



Diocese of Nova Scotia and Prince Edward Island

Financial Controller (fulltime, flexible hours, hybrid office/home)

The Anglican Diocese of Nova Scotia and Prince Edward Island is on the cusp of transformational change. We are being called to greater diversity of membership, wider participation in ministry and leadership, better stewardship of the environment, and a stronger resolve in challenging attitudes and structures that cause injustice.

Our Finance Team is a central resource to the entire Diocese and operates within a secure, respectful, and professional work environment. We are passionate about serving others while maintaining a healthy work/life balance. We value authenticity, integrity, and excellence.

Our organizational culture is inclusive, transparent, and team-based. Owing to a recent retirement, we require a **Controller** who will provide strong leadership, direction, management, and vision to our organization in areas related to financial reporting and operational efficiency.

Reporting to the Diocesan Bishop and working closely with the Executive Director, our **Controller** is a member of our leadership team, oversees two accounting staff, and contributes to growth by shaping financial and operational strategy. Exceptional interpersonal skills are required, including demonstrated success building trusting, inclusive relationships with individuals and groups.

As the ideal candidate, you are a proven financial and operational leader with an accounting designation and several years' experience leading a Finance Team. You have a thorough knowledge of CRA registered charity requirements and proven experience contributing to overall strategic direction and business planning. You have a talent for identifying operational efficiencies and are process driven, tech-savvy, and results oriented. Emotional intelligence and critical thinking are two of your many key competencies. You excel at providing expert advice, financial insights, and business analysis. You achieve strategic growth while safeguarding assets and maintaining financial stability. You thrive in a work culture that is strongly collaborative and team-based.

We care deeply about our work, our people, our communities, and our world. If you share our values and are eager to help us lead over 20,000 Anglicans in vital, community-based activities that transform lives and society, we would love to hear from you.

TO APPLY

If you are interested in pursuing this opportunity, please send both your resume and a cover letter to employment@nspeidiocese.ca. *In your cover letter, please tell us why you are interested in this position at this point in your career and provide us with your anticipated salary range. Please submit your application in the form of one pdf document containing both your cover letter and resume.*

We will be accepting applications and interviewing candidates on a rolling basis until the position is filled. We thank all applicants for their time and interest and regret that we are only able to contact those selected for an interview.

The Anglican Diocese of Nova Scotia and Prince Edward Island is committed to employment equity and welcomes applications from individuals in traditionally marginalized groups. We encourage applicants to self-identify in their cover letter if they are a member of a marginalized community.