
Marie Coulter
Bud Lissimore
Joyce Lissimore
Megan Rankin
Lavina Shaw
Edna Thorpe
Julia Livingstone

1. Opening Worship

Rev. Cathcart opened the meeting with worship.

2. Welcome and Protocols

Judi Carroll welcomed attendees to the in person 2022 Congregational Annual General Meeting and also welcomed people attending on zoom. She advised that the meeting was being recorded to aid the taking of Minutes and also that reverse voting procedure would be used (opposed votes will be called first).

3. Declaration of Quorum

Judi declared there was a quorum present.

4. Approval of Agenda

MOTION: Moved by Judy Johnson, seconded by Dave Squires,
THAT Trinity United Church accept the Agenda as circulated.

CARRIED

5. Act of Remembrance, June 2021 – June 2022

Rev. Cathcart led the attendees in a moment of silence and a prayer in memory of members of our community who passed in the last year. They will be missed:

Peggy Smith
Gwendolyn Ranger
Brian Kennedy
Ed Bracken
Tony Galea

Marlene Larkin
Brent Mayne
Gordon Nystrom
Heather Halliwell
Fred Baldwin

Lynne Bevan
Audrey Rooney
Jean Korley
Bob Carman
Ken Bradley

6. Extend Voting Privileges to Members & Adherents

MOTION: Moved by Beth Anderson, seconded by Sherie Bohorquez
THAT Trinity United Church extends voting privileges to members and adherents in attendance in person and on zoom.

CARRIED

7. Adopt Minutes of Annual General Meeting of June 6, 2021

MOTION: Moved by Joy Galea, seconded by Betty McLean

THAT Trinity United Church adopt the Minutes of the June 6, 2021 Annual Congregational Meeting as circulated. **CARRIED**

8. Adopt Minutes of Congregational Meeting of April 3, 2022

MOTION: Moved by Beth Anderson, seconded by Harvey Loucks

THAT Trinity United Church adopt the Minutes of the April 3, 2022 Congregational Meeting as circulated. **CARRIED**

9. Business Arising from the Meeting of June 6, 2021

(a) Governance and Management Team Model

MOTION: Moved by Jo-Ann Dahms, seconded by Jennifer Marshall

THAT Trinity United Church continue the current governance management model. **CARRIED**

(b) Strategic Planning

The strategic planning team consists of Rev. David Cathcart, Robert Nicolson and Syd Sawyer. Syd advised that going to a feasibility study was what Trinity aimed at awhile ago and they have learned that finding a development consultant first is advised. The Team now will ask Trinity's Governance Team to form a Development Steering Team to move ahead with hiring a development consultant and work alongside the consultant for the duration of the project. Syd noted four Trinity people have been attending the "Decision making to Discernment" workshops put on by Pacific Mountain Region and this should help in finding the Steering team.

(c) Covid 19 Update

Judi advised that Trinity has done very well staying together as a community through the pandemic and thanked everyone for their patience over this time. To hold a meeting in the church a group has to have a communicable disease plan in place (sample template in the office) and take it to the Governance Team for approval. Wearing a mask in the sanctuary is mandatory for attending worship services because we are singing but is not mandatory for coming in to the church building.

10. Adoption of Annual Report 2021-2022

MOTION: Moved by Joy Galea, seconded by Ruth MacDonald

THAT Trinity United Church adopt the 2021-2022 Annual Report as circulated. **CARRIED**

11. Nominating Team Report – Beth Anderson

Beth thanked the other members of her team, Peggy Horvath, Syd Sawyer and Jo-Ann Dahms, and advised she is stepping down from her position as Chair on this team. She read out the names of those who have agreed to serve the congregation of Trinity United Church and made the following motions:

MOTION: Moved by Beth Anderson, seconded by Linda Lund

THAT Trinity United Church elect the following people to the Governance Team for 2022-2023: Co-chairs – Jo-Ann Dahms and Betty McLean; Past Chair – Judi Carroll; Secretary – Wendy Squires; Treasurer – Robert Nicolson; and Members-at-Large – Pat McCann and Peggy Horvath; and Rev. David Cathcart (ex-officio).

