



Lambrick Park Church ~SGM June 2021 Proposed Budget Fiscal 2021-2022

**Chris Berghuis, Chair, Board of Elders*

Hello Lambrick Park Church!

It's the time of year when the days are long, the sun is warm, school is wrapping up and we get to meet for a Special General Meeting to discuss the church budget for our next fiscal year! Your willingness to carve out some time to read through this document or watch this video is noted. Thank you for your commitment to the life and ministry of Lambrick Park Church.

You may know that our fiscal year runs from September through August. This means that at this time of year, the staff team (both church staff and Wiseways staff), the finance team, ministry leaders and the board of elders work together to develop what we believe is a fiscally responsible budget for the upcoming fiscal year. It is very much a collective effort of stewarding the resources that have been entrusted to us. Thank you to the many people involved in the budget development process and, thank you for your financial support to enable LPC to continue serve God in so many amazing ways. Our current fiscal year (through August) took place completely in a Covid 19 pandemic world. The elders are very encouraged by the on-going sacrificial giving on part and the wise use of resources by the staff through out this year. It was somewhat challenging to build a solid budget for the upcoming year as many things continue to evolve. However, we believe the collectively, the budget the Russ Jones and Scott Anderson are going to unpack for you in this video helps support our efforts moving forward.

As we have become somewhat accustomed to, this Special General Meeting will take place over zoom. Please be sure to register for the meeting which will be taking place on Monday, June 28 at 7:00 pm. To assist in the meeting, we have produced this video to help bring you up to speed on how we've approached this budget and the key factors involved. I hope you find it helpful! We have also attached the budget summary and a script of the video for those who find it helpful.

If you have any questions, please contact the church office so we can be sure we have answers for you on the 28th. Thank you again for your time and commitment to what God is doing through Lambrick Park Church.

In Christ, Chris Berghuis, Board Chair

Scott Anderson, Lead Pastor

FIRST - THANK YOU!

Before we begin looking forward to our next fiscal year, it's important we first talk about where we are and where we've been. **What a year?!** What a year none of us saw coming and would never have chosen. It's been **15 months** since we have all worshipped in the same room together. Through the many challenges and losses of this season of Covid, we have been incredibly thankful for the consistency and faithfulness of our church – YOU!

Over the last season,

- Many selflessly volunteered countless hours on **Zoom, pouring into our teens** (huge thanks to all of our youth leaders through this last season);
- others have quietly showed up to **weed gardens** and tend to our property;
- every week, **huddles of women and men** – some longtime small groups, some newly formed groups on Zoom, or just two or three people sitting on a porch together – opening scripture together, praying for one another, and spurring one another on in Christ;

Over the last season,

- a few have given heaps of hours helping clean out a storage area in the building, preparing it to house **ministry** in the coming days,
- the **Board** has met every month (or, at time, more often) to support me and help direct, protect, and oversee the life and leadership of Lambrick,
- our **finance team** have been hard at work watching the trends and discerning priorities; our **Missional Engagement Team** has pressed on, helping us stay connected to our missionaries and conspiring missional opportunities wherever possible, and our Family Care Team have continue to keep their eyes on the hurting and the margins, reaching out themselves or catalyzing others to reach out in the name of Jesus – delivered **care packages** to families when needed, or calling on those who were isolated.
- **Through it all, despite many barriers, Lambrick has continued to be a Living Church – a community seeking and following Jesus for the sake of our neighbors.**
- This is the heart and DNA of Lambrick and we are so thankful.

This consistency and faithfulness has been evidenced in our **financial giving** too. Despite this long and uncertain pandemic season, **financial giving** has remained **surprisingly consistent**. This is an incredible gift, which has helped us support our missionaries and local missional partners, maintain our building, retain our staff, and work toward the days when we will be together in person again.

So, before anything else, let me simply say **THANK YOU**. Thank you for all the ways you **give** generously of yourselves, and **pour** into the life of Lambrick.

**Russ Jones, Treasurer, Board of Elders*

Hi, for those who don't know me, I am Russ Jones. I joined the Board of Elders as Treasurer earlier this year, and am also Chair of the Finance Committee . The FC normally meets monthly and consists of Terry Jarvie, Chris Raper, and Tom Aspin. We are joined by staff –Administrative Director Treace Alton, Wiseways Director Lisa Thomson, and our bookkeeper Ruth Bourassa.

THIS YEAR REVENUE AND EXPENSE

Overall, Lambrick's revenue is made up of income from Giving, Rentals, Government grants, and Wiseways. Additionally, as you know, for a portion of this year, Wiseways and Lambrick were eligible for government funding – such as the employee wage subsidy, and emergency grants for the operation of Wiseways.

