

PHIL AND JENNIE GAGLARDI ACADEMY PAC

MEETING MINUTES - APPROVED

Oct. 12, 2021

Meeting called to order at 6:38 pm

OPENED IN PRAYER by Kelly Hiller

Attended by:

Kelly Hiller
Madelein Smit
Tricia Dol
Tara Moose
Kim Curtis
Jen Tomlinson
Rebecca De Silva Clark
Melanie Bean
Olivia Barker
Darcy Loewen

Via Zoom:

Joy Chan
Nichole Grenier
Gennelle Holley
Bruce Hiller

PAC AGENDA AND MINUTES

MOTION: *'To adopt the agenda for current meeting'*. Moved by Madelein Smit, seconded by Darcy Loewen. Motion carried.

MOTION: *'To adopt the meeting minutes from September, 2021.'* Moved by Jen Tomlinson, seconded by Darcy Loewen. Motion carried.

REPORTS

1. Hot Lunch

- Needs volunteer for Oct. 22. Preferably someone who has done it before and is familiar with the COVID safety plan. Rebecca D. volunteers for this.
- Next hot lunch ordering period will begin Oct. 22 and will be open for one week for Nov and Dec hot lunch orders.
- Olivia B. has taken on the role to help source suppliers for the hot lunch program. She has been working hard to find some new vendors and has reached out to multiple places already.
- Joe Klassen's can do a fish option (e.g. fish sticks).
- BP and White Spot are possibilities and Olivia has already received some pricing from them.
- She could reach out to Spice Hut.
- She will look into a sushi restaurant.
- Olivia is asking for suggestions of other restaurant ideas from parents.
- Suggestion for Booster Juice. Olivia will look into this.
- Question about what restaurant makes us the most money. Answering would take more research but QF and Costco seem to be the most successful.
- Last year, Rebecca D was picking up the juice boxes and fruit cups but has not this year. She offers to take that job on again if necessary.
- Suggestion to ask QF about a soup option. Feedback from one volunteer that this can be messy and the soup tends to cool.
- Suggestion that we could get sushi from a grocery store instead of a restaurant and then also include sandwiches or mac n cheese to accommodate students who don't like sushi.

2. Hospitality

- Pastor Appreciation lunch has been cancelled for now. Planning was too difficult at this time due to COVID. Plans for this event will be reconsidered next month.
- Details on Christmas concerts will be coming as protocols around social gatherings over the holiday season are announced.
- Jen is requesting donations of Christmas tree stands.

3. Fundraising

- Used clothing sale on Oct. 19. Sandi asked Kelly what the preferred location of the sale would be. Preordering items (as has been done in the past) would be late now. Doing it indoors could bring up COVID concerns. We could continue to do it in the undercover area despite any inclement weather. Sandi may need help with set up. Any items for donations could be brought to the office. She does periodic call-outs for donations but hasn't for some time now. Perhaps we could put the link for the inventory in the WAAG. This might advise parents what items are available and reduce the size of the crowd wanting to shop for items on the day of the sale.
- Thrifty's Smile card order deadline is Oct. 29th and pick up will be Nov. 8. Joey will probably put out a reminder for orders next week.
- Poinsettia and Purdy's fundraiser will come up around Christmas. Order forms should go out to families in early November. Perhaps Nov. 8th? Kim will look into the Purdy's ordering and Teegan will take care of distributing the Purdy's orders once they come in. Madelein will look into the poinsettia ordering and chose a final date. Likely, order forms for these two fundraisers will go out at the same time.
- Papa Murphy's next pick up will be Feb. 4. Last pizza day raised about \$290.
- Rebecca D. will be running The Card Project fundraiser this year. The Card Project prep will start on about Jan. 5th. Deadline for art submissions could be Feb. 25th with an order deadline April 8th. Mrs. Marshall suggested to Rebecca another card making business that she has used in the past. Rebecca is looking into this one. When she asked the new potential company about doing a spring fundraiser, it was suggested to keep the art very generic. (eg. Not Christmas or Easter themed.)
- Gunter's meat fundraiser will run for Father's Day.
- Spring raffle: Is everyone on-board for doing a raffle this year? General feeling from executive was to go ahead with a raffle as it is such a major fundraiser for PAC.
- Kelly already reached out to Black Rock in Ucluelet for donations for raffle prizes and got a quick reply back denying the request.
- Last year raised about \$2700. Proceeds have been slowly going down each year.
- Suggestion to convert to silent auction. The type of gaming license we apply for does not allow online sales.
- Perhaps we could create a plan where auction items are advertised or marketed online but sold only in person. Would this still adhere to the rules of the gaming license?
- Request for people to come forward if they have any connections to businesses that could make donations towards the raffle.

4. Treasurer

- The PAC binder is available at any time for anybody to check. It contains bills paid, society act/bylaws, receipts, etc. Tricia keeps it at home for convenience for her work with PAC but would happily bring to anybody upon request (for transparency).
- Regular bank account balance is \$14 603.14
- Gaming account balance is \$4614.55 as of September 30, 2021.

2021/2022 PAC BUDGET REVIEW

- Presented by Tricia Dol
- Budget for teacher luncheons is higher than in years past due to the need to have it catered as opposed to home-made donations as per COVID protocols.

MOTION: *To accept the 2021/2022 budget as seen in appendix of these minutes.*

Moved by Madelein Smit. Seconded by Jen Tomlinson. Motion passed.

OLD BUSINESS

1. PAC survey draw – Random draw for coffee gift card was completed by Madelein and Sandi. (They removed their own names from the draw.) The winner is Sarah Dyjur.

NEW BUSINESS

1. Finnex reflectors: New fundraiser opportunity was brought to Kelly by Lonnie Penner. Looks like if you sold 200 reflectors, you would get about \$900. We are unsure of the cost of the reflectors. More information on this potential fundraiser is available on their website.

