

First Metropolitan United Church
Draft Board Meeting Minutes September 30, 2021
Focus Meeting on Recruiting Additional Board Members

1. Call to Order at 1:03PM.

Present: Rev. Shelagh MacKinnon, Edeana Malcolm, Emily MacDonald
Jacquie Henderson, Ross Breckon (recording secretary)

Absent: Liane Clark, Anne Carson

2. Land Acknowledgement: The land acknowledgement was made by Ross Breckon

3. Opening Reflection/Prayer: Shelagh read a passage from “Braiding Sweet Grass” by Robin Wall Kimmerer and completed the opening with a prayer.

4. How Do We Structure Board Roles Going Forward:

Board members present discussed current Board vacancies including the Board Vice Chair role (vacant since Board inception in 2018), the Board Secretary (Anne Carson Sep 30, 2021), Board Member (Jacquie Henderson, effective October 31, 2021), and Board Treasurer (Liane Clark, effective Apr 30, 2022):

- The current approach of assigning each Board member to act as a Board liaison is seen by Board members to be working reasonably well but should be reviewed considering the current and expected vacancies in Board membership. This review will be undertaken in a special Board meeting to be held on October 28, 2021, 3:00-7:00pm, including a light potluck meal in the DMR was suggested.
- The Treasurer, Liane Clark, has assumed many responsibilities duties beyond what is normally expected of a Treasurer, particularly duties in administration and information technology. These duties are vitally important to the efficient operation of the Church so the Board will set aside some time at its special meeting on October 28 to examine how to reallocate the many tasks currently being performed by the Treasurer that do not relate directly to the Treasurer’s role. This should be done to reduce the current workload of the Treasurer and better balance the workload shared by the Board, staff, and church volunteers.

5. How we will complete a list of nominees for new Board Members:

- It was agreed that the Board will reach out to the congregation seeking volunteers to join the Board and/or obtain nominations of congregants who may be willing to serve on the Board.
- It is desirable that Board members have experience participating in First Met church activities, be committed to the growth and change of First Met, be committed to the Mission and Vision of First Met, be committed to diversity, be committed to the stewardship of First Met's human, spiritual, financial, and physical resources, be committed to transparency in communications, and be interested in shaping the future direction and policy of First Met.
- It was agreed that the Board should launch a recruiting campaign for new Board members to run concurrently with the Fall Stewardship campaign with a target end date of November 15, 2021.

6. Next Steps in Board Member Recruitment Campaign:

- Agreed that Shelagh will announce the campaign at the 11:00am service on October 3, 2021.
- The Board will publish a printed announcement for distribution to the congregation on October 7, 2021, and again on October 21, as a reminder.

7. Next Regular Board Meeting October 20, 2021 via Zoom at 3PM

8. Adjournment at 2:15PM.

Chairperson: _____

Edeana Malcolm

Secretary: - _____


Ross Breckon