



St. Francis-In-the-Wood  
**Legacy Fund**

## Application Form

**Instructions:**

1. Complete all sections of the Donation Request Form. Provide the information requested in the section provided. We encourage you to provide additional information as needed, but the focus of the review process will be from this completed Application Form.
2. Send your request to: [stfrancis@telus.net](mailto:stfrancis@telus.net)

OR

St. Francis-in-the-Wood Anglican Church  
Legacy Fund Trustee  
4773 South Piccadilly Road  
West Vancouver BC V7W 1J8

**Please Note:**

- All requests must include a fully completed Donation Request Form in order to be considered.
- Funds from the St. Francis-in-the-Wood Legacy Fund may only be used to benefit those in need in British Columbia. These may include disadvantaged youth, the elderly, the homeless or those suffering from substance addictions.
- Please attach a copy of your latest financial statements if applicable.

# Legacy Fund Application Form

## Section 1: Contact Information

Organization Name:

Contact Person:

Title:

CRA Charitable Registration Number (if applicable):

Address:

Telephone:

Fax:

Email:

Website:

Have you received funding from the St. Francis-in-the-Wood Legacy Fund in the past?      Yes / No

If yes, when and how much?

## Section 2: Organization Profile

2.1 Provide a brief history of your organization, focusing on its purpose, along with your organization's website.

2.2 Is the charity linked to a provincial, national, or international organization? If yes, what is the name of this organization and its CRA registration number, and describe how the different levels work together.

2.3 Has the Charity amalgamated, merged or consolidated with another organization, or changed its name within in the last 3 years? List the charity or charities and the year of consolidation and/or name change.

2.4 Describe in detail the different services you provide, the region(s) you serve, who the intended beneficiaries are for each and what the allocation of resources is to each.

2.5 How many individuals participate in programs provided by the organization annually? Provide total # of individuals helped as well as a breakdown between programs.

2.6 Describe the impact your services have on individuals who participate in your programs.

2.7 How do you promote your programs and services to the community?

### **Section 3: Accountability**

3.1 If you have received funding from the St. Francis-in-the-Wood Legacy Fund in the past, please describe how this was used.

3.2 What donation amount are you requesting and when will you require this by?

3.3 Describe the activities that you propose to undertake with the donation requested.

3.4. What benefits, qualitative and quantitative, do you anticipate will result from this donation?

3.5. How will you measure the success of this donation and how do you intend to communicate its success back to the St. Francis-in-the-Wood Legacy Fund Trustees?