

Vacant/Unoccupied Location Reporting Form

COMPLETION OF THIS FORM IS NOT REQUIRED FOR SEASONAL PROPERTIES

It is imperative that you report all vacant/unoccupied locations to your broker immediately after the location has become vacant or unoccupied to allow sufficient time to arrange the appropriate coverage.

Please report all vacant/unoccupied properties by completion of this form and the attached checklist.

Definitions:

Vacant: Not occupied and without contents

Unoccupied: Not inhabited, unused or shut down

Named Perils: Includes (as further defined in the policy wording)

- I. Fire or Lightning
- II. Explosion
- III. Impact by Aircraft, Spacecraft or Land Vehicle
- IV. Riot, Vandalism or Malicious Acts
- V. Smoke
- VI. Leakage from Fire Protective Equipment
- VII. Windstorm or Hail

Name of Location: _____

Occupancy (church, rectory, etc.): _____

Date Location Became Vacant/Unoccupied: _____

Anticipated Duration of Vacant/Unoccupied: _____

Reason for Vacant/Unoccupied: _____

Perils Insured (please check one):

☐ "All Risks" – if this option is chosen, property rate will double

☐ Named Perils – Actual Cash Value, Minimum Deductible \$5,000