

Western Iowa Synod Pulpit Supply Directory & Guidelines

Expectations of the Congregation

- Provide the order of service at least (1) one week in advance.
- Provide an emergency contact number (council president, secretary, etc.) in case of illness or inclement weather.
- Confirm Scripture readings for Worship.
- Indicate hymnal and setting: ELW, LBW, WOV; setting 10, etc.
- **Promptly provide PULPIT SUPPLY payment.**

Pulpit Supply Compensation

*SOURCE: Western Iowa Synod ELCA | 2019 Compensation Guidelines,
Page 15, Part VII: Interim Ministry and Other Temporary Ministries, Sections C and D*

C. RATES AND EXPENSES *– Worship Service Pulpit Supply for Rostered and Non-rostered Leaders

**All expenses should include compensation for gas mileage at IRS rate.*

- Single Sunday service or church year celebrations (Christmas Eve, Good Friday, etc.) - \$175
 - a. Additional Sunday service - \$50
- Saturday and weekday evening service - \$50 plus lodging, if needed
- Advent and Lenten mid-week worship series - \$80 - \$120 per week (dependent upon preparation required).
- Weddings and funerals - \$175 paid by congregation, plus any honorarium offered by the families.

D. Education Leader Supply for rostered and non-rostered leaders

- Sunday class - \$35, plus mileage if separate from other services
- Bible study - \$40, plus mileage if separate from other services
- Confirmation - \$40, plus mileage per class taught.

HOURLY RATE FOR ANY OTHER SERVICES: The minimum recommended hourly rate for any other services to the congregation is \$20. Reimbursement for mileage always should be considered.

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