As you may recall, last year, as we anticipated uncertainty, we proposed what we called a "Rainy Day Budget". This included a relatively small deficit of 8,000 and our budget was cut back and very frugal in every possible area.

We – the Board, Finance Team, and Admin Director – committed to wise financial stewardship – with priority given to:

- Resourcing our ministries
- Supporting our staff and missionaries and missional partners
- Working to support Wiseways and their staff through this challenging season.

And we have done these things.

So the bottom line is, Giving has been consistent. Wiseways remained open and almost fully booked. Recurring rentals were secured and government funding was received. So we are pleased to report that year to date, our revenue is ahead of what was projected AND In addition, we continue to be frugal, and our expenses remain below budget.

This is GOOD NEWS! We have so much to be thankful for, and so much to look forward to. Gratefulness and hopefulness shaped our planning and budget development for this coming fiscal year. **The priorities of this budget support our goal to once again experience life together, in person, and to be able to welcome others in, to that personal and transforming life with God.**

Those priorities are:

1. **Providing extra resources to our care team, ministries and leaders and staff as we transition back to in-person activities.** Many children and youth have been particularly

impacted through this season, and we are so thankful for the wise leadership of our Children's Pastor Kenzie, and that our new Youth Pastor Aaron will arrive in August.

2. **Continuing to support our missionaries and local partners**, many of whom have been hit hard by this pandemic, financially and in other ways.
3. **Planning and caring for our facility**, as it is Lambrick's physical presence in this neighbourhood, and the practical facilitator of so much of our ministry.

ASSUMPTIONS

So, before we look at the individual budget lines, I will take you through some of the FC thinking in the preparation of the budget for fiscal 21/ 22.

Right off the top, let me assure you that amidst all the unknowns and uncertainty, we've done our best to pay attention to the trends we are seeing and build our budget accordingly. Clearly, things could change – and if so, we will revisit our budget plans.

That is our commitment to you.

In building this budget we have made some assumptions as a starting point for our decisions and priorities, and I will share these with you:

1. We're projecting that our giving revenue will increase by 6% this coming fiscal. This is based on the consistent faithful giving of our congregation, not only this past year, but over the past 5 years.
2. We're working with an assumption that government restrictions for gathering will continue to ease, allowing in-person gathering, and no further restrictions for the operation of Wiseways.
3. This budget anticipates that Wiseways will be running 4 fully booked classrooms operating for 12 months, and with its usual level of government funding. This model means they'll be self-sufficient, contributing operating expenses to the organization, and supporting their own projects or specialized facility upgrades; in other words, exactly the way they have been this year!
4. Lastly, this is the church's operating budget and does not include any Capital Projects. We will talk more about Capital Projects a bit later.

budget summary chart next page

L A M B R I C K P A R K C H U R C H		Budget FY20	Budget FY21	Budget FY22
	REVENUE			
	Receipted Offerings	518,000	473,700	538,050
	Missions			
	Unreceiptable Offerings	75,000	122,800	94,950
	Wiseways Rental	80,000	80,000	80,000
	Other Revenue	12,500	9,000	13,000
	TOTAL REVENUE	685,500	685,500	726,000
	EXPENSE			
	Office Operations	29,300	30,700	33,600
Facilities	123,600	118,082	110,732	
Vehicles	1,000	1,000	1,000	
Personnel	395,500	426,032	450,863	
Missions	74,600	65,200	71,000	
Vision Ministries Canada	5,000	5,000	8,000	
Professional Services	12,500	12,500	13,500	
Sunday Ministry	10,400	8,600	13,100	
Elders Discretionary	1,500	750	850	
Lead Pastor	1,500	1,350	1,350	
Worship Arts	7,100	4,250	7,650	
Children's Ministry	5,000	4,750	5,850	
Youth Ministry	9,000	6,500	6,500	
Community Life	11,100	8,550	7,300	
TOTAL EXPENSE	687,100	693,264	731,295	
SUB-TOTAL	(1,600)	(7,764)	(5,295)	
WW Transfer				
NET SURPLUS	(1,600)	(7,764)	(5,295)	

W I S E W A Y S		Budget FY20	Budget FY21	Budget FY22
	REVENUE			
	Wiseways Grants	108,913	125,180	171,484
	Wiseways Tuition/Reg Fees	429,625	491,200	561,200
	TOTAL REVENUE	538,538	616,380	732,684
	EXPENSE			
	Personnel	433,194	510,445	606,284
	Operations	24,800	24,000	26,000
	TOTAL EXPENSE	457,994	534,445	632,284
	SUB-TOTAL	80,544	81,935	100,401
Facility Use Commitment	80,000	80,000	80,000	
NET SURPLUS	544	1,935	20,401	

T O T A L		Budget FY20	Budget FY21	Budget FY22
	TOTAL REVENUE	1,224,038	1,301,880	1,378,684
	TOTAL EXPENSE	1,225,094	1,307,709	1,363,579
	NET SURPLUS	(1,056)	(5,829)	15,106

OVERALL BUDGET SUMMARY

AN OVERVIEW OF THE OPERATING BUDGET PROPOSAL (*full budget chart above)

So, let's talk about the budget we are proposing. You can follow along on the budget summary sheet that's available on our website, and we'll have some info on the screen as we look at the major budget items.

