

Support Groups

at

Southwood
Church

10690 Elbow Drive SW
Calgary, AB T2W 1G4

Southwood United Church is a Spirit-led, biblically-based, transformational community of faith, following Jesus on his mission to change the world. At Southwood Church:

1. We **Pursue Christ** through worship, prayer, and engaging Scripture;
2. We **Care for People** with acts of compassion and hospitality;
3. We **Give Generously** of our time, talents, and treasures;
4. We **Build Relationships** through small groups; and
5. We **Participate in God's work** through missions and outreach.

We believe that Support Groups—or any group of people with common experiences or concerns who provide each other with encouragement, comfort, and advice—are vital to the growth and support of the people in our midst. To that end, we provide low-cost meeting space for Support Groups who wish to meet at Southwood United Church as a rental venue. Potential Support Groups are asked to contact the main office to determine suitability and space availability. We define Support Groups (or “self-help” groups) using the distinction provided by the [Government of Canada Policy Statement reference number CPS-016, effective as of September 7, 2000](#).

Below is a list of possible meeting rooms and their associated costs:

Small Meeting Rooms (Up to 10 people)

Room Name	Accommodations / Inclusions	Cost (per hour)
Room 2	Laminate floors, single-stall washroom, theatre or boardroom-style setup	\$5.00
Room 3	Laminate floors, counter & sink, theatre or boardroom-style setup	
Room 10	Laminate floors, theatre or boardroom-style setup	

Medium/Large Meeting Rooms

Room Name	Accommodations / Inclusions	Cost (per hour)
Fireside Room (15–20 people)	Lounge-style, couches, flat-screen tv, HDMI or VGA input, DVD player	\$5.00
Library (10–15 people)	Lounge-style, couches, flat-screen tv, HDMI or VGA input, DVD player	
Youth Room (15–20 people)	Half of room is couches/lounge, half can be setup like a classroom/ theatre. Includes projector & screen and basic sound system.	
Boardroom (up to 30 people)	Includes projector & screen and wireless Bluetooth speakers. Can be setup U-style, theatre-style, boardroom-style.	
Hall (30' x 60') *Up to 140 people (stand-up) *Up to 92 people (sit-down)	Can be set up theatre-style, stand-up reception-style, or with tables and chairs in various arrangements	\$10.00

Kitchen: The kitchen cannot be booked as a standalone booking; it must be booked with another space in the church. **\$5.00 will be added to a booking for the use of the kitchen.** Please inquire about specifics for these bookings (what can or cannot be used/accessed).

Insurance

All renters are required either to provide proof of insurance, and add Southwood United Church as an Additional Insured to their coverage, or to purchase insurance through Southwood United Church. The cost for this purchase will be provided upon request and will vary depending on Licensee needs. Insurance purchased will be good for the year in which it was purchased (the insurance year at Southwood United Church is September 30 to September 30).

Additional Services/Fees

1. Photocopying / Faxing
 - a. Black & White: \$0.10/page
 - b. Colour: \$0.15/page
2. LCD Projector (portable): \$30.00 (*Note: the Boardroom and the Youth Room both have projectors, so no additional cost is required to use the equipment provided in those rooms*)