## TABLE OF CONTENTS

Section	1 A	dministration	Date			
1.0	Constitut	tion – Territory of the People	Oct 2010			
1.0	Constitut Church	27 May 2017				
1.1	Name ar	Name and Composition of Assembly				
1.2	Coordina	ating Council	Rev May 2013			
1.3	Mandate	Mandate Administration Committee				
1.4	Standing	Committees	May 2013			
	1.4.1	Investment Committee				
	1.4.2	Policy Committee				
	1.4.3	Ministry Fund Grant Committee (Rescinded 15 May 2021)				
	1.4.4	Ministry Committee				
1.5	Agreeme	ents				
	1.5.1a)	Fraser Basin Property Society Constitution and Bylaws (Reincorporated 23 October 2018)	Rev May 2021			
	1.5.1b)	Agreement: FBPS/Territory/Parish	Rev May 2021			
	1.5.2	Council of the North	Rev Apr 2017			
1.6	Meeting	Attendance Policy	Nov 2012			
1.7	Electror	nic Meetings	Nov 2012			
1.8	Election Meeting	Rev May 2021				
1.9	Annual	Rev May 2019				
1.10	Parochi	Parochial Organization Apr 20				
1.11		Nominating and Electoral Procedure for the Election of a Bishop for the Territory of the People Anglican Church  Rev:21 Nov 202				
1.12	Mandate of the Resource Centre					
Section	2 Finan	ce				
2.1	Christia	an Sharing Apportionment	Rev May 2019			
2.2	Caterir	ng Territory Events and Meetings	Rev Dec 2011			
2.3	Parish	Mileage and Territory Meeting Travel Expense	Rev Nov 2021			
2.4	Gambl	ing and Raffles	Oct 2009			
2.5	Honora	arium and Travel for Relief Ministers	Dec 2011			
2.6	Investr	Rev Nov 2017				
2.7	Parish Support Grant No					
2.8	Assem	bly Expenses	Nov 2012			
2.9	Ministr	y Fund	Rev May 2019			

Revised: 20 November 2021

Section	3 Pe	rsonnei			
3.1	Clergy	Stipend and Benefits	Rev Nov 2016		
3.2	Clergy I	Housing and Utility Allowance	Rev Nov 2014		
3.3	Clergy I	Moving	Dec 2011		
3.4	Lay Ministers of Word and Sacrament		Nov 2014		
3.5	Episcop	pal Remuneration	Mar 2015		
3.6	Duties of	of Wardens	Rev May 2021		
3.7	Duties of	of Incumbent/Ministry Developer	Rev May 2021		
3.8	Duties of	of Church Committee/Parish Council	Rev May 2021		
3.9	Jury Du	ıty	Nov 2017		
3.10	Employ	ee Leaves	New Nov 2019		
3.11					
Section	4 Ge	neral			
4.1	Privacy	Policy includes Website Privacy	Rev Nov 2020		
4.2	Criminal Records Check		Rev Nov 2020		
4.3	Safe Ch	nurch	Rev Apr 2020		
4.4	Workpla	ace Harassment, Bullying and Discrimination	New Apr 2020		
4.5	Social N	Media	New Nov 2019		
4.6	Compu	ter, Email and Internet Usage/Pornography	New Nov 2019		
4.7	Parish I	Register and Property Records	New Nov 2019		
4.8	Archive	s	New Nov 2019		
4.9					
Section	ı 5 Fo	rms			
5.1	Parish I	Mileage Claim	Rev Nov 2021		
5.2	Territory Expense Claim		Rev Nov 2021		
5.3	Christia	Rev April 2020			
5.4	Residential Tenancy				
5.5	Parish S	Support Grant Application	Rev Nov 2020		
	Letter to	o Parishes re Support Grant	Rev Nov 2020		
5.6	Incident Report Form				
5.7	Rental	Agreement and Fee Schedule:	Rev Apr 2017		
	5.7.1	Facilities Usage Agreement	Rev Apr 2017		
	5.7.1	Rules and Regulations	Rev Apr 2017		
	5.7.2	Waiver – Release of Liability	Rev Apr 2017		

5.8	Capital	Rev May 2021			
	5.8.1	Capital Fund Grant Application Request	Rev May 2019		
5.9	Lay Mir				
	5.9.1	Continuing LMWS	Rev April 2020		
	5.9.2	New LMWS	Rev April 2020		
5.10	Assemb	oly Certificate of Election	Rev April 2020		
5.11	Sample Notice for Special Vestry Meeting – Sale of Church Property Rev May 2019				
5.12	Annual	Vestry Meeting Attendance	Rev April 2020		
5.13	Parish Guide for Annual Reports Rev Apr 2016				
5.14					
5.15	Ministr	Rev May 2019			
5.16	Territo	ry Charitable Donation / Gift of Securities	Apr 2017		
5.17	Clergy Utilities – Annual Reporting		Rev Nov 2019		
5.18	Media	Consent Form	New Nov 2019		
Section 6	6 Pro	operties			
6.1	Properties Officer				
6.2	Collective Insurance Plan Nov 2012				
6.3	Rectory Standards Dec 2011				
6.4	Parish Loans and Mortgages Rev May 2021				
6.5	Requests for Grants for Capital Expenses >\$1,000 Rev May 2019				
6.6	Capita	I Expenditures	Rev May 2019		
	6.6.1	Maintenance and Repairs >\$3,000			
	6.6.2	Volunteer/Contractor Liability Insurance			
6.7	Requests for Change of Title (Sale) of Property Nov 2013				
6.8	Quinquennial Inspection of Church Property Nov 2014				
6.9	Rental Agreements Apr 2017				
6.10					

## **Introduction to the Territory Policy and Guidelines Manual**

In conjunction with the Canons of the Anglican Church of Canada, this Policy and Guidelines Manual is intended to help guide us as we do God's work within the Territory of the People.

Policies are like the rules for playing a game - they set the standard of conduct, are meant to guide not punish, yet still allow for individual achievement and flexibility and a certain amount of creativity.

A few suggestions and directions for using and understanding this manual:

- Our policies and guidelines are meant to:
  - 1. guide us, i.e. statement on gambling;
  - 2. to set standards for helping us to work together, i.e. travel and catering of events policies;
  - 3. to help us to meet the requirements of government legislation, i.e. privacy, police records checks and sexual misconduct policies;
  - 4. to set standards for compensation, i.e. stipend and benefits, housing and utilities policies;
- Some of the proposed policies are specific, i.e. the travel policy.
- Some areas are left open to interpretation, i.e. who from the parish assists
  the Bishop in setting the initial housing allowance. (During a period when there
  is no incumbent in the parish, and not all parishes have the same protocols for
  making decisions such as wardens, treasurer etc.), thus leaving the parish and
  the Bishop some flexibility to work with.
- Interpretation also allows the parish options regarding business practices, i.e. the way utility bills are paid.
- Policy can and should evolve to meet the changing needs of the day.
- Recommendations for policy improvements please contact the Bishop or the Territory of the People\* office.

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<sup>\*</sup> Hereafter the Territory of the People will be referred to as the Territory