

Crescent Heights Baptist Church Society
Annual Budget & Elections Meeting
Sunday, November 28, 2021

MINUTES

1. **Call to Order - 11:41AM** Tim Goodwin, Moderator
2. **Confirmation of Quorum - *Confirmed*** Angela Graftaas, Church Clerk
3. **Opening Prayer** Tim Goodwin
4. **Approval of Agenda** Tim Goodwin

Jack F. / Dave K. / Approved
5. **Reading and Motion to Approve Minutes from the February 28, 2021 Congregational Meeting** Tim Goodwin
 - a. **Motion to Approve Meeting minutes**

We, the members of Crescent Heights Baptist Church Society, approve the minutes from the February 28, 2021 Congregational Meeting.

Art C. / Jen S. / Approved
6. **Election of Church Officers** Tim Goodwin
 - i. **Motion to elect Elder and Deacon team members**

We, the members of Crescent Heights Baptist Church Society, elect the Nominees, as presented by the CHBCS Leadership Team (Elders and Deacons), to serve on the Board of Elders and Board of Deacons as posted.

Jen S. / Trinky V.

Comments:

We did not have a person confirmed for the role of Moderator. Dave Kaufman has agreed to let his name stand for the position.
 - ii. **Motion to wave the two week notice for the Moderator position.**

We, the members of Crescent Heights Baptist Church Society, wave the two week notice required to appoint Dave Kaufman as Moderator.

Ken R. / Phil C. / Approved
 - iii. **Motion to elect Elder and Deacon team members - *approved***
 - iv. **Call for nominations from the floor**

(those nominated must have been previously informed of intent to nominate)

None

7. Leadership Update

Tyler Graftaas, Lead Pastor

i. **Where we have been:**

- Leadership is going really well this year. Training materials:
 - Study through Deacon/Eldership using RightNow Media
 - Begun examining sharing God's story
 - Leadership retreat worked through Tim Keller's "Gospel in Life"
- Ministry ideas being driven by leadership
 - Fall festival (spring festival), Advent display
 - Willingness to explore unconventional ideas (i.e. Sonrise partnership)
- Mat-leave with Jaclyn, transition back to Natalie went great
 - Summer student Jessica connected through basketball coaching at high school. She's also a part of congregation and helping with youth ministry
- Leadership is a great support and encouragement to staff

ii. **Where we are going:**

- Inviting people to "shadow" leadership team to facilitate training and future team members
- Conversation with Sonrise regarding how we may support/partner with them happening tomorrow (Monday, November 29)
- Spring Festival in the works
 - Food trucks
 - Music (choir, neighbourhood musicians, school jazz group)
 - Opportunity to interact with and introduce ourselves to the neighbourhood
- Tim hopefully graduating this time next year!
- Maybe some more babies being born and baptisms happening!

Questions: None

8. Financials and Proposed Budget

George Day, Treasurer

i. **Motions to accept the 2020 audited financials**

We, the members of Crescent Heights Baptist Church Society accept the audited 2020 financials as presented.

Jack F. / Brenda N. / Approved

Discussion:

- *Page 3* - What we report monthly is based on the general fund, capital fund amortizations, and restricted funds.
- *Page 4* - The general fund is calculated on deficit of revenue over expenses - think of this as general operating funds. We finished the year in a negative balance of \$450.00, however, according to our bookkeeper we finished with a net surplus of \$23.00. The difference in these amounts depends on timing of transactions - incoming and outgoing, there are no concerns here.

Questions: None

- ii. **Motion to appoint the auditor for the 2021 financial report**
We, the members of Crescent Heights Baptist Church Society, appoint Masone and Company, CGA, to audit the 2021 financial records of Crescent Heights Baptist Church Society.

George D. / Ken R. / Approved

Questions: None

- iii. **2021 Financial Update**

Thank you to the congregation for your faithful giving to our church, many thanks to Gord for bookkeeping and Angela for office administration.

We received a sizable donation from the Merryll Lathem estate ~ \$25,000 which made it possible to pay the CBWC roof loan in full.

In late July we finished constructing a new sound booth with volunteer labour. ~\$4,750 was spent on running cable for the project, contracted to DBI Systems.

The bank balance published monthly in the email is not our working bank balance, we have restricted funds that reduce the total available to pay bills. \$13,500 was our working balance in October, the monthly balance has been very constant, thank you!

The Children's Choir (who rents space here at CHBC) has had a great downturn in attendance due to the COVID situation. As such, we reduced their rent. It will be increased again in the new year by 5%.

We had our aging security cameras replaced by Telus. We are grateful for less call outs in the middle of the night due to false alarms.

Please remember budgets are a guideline, we listen to God's leading throughout the year. Please know we will always come back to you with significant changes in budgetary spending.

A major change that happened in the budget for 2021 was support for Tim Goodwin. Originally we budgeted under congregational training, his tuition support was \$7000.00, however, we would be in trouble if we designated this money only to Tim, so his funding support in the same budgeted amount was appropriately applied to a staff position under intern pastoral care.

Questions: none

- iv. **Presentation and discussion of proposed 2022 budget**

The expected total costs are expected to increase 9.9% (Shared costs rising 10.1% and not shared 9.9%)

Shared Major items

- Neil's salary and building operations increase.
- The shared capital fund will no longer be eligible for return to the 1212 churches. The funds will remain in reserve. Approx \$85,000 being brought in annually, \$60,000 expected to be spent, leaving an approximate surplus between \$16,000 to \$20,000. The surplus in reserve will be used for shared expenses and building costs.

Not Shared Major items

- Following the CBWC guidelines. Natalie's salary increases as she increases hours returning from maternity leave.
- Tim's salary increased to \$12,000 to cover his educational expenses this year.
- A cost of living increase of 3% is applied to Neil and Angela salaries.
- Building operations increase by 10% as is expected for everyone.

Questions:

It appears that some items are not showing in the current budget as paid, for example Gull Lake, why is this?

Answer:

There is some time remaining in the year for some payments. The check to Gull Lake was sent this past week, so it does not appear in the printouts as they were taken from earlier time. All commitments are expected to be paid.

v. **Motion to approve the proposed 2022 budget**

We, the members of Crescent Heights Baptist Church Society, approve the 2022 proposed operating budget for Crescent Heights Baptist Church Society, as presented by the Treasurer.

Jen S. / Trinky V. / Approved

Questions: None

9. Closing Prayer

Tyler Graftaas

Thank you for bringing your gifts, we learn what it means to be a people on mission to make Jesus known. Our hope and prayer that we would grow as a body together and that more people would come and encounter Christ. May we be open to the challenges and risks before us as we walk in faith across a sea that has been parted, knowing we are in God's loving hands.

10. Meeting Adjourned - 12:22pm