



Purpose: The purpose of this Church shall be to glorify God

Mission: To see people become devoted followers of Jesus

Vision: To be a real and authentic church for all people

Values: Inspiring Hope, Experiencing Transformation, Celebrating God

Model: Relational Discipleship

Pre-Amble

Mount Olive has a team working philosophy. The elders work with the Lead Pastor (and Associate Pastor) to establish direction for the body. The Lead and Associate Pastors work with the staff team to carry out the direction established. Individual staff have responsibility for their area as described in their job description; however, the specific jobs exist to serve the whole body of the church. This means one may need to work outside of their area at times to facilitate the needs of the whole. The intention of this position description is that this individual focuses on the areas outlined.

The ideal applicant would have experience working through transitions in a growing ministry of this size or larger with a gifting in administration. The applicant would come along side and be able to mentor and lead other staff.

About Three Hills and Mount Olive Church

The town of Three Hills is a welcoming community located in south-central Alberta. A convenient one-hour drive from either Calgary or Red Deer, Three Hills has a population of 3200. Home to Prairie Christian Academy, Prairie College, and Golden Hills School Division, Three Hills offers many educational opportunities. Excellent recreational facilities, and exceptional arts programs enhance the quality of life in Three Hills. More information can be found at www.threehills.ca

Located in Three Hills, Mount Olive Evangelical Free Church is a vibrant church with a passion to serve one another, our community and the world. Currently around 500 people of all generations call Mount Olive their home church. With a growing kids ministry, women's ministry, life groups, men's and women's Bible studies, a thriving youth ministry and seniors' outreach, there are opportunities for everyone to be involved. To learn more about our programs, beliefs and staff or to listen to a sermon, please go to www.mountoliveefc.com

Position Profile

Associate Pastor

Position Description

The Associate Pastor will fulfill God's vision for Mount Olive EFC through the building up of the church for the ministry to which they are called. The Associate Pastor will have a heart for discipleship, leadership, small groups, and show an ability to be involved in a wide variety of functions.

Qualifications

- A person of Christian experience and established character, qualified according to the standards of 1 Timothy 3:2-7 and Titus 1.
- Shall be willing to become a licensed minister of the EFC.
- Shall have experience and passion for the work of pastoral ministry.
- Shall be able to work on a team in fulfilling God's vision for Mount Olive EFC.
- Shall be committed to regular practice of spiritual disciplines and lifelong learning.
- Shall demonstrate a commitment to Mount Olive EFC's Statement of Faith, Vision, and Values.
- Biblical Education: Preferred B.A. in Biblical Studies or equivalent.

Primary Responsibilities

1. Assist in managing the administrative and executive load of the Lead Pastor. This includes but is not limited to finance and budget, membership processes, managing staff processes such as goal setting, reporting and evaluations, overseeing human resources in conjunction with the Lead Pastor, helping to keep the focus of mission and vision within strategic planning, and helping lead team meetings.
2. Disciple/Train Leaders: This involves working with ministries, such as small groups, Freedom Sessions, women's ministry leadership, deacons and Recovery Pastor (men) to coordinate the discipleship processes in our church ministry.
3. Small Groups: Give leadership to and coordinate our small groups, building a small group leadership team to provide vision and direction, including overseeing the formation and multiplication of groups.

Secondary Responsibilities

1. Traditional Pastoral Duties: This includes, but is not limited to, preaching (-frequency as discussed with Lead Pastor), counseling, weddings, funerals, baptisms, and baby dedications.
2. Ministry Involvement: We would encourage participation in the work of the larger context of the EFCC and local ministerial as opportunity and interest presents itself.

Accountability

The Associate Pastor shall be accountable to the Lead Pastor and ultimately to the congregation through the Board. This accountability is to be maintained through written reports, regular consultations with the Lead and other pastoral staff, and through weekly staff meetings.

Please submit your email your resume & references to jobs@mountoliveefc.com

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