

## St. John's Sunshine Coast United Church Board Meeting Minutes – June 16, 2021

### Agenda

### Discussion

### Decision / Action

<b>Call to Order:</b> Dianne Baker	Dianne welcomed everyone and called the meeting to order at 3:02 pm	
<b>Present:</b>	Dianne Baker (Chair), Cheryl Palm (Past Chair), Rev. Jamie Bushell, Sue Lamb (Keeping the Lights On), Joan Hibbard (Letting Our Lights Shine), Ellen Smith (Ministry & Personnel), Thomas Kern (Trustees), Donna Currie (Worship & the Arts), Julie Gleadow (Member at Large), Nancy Smith (Secretary)	
<b>Opening Prayer:</b> Rev. Jamie Bushell	Jamie opened our meeting with a heartfelt prayer reminding us of our connectedness to one another, to the church community we represent and to the Sacred Centre. She invited us to approach our tasks with curiosity, inspiration and compassion.	
<b>Acknowledgement of Territory:</b> Dianne Baker	Dianne gratefully acknowledged that we were meeting on the unceded territory of the shishalh and Squamish Nations.	
<b>Holy Manners:</b> Cheryl Palm	Cheryl shared a reading of Holy Manners to guide our interactions.	
<b>Approval of Agenda:</b>	--added Membership Report as part of the LOLS report	<b>Cheryl Palm/Thomas Kern: Move to accept the agenda as amended. CARRIED</b>
<b>Approval of Minutes from May 19, 2021:</b>		<b>Julie Gleadow/ Joan Hibbard: Move to accept the Minutes from May 19, 2021. CARRIED</b>
<b>Team Reports:</b>	Refer to Team Reports distributed for more detail.	
<b>Letting Our Lights Shine - Membership Report:</b> Joan Hibbard	-- request from Joyce Gwilliam to transfer her membership from Gibsons to St. John's United	<b>Joan Hibbard/ Julie Gleadow: That we accept the transfer of membership of Joyce Gwilliam from Gibsons United Church. CARRIED</b>
<b>Keeping the Lights On:</b> Sue Lamb	--kitchen currently being painted -- resealing of building envelope will be scheduled for this summer --a clean up / sorting bee will be organized once the building opens again --the M & P Team requires a locking cabinet that only they have the keys to. Karen Weatherington has made arrangements for a locksmith to equip one of the cabinets in her office with a locking mechanism	

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	<p>--the KLO Team is working closely with the principal of Davis Bay Elementary regarding concerns about traffic safety. The school is taking responsibility for communicating with parents about the need to take greater care at school entry and dismissal times.</p>	
<p><b>Worship &amp; Arts:</b> Donna Currie</p>	<p>-- nothing to add to the written report but wishes to highlight that the Team is seeking clarity from the Board as to what activities are allowed in the building.</p>	
<p><b>Minister's Report:</b> Rev. Jamie Bushell</p>	<p>--Jamie found the webinars she has attended in recent days helpful. There is no "one size fits all" solution for the right time / way to return to in-person worship. --The best guidance came from Andrea Irwin and PMRC: Start with what's working and know things will evolve. There will be support and information available all along the way which is reassuring. --PMRC will offer more support throughout July around hybrid worship. July 14-16<sup>th</sup> and two days in August there is a workshop planned on tech and tools. --the questions that Jamie lifted up around re-entry in her written report were intended to help congregations have conversations and will be used to guide pastoral care as well as liturgy. Andrea's intention with the use of these questions was for us to be aware what people might have in their minds upon re-entry.</p>	
<p><b>Trustees:</b> Thomas Kern</p>	<p>--we received the bequest from the Estate of Betty Mae Smith which brings the balance in the savings account component of the Vision Fund to \$12, 945.00 – have a meeting scheduled immediately following the Board meeting. Will ensure that some monies remain available for purchasing additional resources to support hybrid worship if needed.</p>	<p><b>Thomas Kern to check in with St. Hilda's to see how they are managing their hybrid worship, what equipment they are using, etc . . .</b></p>
<p><b>Ministry &amp; Personnel:</b> Ellen Smith</p>	<p>--approved a study leave for Jamie from June 24<sup>th</sup> – 30<sup>th</sup> and vacation time from August 2<sup>nd</sup> – 31<sup>st</sup>. --M &amp; P Team hoping to meet on June 28<sup>th</sup> in-person in the lower hall</p>	<p><b>See motion to approve in-person leadership team meetings at St. John's later in these minutes under New Business.</b></p>
	<p>--Thank you to everyone for the reports received.</p>	<p><b>Cheryl Palm /Joan Hibbard: Move to accept the Team &amp; Minister's Reports. CARRIED</b></p>