2. Classroom Parent

- Kelly spoke to Lonnie Penner to propose the idea of a classroom parent. Her initial reaction a 'no' because she wanted to ensure that teachers were connecting with the parents themselves. Kelly clarified that the idea was more to build community amongst the parent group, not to replace teacher communication. Parents who have experience with similar programs at other schools have found it to be very successful. After this clarification, Lonnie is more supportive. Taking on the position of classroom parent would satisfy volunteer requirements for the school and would include obligations to attend regular PAC meetings. Ideally, the classroom parent would have to be the kind of parent who wants to have a personal connection with the classroom teacher and with the other parents. We could advertise for these positions in the WAAG. Rebecca will write a blurb to put in the WAAG to recruit parents. This parent could also help organize drivers for field trips. If anyone has ideas about who would be a good fit for this position, bring name forward before next PAC meeting. Any potential parents for this position names would be encouraged to come out to the Nov PAC meeting for more information.

3. Feedback on mixed format (virtual/in-person) of PAC meeting:

-Some feedback that this trial is not very successful. Nichole (virtual attendee) found it difficult to hear whenever anyone from the floor spoke. Could only hear speaker when speaker was close to the ipad. Masks probably contributed to challenges in virtual attendees hearing in-person attendees.

4. Parent feedback that classroom allergies might require improved communication from teachers. As far as it is understood, the only food not allowed in lunches is peanuts. However, some parents report that their children are reporting to them that there are other foods that they are not allowed to bring to school. This information is not coming directly from the teachers to the parents.

5. The rules about gaga ball seem to be changing/evolving and some feedback to parents from their children that it can be frustrating. Perhaps the teachers and supervisors could establish consistent rules and then be consistent about enforcing them to ease frustrations amongst the kids. Perhaps once permanent signage is in place outlining gaga ball rules, some of the frustration will be eased.

6. Discussion around COVID vaccinations:

- It sounds like the government will be putting it up to each individual school board to determine if they will mandate COVID vaccinations among their teachers and school staff.
- Currently, teachers that are mask exempt, have submitted safety plans to Lonnie and Bernadette.
- There is no vaccine policy for PJGA teachers at this point (as with the rest of teachers in the province.).
- Question around if SD71 mandates vaccinations for their teachers, would PJGA teachers also fall under that mandate.
- Reminder to parents that Bernadette has asked parents to continually come forward with their concerns or questions and also to visit the school to observe how/whether protocols are followed.
- Question about how protocols are being followed during music class. Is it an option to opt your child(ren) out of music class if parents have safety concerns in that situation?
- Some parents have made direct observations of teachers appearing to not follow safety protocols. On one occasion in particular, the concerns were brought to Lonnie who did follow up in that classroom.
- Some reports of children not being sent home when they are sick at school. Perhaps a reminder to parents (in WAAG?) around their responsibility to keep sick kids home and could we encourage teachers to send sick kids home.
- Goal is to keep vigilance up.
- Encouraging kids to practise safety protocols such as hand washing and mask-wearing could be framed as growth of executive functioning and promoting core competencies.
- Kelly will bring forward these concerns to school administration behalf of parents.

7. Kelly would like to gather information from parents in regard to their bigger dreams in the school for their children. How could PAC funds be used for additional programming, clubs, activities, etc.

NEXT PAC MEETING: Nov. 9th at 6:30. In-person.

MEETING ADJOURNED: 8:25

APPENDIX

2021-2022 Proposed PAC Budget

Revenue

Non-Gaming Revenue:

	Budget	Actual
Carry forward		13,537.54
Hot Lunch	19,000.00	
Used Uniform Sales	1,500.00	859.64
Mabel's Label	150.00	
Poinsetta Fundraiser	700.00	-
Gunter's Meats (father's day)	600.00	
Snack Sales	200.00	-
Purdy Chocolates	300.00	
Papa Murphys	1,000.00	190.00
Thrifty's Smile Cards	300.00	
Card Project	300.00	-
Non-Gaming Subtotal	24,050.00	14,587.18
Gaming Revenue:		
Carry forward from prior year		1,491.25
PAC Grant estimate	4,660.00	
Raffle Proceeds	3,500.00	
Gaming Subtotal	8,160.00	1,491.25
TOTAL REVENUE	32,210.00	16,078.43

Expenses

Non-Gaming Expenses:

	Budget	Actual
Hospitality		
Pastors Lunch	200.00	
Christmas Concert (2) decorations	150.00	
Teachers Luncheon (2)	1,200.00	
Spring break BBQ	350.00	
Try-us-on-for-a-day	350.00	
Grad Reception	150.00	
End of Year Neighbourhood	75.00	
Sports Day	350.00	
Hospitality - Subtotal	2,825.00	-
Hot Lunch expenses	15,000.00	
Child-in-need program	500.00	
Classroom Purchases	250.00	
Playground Funds	2,500.00	
Missions Contributions	500.00	
PAC Expenses	250.00	40.00
Non-Gaming Expenses Subtotal	21,825.00	40.00
Gaming Expenses:		
Annual PAC - Grad Bursary	500.00	500.00
Awards night	2,500.00	2,500.00
Extracurricular activities - sports/clubs	375.00	375.00
Raffle license/prizes/Draw expenses	255.00	255.00
Field Trip Transportation	750.00	750.00
Playground Funds	2,500.00	2,500.00
Gaming Expenses Subtotal	6,880.00	6,880.00
TOTAL EXPENSES	28,705.00	6,920.00

Proceeds to carry forward to 2020-21

	BUDGET	Actual
Non-gaming funds	2,225.00	14,547.18
Gaming funds	1,280.00	5,388.75