

Job Title: Children's Ministry Director	Supervisor: Lead Pastor
Date Revision: Sept. 13 <sup>th</sup> , 2021	Hours of Work: 10 Hours / Week

### Position Overview

The Children's Ministry Director facilitates leadership, teaching and care for children from birth to Grade Five within the ministries of Coast Hills Community Church.

### Position Goals

- To create space, opportunity and activities during Coast Hills' Sunday morning gatherings that allow children to grow in their relationship with Jesus
- To nurture children in developing a biblical worldview with Jesus at the centre, that impacts their daily living
- To create an active team of volunteers to minister to children and their families
- To be a voice to the needs of children and families within the vision and mission of Coast Hills

### Job Requirements

- A faithful follower of Jesus
- To provide fun, engaging and safe learning environments for children on a Sunday morning, with the possibility of occasional events hosted for children and/or families.
- Work with the staff team to recruit and equip volunteers
- Actively connect with families on Sunday mornings or throughout the week (as able)
- An ability to maintain the highest levels of confidentiality
- A commitment to the community of Coast Hills and its core values and mission
- A commitment to the statement of faith of the Canadian Conference of Mennonite Brethren Churches

### Personal Characteristics

- Relationships: Maintains positive and healthy working relationships with other both internally and externally
- Communication: Excellent verbal and written communication skills, portraying warmth and genuine care to co-workers, volunteers and children/their families
- Teamwork: works cooperatively and effectively with others, ensuring that timely and clear communication is a priority
- Resourcefulness: asks for clarification and assistance when needed, and at the same time takes initiative to undertake self-directed tasks wherever needed
- Enthusiasm: is eager to bring energy to the role, to see progress and to meet goals
- Organization: demonstrates attention to detail and organizational skills
- Time Management: displays a strong, positive work ethic and the ability to assess situations to determine urgency and prioritize as needed
- Responsibility: demonstrates flexibility to ensure the areas for which they are responsible are completed
- Problem-solving: approaches problems resourcefully and in an open-minded manner
- Leadership: demonstrates gracious leadership, leading by example, with authenticity and compassion