Overall, this combined budget of Lambrick and Wiseways ends up with a modest net surplus of approximately \$15,000. For clarity, we account for the Lambrick and Wiseways budgets separately, however we consolidate results for financial reporting purposes, as we are one legal entity.

REVENUE

First of all, let's look at Lambrick's budget, starting with the **revenue line items**. *(slide)* You'll notice that we anticipate our overall revenue for this year to increase by 6%. We've chosen this approach because

- **Giving** has increased over each of the last 5 years and has been very consistent this year, in spite of the pandemic
- Facility rentals are a strong revenue source we have deliberately pursued, and we anticipate they will increase this year

This past year we have been able to implement new ways of Giving; text-to-give, e-transfer, and Paypal and Canada Helps are all options in use, and we will continue to offer these options. Regardless of the way it comes in, we project our overall revenue will increase to \$646,000

EXPENSES

Next let's take a quick overview of our main expense areas. Overall, we are running a pretty tight organization! You'll note we have increased budget amounts in most line items compared to last year's 'rainy day' budget, assuming that this will be a more normal year.

You'll see these first two lines are **Office Operations + Facilities**. *(slide)* This includes expenditures for our equipment leases, heat and hydro utilities, building maintenance and repairs, and insurance. These costs change very little through times like this, and in fact, some, like insurance, are expected to increase. We have reflected a decrease in our heating utilities – a happy result of our furnace replacement project happening this August

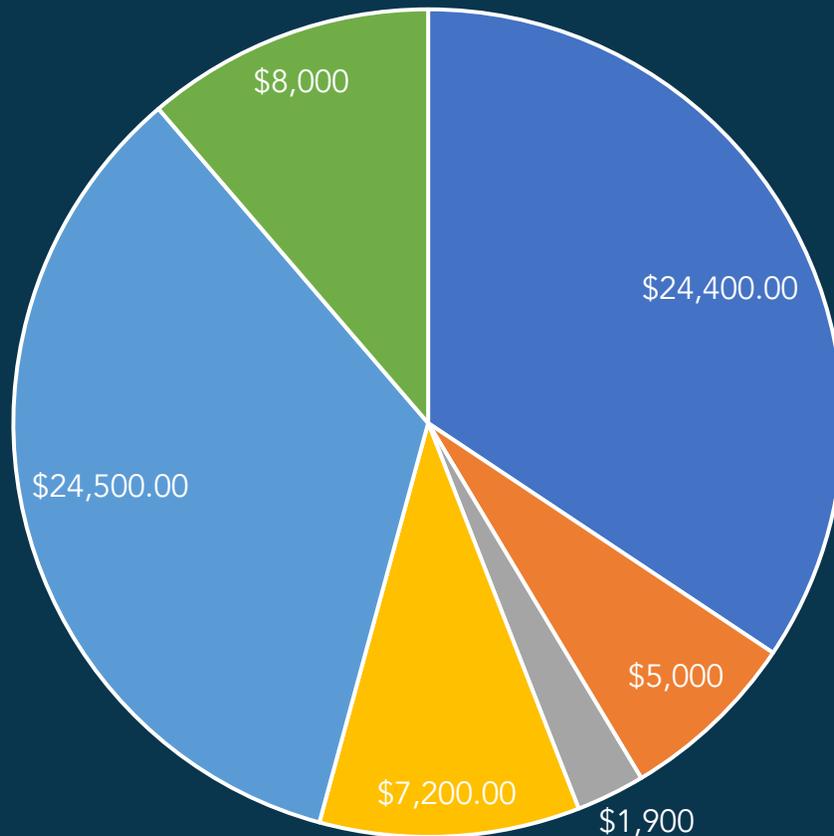
The next and most significant line is our **Personnel** *(slide)* This line includes all wages and benefits for Lambrick staff. This number includes a 2% Cost of Living increase for staff the first in two years, and some newly allocated wages for Facility support. Additionally, this year the Board has committed to convene a committee to conduct a salary and job profile review, as that last occurred in 2012.

Next is our **Missions budget**. *(slide)* Although there is just a lone number in the overall budget, this chart gives a greater sense of how the Missions budget is broken down – supporting numerous individual missionaries, as well as local and international partnerships, such as Food For The Hungry, Mustard Seed and Camp Imadene. Our support for those organizations and individuals was NOT reduced last year, and continues in this coming budget.