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<p><b>Financial Update:</b> Sue Lamb</p>	<p>--Sue led us through the Statement of Funds: --YTD offerings total \$44,792 which is \$4,604 below budget expectations. Overall expenses are \$826 below budget expectations. All department expenditures are below applicable budgets except for staff compensation. Actual deficit is \$2,739 higher than budget. Decreased givings, a reduction in government subsidies and no revenue from community use of building yet this year account for this. -- the District of Sechelt is offering restart grants which Peter Telfer and Ian Poole are investigating to see if St. John's might qualify. --Thanks were expressed to Cheryl Palm and to Ian Poole for all their work on the preparation of financials and also to Sue Lamb for her excellent summary shared with the Board.</p>	<p><b>Sue Lamb/Cheryl Palm: Move to accept the Financial Report. CARRIED</b></p>
<p><b>Correspondence:</b> Nancy Smith</p>	<p>--see "Correspondence" document attached sharing: 1) a note of thanks from the Salvation Army for the frozen meals purchased by St. John's to help support food needs of individuals brought to our attention 2) a note of thanks from Marilyn Richmond for keeping the St. John's community connected during the Pandemic 3) a request from Doug Styles asking for 20 – 25 volunteers to be penpals with his Grade 6/7 students beginning in October</p>	<p><b>Board members expressed their gratitude for the use of monies from the Benevolent Fund and Vision Fund to support this outreach. Julie Gleadow will carry our thanks back to Norm Gleadow for helping us engage in the community in this meaningful way.</b></p> <p><b>Joan Hibbard responded to Doug Styles inviting him to prepare a request for penpals to share via the What's Happening e-newsletter. How wonderful to see another positive connection to our neighbours at Davis Bay Elementary School!</b></p>
<p><b>New Business:</b> <b>a) Report from Ad Hoc Communications Team – survey process:</b> Dianne Baker</p>	<p>--survey data collated by Karen Weatherington --generous detail provided by congregants --gleaned a lot of worthy information --115 people received the survey via email and 30-35 received paper copy – response rate was good – close to 45% with 53 surveys completed -- Dianne highlighted the strong expression of trust in the church leadership to carry the congregation forward in a responsible and appropriate way – very affirming</p>	<p><b>Dianne will write letter for What's Happening e-newsletter and will share the graphs and summary of survey results.</b></p> <p><b>Joan Hibbard, Thomas Kern, Ellen Smith, Julie Gleadow, Ian Poole, Cathy Poole and Jamie Bushell to re-establish re-opening team.</b></p> <p><b>Ellen Smith/Julie Gleadow: That the small group ministries and leadership teams of St. John's be</b></p>

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<p><b>b) Re-opening Strategies as per Pacific Mountain Regional Council:</b></p>	<p>--concern was shared about those who have not been present – desire to be inclusive of all – Cheryl reported that the Ad Hoc Team will follow up with those who said they'd be willing to have further conversations.                      --Gratitude was expressed to the Ad Hoc Communications Team for their work. Special thanks to Dianne for the amazing job she did tying the results together in chart form, depicting the type of response received!                      --our church denominational policy and process are different from the Lutheran or Anglican Church. We are making decisions democratically which slows us down but involves our whole community in taking the next steps.                      -- all directions coming to us from Treena Duncan at PMRC have Dr. Bonnie Henry's signature.                      --gratitude to Jamie and the Board for continuing to learn and deliver what people need                      --important to start with small steps and see how it goes</p>	<p><b>allowed to meet in the church building, with the Keeping the Lights On Team managing the logistics. CARRIED</b></p> <p><b>Ellen Smith/Sue Lamb: That the Keeping the Lights On Team investigate the possibility of opening the church to user groups and bring a recommendation to the next meeting of the Board. CARRIED</b></p>
<p><b>c) Solidarity and Letters re: Funding Excavations at Residential Schools:</b></p>	<p>--Time did not allow for this item to be discussed.</p>	<p><b>The Board supports Cheryl Palm's request to survey the congregation to find the best date for a summer Tailgate sale.</b></p>
<p><b>d) Fundraising / Fun-raising Ideas to Consider and Suggest to KLO:</b></p>		
<p><b>Closing Prayer</b> Dianne Baker</p>	<p>"If the only prayer you ever say in your entire life is thank you, it will be enough". -</p>	<p><b>Joan Hibbard: Motion to adjourn at 5:09 pm</b></p>
<p><b>Next Meeting:</b></p>	<p><b>July 21<sup>st</sup> 3 – 5 pm</b></p>	
<p><b>To Carry Forward:</b></p>	<p>--Ian's fine-tuning of Policy 909                      --guidelines for future use of Benevolent Fund                      --guidelines re: content for "What's Happening"</p>	<p><b>Ian Poole to rework Policy 909 to clarify what is to happen with donations and bequests made to the Vision Fund</b></p>