CARRIED

MOTION: Moved by Beth Anderson, seconded by Dave Squires
THAT Trinity United Church elect the following people to the Ministry and Personnel Team for 2022-2023: Judy Johnson, Wayne Sawyer, Brian Wheatley and Justine Parco. **CARRIED**

MOTION: Moved by Beth Anderson, seconded by Eve Teubert
THAT Ross Dunning and Dave Squires continue as the Pacific Mountain Regional Representatives for Trinity United Church. **CARRIED**

MOTION: Moved by Beth Anderson, seconded by Betty McLean
THAT the following people continue as trustees for Trinity United Church without term: Ruth MacDonald, Joan Leston, Robert Nicolson, Olina Swinton and Rev. David Cathcart (ex-officio) **CARRIED**

MOTION: Moved by Beth Anderson, seconded by Joy Galea
THAT the following people continue in their current positions: Dave Squires as Envelope Secretary and Jo-Ann Dahms as Assistant Envelope Secretary. **CARRIED**

12. Treasurer's Report – Robert Nicolson

Robert advised that all taxes have been paid and the Registered Charity Information Return has been filed with the federal government. We began the year with approximately \$33,000 in the bank but each month our revenues come in about \$1,000 short of expenses. From recent thrift sales and catering donations UCW has turned over \$3600 to the operating fund and \$400 to Mission & Service, and we thank them for that. It was noted that this year's "Non-event fundraiser" raised \$4,795 and One Day's Pay brought in \$1,669.

Summary of Income Statement for 2021

Income:	<u>2020</u>	<u>2021</u>
Donations	\$ 130,999	\$ 127,433
UCW	16,575	0
Bequests	30,000	3,000
Facilities Use	37,723	27,365
Federal Grants	<u>50,172</u>	<u>46,106</u>
	<u>265,469</u>	<u>203,904</u>
 Expenses:	 <u>223,465</u>	 <u>214,516</u>
 Difference:	 <u>\$ 42,004</u>	 <u>(\$ 10,612)</u>

MOTION: Moved by Robert Nicolson, seconded by Betty McLean
THAT Trinity United Church adopt the Treasurer's Report. **CARRIED**

13. New Business

- (a) Mission & Service Fund – Joy Galea advised that last year's M&S goal was \$10,000 and Trinity sent in \$12,000. We are now halfway to our \$10,000 goal for this year.
- (b) After church coffee service – Joy advised coffee after service will start up today, but it will be a congregational effort and not just UCW. There is a signup sheet on the bulletin board for teams of two people per week. If no one is signed up for that week, no coffee will be available.
- (c) Paul's Place – Tom Shaw, previously of St. Catherine's, has advised that serving a lunch to those who need it will start up on July 6. They are looking for more volunteers.

- (d) Summer office replacement – Volunteers will be staffing the office while Zoe is away over the summer – July 1 – August 23. Many thanks to all who have stepped up to volunteer.
- (e) Decision making to Discernment workshops – This program is continuing through the year with Rev. David, Robert Nicolson, Syd Sawyer and Judi Carroll attending.
- (f) Wearing red – Judi asked that people wear red and white to next Sunday's service in honour of Canada Day. She also reminded us that a hymn sing will happen next Sunday, starting at 10:10 am.

14. Thank You's

- (a) Syd thanked Trinity's office administrator, Zoe Sanborn, for all she does to keep the church affairs and technology running smoothly. She thanked the Team of Peggy Horvath, Joy Galea and Irene McKinney for coordinating the Doers. The property enthusiasts, Ross Dunning, Dave Squires, John McCann and Judy Johnson were thanked for their ongoing work throughout the building during the pandemic. She thanked the sound and visual tech team, and the Pacific Mountain Region reps. Also, a thank you to the Thrift team who are back together again serving the community. And she thanked the Pastoral Care team who worked at keeping Trinity's people connected.
- (b) Judi thanked Rev. David for his leadership, especially with regards to all the work involved in figuring out the technology for meetings and hybrid services. She thanked David Rogers for his music leadership and his tech support. She also expressed thanks to the Governance team for their support and the congregation for their support these last 2 – 3 years. She then presented flowers to Beth Anderson for her work with nominating, to Peggy Horvath who is stepping down from leadership with the Doers team, and to Jo-Ann Dahms for her work leading the Worship and Music team.
- (c) Betty McLean and Jo-Ann stepped up to thank Judi and Syd for their time co-chairing the Governance Team and presented each lady with a bouquet of flowers.

15. Adjournment

Moved by Beth Anderson, seconded by Ross Shearer,
That the meeting be adjourned at 11:20 am.

CARRIED

16. Closing Worship

Rev. David led us in final prayers and hymn.

Recording Secretary: Wendy Squires

Judi Carroll, Co-chair

Syd Sawyer, Co-chair