

ST. PAUL'S ANGLICAN CHURCH
ANNUAL MEETING OF PARISHONERS MINUTES
JANUARY 29, 2018

MEETING DATE: January 29th, 2018	LOCATION: St. Paul's	PREPARED: Robbie Coller	ISSUE DATE:
MEMBERS AND REPRESENTATIVES PRESENT: Incumbent – <i>Rev. Fergus Tyson</i> - Chair Incumbent's Warden – Murray Sykes People's Warden – Rick Coller Administration – Robbie Coller Children's Ministry – Linda Penton Christian Education – Murray Sykes Communications – Paul Bourgeois Community Connection – Muyi Ekomwenrenren Hospitality – Angela Richardson Maintenance – Gerald de Vries Newcomers – Julie Wilson Outreach – Loret Macdonald Pastoral Care – Nicola Peden Treasurer – Dan Brisbin Stewardship – Heather Johnson Worship – Jane Sandul		REGRETS: None Absent: Shepherding - Rev. Haynes	

ITEM NO.	DISCUSSION
1.0	Circulation of Declaration Sheets
	Sheets circulated and signed.
2.0	Declaration of 2018 Annual Meeting as Properly Called
	All reasonable effort was made to inform the members of St. Paul's of the AMP
3.0	Declaration of Quorum
	There was sufficient representation from the congregation - greater than 10 members in attendance.
4.0	Call to Order and Opening Prayer
	Fergus opened the meeting with prayer.
5.0	Appointment of Recording Secretary
	Robbie Coller – Will be the recording secretary for the meeting.
6.0	Apologies/Regrets
	None
7.0	Review & Accept Minutes for January 29, 2017
	Moved by Barbara Jean Moore to accept the Minutes of January 29, 2017 as read. Seconded by Heather Johnson. Carried.
8.0	Incumbent's Report
	Fergus reviewed his report as circulated.
9.0	Acceptance of Annual Parish Reports – Incumbent's report and report package-excluding proposed budget
	Murray Sykes moved the incumbent's report and report package be approved as circulated. Seconded by Anne Lowry. Carried.. Feedback requested from those in

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	attendance.
10.0	Four Matters
	<ol style="list-style-type: none"> 1. Update on Benches – the original quote for putting in memorial benches was quite high – it included some landscaping etc. Since then, 3 spruce trees have been removed from the south side of the building and there is the potential to put a bench there. In the spring all options for the placement of benches will be reviewed and recommendations reported back to the congregation. The benches will have memorial plaques on them. 2. 2017 Survey Follow up – The parish council members will review the results on their annual focus day and the results will be announced to the parish. 3. Coffee Time – Robbie Collier outlined a possible new format for the coffee hospitality hour after the 10 am service. This new format won't roll out until April or May due to organization and planning needed to implement the new system. Feedback for the new format was positive. 4. Fund Transfers – it was pointed out that anyone had some of their donation(s) designated for a specific purpose i.e. expansion fund – and wanted to have these monies redirected to other areas such as furnace replacement or general funds if they feel their money would be better served in the new purpose, they are to talk to Dan Brisbin. It was noted that monies removed from a specific fund such as expansion funds and put into another direct fund such as furnace replacement would not be subject to be included in our apportionment to the Diocese. However, if money was redirected for a specific fund such as the expansion fund and redirected to the general operating fund...that money would be subject to be included in our apportionment.
11.0	Parish Finances
	<p>a. Review of financial reports and presentation of Proposed 2018 Budget</p> <p>-Dan reviewed the NeST Financial fund, the balance sheet, the income statement and fund transfers for 2017 (these came from retained earnings and designated funds). It was pointed out that the retained earnings had been significantly drawn down over the years and can't be done again in 2018.</p> <p>- Dan reviewed the proposed 2018 budget.</p> <p>- Objection: Doreen Peters voiced her objection that there was provision for fund raising of \$5000.000 included in the budget in order to balance the budget. She felt that the budget needs should not rely on fund raising.</p> <p>b. Vote on Adoption of Proposed Budget</p> <p>Dan moved that the 2018 budget be adopted as presented. Seconded by Margaret Wheeler. Carried. 4 opposed.</p> <p>-Corporation members said that all cost saving measures were currently under review and encouraged all to come forward with suggestions for saving money at our church. Joanne Wrigley suggested that with regards to the church envelopes – that members use 1 envelope per month instead of 1 per week – one box would last 4 years and save money.</p>
12.0	Elections and Appointments
A	Report on Nominations
	No nominations - all members of council will remain.

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B	Election of Deputy People's Warden There is no deputy people's warden at this point.
C	Appointment of Deputy Incumbent's Warden There is no deputy incumbents warden at this point.
D	Vote for Continuation of Local Variation for Youth Member on Parish Council Dinah Breu moved we continue the "local variation" for youth member on parish council (Canon 13.60(b)). Seconded by Annette Pingot. Carried.
E	Election of Parish Council Positions No new members at this time.
F	Election of Synod Delegates and Alternates There is no planned synod this year. In the event that there is a synod, members of parish council will represent St. Paul's.
G	Appointment of Parish Treasurer Dan Brisbin will continue in this role.
H	Appointment of Deputy Parish Treasurer Welcome to Karen Huq as she investigates more about the position of treasurer.
I	Appointment of Envelope Secretary Debra Brisbin will continue in this role.
J	Appointment of Parish Accounts Examiner to review fiscal Year 2017 Stacey Spoonheim will perform this duty.
K	Appointment of MCES Directors Gladys Orr and Kerry Peters.
L	Identification of 2018 Parish Corporation and Parish Council, Treasurer, Envelope Secretary, and MCES Directors Expression of thanks given to all parish council members.
M	Vote to Authorize New Signatories Continuing Signatories: Fergus Tyson (Incumbent), Rick Coller (People's Warden), Dan Brisbin (Treasurer), Murray Sykes (Incumbent's Warden) New Signatories: none needed.
N	Vote to Authorize Parish Council to fill Vacant Positions in 2018 Murray Sykes moved that parish council fill any vacancies on parish council positions. Seconded by Muyi Ekomwenrenren Carried.
13.0	Votes of Thanks
	Votes of Thanks -Fergus gave thanks to Angela Richardson and Anne Lowry for organizing the lunch for today's meeting. -Special thanks to all who donated scarves, mitts and toques to the mitten basket...all donations went to CUPS. -Special thanks to Pastor Fergus for all his hard work over the past year.
14.0	ADJOURNMENT
	MOTION TO ADJOURN at 13:10 by Joan McCartney. Seconded by Anne Lowry. Carried.
15.0	CLOSING PRAYERS AND THE GRACE

Signed by _____ (Incumbent, Chair)

Date: _____

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Signed by _____ (People's Warden) Date: _____