

**PARISH COUNCIL MEETING – VIA VIDEO CONFERENCE  
MINUTES – FEBRUARY 17 2022 (4:30PM)**

**Attendance:** Rev Alastair Hunting, Rev Marion Edmondson (arrived at 5:04pm \*), Cary Davis, Bob Worbets, Timothy Ray, Chris Widner, Peter Walker, Linda McAnsh, Lynn Gray  
**Resources:** Barb Neid (Treasurer), Kathy Coulthart-Dewey (Sec)

**Guests:** none

**Regrets:** Rev Michael Booth Marcia Haley, Doug Shantz, Peggy Tribe,

**1. Welcome Scripture Reading, Reflection and Prayer**

Rev Alastair Hunting opened the meeting at 4:35pm with a passage that introduced the now commonly used phrases “the Word became flesh” and “enfleshed in our hearts and lives”. He then asked those present to ponder who God is within us.

**2. Adoption of Full Agenda (att# 1):**

*Moved by: T Ray Sec'd by: L Gray*

*That the COVID Protocols and Spring Cleaning be added as items 6e and 6f respectively and that the Agenda be adopted as amended.*

*Carried*

**3. Guests - none**

**4. Consent Agenda Items (att# 2-5):**

To his report, Rev Alastair Hunting added that a lease agreement with the Museum regarding Wilemar's stole is being drafted with the opportunity to profile it and the church for its 150<sup>th</sup> anniversary in 2023. The Deacon's Covenant with Rev Marion Edmondson is also being prepared. Timothy Ray asked that the January Treasurer's report be removed and deferred for discussion under item 6a. There being no further objections, Rev Hunting announced all other items listed were approved with consent, including the motions contained therein namely:

- a. That the minutes of the January 20 2022 meeting of Parish Council be approved as circulated.
- b. That the Treasurer's Report for December 2021 be accepted and approved as presented.

**5. Business Arising out of Minutes**

**a. Groundskeeper's Contract (att #6)**

Referring to the attachment, C Widner confirmed the list of tasks was revised to include work at St Johns church in addition to St Andrews church and cemetery. Three bids were received. The current provider's bid is all inclusive, would extend for 2 years, and is

slightly higher. Notwithstanding the current provider is recommended given past performance as well as familiarity and proximity to St Andrews cemetery.

*Moved by: C Davis Sec'd by P Walker*

*That the Wardens be authorized to execute a contract with Homescape Tree and Property Services for a two-year term.*

*Carried*

## **6. New Business**

### **a. Treasurer's January 2022 Report (att#4 + 8)**

Timothy Ray suggested the stewardship staircase be distributed more frequently than at Vestry only as it offers a regular, visual reminder of offerings, the sharing of responsibility and the relationship to budget realities. Various formats to achieve similar results were discussed. B Neid was asked to coordinate with the Administrative Assistant and Envelope Secretaries to ensure the staircase is distributed at least quarterly.

*Moved by: T Ray Sec'd by: P Walker*

*That the Treasurer's Report for January 2022 be accepted and approved as presented.*

*Carried*

### **b. Appointment of Treasurer**

It has been confirmed the mandatory appointment of a Treasurer does not require a vote at Vestry.

*Moved by: B Worbets Sec'd by P Walker*

*That Barbara Neid be appointed as Treasurer.*

*Carried*

### **c. Appointment of Secretary**

The appointment of a Secretary is not mandatory.

*Moved by: L Gray Sec'd by: C Widner*

*That Kathy Coulthart-Dewey be appointed as Parish Council Secretary.*

*Carried*

### **d. 2022 DRAFT Budget (att#7)**

\* B Neid noted that in preparing the proposed 2022 budget she extrapolated from the 2021 actuals, obtained input from a number of key leaders and met with the Executive Committee at least twice. The proposed budget is a projection or estimate of operational needs only. All other projects would be brought to Council for approval. It was suggested a more formalized process, including the identification of future needs, setting of priorities for each year and tracking those needs either as they are being completed or as priorities change. Such a process might also lead to a more fulsome discussion on stewardship and greater inclusion. B Neid noted something similar had been attempted in the past with little input generated. It was agreed that perhaps next

year a project budget process, driven by Parish Council could run in parallel with the operational budget process, driven by the Treasurer.

*Moved by: T Ray Sec'd by: M Edmondson*

*That the proposed 2022 Budget be recommended for approval at the February 27<sup>th</sup> Vestry Meeting.*

*Carried*

e. COVID Protocols

The Diocese recently eased its protocols to permit greater participation while maintaining requirements to keep participants as safe as practicable. Masks, sanitizing, communion in one kind and peace by gesture will remain in place. There is no longer a requirement to maintain 2m distancing. Pews can therefore be returned to their normal locations. Fellowship and light refreshments may recommence provided proof of vaccination is provided. There is now an option granted to each parish. Worship services may return to full capacity if proof of vaccination is required or worship service must be limited to 50% capacity if proof of vaccination is not required. Discussion was held on the history of changes, demanding proof vs honour system, asking unvaccinated persons to participate online, the typical number of congregants, the vaccination rate of parishioners, events vs worship and the need to set protocols that not only keep participants safe and, as importantly, makes them feel safe. A brief discussion was also held on the organization of refreshments for fellowship and past practices.

*Moved by: T Ray Sec'd by: B Worbets*

*That the new protocols from the Bishop be adopted, that all worship participants be vaccinated with no proof of vaccination required and further that proof of vaccination be required at fellowship and all other events held in the church and hall.*

*Carried*

f. Spring Cleaning

St Johns church is in need of spring cleaning as soon as possible and with limited services commencing at St Andrews church in early May it too will require cleaning. Rev M Edmondson was asked to get the message out.

7. Round Table – Areas of Interest

Rev A Hunting noted the size of Parish Council may be reduced depending on discussion at Vestry.

8. Closing Prayer and The Grace: Rev Alastair Hunting

All joined in a moment of fellowship and prayer.

9. Adjournment:

On mutual consent the meeting adjourned at 5:40 pm.


Attachments (#8)

VESTRY MEETING SCHEDULED FOR SUNDAY FEBRUARY 27 2022 AT 11:30PM  
NEXT REGULAR MEETING SCHEDULED FOR THURSDAY MARCH 17 2022 AT 4:30PM

**Recommended Motion for March 17 2022 meeting of Parish Council:**

That the minutes of the February 17 2022 meeting of Parish Council be approved as circulated.

Approved by Consent: MARCH 17 / 2022

  
KATHY COWTHART-DEWEY FOR Rector  
PC SECRETARY