This current year's missions budget was decreased in the areas that usually funded travel and missions trips, however those have been reinstated in this proposed budget, in the hope that travel will again be possible for this purpose.

Diagram of Missions Budget Distribution on next page

MISSIONS BUDGET DISTRIBUTION



Individuals

- Brent & Shelley Weeks
- Clayton Dougan
- Jenn Taylor
- Aimee Allen (Admana)
- Daniel McDougall
- Missionary Care – 1-time gifts

Individuals – Short Term

Community Projects

- ELL
- Alpha
- Kairos

Partners – Local

- Camp Imadene
- Mustard Seed (Agape Meal)
- Sanctuary Youth Centre

Partners – International

- Food for the Hungry
- International Justice Mission
- Mahima Homes/Partners International
- Sponsored Children (FH)

ME Development

Vision Ministries (*slide*) is our national church network. We are thankful for their partnership and support and are glad to contribute back to all they do for churches like ours and many new gospel-centred initiatives across the country. It's worth knowing that the bulk of these funds go to supporting church planting across Canada. Partners generally give a percentage of revenue, and we are increasing our contribution to \$8,000 this year, to be more in line with standard partnership amounts.

The area of **Professional Services** (*slide*) is primarily for the costs of the organization's annual audit in the fall, and includes a contingency for technical support, legal advice, or consultants.

Sunday Ministry (*slide*) We are so thankful to be looking forward to this again! The most notable piece of this covers another year with Daniel McDougall's contribution alongside Scott as a "teaching associate" – preaching 12 times over the course of the year. We're hugely thankful for Daniel's teaching ministry, and his partnership with our pastoral team over these past two years.

Elders Discretionary (*slide*) Largely this line exists to facilitate Elders strategic planning and provide for leadership support.

Each of the ministry areas: **Worship Arts, Children's Ministry and Youth Ministry** (*slide*) were given extremely modest budgets last year, and we have increased those again in anticipation of more in person activities together

Lastly Lambrick's budget: our **Community Life Budget** (*slide*) includes all of our congregationally led ministries and events, including an increased provision for the vital work of our Family Care Team.

Last but not least, let's take a look at **Wiseways** (*slide*). Wiseways has proposed a budget this year based on operating 4 full classrooms, which will enable payment of all operating costs, noted here as 'facility use commitment', and results in a slight surplus. Wiseways Director, Lisa Thomson, develops the budget, with support of Wiseways council, and is accountable to the Finance committee and Board. We have been thankful for the council, and the tireless efforts of Lisa and her staff, in managing the Centre through all the protocols and requirements, which has resulted in a happy healthy environment for our kids. Wiseways is not only a financially viable centre, but continues to provide much needed child care services and is also a powerful ministry and resource to families in our neighbourhood.

CAPITAL PROJECTS & THE FACILITY

As you may recall, thanks to government funding our last fiscal year ended with a surplus. This has enabled us to plan for some much needed Capital work that staff will oversee in the coming months , including

- replacement of 4 oil furnaces with natural gas
- replacement of 2 aging hot water tanks and heat pump unit
- Addition of a heat pump to provide cooling to the Café area
- A few smaller projects such as a fence for Wiseways cottage, and replacement of exterior stairs, and
- Audio equipment to facilitate the live streaming of Sunday services.

As mentioned earlier, one of our priorities this coming year is our facility and we are planning to undertake a facilities assessment and develop a ten year capital plan. This facility is a blessing and we are committed to ensuring its care.

WRAP UP + SIGN UP FOR THE SGM BUDGET MEETING

Chris Berghuis, Chair, Board of Elders

Thank you for taking the time to listen and follow along with us. We hope this video has helped you understand how we've prioritized and planned for the coming year.

As you think of us, please pray for us – for wisdom and faith to guide us in the midst of shifting times. And let's pray together for God's continued grace in our shared life as a church and our everyday mission in the world. These times have been challenging, but we have hope in a saviour who oversees all, who walks with us through every challenge, and **binds us together** as his CHURCH.

We want to reiterate our commitment to ensure a fiscally responsible and viable ministry – in this season as in every season. Thank you for partnering with us through your continued financial giving. May God be glorified in how we give and serve together in this coming year. If you have any **questions** about the budget itself, or the process that has shaped it, the Finance Team, Board and staff are glad to engage with you! **It would be very helpful if you could send your questions ahead of the AGM, so we may prepare.** We hope this video has answered many of your questions.

Please don't forget to sign up for our special general meeting on **Monday, June 28 @ 7** to discuss and, we hope, pass this budget for the coming fiscal year. Everyone who cares about the Life of Lambrick is welcome to come, but voting will be limited to those who've committed to Lambrick through membership.

Thank you again for your continued faithfulness.