



*Fraser Valley Gleaners  
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604-870-9272  
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## **Ministry Opportunity: Office Administrator**

Location: Fraser Valley Gleaners, Abbotsford, B.C.

Fraser Valley Gleaners is actively recruiting Office Administrator. This is a paid position involving approximately 25 hours a week. This person will be directly involved with the staff and volunteers. Experience with computer, office and filing skills, giving tours and presentations, is an asset. The right candidate will be expected to agree with and support the Mission Statement of Fraser Valley Gleaners, including the statement of faith. Criminal Record Check and valid Driver's License are needed. If you need more information and are interested – please call the plant at 604-870-9272. Send resume to [info@fvgleaners.org](mailto:info@fvgleaners.org)