**Trinity United Church**

**Collingwood, ON**

**Virtual Board Meeting, 7:00 p.m.**

**Wednesday, June 9, 2021**

Present: Joy Barr, Doug Harrison, Ruth Crittenden, Ray Piercy, Danielle York (chair), John Brown, Rev. Dr. Brian Goodings (non-voting), Barbara Downie, Barry Rice, Bev Mayberry, Jennifer Young, Lori Forsythe (non-voting), Marion Sinclair (non-voting)

1. **Welcome**: to all from chair, Danielle, as well as happy birthday wishes to Rev. Brian.

**Opening Prayer:** Rev. Brian

2. **MOTION** to approve the agenda, Barbara Downie and Jennifer Young. Motion carried.

3. **MOTION** to accept the minutes of May 12, 2021, Ruth Crittenden and Bev Mayberry. Motion carried.

4. **Correspondence:** and attached.

* 1. Djembe drums

The church received a letter from Cathy MacDonald, sister of Roger Lockhart. Roger donated money to purchase a number of Djembe drums in years past. Cathy requests the Board give consideration to donating those drums to Kathryn Colantonio so she can pursue using them in Kingston, ON. We have not used the drums very often in the past several years.

Discussion ensued.

* We could consider giving some of the drums away.
* We could lend the drums.
* It would be helpful to know the size and number of drums Kathryn needs.

Action: This will be revisited after Danielle receives a response from Kathryn as to her specific needs with regard to the drums.

* 2. Ecclesiastical Insurance has requested a walk-through of our premises for a risk assessment and to determine a current replacement cost evaluation.

Ruth and Danielle have been in contact with the representative, Chris Eden.

Action: Mike White will be available to attend the walk through with Chris on June 24, 2021 at 1:00 p.m.

\*There will be a follow up meeting (Zoom/telephone) with Ruth, Danielle and possibly others. (e.g. Barry Rice as Trustee chair)

**Business Arising**

5. Plan of Organization: Plan of Organization submitted by Ray Piercy and attached.

This is draft # 7. Ray had previously sent out a summary of the changes and the Draft # 7 itself to the Board members for their attention.

Discussion ensued regarding any necessary or suggested changes.

**MOTION:** from Ray Piercy and Ruth Crittenden that the Draft plan be accepted with the following two changes.

1. Moving the following stated function for the Outreach and Social Action Committee to being a function of the Board.

*Educating and encouraging commitment and participation of the congregation in the mission of the United Church and the funds needed to support this, both locally and in the wider church;*

2. Changing the wording of a function under the Spiritual Committee from

‘outreach in evangelism’ to just say ‘evangelism’.

Motion carried.

Next step:

Present the revised Plan of Organization to the congregation for their approval.

Please note: It was decided that Trinity will hold its 2020 AGM in September of 2021. At this time, the new Plan of Organization, with its revised functions to mirror those found in the United Church of Canada 2021 manual, as well as the addition of the Cemetery Board section, will be presented to the congregation for approval.

After congregational approval, the Draft plan will be sent to WOW region for their sanction.

**Reports**

6. **Treasurer/Finance Committee:**

**Treasurer:** submitted by Jennifer Young and attached.

**Finance Committee:** Danielle York

* The Finance Committee, along with the Ministry and Personnel Committee, has determined that there is a need to streamline the financial tasks at Trinity. It is a complex and difficult area to manage. They are looking at outsourcing some of the financial tasks to keep greater consistency.
* More research will be done.

Action: Danielle will report back to the Board.

7. **Buildings and Grounds:** submitted byDanielle York and attached.

8. **Spiritual Committee:** submitted by Doug Harrison and attached.

Doug highlighted three areas of his report:

1. Trinity becoming an Affirming Church: this is under discussion
2. Our Online congregation
3. The organizational structure update: attached

9. **Outreach and Social Action Report:** submitted byRay Piercy and attached.

10. **Minister’s Report**: Rev. Dr. Brian Goodings

- Taping of services is ongoing – live for current Sundays and pre-taping for summer services

- Pastoral Visits have begun again, with a recent one to Chartwell.

11. **Trustee Report:**  Barry Rice

- Barry reported that the invested funds are doing well.

12. **UCW Report**: Joy Barr

Joy reported that the consensus of the UCW would be to have their pictures rehung on the newly painted walls of the banquet hall. Danielle mentioned there has been discussion of a possible different arrangement of the portraits.

13. **Ministry and Personnel:** Bev Mayberry

- Have been working with the Treasurer and the Office Assistant regarding the situation with the financial tasks; the committee strongly supports hiring a bookkeeper.

14. **Office Report:** Lori Forsythe

- Doing well

15. **WOW Region Report:**

Action: Barbara and Ruth will collaborate on a WOW report on the recent conference. They are awaiting further reports that will be sent out via the Region Newsletter.

16. **MOTION** to accept all the reports, John Brown and Jennifer Young. Motion carried.

**New Business**

17. Search Committee: Ray Piercy

The committee continues to search for a candidate for Trinity.

Action: Within the month Ray will contact Region regarding Supply Ministry for a period of time after Brian’s retirement.

18. Plan to Reopen: Danielle

Discussion ensued.

Several summer services have been taped at this point.

\*\*\*\*\*Consensus was reached that our target reopening date will be September 12, 2021, dependent upon government Covid guidelines at the time.

The 12th would be a memorial to those who died during the pandemic and also a welcome back celebration.

19. Contact List: John Brown

The pamphlet will be finalized for distribution in the pews come autumn.

20. Trinity News deadline is always the day of the Board meeting.

Please note: a “SurveyMonkey” questionnaire (our congregation has taken part in one previously) is being assembled for input regarding our online services.

Action: The Spiritual committee will take a look at the responses and finish any compilation that isn’t completed by the survey company itself.

Next Board meeting: August 11th with Mary Elizabeth Piercy as our ministerial representation. Thank you, Mary Elizabeth.

The Board will not meet in July unless a need arises.

**MOTION**: to adjourn, Barry Rice

Chairperson: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Secretary: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Action items** from June Board meeting as follows:

Rev. Brian:

Refer to the joint actions at bottom of this report.

Danielle York (plus a joint task at bottom of page)

1. Follow through on Djembe drums. June 10th email states that Kathryn currently needs one drum to take a course to become a therapeutic drum leader. In a year’s time, the plan is to begin a program using drums. At this time, consensus is that we will gladly lend Kathryn a drum to learn on.
2. Follow-up meeting with Ecclesiastical.
3. Danielle will report back to the Board regarding the feasibility of out sourcing some financial tasks from our church office to elsewhere.
4. Reopening protocols will be further addressed for the fall.

Ruth Crittenden

1. Follow-up meeting with Ecclesiastical.

2. Ruth will collaborate with Barbara on a WOW report on the recent conference.

Barbara Downie

Barbara will collaborate with Ruth on a WOW report on the recent conference.

Lori Forsythe

Give Ruth the Djembe Drums correspondence for attachment to these minutes.

Mike White

June 24th walk-through with Chris Eden, Risk Control Specialist, Ecclesiastical Insurance.

Barry Rice

Follow-up meeting with Ecclesiastical.

Ray Piercy

1. Within the month Ray will contact Region regarding Supply Ministry for a period of time after Brian’s retirement.

Doug Harrison/Rev. Brian

Monkey Survey

The Spiritual committee will take a look at the responses and complete any compilation that isn’t completed by the survey company itself.

Danielle and Brian: ‘note to selves’ to ensure we have sufficient time in September to give notice to the congregation of the Annual Meeting.